

The regular April meeting was called to order by Chair James Zefran on April 9, 2025, at 7:06pm. Vice Chair Brad Bates and Supervisor Brian Non were in attendance. Solicitor Jeff Treat was also in attendance. Chair Zefran apologized for the late start to the meeting.

- A. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of March 12, 2025 Regular Monthly Meeting** - *Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the minutes of the March 12, 2025 monthly meeting. All voted in favor, motion carried.*
- D. Public Comment** – Items on Agenda Only-No public comments on Agenda.
 - a. **Correspondence** - Wayne County Board of Elections
 - i. A request was received to utilize the township building as a polling place for the May 20, 2025 Municipal Primary Election. *A motion was made by Vice Chair Bates and seconded by Supervisor Non to approve the use of the township building by the Wayne County Board of Elections for this purpose. All voted in favor, motion carried.*
- E. New Business** - No new business brought for discussion.
- G. Road Master Report**
 - a. Vehicle Mileage and Usage Reports- Supervisor Non reported the following vehicle reports.

Vehicle	Total mileage during the month
2015 Ford F550	215
2018 Ford F550	498
2022 International Dump Truck (CV)	40
2018 Peterbilt 580	28
580 Backhoe	156 hours
New Holland	35

- b. Road Reports
 - i. Long Pond Road Dirt and Gravel Project Bids-Road Master Non opened bids received from the following bidders:

Dan Warner	\$355,415.00
Estabrook Excavating	\$224,734.55
Wayco, Inc	\$212,435.00
Miller Soil Solutions	\$223,408.16
Kohrs Excavating	\$236,708.75
Barhite Excavating	\$293,076.00
Rutledge Excavating	\$272,940.00

The Supervisors and Solicitor Treat held an executive session to discuss the Long Pond Road project. *Motion made by Road Master Non, seconded by Chair Zefran to award the Long Pond Dirt and Gravel Project to Wayco, Inc. All voted in favor, motion carried.*

ii. 2025 Aggregate Materials Bids- Road Master Non opened bids received from the following bidders: Road master Non indicated cost listed is delivered to township or tailgated:

	2A Modified	DSA	#2 Stone	#3 Stone	Stone Dust	R3 and R4
Pykus Excavating, Inc	\$16.00	\$16.00	\$18.00	\$18.00	\$18.00	\$23.00
Cutting Edge Landscaping	\$16.00	\$21.00	\$20.25	\$20.75	\$24.75	\$23.50
Wayco, Inc.	\$14.90	\$16.50	\$17.35	\$21.55	\$13.25	\$18.45

Motion made by Road Master Non, seconded by Chair Zefran to award aggregate materials bid to Wayco, Inc. All voted in favor, motion carried.

iii. 2025 Grading Project Bids-Road Master Non opened bids received from the following Bidders:

G.L. Parrish	\$45,000.00
Barhite Excavating	\$54,850.00
Estabrook Excavating	\$50,000.00
Wayco, Inc	\$42,000.00
Debevec Excavating	\$42,500.00
Warner Quarry	\$136,000.00
Barhite Excavating	\$293,076.00
Bill Goodwin	Bid submitted by hour, not accepted.

Motion made by Road Master Non, seconded by Chair Zefran to award grading project to Wayco, Inc. All voted in favor, motion carried.

iv. Town Hill Road Assessment- Letters of review and investigation received from Jeff Weinberger, Township Engineer, and Tim Montag, LTAP Technical Advisor regarding Town Hill Road resident Steve Kokia's complaint of stormwater runoff causing damage to his property, copy of letters given to Steve Kokia. Chair Zefran told Mr. Kokia to retain counsel and contact Jeff Treat, township solicitor with future concerns.

H. Treasurer's Report Including Bills for Payment- *Motion made by Vice Chair Bates, seconded by Supervisor Non to accept the Treasurer's report and pay the bills as listed. All voted in favor, motion carried.*

General Acct. Bills Total	State Acct. Bills Total	Sewer Acct. Bills Total	UCC Acct. Bills Total
\$11,130.92	\$1,057.31	\$0.00	\$5,395.00

- a. Treasurer Lopatofsky requested an increase to the credit card purchasing limit from the current limit of \$1,500.00 to \$2,000.00, as previously discussed at the March 12, 2025 meeting. However, during discussion, Treasurer Lopatofsky stated that First National Bank suggested increasing the card limit to \$5,000.00 instead of the previously proposed \$2,000.00 limit. *Motion was made by Chair Zefran, seconded by Vice Chair Bates to increase the limit to \$5,000.00. All voted in favor, motion carried. The credit card purchasing limit is hereby increased to \$5,000.00.*

I. Browndale Fire Department- Chief Debevec read the March fire chief report. Copy on file.

- a. 2024 Income & Expense Report received from Browndale Fire Co on file.

J. Old Business

- a. 2024 CPA Financial Audit- Chair Zefran announced that the 2024 township financial audit has been completed. The audit found the township to be in full compliance, with no issues reported.

Treasurer Lopatofsky confirmed that all suggested changes provided by the CPA have been successfully implemented.

- b. Employee Time & Attendance- Chair Zefran indicated the new payroll program is still work in progress and employees will be trained in near future.

K. Public Comment-Ron Poska informed the township supervisors of a small pipe on Flat Rock Road that might need to be replaced and also one on Ravnikar Road. Supervisor Non thanked the Waymart Horizon group for their work involving the construction of a new table for the township building.

L. Adjournment-*Chief Zefran made a motion, seconded by Supervisor Non to adjourn the meeting. All voted in favor, motion carried.* Meeting adjourned at 7:47pm.

Respectfully submitted,

Michele Durmiaki, Secretary