

November 9, 2022
Clinton Township Board of Supervisors Meeting

The regular November meeting, was called to order by Chairman James Zefran on November 9, 2022 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran and Vice Chair Brian Non were in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the October 19, 2022 Regular Monthly Meeting** – *Vice Chair Non made a motion, seconded by Chair Zefran to accept the minutes of the regular October 19, 2022 meeting. All voted yes. The motion carried.*
- D. Appointment of a new supervisor to serve the remainder of term of Russ Curtis** – Don Salak expressed concerns that only two of the three prospective appointees had letters of intent, as advertised in the newspaper. Chair Zefran explained that as he and Vice Chair Non did not come to an agreement on an appointee and John Lillie left his position on the vacancy board, Solicitor Treat would submit the request for Judge Edwards to appoint a supervisor for Clinton Township. According to state law, Judge Edwards could appoint anyone who lives in the township. Mrs. Salak wanted to know when that would be. Chair Zefran said that the date of the judge's appointment would be posted once Solicitor Treat knew and relayed it to Zefran, he would let Secretary Droppa know so she could post it on the website. Zefran's expectation was that we would have a new supervisor for December's meeting.
- E. Public Comment –Items on Agenda Only** – There was no public comment.
- F. Correspondence**
 - a. Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions** – Chair Zefran explained that the township was required by law to pass the resolution which, in essence, made the provision that if a citizen does not receive the tax notice on time, there would be no penalty of late fees. *Chair Zefran made a motion, seconded by Vice chair Non to pass the Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions. All voted yes. The motion carried.*
 - b. Citizen request to use building** – Thane Peterson and August Tiberio stated that the previous meeting held at the township building for the purpose of forming a homeowner's association was a success and they would like permission to use the building again, for the same purpose. Chair Zefran granted permission and told them to get together with Secretary Droppa to work out the details of time and date.
- G. New Business**
 - a. Clinton Township 2023 Budget** – Chair Zefran went over the budget and reported that the expected 2023 amount of the wage tax and transfer tax were less than those projected in 2022. Mrs. Salak asked if the heating was propane and who provided the propane, to which the response was Highhouse Energy. Chair Zefran then went over the budget for the lesser accounts. He stated the current balance of state account and the projected income, saying that state account monies are spent first. Ron Poska said that some state money should be reserved to use for roads, as the state representative would write the bid work. Chair Zefran said that having separate accounts for Public Fire (Hose) and Light is antiquated and both come under the heading of public safety. Furthermore, he stated that the Storm Water account no longer served a purpose as the size of our township precludes us from being a part of that. He would like to streamline the process. Zefran said that he would make the necessary changes, including the dates, and have Secretary Droppa post it on the website. The 2023 budget will be voted on at the December meeting.

H. Road Master Report – An oral report was given by Road Master and Vice Chair Non. He stated that he had talked to Wayco about paving Martin Street. The township cinder shed is roughly 90% full of cinders. He observed that if it is a mild winter, the current amount will get us through the winter. Dick Palmer towed the 2015 Ford F550 to Palmers. The International is out for inspection. Chair Zefran said that the new truck is months away, and Non noted that hydraulics on the new truck are thirty-seven weeks out. The dept principal in the budget (\$31,788.00) is for the new truck, though no papers have been signed yet. In response to a question from Don Salak, Vice Chair Non said the township does have a truck for snow plowing. Kevin Devane asked if anyone had looked into state surplus for a truck. Non said he had. Chair Zefran said that the truck being considered should stay under the CDL licensing requirements.

I. Treasurer's Report Including Bills for Payment – Secretary Droppa said that three bills had been added, two for mileage reimbursement for road workers using their own vehicles, and one for a floral arrangement in memory of former Supervisor Russ Curtis. *Vice Chair Non made a motion, seconded by Chair Zefran to pay the bills as submitted verbally and on the bills list. All voted yes. The motion carried.*

J. Browndale Fire Department – Chief Debevec gave an oral report on training hours and incidents handled by the fire department. He also had holiday raffle tickets for sale. Ron Poska said that he had taken part in painting the crosswalks and that Jimmy from the fire department put of flashing lights out to make it safer for the work to be done. He commended the fire department for doing a great job all around.

K. Old Business –

- a. **American Rescue Plan Municipal Matching Grant Funding Project** – Joe Franceski was asked to come forward and give a report on the findings of the group formed to come up with a plan for grant monies from Wayne County that would be matched with ARP monies. The committee consists of Jim Zefran, Brian Non, Joe Franceski, and David Spewak. Mr. Franceski reported that they looked into adding a meeting room and two new bays to the new municipal garage building. He stated that they went over to Pleasant Mt. to see how they had done their building. He said that on the left side of the building that they would keep the 40' width and put in two bays that would not be as high as the current ones. Additionally, there would be a 30'x 40' area on the right side, which included a meeting room, work area for the secretary, and a common bathroom. Dutchman Contracting was the original contractor. It is estimated that the new additions would cost roughly \$150,000.00 and that an added bathroom would cost approximately \$150 per square foot, for a total cost of around \$200,000.00 and that SEO Chris Martin would help out with permits. Ron Poska cautioned that there are one or two holding tanks on the property, as well as a buried propane gas line and power line up to the cinder shed. Joe Franceski said that we would also need to take that and into consideration. Chair Zefran reminded the audience that this is not strictly the supervisors' decision, and that citizen input is needed. He encouraged all to come out and give input. He noted how outdated the updates done on the current building are and that eventually the heating system, bathroom, and PPL electric would need to be addressed. He wondered aloud how viable the current improvements are over the long hall. Vice Chair said that a local non-profit, not to be named, had shown interest in the building. Although the ramp was approved by OSHA for handicapped when it was installed, state Ron Poska, it was probably no longer in code. Christine Salak asked that the supervisors consider heating the concrete floor for comfort's sake for the voters. Chief Debevec reminded the supervisors that the township is getting more and more populated and that a day room/coffee room may be in order.
- b. **Ordinance 11.09.22** – Chair Zefran stated that this ordinance, written by Solicitor Treat, based on his research of other local townships, addresses multiple buildings for short-term rentals for vacationers. The proposed ordinance would be advertised and posted on the township website.

L. Public Comment – Don Salak expressed the idea that township road workers wear vests for safety reasons. The township owns vests and Don Salak will donate vests. *Chair Zefran agreed with him and made a motion, seconded by Vice Chair Non, that it is mandatory that all township employees wear a safety vest when they are working on the clock. All voted yes. The motion carried.* Kevin Devane, township resident living on Long Pond Road wanted to know what would happen to himself and others on Long Pond Road now that the supervisors

have posted signs of "No Winter Maintenance". He said that the reported needed to get her facts straight, as he had not been interviewed. Vice Chair Non explained that Mike Urban owns property on both sides of the road and he will not allow water drainage to be put on his property. Ron Poska said money needed to be spent on fill and to raise the road. Vice Chair Non said that the township had spent thousands putting pipe in and that there were two proposals and Dirt and Gravel grants would pay, but not without owner cooperation. He noted that not all of the road was in Clinton Township, but also in Pleasant Mt. Township. Chair Zefran explained that ice on the property was causing cows to break legs. Mr. Devane said that he didn't want his property to become a turn around. His concern was that by not providing winter maintenance on his road, you were greatly reducing the property value of his and others.

M. Adjournment – *Chair Zefran made a motion, seconded by Vice Chair Non to adjourn the meeting at 8:08 pm. All voted yes. The motion carried.*