

The regular August meeting was called to order by Chairman James Zefran on August 14, 2024 at 7:00 PM at the Clinton Township municipal building. Chair James Zefran and Vice Chair Brad Bates were in attendance. Supervisor Brian Non was in attendance through a video call.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the July 10, 2024 Regular Monthly Meeting** –*Vice Chair Bates made a motion, seconded by Supervisor Non to accept the minutes of the July 10, 2024 meeting. All voted yes. The motion carried.*
- D. Public Comment – Items on Agenda Only** – Ray Vogt publicly thanked Clinton Township employees Lance, David, Jacky, Tom, Brian, and Brad for going above and beyond when working on Town Hill Road.
- E. Correspondence**
  - a. **Hazard Mitigation Planning** – It was explained by Chair Zefran that every five years Wayne County updates their Hazard Mitigation Plan. Julieanne Doyle is with the Browndale Fire and she expressed some concerns that she wanted considered regarding Clinton Township's Hazard Mitigation Plan. She recommended that the Clinton Township Municipal Building have a generator. Chair Zefran made it clear that the building does have an electric generator to make the building emergency ready. Josh Debevec clarified that the Fire Company has a manual generator. Ms. Doyle also expressed concerns about the frequent flooding on Rte. 170 which would hinder the Browndale Fire Company from reaching potential emergencies. Chair Zefran said that Secretary Droppa would have the solicitor draft a letter about the flooding hazard to PennDOT.

#### **F. New Business**

- a. **Prompton's use of Mower – Charges** – Chair Zefran explained that Tom Merrigan was paid an hourly rate to use the mower for two days. Forty gallons of fuel were used. The combined costs, including the rental cost of the mower total \$1,458.00. *Vice Chair Bates made a motion, seconded by Supervisor Brian Non to have Secretary Droppa send a bill to Prompton for the amount of \$1,458.00. All voted yes. The motion carried.* Vice Chair Bates gave a public thank you Tom Merrigan for a job well done.

#### **G. Road Master Report**

- a. **Vehicle Mileage and Usage Reports** – Vice Chair Bates reported the vehicle mileage as follows:

Vehicle	Total mileage during the month
2015 Ford F550	808
2018 Ford F550	868
2022 International Dump Truck	334
2018 Peterbilt 580 (purchased in 2023)	391
580 Backhoe	N/A

b. **Road Reports** – Road Master and Supervisor Brian Non reported that work had been done on Yarns, Spewack, and Ravnikar roads. Pipes need to be flushed out. He noted that the pipe on Yarnes Rd. has been plugged for two years, and it belongs to PennDOT. There is dust control for Urmanic Road. He reported that Bill Goodwyn of BG Quarries, LLC is keeping track of storm damage grading and rolling. Additionally, Goodwyn is taking photos of the damage. This information will be used with the hopes of getting disaster relief from Wayne County. Putting millings down on Cirrelli Road is just about done, as is Burrier Road. Chair Zefran said to use the millings up. Chair Zefran asked if Non knew when Pocono Spray Patching, Inc. was coming to work on Smith Rd., to which the answer was that the work would be done at the end of August. Chair Zefran said that there was a dip in the road where Rte. 296 and Smith Road meet that must be taken care of. Supervisor Non said that he talked to Jim (Rowe) about spreading oil to get a tanker of oil under costars to put on millings. *Supervisor Brian Non made a motion, seconded by Vice Chair Bates to get a tanker of oil under costars to put on millings. All voted yes. The motion carried.* Chair Zefran asked Secretary Droppa to use up State Liquid Fuels funds to pay in part for the work on Smith Road. Non also reported that he and Lisa Lopatofsky are in the process of seeking the Dirt and Gravel Low Volume Road Grant for Long Pond Road. *Chair Zefran made a motion, seconded by Supervisor Brian Non, to accept the Road Master's report. All voted yes. The motion carried.*

c. **Prices on Blowers** – Prices for Cyclone PTO Debris Blower Model # BT-CPTO

Company Name	Price
Bradco Supply Co.	\$7,850.00
Medico	\$7,880.00
Finch Turf	\$7,128.55

Supervisor Non said that he had gotten prices from both Bradco (\$7,850.00) and Medico (\$7,880.00). Chair Zefran said he had talked to Russell Hauenstein and gotten the price of \$7,128.55 which was more than \$725 lower than the previously lowest bid, with the same 10-year warranty, delivered and set up for free. Zefran said that it was a John Deere Company and that he (Zefran) would get a direct quote sent to Secretary Droppa tomorrow. *Supervisor Non made a motion, seconded by Vice Chair Bates, to purchase the mower at the lowest bid of \$7,128.55. All voted yes. The motion carried.*

**Treasurer's Report Including Bills for Payment** – Chair Zefran note a correction in the report to the audience. Windmill money had come in, leaving the township with a current balance of \$254,379.74 after August bills are paid. He publicly recognized that the township was financially in very good shape. *Supervisor Non made a motion, seconded by Vice Chair Bates to accept the Treasurer's report and pay the bills as listed. All voted yes. The motion carried.*

The presented bills list is on file. Bills totaling the subsequent amounts were presented and paid as follows:

General Acct. Bills Total	State Acct. Bills Total	Sewer Acct. Bills Total	UCC Acct. Bills Total
\$20,111.91	\$16,538.75	\$0.00	\$0.00

**H. Browndale Fire Department** – Fire Chief Debevec was on hand to give an oral report. A written report is on file. Supervisor Non asked Debevec if the fire department would be willing to blow out pipes, to which the response was that something could be worked out.

**I. Old Business**

- a. **Adams CATV, Inc. Franchise Agreement Ordinance** – Supervisor Non asked if the township wanted to request more money from Adams. Secretary Droppa was asked how much we received from Adams CATV. She checked the records and reported that we had gotten a check from them for the amount of \$51.23 for the first quarter. A discussion took place and it was decided that even if Adams raised the fee, it would make a negligible difference to the township. Additionally, a raised fee would ultimately be charged to the citizens.
- b. **Scanning of Documents** – John Doyle, Dan Fitzsimmons, and Tom Bails were not in attendance to report on coding of time cards or scanning documents. Lisa Lopatofsky had looked into a possible grant opportunity but the deadlines were too close and there was not enough time to pursue it.

**J. Public Comment** – Jacky Skubic said that Long Pond Road was already washed out. Supervisor Non said that for the amount of money spent on that road previously, we should leave it as it is and wait to see if we get the D&G grant for that road. Chair Zefran recommended seeing if Long Pond Road repairs would fit under the storm damage money we would be seeking to recoup. Citizen Frank Settineri of Burns Rd expressed concerns that water comes from neighboring property, down his driveway, and across Burns Rd. He lives at 436 Burns Rd. Chair Zefran got his contact number and said that Road Master Non would take a look at it. Mr. Lopatofsky said that Cole Rd. had road material washed out. He was told that Tommy Merrigan would look into it. When asked about the terrible condition of White Oak Road Chair Zefran said that it was supposed to be repaired after the dam was repaired, which at one time was reportedly 2023. He noted that he had been told that all permits for the dam repair had gone through. It was noted that PennDOT had posted a tour using a PennDOT road, but many had seen PennDOT drivers themselves using Town Hill as a detour. Permit Officer Don Salak complained of owners of two properties, one in Browndale, and one in Elk Lake area not being compliant. Chair Zefran told him to send a certified letter to each, and reminded him that Clinton Township is not in the business of refereeing neighbors, regarding a complaint of a tree falling on private property. Chair Zefran advised Salak to tell them to come to the township meetings.

**K. Adjournment** – Chair Zefran made a motion, seconded by Supervisor Non to adjourn the meeting at 7:35 pm.

Respectfully Submitted,

Jill Droppa  
Secretary / Treasurer