

The regular June meeting was called to order by Chairman James Zefran on June 12, 2024 at 7:00 PM at the Clinton Township municipal building garage. Vice Chair Brad Bates and Supervisor Brian Non were in attendance. Solicitor Jeffrey Treat was also in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the May 8, 2024 Regular Monthly Meeting** – *Supervisor Non made a motion, seconded by Vice Chair Bates to accept the minutes of the May 8, 2024 meeting. All voted yes. The motion carried.*
- D. Public Comment – Items on Agenda Only** – Ray Vogt had a question about when grading would be done on Town Hill Road. Supervisor Non said that grading wasn't half done yet. Vogt said that the portion of Town Hill Road that has a heavy tree canopy doesn't need grading. A citizen asked if PennDOT would contribute to fixing the road to which Chair Zefran said that the state cannot detour vehicles to a township road. The state reroutes cars through Waymart, it is the GPS devices in people's phones that reroutes them up Town Hill Road.
- E. Correspondence**
 - a. **Wayne County Communications Center is updating their records and requires an updated copy of the designation for Fire and EMS (both BLS and ALS) for Clinton Township** – Browndale Fire Chief Josh Debevec agreed that Browndale Fire Department is the township's designated Fire Department. He clarified that BLS service is provided by Forest City Area Emergency Service and ALS service is provided by Cottage Hose.
 - b. **29th Annual Tioga-Bradford Equipment show takes place on 8/22/24. RSVP is required.** – None of the Supervisors are interested in attending. Supervisor Non said that Administrative Assistant Lisa Lopatofsky has been doing due diligence looking into grants for a township pick-up truck.
- F. New Business**
 - a. **Short-term Rental Permit Application** – *Chair Zefran made a motion, seconded by Supervisor Brian Non to accept the application. All voted yes. The motion passed.* When asked who would enforce the Short-Term Rental Ordinance, Chair Zefran said that UCC Permit Officer is also the Short-Term Rental Enforcement Officer. Attorney Treat clarified that the permit must be renewed annually. The current fee schedule of \$500 of five hundred dollars (\$500.00) for the combined costs of administration fees, and building and sewer system inspection fees may not cover actual costs. *Brian Non made a motion, seconded by Brad Bates, to have permit renewals cost five hundred dollars yearly (\$500.00) and have the initial permit fee for a first-time permit cost seven hundred fifty dollars. All voted yes. The motion carried.* Treat commented that checks need to be made payable to Clinton Township and that the supervisors should check at the end of the year to see if the township is revenue neutral at this fee schedule.
 - b. **Modifications to license agreement with Adams CATV, Inc.** – Attorney Treat spoke of the need for the modifications so that Adams would be held responsible to clean up the messes they may leave. Cables on poles are no problem, but sometimes they dig across the road. Chair Zefran made the recommendation to shorten the term of agreement period from ten to five years. Both Vice Chair Bates and Supervisor Non agreed that they preferred the five-year

time period. It was agreed that Attorney Treat would make the five-year change on the document.

G. Road Master Report

- a. **Vehicle Mileage and Usage Reports** – Supervisor and Road Master Brian Non reported the following:

| Vehicle | Total mileage during the month |
|--|--------------------------------|
| 2015 Ford F550 | 659 |
| 2018 Ford F550 | 474 |
| 2022 International Dump Truck | 282 |
| 2018 Peterbilt 580 (purchased in 2023) | 29 |
| 580 | 25 hours |

b. **Road Reports** – Road Master and Supervisor Brian Non reported that tree canopies are both a blessing and a curse depending on the season. He and Lisa Lopatofsky have a meeting scheduled next Friday with the Conservation District regarding Long Pond Road. In 2024 Ms. Lopatofsky was applying for a grant for work on Long Pond Road. If approved, the work would start in 2025. Jacki Skubic asked if trees would need to come down, to which Non replied that any road project must allow for roads to be sixteen (16') feet wide.

c. **Closing Town Hill Road for Grading** - A discussion ensued with residents living on Town Hill noting that there is lots of speeding on the road since the bridge construction has rerouted more traffic to Town Hill. One resident asked that the township not fix the potholes in front of her house. Ryan Wilmarth recommended that the township not grade Town Hill until the bridge work is done. Vice Chair Bates said that he was not in a rush to grade Town Hill Road, but something does need to be done. Supervisor Non said that dust control had been applied.

d. **Advertising 1999 International Truck** - He then said that the 1999 International truck was advertised on line on Auction International and bids didn't come close to the reserve. Supervisor Non talked of putting it out for bid both on Municibid and in local newspaper ads. Attorney Treat said that a contract with Municibid would not allow it to be advertised in other sources. *Vice Chair Bates made a motion, seconded by Brian Non to put the 1999 International out for sale on Municibid.* The meeting continued without a vote on the motion taking place.

e. **Smith Road** - The road report continued with Supervisor Non giving an overview on the cost of projected work to be done on Smith Road. The cost of surfacing the road with millings would be \$76,950. Chair Zefran asked about the grading and rolling costs necessary when using millings. Non conceded that an additional \$15,000 would be needed bring the total to \$92,000. Three inches of blacktop paving would cost \$405,280.00. One coat of tar and chip would be \$63,573.60 and two coats of tar and chip would be \$119,200. Non said that this number came from Wayco. Josh Debevec commented that the millings from the state weren't any good, saying that the state isn't using them because they're junk and all of the oil is out of them. Ronnie Poska asked if you could mix oil with state millings. Supervisor Non said that he would like to try the millings as he had seen millings hold up well on other township roads. Additionally, that if it didn't work, it would still provide road base. Chair Zefran commented that the roads he was referencing that held up had been done with fresh millings and the millings being considered for use on Smith Road had been stockpiled how many years? Jacki Skubic asked if using reclaimed millings failed, what was the recourse, to which Non

replied that you grade it up and shape it. He continued, saying that South Canaan and Berlin Townships have used millings from the Honesdale PennDOT shed and that Eynon and Mt. Cobb still have millings available. Chair Zefran asked Non to check around all milling sites and find out how long they have been stock piled and how much is available. Chair Zefran and Vice Chair Bates both agreed that they would like more information. *Supervisor Non made a motion to put it out for bid the way Jeff wrote it.* Ray Vogt asked if it was wise to do all of Smith Road to which Non responded that Smith Road was much more labor intensive in the wintertime because you can't put salt on the dirt part of the road. *Supervisor Non then clarified the motion that the Smith Road bid should include 1. Single coat tar and chip, 2. Double coat tar and chip, and 3. Three inches of 25-millimeter base.* Then we can decide next month, Non stated. Chair Zefran asked him if he would have all of the necessary hard numbers at next month's meeting. Non said that he would get three phone quotes. Chair Zefran asked him to send the millings to a lab and have them tested, as well as having a trucking fee, loader fee and lab report on each milling pile. *Supervisor Non amended the motion, seconded by Brad Bates, to include having the millings tested. Supervisor Non and Vice Chair Bates voted yes. Chair Zefran voted no. The motion passed.* Supervisor Non asked Zefran why he voted no. Chair Zefran said that there hasn't been enough information even to put it out for bid. He said that Wayco had an advantage to wanting the job done as they would likely get the paving bid associated with the job. Zefran continued saying that Non was counting on a hot day to activate the binding agent in the millings and we haven't yet had a hot day, not to mention the canopy issue shading the road from the sun.

Treasurer's Report Including Bills for Payment – *Supervisor Non made a motion, seconded by Vice Chair Bates to accept the Treasurer's report and pay the bills as listed. All voted yes. The motion carried.*

The presented bills list is on file. Bills totaling the subsequent amounts were presented and paid as follows:

| General Acct. Bills Total | State Acct. Bills Total | Sewer Acct. Bills Total | UCC Acct. Bills Total |
|------------------------------|----------------------------|----------------------------|--------------------------|
| \$46,240.80 | \$45,334.68 | \$0.00 | \$0.00 |

- H. **Browndale Fire Department** – Fire Chief Debevec was on hand to give an oral report. A written report is on file.
- I. **Old Business** – Josh Debevec said that he knew of a grant for any bridge that goes toward infrastructure.
- J. **Public Comment** – In response to Don Salak's question, Supervisor Non said that the mowing started yesterday. Jacky Skubic asked if the township considered mulching? Non said that a mulcher would cost \$35,000 but he would like to see the township invest in a blower for less than \$9,000.00. Chair Zefran asked him to get a price for the July meeting. Supervisor Non said he would get three phone quotes. Jason Vogt said that the dust control on Town Hill Road helped a lot. He then addressed the "ridiculous number of executive sessions" stating that the length of the sessions, up to twenty-five minutes was outrageous. He gave the supervisors each a copy of the Sunshine Act and asked them to refer to section 708. He said that the attending citizens had a right to know the topics discussed. Chair Zefran said that they were personnel matters. Vogt continued that the executive sessions wasted the time of the citizens in the audience. He extended compliments to Supervisors Bates and Non and criticisms to Zefran. Vogt brought his own gavel in opposition to the gavel Chair Zefran would use to control the meeting. At the end of his lengthy diatribe, Chair Zefran asked Solicitor Treat if he would

like to respond to Mr. Vogt. Solicitor Treat said that it was his responsibility to make sure that all three board members get to speak, and that, when possible, he tried to put executive sessions at the end of the meeting, prior to adjournment.

- K. Adjournment** – *Chair Zefran made a motion, seconded by Supervisor Non to adjourn the meeting at 8:12 pm.*

Respectfully Submitted,

Jill Droppa
Secretary / Treasurer