

January 4, 2021
Clinton Township Board of Supervisors Agenda
1799 White Oak Drive
Forest City, PA 18421
E-Mail: clintontwp@yahoo.com
Phone: 570-785-5937 Fax: 570-785-4774

Call to Order:

A. Pledge of Allegiance

B. Hearing Check / Audio and Video Recorded

C. Re-Organize:

a. Organize Temporary Chair

b. Temporary Secretary

D. Election of Officers

a. Nominate and Elect Chair

b. Nominate and Elect Vice Chair

c. Appoint Secretary /Treasurer

d. Establish compensation for Secretary /Treasurer (Currently \$18,500.00)

e. Set bond for Treasurer (Currently \$400,000.00)

f. Solicitor (Currently Jeffery Treat)

i. Solicitor can attend meetings (Currently attends every meeting)

g. Consultant (Currently Tom Shepstone)

h. Engineer (Currently Jeff Weinberger)

i. Emergency Management Coordinator (Currently Juliann Doyle)

i. Deputy Emergency Management Coordinator (Currently empty)

j. Assistant Permit Officer (Currently Russell Curtis)

k. Vacancy Board Member (Currently John Lillie)

l. COG Representative (Currently Ron Poska, entitled to a \$30 stipend and mileage per attended meeting)

m. Road Master (Currently Brian Non – Salary set by Auditors if Road Master is a Supervisor)

n. Supervisors can work as an employee of the township

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i. James Zefran

ii. Brian Non

iii. Russell Curtis

o. Consultant (Currently Ken Coles, hired at \$30.00 per hour)

E. Policies

a. 32 Hour Work Policy

i. Vacation days for Road Workers (currently working a minimum of 500 hours to get three days' vacation)

b. Purchase Policy (Currently set at \$4,000.00)

c. Wages for Common Labor (Currently \$15.00 – with time and half for major holidays of New Year, Christmas, Thanksgiving, Easter, July 4th, Memorial Day, and Labor Day)

d. Wages for CDL licensed employees (Currently new CDL hires will remain at the wage of \$14.25 until his length of service hits the one year or 250-hour mark at which time compensation rises to \$15.75 – address issue of holiday pay / Currently Ron Poska and Ryan Wilmarth have a pay rate of \$16.75 per hour.)

e. Lawn Mowing (Currently \$15.00 done by Frank Pauler, using his own mower and fuel)

F. Salary of Tax Collector (Currently \$600.00 per quarter and 90% of tax verification fees) – after the next election it will be 5.5% of all taxes collected.

G. Meeting Dates, Times, and Meeting Places (Currently all meetings take place at the Clinton Township Municipal building on the second Wednesday of the month at 7:00 pm. Specify the end of the year meeting date)

H. Banks (Currently all accounts are with FNB)

I. Payment of Bills (majority vote, number of signatures, prevent penalties and service charges)

J. Mileage (Set by the IRS for 2020 at 57.5 cents per mile, not yet set for 2021)

K. Sewage Enforcement Officer and Alternate (Currently Chris Martin and L. Finlon)

i. Salary for Sewage Enforcement Officer

ii. Sewage Permit Fees

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- L. **Building Permit Fees (Currently: Building other than UCC=\$75.00, Agriculture \$30.00, Driveway \$35.00)**
- M. **Code Enforcement Officer and fees (Currently Bob Bates, Alternate L. F. Finlon - DCED rates are \$4.50)**
- N. **Township Permit Officer and Salary (Currently Mike Dolph, Salary currently: township permits \$50.00, agriculture \$20.00, driveway \$20.00, UCC \$50.00)**
- O. **MS4 Stormwater Permit Compliance Professional / MS4 Stormwater Inspector (Currently Jeff Weinberger)**
- P. **Floodplain management Official (Currently Jeff Weinberger)**
- Q. **Junkyard (Currently \$200.00)**
- R. **Variance Appeal Hearings (Currently the complete cost involved, with \$700.00 deposit for the initial hearing and any continued hearing date)**
- S. **Clinton Township Taxes (Current)**
 - i. **Real Estate – 0.7000 mills (Clinton I and Clinton II)**
 - ii. **Wage Tax – ½ of 1% (Clinton I)**
 - iii. **Wage Tax – 1% (Clinton II)**
 - iv. **Hydrant Tax – 0.2000 mills (Clinton II)**
 - v. **Sewer Tax – 0.4000 mills (Clinton II)**
 - vi. **Light Tax –0.4000 mills (Clinton II)**
 - vii. **Storm Water Tax – 0.1062 mills (Clinton II) – This tax was suspended in 2019 and 2020**
- T. **Conventions (Currently Supervisors, Treasurers, Auditors, and Tax Collector can attend)**
- U. **State Convention (Currently Supervisors, Treasurers, Auditors, and Tax Collector can attend)**
- V. **Seminars (Currently Supervisors, Treasurers, Auditors, and Tax Collector can attend)**
- W. **Documents Signed (Currently Treasurer and Two Supervisors)**
- X. **Copy Policy (Currently .25 per page)**

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Y. Planning Commission

Z. Additional SALDO fees (Currently: initial review of the documents, including deeds, is the township's responsibility and additional corrections are the responsibility of the applicant and the solicitor should bill the individuals involved.)

AA. Auditors Organizational Meeting: (Currently advertised as January 5th, 7:00 pm, at the township building)

BB. Planning Commission Meeting (Re-Organization meeting currently scheduled for Thursday, January 7, 2020, at 7:00 pm, with the regular meeting to follow.)

CC. Adjournment