

October 19, 2022
Clinton Township Board of Supervisors Meeting

The regular October meeting, was called to order by Chairman James Zefran on October 19, 2022 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran and Vice Chair Brian Non were in attendance. Solicitor Jeffrey Treat was also in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited. A moment of silence honored the memory of Supervisor Russell Curtis.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the September 14, 2022 Regular Monthly Meeting** – *Vice Chair Non made a motion, seconded by Chair Zefran to accept the minutes of the regular September 14, 2022 meeting. All voted yes. The motion carried.*
- D. Minutes of the September 26, 2022 Special Meeting** - *Vice Chair Non made a motion, seconded by Chair Zefran to accept the minutes of the special September 26, 2022 meeting. All voted yes. The motion carried.*
- E. Appointment of a new supervisor to serve the remainder of term of Russ Curtis** – Chair Zefran read a letter of resignation from the vacancy board from Robert Lillie due to ill health. *Chair Zefran made a motion, seconded by Vice Chair Non, to accept Lillie's resignation. All voted yes. The motion carried.* Solicitor Treat stated that if the supervisors do not agree on the appointment of a new supervisor, they would have to appoint someone to the vacancy board, otherwise it goes to the judge to decide. Former supervisor Russ Curtis passed on October 1, 2022. A new supervisor must be decided upon by December 1 or it goes to the judge for a decision. Chair Zefran stated that the appointed term would be from November 2022 to December of 2023. Vice Chair Non said that this had been advertised in the newspaper and those interested were to be present at tonight's meeting, with a letter of intent. Those interested were Brad Bates, Thomas Merrigan, and Daniel Fitzsimmons. *Chair Zefran made a motion, seconded by Vice Chair Non to have an executive session. All voted yes. The motion carried.* Chair Zefran, Vice Chair Non and Solicitor Treat attended the session in the back room and called back the three supervisor candidates, one at a time. Upon returning from the executive session Solicitor Treat wanted the minutes to reflect that, due to the untimely death of Supervisor Russell Curtis, the supervisors interviewed three separate individuals to fill the position. After Chair Zefran's announcement that neither he nor Vice chair Non had a motion to choose from the three worthy candidates, Treat said that he, as Solicitor will forward three applicants to the Senior Judge. Vice Chair Non and Chair Zefran thanked all three candidates for their desire to help the community.
- F. Public Comment –Items on Agenda Only** – Ray Vogt spoke with appreciation of the service of his friend, Russ Curtis.
- G. Correspondence**
 - a. Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions** – Solicitor Treat explained that this resolution was mandated as a state law stating that if a resident does not get a timely tax bill the resident will not be penalized with an additional fee. He asked that it be put on next month's agenda.
 - b. Appointment of a Deputy Tax Collector** – *Chair Zefran made a motion, seconded by Vice Chair Non to accept Tax Collector Marianne L. Thorpe's appointment of Carley Zielinsky as Deputy Tax Collector. All voted yes. The motion carried.*
 - c. Wayne County Board of Elections requests using the Clinton Township Municipal Building to conduct the general election on Tuesday, November 8, 2022** – *Vice Chair Non made a motion, seconded by Chair Zefran to allow the Wayne County Board of Elections to use the Clinton Township Municipal Building for conducting the general election on November 8, 2022. All voted yes. The motion carried.*

- d. **Citizen request to use building** -Thane Peterson requested that he, along with seventeen households, be given permission to use the building for a meeting to create a limited Home Owners Association. *Chair Zefran made a motion, seconded by Vice Chair Non to allow Mr. Peterson to use the building for the purpose of creating a limited Home Owners Association, with the understanding that it could not conflict with township or planning commission meetings, or voting. All voted yes. The motion carried.* Mr. Peterson would be in touch with Secretary Droppa regarding when to have the building unlocked and relocked.
- e. **FNCB is having a free Municipality PA Costars informational Breakfast on Tuesday, Nov. 15 at the Holiday Inn Wilkes-Barre East Mountain.** -There was no interest on the part of the Supervisors.

H. New Business

- a. **Allocation of Volunteer Fire Relief Association Fund monies in the amount of \$15,630.96** – Vice Chair Non made a motion, seconded by Chair Zefran to give the entire amount of \$15,630.96 to Browndale Fire Company. All voted yes. The motion carried.
- b. **ESTIMATED Liquid Fuels allocation for 2023 is \$145,899.98.** – Chair Zefran explained that we use the liquid fuels money first for allowable expenses, then we use money from the general funds.
- c.

Anti-skid Bids

Company	Address	Bid per ton, delivered
E. R. Linde Construction Corp.	Honesdale, PA	\$16.66
Bill Pykus Excavating, Inc.	Honesdale, PA	\$19.00
Rutledge Excavating, Inc.	Forest City, PA	\$29.70

Vice Chair Non made a motion, seconded by Chair Zefran to award the anti-skid bid to the lowest bidder, E. R. Linde Construction Corp. All voted yes. The motion carried.

- d. **Snowplowing Bids** – There were no snow plowing bids. Vice Chair Non made the motion, seconded by Chair Zefran to accept Debevec's bid from last year. Zefran asked Non to talk to him and see if he would do it for around the same price. All voted yes. The motion carried.
- e. **Clinton Township auditor appointment** – Vice Chair Non made a motion, seconded by Chair Zefran, to appoint Mark Lapatosky as Clinton Township auditor. He will take the place of Don Salak who submitted his resignation at the September 14, 2022 meeting.

- I. **Road Master Report** – Vice Chair and Road Master Brian Non gave a report. He stated that Covid money has to be earmarked by December of 2024 and spent by 2026. He also reported that if anyone is having trouble paying their heating bills to please call the county as there are funds to help in that area. He then gave an update on the 2015 truck, saying that the fuel pump is compromised. The truck had derated and it was probably a wiring issue. Stadium will give \$35,000.00 for the truck currently. Chair Zefran recommended to take it to Palmers and see what they say. At present, the International is the only one working. Non suggested getting the old truck fixed and use it only for plowing. *Chair Zefran made a motion, seconded by Vice Chair Non, to get the truck repaired. All voted yes. The motion carried. Chair Zefran made a motion, seconded by Vice Chair Non, to tow the truck to Palmers. All voted yes. The motion carried. Chair Zefran made a motion, seconded by Vice chair Non, to finance the total amount of the new International 550 truck now and the township will pay on the principle in the beginning of 2023.* Non also said that the crosswalk in Browndale would be painted and he would look into speed limit signs for Little Keen Road. Long Pond Road will be shut down and posted with a sign stating *No Winter Maintenance and Travel at your Own Risk* as neither land owner wants to fix the road. Solicitor Treat said whoever wants it vacated must send a letter (if it's one person) or a petition (two or more persons) and that a legal ad must be placed stating that the township will not provide winter maintenance. Non reported that Medico had a used set of forks for \$3,000.00 which the township purchase, opposed to a new set of forks which cost around \$8,000.00.

- J. **Treasurer's Report Including Bills for Payment** – Vice Chair Non made a motion, seconded by Chair Zefran to pay the bills as submitted on the bills list. All voted yes. The motion carried.
- K. **Browndale Fire Department** – No one was present to give a report.
- L. **Old Business** –
 - a. **American Rescue Plan Municipal Matching Grant Funding Project** – Chair Zefran spoke about the matching grant project for which the township would use ARP monies to match with. The supervisors are looking at adding on a meeting room and new bay to the new building and abandoning the current building. He would like to form a committee to look into this and asked if there were any names of individuals that should be on the committee. Chair Zefran made a motion, seconded by Vice Chair Non for a committee including James Zefran, Brian Non, Dave Spewak, and Joe Franceski. All voted yes. The motion carried. Frank Paurer asked if this building would qualify as an historical building. Zefran said he would give it to any historical association that wants it and that to give the building to a non-profit would require subdividing and would cause a lot of problems.
 - b. **Paving, tar, and chipping Martin Street** – No bids came in for the special September 26, 2022 meeting. This job will be done by Billy Joseph.
- M. **Public Comment** – Chair Zefran outlined the strong economic condition of the township. He strongly urged the community to come out for the road work meeting in January. Ron Poska said that Rutkosky Road needed graded. Don Salak sought confirmation that Clinton Township was not a zoned community. He also wanted to know if he could get paid mileage for attending the meeting held at Lukans, to which Chair Zefran said that the meal was payment.
- N. **Adjournment** – Chair Zefran made a motion, seconded by Vice Chair Non to adjourn the meeting at 8:42 pm. All voted yes. The motion carried.