

Clinton Township Board of Supervisors Meeting July 09, 2025

The regular June meeting was called to order by Chair James Zefran on July 09, 2025, at 7:01pm. Vice Chair Brad Bates and Supervisor Brian Non were in attendance. Solicitor Jeff Treat was also in attendance.

- A. Pledge of Allegiance** –The Pledge of Allegiance was recited.
- B. Hearing Check** –The hearing check was done.
- C. Minutes of June 11, 2025 Regular Monthly Meeting** - *Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the minutes of the June 11, 2025 monthly meeting. All voted in favor, motion carried.*
- D. Public Comment** –Items on Agenda Only -There were no public comments on agenda items.
- E. Correspondence** – Anthony Magnotta, Solicitor for PPH Ambulance Association, Nonprofit Corp. sent a letter requesting financial assistance to support ALS (Advanced Life Support) and BLS (Basic Life Support) Services within the township. Chair Zefran indicated PPH Ambulance made roughly twenty calls within the township and is inclined at this time not to provide financial assistance to PPH since they should be reimbursed by insurance companies from the people who are covered in which PPH has provided service to. Supervisor Non agreed. Township Solicitor Treat provided additional context, stating he was familiar with PPH Ambulance Association's operations. He noted that PPH primarily serves Hawley, Wayne, Palmyra, and Paupack Townships. Treat also commented that PPH has experienced significant operational costs compared to the number of service calls received, which prompted the request for financial assistance through Solicitor Magnotta. *Motion made by Chair Zefran, seconded by Supervisor Non **not** to respond to Solicitor Magnotta's request for financial assistance at this time. All voted in favor, motion carried.*
- F. New Business**
 - a. Agricultural Easement Committee. Vice Chair Bates reported that he serves on the Board for Agricultural Preservation and emphasized the need for the township to establish a formal structure to support the program. He referred to Jenny Mann, an employee of the County Commissioners' office, who provided background information on the current status of agricultural preservation in the township. MS. Mann informed the Board that Clinton Township currently has approximately 2,000 acres designated within the Agricultural Security Area. She stated that municipalities are responsible for reviewing and accepting new applications from landowners interested in enrolling their land into the Agricultural Preservation Program. She also added that each application must be reviewed through a public hearing process. In response, Vice Chair Bates recommended the formation of a committee to oversee and manage the township's involvement in the Agricultural Preservation Program. *Motion made by Chair Zefran, seconded by Supervisor Non, to establish an Agricultural Preservation Committee consisting of the Township Supervisors. All actions and decisions related to agricultural preservation will be brought before the Township Board during its regular monthly meetings. All voted in favor, motion carried.*
 - b. Planning Commission
 - i. - Recommend final approval by Township Supervisors for Salvatore & Falzone Subdivision - *Motion made by Supervisor Non, seconded by Chair Zefran to accept the Salvatore & Falzone subdivision. All voted in favor, motion carried.*

G. Road Master Report

- a. Vehicle Mileage and Usage Reports- Supervisor Non reported the following vehicle reports. The 2018 Peterbilt is currently out for repairs. The PTO (Power Take-Off) switch failed and is being replaced. Additionally, the subframe has cracked and will require further repair work. No mileage was reported. The 2015 Ford is also out for repairs. The subframe has rotted and is currently being patched. No mileage was reported. The International is due for inspection.

Vehicle	Total mileage during the month
2018 Ford F550	630
2022 International Dump Truck (CV)	272
580 Backhoe	3 hours
New Holland	0

- b. Road Reports – Mowing: Approximately 99.9% of the mowing work is being completed by the township's road worker. Around 50% of the mowing has been finished, with plans to complete the remaining work within the next week, weather permitting. Tar and Chipping: Tar and chipping work is expected to be carried out this week, depending on weather conditions. Grading: Wayco has completed most of the grading work, with only a few roads left to be graded. Tree Limb Removal: Township road crews are currently removing any low-hanging tree limbs that can be safely handled. Tree limbs that are lying on or near utility lines are the responsibility of the utility companies and will not be addressed by the township crews.
- i. Status of ditch near 212 Martin Street, Browndale- Chair Zefran reported that the survey for the ditch near 212 Martin Street has been completed. However, he noted that there is another property involved in the matter, and an easement will be required from the other property owner. The surveyor will be contacted to proceed with the necessary steps. Solicitor Treat added that this issue is in addition to the original concerns and that formal paperwork will be needed to move forward.
- ii. Big John Road Survey-Nick Lopatofsky, Kiley Associates to discuss options. Lopatofsky brought up the road ordinance and the option of reopening Big John Road. Roadmaster Non said the interest is to open the road back up to the coal stack. Lopatofsky noted that any applicant wishing to pursue this reopening would need to cover all related fees and costs, as outlined in the township's road ordinance. The township would not be responsible for these expenses. Solicitor Treat compared the project to that of a new subdivision development for a public road. He explained that the process would involve road construction followed by a public hearing, at which point the road's dedication could be reviewed by ordinance if the township intends to take ownership. Solicitor Treat emphasized that the township must follow the provisions outlined in the ordinance. In addition, the terminus point of the road was discussed. Lopatofsky stated that he would gather the costs and fees associated with the project, after which the applicants would need to decide if proceeding with the project is feasible. The matter of Big John Road will be revisited at the next meeting.

- iii. Update on “No Parking Sign” Main and Marion Streets, Browndale. Roadmaster Non will be sending a letter with sign placement to PENNDOT this week.

H. Treasurer’s Report Including Bills for Payment- *Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the Treasurer’s report and pay the bills as listed. All voted in favor, motion carried.*

General Acct. Bills Total	State Acct. Bills Total	Sewer Acct. Bills Total	UCC Acct. Bills Total
\$6,116.44	\$14,457.02	\$0.00	\$1,770.00

I. Browndale Fire Department - Not present.

J. Old Business

a. Code Enforcement Updates

- i. Smith Road-Burning, junk removal-Enforcement Officer Salak stated he again went to the property in question and was told there is no burning of hazardous materials and junk has been removed.
- ii. Molly Lane-Excessive dog barking-Enforcement Office Salak stated there is no dog warden in Wayne County, he also inquired at the County Sherriff’s Department and was advised to have the complainants talk to the dogs owner. A resident from Molly Lane expressed his concerns according to the township nuisance ordinance and presented a video of the barking dogs indicating nothing has been done. Solicitor Treat told the resident to file a written complaint to the township enforcement officer indicating what the violations of the ordinance are outlined in affidavit form and in detail. Treat also suggested that any neighbors affected by the nuisance should be included in the affidavit and then Salak can move forward on the complaint.
- iii. Elk Lake Property Complaint: Building demolition scrap removal- Enforcement Officer Salak stated demolition scrap has been removed and cleaned up. *Motion made by Chair Zefran, seconded by Supervisor Non that a violation hearing will **not** be required since the demolition scrap has been cleaned up. All voted in favor, motion carried.*
- iv. *Motion made by Chair Zefran, seconded by Vice Chair Bates to send letter to Burton Chapman to clean up vehicles around his garage or apply for a junkyard permit with the township. All voted in favor. Motion carried.*
- v. Enforcement Officer Salak asked Supervisors how to further handle a complaint he investigated in Browndale pertaining to dog feces on public sidewalk stating the dogs owner said he cleans up once a week. Chair Zefran suggested that the Enforcement Officer send a certified letter to the owner.

K. Public Comment – Solicitor Treat made a comment regarding a sewer complaint he received from Sewer Enforcement Officer Chris Martin. Treat indicated he is sending a letter to the owner stating he is in violation of Pennsylvania Law Sewage and Waste Disposal and needs to get a permit from Chris Martin and to get it fixed.

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L. Adjournment - *Chair Zefran made a motion, seconded by Supervisor Non to adjourn the meeting. All voted in favor, motion carried. Meeting adjourned at 7:38pm.*

Respectfully submitted,

Michele Durmiaki, Secretary