

November 13, 2019  
Clinton Township Board of Supervisors Meeting

The regular November meeting of the Clinton Township Board of Supervisors was called to order by Chairman Ken Coles on November 13, 2019 at 7:00 PM at the Clinton Township municipal building. Chairman Ken Coles, Vice Chair Brian Non, and Supervisor Russell Curtis were in attendance.

**A. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**B. Hearing Check / Meeting is audio and visual recorded - Noted**

**C. Public Comment – Items on the Agenda Only** – Ray Vogt inquired if the Burns Road pavement was 4" to which Chair Coles responded that it was 3" and compacted. It was then asked who would load the trucks for snow plowing. Chair Coles said that whoever plowed would probably have to bring their own machine to load, but suggested that we wait on further conversation about that until the part of the meeting when the snow plowing bids would be opened.

**D. Minutes of Regular Meeting October 9, 2019** – Chair Coles made a motion, seconded by Vice Chair Non to accept the minutes of October 9, 2019. All voted yes. The motion carried.

**E. Road Master Report** – Road Master and Vice Chair Non gave a brief report, stating that the first storm of the season was two days ago, winter is here, and Clinton Township is ready.

**F. Open Issues**

a. **Snow plowing bids** – There were no bids for Clinton I. There was only one bid for Clinton II.

Company	Specifications	Bid Amount
J. Debevec Excating LLC	Plowing, Cinder, Salting Opening Rds, clearing Intersections at Twp request Materials to be delivered to storage shed in Brnd.	\$65.00 per truck, per hour \$75.00 per hour

Vice Chair Non made a motion, seconded by Supervisor Curtis, to accept the bid from J. Debevec Excating LLC. All voted yes. The motion carried.

b. **Update on issue of Flagge and Burns Rd** – Chair Coles explained that Flagge paid Billy Joseph to do the repairs caused by Flagge's heavy vehicles driving on Burns Rd. The township engineer determined the damage caused in certain areas, and those zones will be dug up, milled, and repaired. The repairs should be done before the end of November if weather allows, but may be done in spring. Regardless, Chair Coles explained, they have been paid for and therefore, he made a motion, seconded by Vice Chair Non to send an email to Solicitor Treat that all Supervisors agreed to have Treat drop all charges against Flagge. All voted yes. The motion carried.

c. **Adopting the 2020 Proposed Budget for public viewing** – James Zefran inquired about the \$20,000 listed for Road Worker pay and \$19,000 for Secretary pay, and yet the Worker's Comp Insurance is listed at \$15,280. Chair Coles explained that the Worker's Comp included the Browndale Fire Company. Zefran said that when he is sitting up front as a supervisor he would vote "no" for the budget, as the tax papers should know where all funds are coming and going. He expressed that the budget should be tweaked by doing line item by line item. Chair Coles made a motion, seconded by Vice Chair Non to adopt the proposed budget and put it up for viewing, and advertise it as such for voting on at the December's meeting. All voted yes. The motion carried.

**G. New Business**

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- a. **2019 Audit** – Supervisor Curtis made a motion to allow the Clinton Township auditors do the 2019 audit. James Zefran spoke up from the audience and suggested that the Supervisors hire a CPA every five years to do the audit to ensure public trust. Vice Chair Non agreed that it was good to have two sets of eyes on the books. Linda Zefran noted that government regulations regarding this change all of the time, and auditors who are not Certified Public Accountants cannot be expected to keep up with all of the changes. Chair Coles made a motion, seconded by Vice Chair Non to hire Brian T. Kelly, CPA and Associates, LLC to audit the 2019 Township Books. The motion carried.
- b. **PSATS has clarified the date for the annual organization meeting - The annual organization meeting required by Section 602 of the Second-Class township Code must be held on the first Monday in January, which is Monday, January 6, 2020. The elected auditors' annual organization meeting must be held the following day, Tuesday, January 7, 2020.** - Noted
- c. Addressing issues of Smith Road right-of-way for home owners in the path of electric poles. – Attorney Chris Farrell explained that GlidePath was looking for alternative pathways for power poles. Originally the route was to go from Smith road to Rte. 296. Now an easement of roughly 750' on Smith Road is needed. He noted that Clinton Township does not own Smith Road and that property owners actually own to the middle of the road and that Clinton Township has a right-of-way. On either side of the road, each property owner owns 16.5 feet on their sides of the road (33' total). Additionally, Flat Rock Road bridge has weight limits that are exceeded by the weight of GlidePath trucks. There must be a required bond for them to ensure that the bridge is not damaged. After the 750' they would have to secure private property permission, and once they get to Rte. 290, they deal with PennDOT. Regarding Flat Rock Road bridge, GlidePath is requesting permission to have them pay our engineer, but everything is in stages of discussion. Attorney Farrell noted that anything could change at any time. When asked about GlidePath paying Chris Farrell's salary on this project Chris Farrell explained that their response is that there was no commitment, but that they "are willing to work with us." Chair Coles made a motion, seconded by Vice Chair Non, to give Chris Farrell permission to continue to work on Clinton Township's behalf as he had spoken of. All voted yes. The motion carried. Chair Coles then said that Clinton Township should consider zoning. Attorney Farrell explained that a different company wants to put in 500' windmills, but without zoning they cannot be stopped. It's a long process and it would have to include residential and commercial zoning. He explained the pitfalls of not having a zoned community by explaining that Dunmore is currently fighting an expansive landfill and if Dunmore wins, the landfill company will look elsewhere, perhaps our own community and we would be powerless to stop them. Supervisor Russ Curtis said that he didn't want the us to "be like a bunch of city people." Chair Coles expounded by stating that if you want to keep it like it is, zoning is the only way to do it. Chair Coles made a motion, seconded by Vice Chair Non, to start the process of zoning, and looking into zoning laws of other townships such as Cherry Ridge Township. All voted yes. The motion carried.
- d. **Wayne County Office of Emergency Management is having a quarterly training session at 6:30 p.m. on November 20, 2019 at Volunteer Driver Complex, 43 Volunteer Drive, Honesdale, PA.** - Noted
- e. **Chair Coles congratulated James Zefran on becoming the newly elected Township Supervisor** – Chair Coles made the motion, seconded by Vice chair Non to allow Supervisor Elect Zefran to attend PSATS Boot Camp for Township Officials. All voted yes. The motion carried.

- a. **Theobold minor subdivision has been recommended for approval by the Clinton Township Planning Commission** – Vice Chair Non is on the Planning Commission and he explained that he was at the meeting and that it was a simple subdivision of four acres from a purchased property. Chair Coles made the motion, seconded by Vice Chair Non to approve the subdivision. All voted yes. The motion carried. Vice Chair Non made a motion, seconded by Supervisor Curtis, to add Matt Tomazic and Brad Bates to the Planning Commission which would bring the Commission up to a full seven

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members. Vice Chair Non made a motion, seconded by Chair Coles, to hire 18-year-old Jeremy Stauffer, son of employee as long as he meets requirements. All voted yes. The motion carried.

- H. **Treasurer's Report Including Bills for Payment** – Chair Coles made a motion, seconded by Vice Chair Non to pay the bills as reported. All voted yes. The motion carried.
- I. **Browndale Fire Department** – The Fire Chief Debevec gave an oral report. A written report is on file.
- J. **Public Comment** – Chair Coles made a motion, seconded by Supervisor Curtis, to approve a change order with Dutchman Contracting for roughing in the electric in the pole building for \$6,336.00. All voted yes. The motion carried. When asked Vice Chair Non estimated that it would cost roughly \$3,000 for the remainder after roughing in lights inside and out. Linda Zefran commented that the pole ban would cost the taxpayers roughly \$60,000.00. Don Salak congratulated James Zefran for winning the election to become the newest Clinton Township Supervisor, noting that he did not think that the current board of Supervisors were good at managing money. Ron Poska spoke up and suggested that the Supervisors get rid of the dumpster, noting that it is an attractive nuisance. Jim Zefran spoke up and asked if there was a set schedule for plowing and if we were taking care of the roads with the largest population first? Ron Poska explained that the plowing was done using the most expedient routes. Plowing by populated roads would require lots of backtracking. Linda Zefran asked if the township had gotten Block Grants in the past two to three years. Vice Chair Non explained that the Burns Rd Block Grant was the last one awarded and that normally Brian and Ken work on Block Grants and that the due date was typically in early spring. Last year a Block Grant was sought to get paved handicapped parking at the township building and it was denied. The topic changed to the Browndale Sidewalk project. Supervisor Curtis suggested putting a chain across to keep people off of it until it is finished. James Zefran thought is was better to find out if Clinton Township is even liable unit its finished.
- K. **Adjournment** – Chair Coles made a motion, seconded by Vice Chair Non to adjourn the meeting at 8:00 p.m. All voted yes. The motion carried.