

January 8, 2019  
Clinton Township Board of Supervisors Agenda  
1799 White Oak Drive  
Forest City, PA 18421  
E-Mail: clintontwp@yahoo.com  
Phone: 570-785-5937 Fax: 570-785-4774

**Call to Order:**

**A. Pledge of Allegiance**

**B. Hearing Check / Audio and Video Recorded**

**C. Re-Organize:**

- a. Organize Temporary Chair
- b. Temporary Secretary

**D. Election of Officers**

- a. Nominate and Elect Chair
- b. Nominate and Elect Vice Chair
- c. Appoint Secretary /Treasurer
- d. Establish compensation for Secretary /Treasurer (Currently \$17,000.00)
- e. Set bond for Treasurer (Currently \$200,000.00)
- f. Solicitor (Currently Jeffery Treat)
  - i. Solicitor can attend meetings
- g. Consultant (Currently Tom Shepstone)
- h. Engineer (Currently Jeff Weinberger)
- i. Emergency Management Coordinator (Currently Kerry Henderson)
- j. Assistant Permit Officer (Currently Russell Curtis)
- k. Vacancy Board Member (Currently John Lillie)

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- I. COG Representative (Currently Ron Poska, entitled to a \$30 stipend and mileage per attended meeting)
- m. Road Master (Currently Brian Non – Salary set by Auditors if Road Master is a Supervisor)
- n. Supervisors can work as an employee of the township
  - i. Kenneth Coles
  - ii. Russell Curtis
  - iii. Brian Non

E. Policies

- a. 32 Hour Work Policy
  - i. Vacation days for Road Workers
- b. Purchase Policy (Currently set at \$2,000.00)
- c. Wages for Common Labor (Currently \$14.25 – address issue of holiday pay)
- d. Wages for CDL licensed employees (Currently new CDL hires will remain at the 2016 wage of \$13.75 until his length of service hits the one year or 250 hour mark at which time compensation rises to \$15.75 – address issue of holiday pay)
- e. Janitors Wages (Currently \$14.25)
- f. Lawn Mowing (Currently \$14.25)
- g. Salary of Tax Collector (Currently 5% of collected taxes + 90% of tax verification fees)
- h. Meeting Dates, Times, and Meeting Places (Include the end of the year meeting date)
- i. Banks (Currently Wayne Bank, with the active Liquid Fuels Account in HNB along with an inactive general account)
- j. Payment of Bills (majority vote, number of signatures, prevent penalties and service charges)
- k. Mileage (Set by the IRS for 2018 at 54.5 cents per mile )
- I. Sewage Enforcement Officer and Alternate (Currently Chris Martin and L. Finlon)
  - i. Salary for Sewage Enforcement Officer

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**ii. Sewage Permit Fees**

- m. Building Permit Fees (Currently : Building other than UCC=\$75.00, Agriculture \$30.00, Driveway \$35.00)**
- n. Code Enforcement Officer and fees (Currently Bob Bates, Alternate L. F. Finlon - DCED rates are \$4.50)**
- o. Township Permit Officer and Salary (Currently Mike Dolph, Salary currently : township permits \$50.00, agriculture \$20.00, driveway \$20.00, UCC \$50.00)**
- p. Junkyard (Currently \$200.00)**
- q. Variance Appeal Hearings (Currently the complete cost involved, with \$700.00 deposit for the initial hearing and any continued hearing date)**
- r. Clinton Township Taxes (Current)**
  - i. Real Estate – 0.7000 mills (Clinton I and Clinton II)**
  - ii. Wage Tax – ½ of 1% (Clinton I)**
  - iii. Wage Tax – 1% (Clinton II)**
  - iv. Hydrant Tax – 0.2000 mills (Clinton II)**
  - v. Sewer Tax – 0.4000 mills (Clinton II)**
  - vi. Light Tax –0.4000 mills (Clinton II)**
  - vii. Storm Water Tax – 0.1062 mills (Clinton II)**
- s. Conventions**
- t. State Convention**
- u. Seminars**
- v. Documents Signed (Currently Treasurer and Two Supervisors)**
- w. Copy Policy (Currently .25 per page)**
- x. Planning Commission**

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- y. **Additional SALDO fees (Currently: initial review of the documents, including deeds, is the township's responsibility and additional corrections are the responsibility of the applicant and the solicitor should bill the individuals involved.)**
- z. **Auditors Organizational Meeting: (Currently advertised as January 3, 2018, 7:00 pm, at the township building)**
- aa. **Planning Commission Meeting (Re-Organization meeting currently scheduled for January 4, 2018 at 7:00, with the regular meeting to follow.)**

**F. Adjournment**