

A special October meeting was called to order by Vice Chair Brad Bates on October 2, 2024 at 7:06 PM at the Clinton Township municipal building. Vice Chair Brad Bates and Supervisor Brian Non were in attendance. Chair James Zefran was in attendance only at the beginning of the meeting through a video call.

**A. Pledge of Allegiance** - The Pledge of Allegiance was recited.

**B. Hearing Check** – The hearing check was done.

**C. Public Comment – *Items on Agenda Only*** – No comment was made.

**D. New Business**

a. **Hiring a new Secretary Treasurer** – Vice Chair Bates said that four interviews of qualified applicants had been done. The supervisors have chosen to turn the position into two separate positions. They have offered the secretary position to Michele Durmiaki and the treasurer's position to Lisa Lopatofsky. Both positions will come with a three-month probationary period during which the compensation is \$18.00 an hour. At the re-organization meeting, both positions may be deemed permanent and the pay will raise to \$21.50 per hour. Lisa spoke up from the audience and said that she had been told by Chair Zefran that she was being hired for \$21.50 and that she had agreed to that amount. Chair Zefran said that he had misspoke and that the probationary period was intended to be at the \$18.00 amount. He asked to speak to Lisa on the phone. Following the phone conversation between Zefran and Lopatofsky, Zefran disengaged the phone call. *Supervisor Brian Non made a motion, seconded by Vice Chair Brad Bates to hire Lisa Marie Lopatofsky as treasurer at \$21.50 per hour on a three-month probation period, to be revisited at the reorganization meeting. All voted yes.* The motion carried. His comment was that misspoken or not, if the agreement was \$21.50 an hour, the township should uphold that. Regarding the hiring of Michele Durmiaki, while the original intent was to hire the women at \$18.50 during the probationary period, there was no way of knowing if Zefran had misspoken to her as well as Lopatofsky. Ms. Durmiaki was not in attendance to ask. Supervisor Non tried to reach her by phone to inquire, to no avail. Vice Chair Bates made a motion, seconded by Supervisor Brian Non, to hire Michele Durmiaki as secretary at \$20.00 an hour during the probationary three-month period. All voted yes. The motion carried. The supervisors divided the responsibilities roughly as follows: the treasurer will pay the bills, payroll, audits, purchasing, website updates, and attend meetings; the secretary will attend meetings, work in conjunction with the Planning Committee, take meeting minutes, make the agenda, take care of email, telephone, and mail communications as well as Right-to-Know requests, write and post legal ads, and do state, federal, and local reporting. Fine tuning of responsibilities can be revisited at the October or November meetings.

b. **Brace Brook Road Repairs** – Supervisor Brian Non said that the Department of Conservation held him up and this will be discussed at a later meeting.

*Brian Non made a motion to adopt the resolution for disposing of old Clinton Township records as was agreed upon at the September meeting. All voted yes. The motion carried.*

**E. Public Comment** – John Doyle thanked the supervisors for passion the resolution for disposing Clinton Township records.

**F. Adjournment** – The meeting adjourned at 7:25 pm.

Respectfully Submitted,  
Jill Droppa  
Secretary / Treasurer