

January 8, 2019
Clinton Township Board of Supervisors Agenda
1799 White Oak Drive
Forest City, PA 18421
E-Mail: clintontwp@yahoo.com
Phone: 570-785-5937 Fax: 570-785-4774

Call to Order:

A. Pledge of Allegiance

B. Hearing Check / Audio and Video Recorded

C. Re-Organize:

- a. Organize Temporary Chair**
- b. Temporary Secretary**

D. Election of Officers

- a. Nominate and Elect Chair**
- b. Nominate and Elect Vice Chair**
- c. Appoint Secretary /Treasurer**
- d. Establish compensation for Secretary /Treasurer (Currently \$17,000.00)**
- e. Set bond for Treasurer (Currently \$200,000.00)**
- f. Solicitor (Currently Jeffery Treat)**
 - i. Solicitor can attend meetings**
- g. Consultant (Currently Tom Shepstone)**
- h. Engineer (Currently Jeff Weinberger)**
- i. Emergency Management Coordinator (Currently Kerry Henderson)**
- j. Assistant Permit Officer (Currently Russell Curtis)**
- k. Vacancy Board Member (Currently John Lillie)**

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- I. COG Representative (Currently Ron Poska, entitled to a \$30 stipend and mileage per attended meeting)
- m. Road Master (Currently Brian Non – Salary set by Auditors if Road Master is a Supervisor)
- n. Supervisors can work as an employee of the township
 - i. Kenneth Coles
 - ii. Russell Curtis
 - iii. Brian Non

E. Policies

- a. 32 Hour Work Policy
 - i. Vacation days for Road Workers
- b. Purchase Policy (Currently set at \$2,000.00)
- c. Wages for Common Labor (Currently \$14.25 – address issue of holiday pay)
- d. Wages for CDL licensed employees (Currently new CDL hires will remain at the 2016 wage of \$13.75 until his length of service hits the one year or 250 hour mark at which time compensation rises to \$15.75 – address issue of holiday pay)
- e. Janitors Wages (Currently \$14.25)
- f. Lawn Mowing (Currently \$14.25)
- g. Salary of Tax Collector (Currently 5% of collected taxes + 90% of tax verification fees)
- h. Meeting Dates, Times, and Meeting Places (Include the end of the year meeting date)
- i. Banks (Currently Wayne Bank, with the active Liquid Fuels Account in HNB along with an inactive general account)
- j. Payment of Bills (majority vote, number of signatures, prevent penalties and service charges)
- k. Mileage (Set by the IRS for 2018 at 54.5 cents per mile)
- l. Sewage Enforcement Officer and Alternate (Currently Chris Martin and L. Finlon)
 - i. Salary for Sewage Enforcement Officer

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ii. Sewage Permit Fees

- m. Building Permit Fees (Currently : Building other than UCC=\$75.00, Agriculture \$30.00, Driveway \$35.00)
- n. Code Enforcement Officer and fees (Currently Bob Bates, Alternate L. F. Finlon - DCED rates are \$4.50)
- o. Township Permit Officer and Salary (Currently Mike Dolph, Salary currently : township permits \$50.00, agriculture \$20.00, driveway \$20.00, UCC \$50.00)
- p. Junkyard (Currently \$200.00)
- q. Variance Appeal Hearings (Currently the complete cost involved, with \$700.00 deposit for the initial hearing and any continued hearing date)
- r. Clinton Township Taxes (Current)
 - i. Real Estate – 0.7000 mills (Clinton I and Clinton II)
 - ii. Wage Tax – ½ of 1% (Clinton I)
 - iii. Wage Tax – 1% (Clinton II)
 - iv. Hydrant Tax – 0.2000 mills (Clinton II)
 - v. Sewer Tax – 0.4000 mills (Clinton II)
 - vi. Light Tax – 0.4000 mills (Clinton II)
 - vii. Storm Water Tax – 0.1062 mills (Clinton II)
- s. Conventions
- t. State Convention
- u. Seminars
- v. Documents Signed (Currently Treasurer and Two Supervisors)
- w. Copy Policy (Currently .25 per page)
- x. Planning Commission

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- y. Additional SALDO fees (Currently: initial review of the documents, including deeds, is the township's responsibility and additional corrections are the responsibility of the applicant and the solicitor should bill the individuals involved.)
- z. Auditors Organizational Meeting: (Currently advertised as January 3, 2018, 7:00 pm, at the township building)
 - aa. Planning Commission Meeting (Re-Organization meeting currently scheduled for January 4, 2018 at 7:00, with the regular meeting to follow.)

F. Adjournment