

The regular January meeting was called to order by Chairman James Zefran on January 6, 2025, at 7:21 PM, directly following the Clinton Township reorganization meeting at the Clinton Township municipal building. Chairman James Zefran, Vice Chair Brad Bates and Supervisor Brian Non were in attendance.

- A. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the year-end December 30, 2024, meeting**- *Supervisor Non made a motion, seconded by Vice Chair Bates to accept the minutes of the December 30, 2024 meeting. All voted yes. Motion carried.*
- D. Public Comment** –Items on Agenda Only. – No public comments on agenda items.
- E. Correspondence**
 - a. PSATS registrations for 2024 Conference open at 9:00 a.m. on January 14, 2024. Conference dates May 4-7, 2025. Supervisor Non informed township with PSATS conference dates and stated all who are attending need to let Treasurer Lopatofsky status of attendance by January 13, 2025.
 - b. FEMA Recovery Scoping Meeting scheduled for Wednesday, January 15, 2025, at 11:00am at the Township Building. - Chair Zefran, Supervisor Non, Treasurer Lopatofsky and Secretary Durmiaki will be attending.
- F. New Business**
 - a. Resolution to change auditor salary-tabled until further review.
 - b. Employee Roster Update-Secretary Durmiaki requested updated employee roster.
 - c. Employee Accountability for time & attendance– Possibly use computer tracking-Chair Zefran said township office now has 2 computers, and he is looking into an internet connection to garage to utilize the old office computer and having an application to track time, attendance and work performed by employees, Chair Zefran said we need to move away from timecard punches.
- G. Road Master Report**
 - a. Vehicle Mileage and Usage Reports- Supervisor Non reported the following vehicle reports.

Vehicle	Total mileage from 12/30/24 meeting to 1/6/25 meeting
2015 Ford F550	53
2018 Ford F550	100
2022 International Dump Truck (CV)	43
2018 Peterbilt 580 (purchased in 2023)	54
580 Backhoe	1 hour
New Holland	0

- b. Road Reports-Supervisor Non commended Josh Debevec on a job well done plowing and cinders. Supervisor Non stated the 2015 Ford has incurred an oil issue and suggested

possibly replacing with a new truck and stated he had several quotes on different makes averaging around \$55,000.00 and he also said would need to obtain a trade in value for the 2015 or possibly putting it on the municipality site to sell. LSA grants for a new truck was discussed amongst the public and supervisors, Chair Zefran explained how LSA grants work. It was suggested to get an estimate of repair on the 2015 Ford and to revisit at the February 2025 meeting. Supervisor Bates read ballpark costs from Pocono Spray Patch to tar, chip, repair roads that were previously checked by township supervisors, list of roads were read. Chair Zefran said the budget will be reviewed and then a determination will be made on what work will be done. Township auditor John Doyle asked Chair Zefran what the budget for roads is, Chair Zefran said \$290,000.00. Auditor Mark Lopatofsky asked about grading roads, Supervisor Non said, yes and will continue, but focusing on having less dirt roads within the township in the future. Mark Lopatofsky also asked are grants available for roads, Treasurer Lisa Lopatofsky replied yes and will be looked into.

H. Treasurer's Report Including Bills for Payment – *Supervisor Non made a motion, seconded by Vice Chair Bates, to accept the Treasurer's report and pay the bills as listed. All voted yes. The motion carried.*

General Acct. Bills Total	State Acct. Bills Total	Sewer Acct. Bills Total	UCC Acct. Bills Total
\$9,315.79	\$0.00	\$0.00	\$0.00

I. Browndale Fire Department-December 2024 report on file. Year-end report read by Chief Debevec. Report on file. Chair Zefran asked what the average number of firefighters responding to a call, Debevec replied, six. Chair Zefran also asked what the average length of time responders are out on calls, Debevec replied, two hours average.

J. Old Business – No items reviewed.

K. Public Comment-Mark Lopatofsky asked when the 2024 CPA audit is to be completed, Chair Zefran stated, end of April. Dan Fitzsimmons asked why audit by CPA, Chair Zefran stated change in treasurer, need audit done by CPA.

L. Adjournment-Motion made by Supervisor Non, seconded by Vice Chair Bates to adjourn the meeting at 8:05 pm. All voted yes. The motion carried.

Respectfully Submitted,

Michele Durmiaki
Secretary