

September 14, 2022  
Clinton Township Board of Supervisors Meeting

The regular September meeting, was called to order by Chairman James Zefran on September 14, 2022 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran, Vice Chair Brian Non, and Supervisor Russell Curtis were in attendance. Solicitor Jeffrey Treat was also in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the August 10, 2022 Regular Monthly Meeting** –*Vice Chair Non made a motion, seconded by Supervisor Curtis to accept the minutes of the regular August 10, 2022 meeting. All voted yes. The motion carried.*
- D. Public Comment –Items on Agenda Only** – No comments were made.
- E. Correspondence**
  - a. **Wayne County Association of Township Officials Fall Convention** is set for October 12, 2022 at Lukan's Farm Resort. Registration begins at 8:30 a.m. The number of officials attending is needed. – Vice Chair Non and Supervisor Curtis will attend.
- F. New Business**
  - a. **The AmTrust Insurance Company completed a premium audit on August 30, 2022 with no negative comments.** - Noted
  - b. **Resignation of township permit officer / Nuisance Enforcement Officer** – *Chair Zefran made a motion, seconded by Vice Chair Non to accept Mike Dolph's written resignation. All voted yes. The motion was carried. Vice Chair Non made a motion, seconded by Supervisor Curtis to appoint Don Salak as Township Permit Officer / Nuisance Enforcement Officer. All vote yes. The motion carried.*  
Mr. Salak was told that the Township will get a constable for serving papers. As a person cannot serve as simultaneously as Auditor and Permit Officer / Nuisance Enforcement Officer, Don Salak resigned as Clinton Township Auditor. *Vice Chair Non made a motion, seconded by Supervisor Curtis to accept Don Salak's resignation as Clinton Township Auditor. All vote yes. The motion carried.* Chair Zefran asked that a legal ad be placed for a township auditor.
- G. Road Master Report** – Vice Chair and Road Master Non gave a verbal report stating that all of the roadsides are finished. Regarding grading, Brace Brook is next and there is more than half of the roads yet to grade. He said that the cinder shed concrete is complete and has been paid for. *Vice Chair Non made a motion, seconded by Supervisor Curtis, to put antiskid out for bid. All voted yes. The motion carried.* Supervisor Curtis also suggested piggy backing off the state bid. Vice Chair Non stated that the truck went down and the new truck is ordered, saying that we can take possession as soon as financials are in order. *Vice Chair Non made a motion, seconded by Supervisor Curtis to put Browndale roads, including Ravnkar, Flat Rock, and Maple Hill out for snow plowing bids. All voted yes. The motion carried. The motion carried.* Don Salak spoke up and asked what could he do to get Canaan Township to trim the brush at the intersection of Little Keen Rd. and Route 6. It is currently a hazard for the school busses. Chair Zefran recommended that he contact the school superintendent and have them write a letter.
- H. Treasurer's Report Including Bills for Payment** – *Vice Chair Non made a motion, seconded by Chair Zefran to pay the bills as submitted on the bills list. All voted yes. The motion carried.*

**I. Browndale Fire Department** – Chief Debevec gave an oral report. A written report is on file. Chief Debevec inquired about when the grate bridge would be worked on. Chair Zefran said that it was supposed to start in March of 2022. No further updates were available.

**J. Old Business –**

- a. **American Rescue Plan Municipal Matching Grant Funding Project** – Chair Zefran read a portion of the letter from the Commissioners of Wayne County detailing options for infrastructure projects eligible for a grant up to a maximum of \$30,000.00. A copy of the letter is on file. He expressed an interest in option c. Investment/Upgrade to accommodate public service expansion or use of public buildings. Chair Zefran suggested putting an addition on the new garage building on the church side that would serve as office space. He explained that this building is a “white elephant” and that the heat, air conditioning and lighting are costly. After the office is moved, the township building should be razed. Vice Chair Non concurred. Don Salak and Don Spewak agreed that an addition on the new building would be much more efficient. Chair Zefran suggested using the power of the press via the Forest City News reporter in the audience to get the word out that discussion is taking place about an addition on the new building and eventually tearing down this building, much like what took place in Mt. Pleasant. He also noted that a second payment of ARP money came in and some of that could be used.
- b. **Audio Video Recording Equipment** – *Supervisor Curtis made a motion, seconded by Vice Chair Non, to table the need to look into the issue in light of looking at a new office building space. All voted yes. The motion carried.*

**K. Public Comment** – Chief Debevec said that a skim coat, and tar and chip needs to be overlaid on about fifty feet of Martin Street, as well as fixing about 12 holes. He added that he doesn't like to skim coat over tar and chip without leaving a year in between. *Chair Zefran made a motion, seconded by Supervisor Curtis to bid out the paving, tar and chipping of Martin Street this year before November 1, 2022. All voted yes.* Chair Zefran went over the financials concluding that after Midland is paid the general account will still have more than \$113,000.00 and that the township can afford to do Martin Street. Chair Zefran said that Secretary Dropa should place a legal ad for a special meeting on Monday, September 26, 2022 at 7:00 p.m. for the sole purpose of opening the bids on Martin Street. In response to a note from the neighboring church, *Chair Zefran made a motion, seconded by Supervisor Curtis giving Aldenville Baptist Church permission to pave around the church with seal coat on both church and township property. All voted yes and the motion carried.*

**L. Adjournment** – *Chair Zefran made a motion, seconded by Vice Chair Non to adjourn the meeting at 7:30 pm. All voted yes. The motion carried.*