

The regular October 9, 2024 meeting was called to order by Vice Chair Brad Bates on October 9, 2024 at 7:00 PM at the Clinton Township municipal building. Supervisor Brian Non was in attendance. Chairman James Zefran was not in attendance. Solicitor Jeffrey Treat was also in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited. Supervisor Non introduced Michele Durmiaki as the new Clinton Twp Secretary and Lisa Lopatofsky as the new Treasurer.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the September 11, 2024 Regular Monthly Meeting** –*Supervisor Non made a motion, seconded by Vice Chair Bates, to accept the minutes of the September 9, 2024 meeting. All voted yes. The motion carried.*
- D. Minutes of the Special October 2, 2024 meeting** – *Supervisor Non made a motion, seconded by Vice Chair Bates, to accept the minutes of the October 2, 2024 meeting. All voted yes. The motion was carried.*
- E. Public Comment – Items on Agenda Only** – No comments were made.
- F. Correspondence**
  - a. **VOLUNTEER FIRE RELIEF ASSOCIATION(S) (VFRA) of the fire company(ies) which serves your community is in the amount of \$15,820.59**–*Superviosr Non made a motion, seconded by Vice Chair Bates approving the full amount be allocated to Browndale Volunteer Fire Company. All voted yes. The motion was carried.*
  - b. **Wayne County Board of Elections requests permission to use the Clinton Township Municipal Building as a polling place on November 5, 2024.** – *Vice Chair Bates made a motion, seconded by Supervisor Non granting permission. All voted yes. The motion was carried.*
  - c. **Liquid Fuels Allocation**– The estimated amount of \$144,904.48 was noted for 2025.
- G. New Business**
  - a. **Pocono Spray Patching Invoices-\$99,627.25** – *Supervisor Non made a motion, seconded by Supervisor Brian Non to make payment. All voted yes. The motion carried.*
  - b. **Year-end meeting** will take place on Monday December 30, 2024, at 7:00 pm.
  - c. **Bonding of Secretary and Resolution**–*Vice Chair Bates made a motion seconded by Supervisor Non to Bond new Treasurer Lisa Lopatofsky for \$400,000.00 and to look into the cost of blanket coverage for the new Secretary Michele Durmiaki and to revisit at the November 2024 meeting. All voted yes. The motion was carried. Supervisor Non made a motion seconded by Vice Chair Bates to add Treasurer Lisa Lopatofksy and to remove Jill Droppa from bank accounts. All voted yes. The motion was carried.* Supervisor Non requested to get cost of blanket insurance coverage recommended by Solicitor Treat
  - d. **Resolution to add to insurance**- No resolution until cost is obtained and will be revisited at the November 2024 meeting.

**H. Road Master Report**

- a. **Vehicle Mileage and Usage Reports** – Vice Chair Bates reported the vehicle mileage as follows:

| Vehicle                                       | Total mileage during the month |
|---|--------------------------------|
| <b>2015 Ford F550</b>                         | 62                             |
| <b>2018 Ford F550</b>                         | 304                            |
| <b>2022 International Dump Truck (CV)</b>     | 186                            |
| <b>2018 Peterbilt 580 (purchased in 2023)</b> | 33                             |
| <b>580 Backhoe</b>                            | 10                             |
| <b>New Holland</b>                            | 23                             |

Supervisor Non stated that blower worked great. All satisfied. *Supervisor Non made a motion, seconded by Vice Chair Bates to remove Wayne Stauffer from the Employee Roster. All voted yes. The motion was carried.*

*Supervisor Non made a motion, seconded by Chair Vice Bates to approve Larry Wildenstein as a part time laborer for snowplowing on an as needed basis with a probation period, to be revisited at the Reorganization meeting. All voted yes. The motion carried.*

- b. **Road Reports** – Supervisor Non indicated there will be no plowing of full passes on Long Pond Road and that a D&G grant for Long Pond Road is in the works. Jacky Scubic asked if school buses will be alerted, Supervisor Non stated “yes”.
- c. **1999 International** – Listed twice on Municibid to sell, reserve bid not met. *Supervisor Non made a motion, seconded by Vice Chair Bates to sell truck, spreader and grate as is to a West Virginia buyer for the price of \$6,800.00. All voted yes. The motion carried.* Solicitor Treat advised payment from buyer be cleared and the title be transferred to buyer prior to transport to West Virginia. *Supervisor Non made a motion for the Treasurer and Secretary to handle the title work. Motion was not seconded or passed.*
- d. **Cinder Bid**

| Bidder   | Address                                       | Type of Material             | Price per Ton        |
|--|---|------------------------------|----------------------|
| Wayco, Inc.                                    | 198 O’Connell Road<br>Waymart, PA 18472       | Cinder<br>Materials/Antiskid | \$21.00<br>delivered |
| Jen Rutledge<br>Materials                      | 2434 Hancock<br>Highway<br>Equinunk, PA 18417 | AS-3 Antiskid                | \$29.70<br>delivered |
| Cutting Edge<br>Landscaping & Lawn<br>Care LLC | 323 Wayne Street<br>Bethany, PA 18431         | AS-3 Antiskid                | \$20.25<br>delivered |

Supervisor Non opened the bids and stated good success with Wayco, Inc in 2023 even though slightly higher price over Cutting Edge Landscaping & Lawn Care LLC. *Supervisor Non made a motion, seconded by Vice Chair Bates accepting bid from Wayco, Inc. All voted yes. The motion carried.*

- e. **Snowplowing Bid** – One bid received from Debevec Excavating LLC for plowing, cindering and salting at \$95.00 per hour per truck, opening roads or clearing intersections at a rate of \$100.00 per hour at Township request. *Supervisor Non made a motion seconded by Vice Chair Bates accepting a bid from Debevec Excavating LLC. All voted yes. The motion carried.*
  - f. **2018 Peterbilt 580 Insurance Claim** – Supervisor Non indicated truck body was up, hit a phone line, no damage to phone line. Estimated truck damage \$1,500.00 - \$2,000.00. Supervisor Non also stated there is a \$500.00 insurance deductible, is it worth paying outright or submit an insurance claim. *Vice Chair Bates made a motion, seconded by Supervisor Non to wait for bill received from Bonham and then decide. All voted yes. The motion carried.*
- I. Treasurer’s Report Including Bills for Payment** – Supervisor Non made a motion, seconded by Vice Chair Bates, to accept the Treasurer’s report and pay the bills as listed. All voted yes. The motion carried.

The presented bills list is on file. Bills totaling the subsequent amounts were presented and paid as follows:

| General Acct. Bills<br>Total | State Acct. Bills<br>Total | Sewer Acct. Bills<br>Total | UCC Acct. Bills Total |
|------------------------------|----------------------------|----------------------------|-----------------------|
| \$135,072.02                 | \$0.00                     | \$0.00                     | \$1,150.00            |

- J. Browndale Fire Department** –A written report is on file.
- K. Old Business**
- a. **Scanning of Documents** –No items for review. Supervisor Non did state a Resolution for disposition of records was signed at the October 2, 2024 Special Meeting.
- L. Public Comment** –Donny Salak asked if a permit was obtained for changing a pipe on Flat Rock Road. Supervisor Non stated a driveway pipe was changed and a permit is not needed, Vice Chair Bates also stated it was a replacement pipe only, not new. A citizen asked when the roadwork on 170 would be finished, Supervisor Non stated by Thanksgiving. A citizen named Kevin informed the township he received a letter from Heidi’s House of Hope with interest to purchase township property to build micro home communities, Citizen Kevin forewarned the township supervisors of potential problems. Steven Kokai, a resident on Town Hill Road complained Town Hill Road not graded into ditch, his shed is on stone and the stone was washed out. Steven also asked for help to take dirt and stone away from the ramp and yard that was washed away. Supervisor Non stated legally cannot have township do it, out of right of way. Vice Chair Bates stated two mailboxes in Prompton’s USPS numbers 248 and 262 would need to be moved across street and then township would look into reestablishing drainage ditch. *Supervisor Non made a motion, seconded by Vice Chair Bates to see about having mailboxes moved by USPS across street and clean ditches. All voted yes. The motion carried.* Supervisor Non to contact Prompton USPS. Steven asked what do I do about my shed? Supervisor Non suggested there are 2 contractors presently at the meeting who can assist you. Citizen Brittney Taninies asked if more dust control can be given on Town Hill Road, Vice Chair Bates replied she was right more dust has been created due to bridge on Town Hill Road being out. Vice Chair Bates stated speed bumps on Town Hill Road need to be removed,

Supervisor Non asked Lisa Lopatofsky to check with county to see if something can be covered under Emergency Storm Damage. Prior township supervisor, Ken Coles asked what ever happened to septic issues in Browndale? Supervisor Non replied “nothing”, Josh Debevec, Brownndale Fire Co. indicated it was storm sewers. Ken Coles asked if block grants have been applied for, Supervisor Non replied yes. Ken Coles asked about ditch grading and cleaning, when it rains after grading uphill, it rolls back into ditch. Supervisor Non replied will look at Gradall next year. Kevin Coles also asked how much it cost to concrete under anti-skid shed, Supervisor Non replied \$8,000.00 or \$10,000.00, prior supervisor thought it needed to be done. Supervisor Non presented Jill Droppa a plaque for recognition and thanking her for her years of service as Township Secretary. Donnie Salak stated he took care of barking dog issue.

**M. Adjournment** – *Supervisor Non made a motion, seconded by Vice Chair Bates to adjourn the meeting at 7:55 pm. All voted yes. The motion carried.*

Respectfully Submitted,

Jill Droppa  
Secretary