

August 11, 2021  
Clinton Township Board of Supervisors Meeting

The regular August meeting was called to order by Chair James Zefran on August 11, 2021 at 7:00 PM. The meeting took place in the Clinton Township municipal building. Vice Chair Brian Non and Solicitor Treat were in attendance. Supervisor Russell Curtis attended via video call.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The Hearing Check was done.
- C. Minutes of Regular Meeting July 12, 2021** - *Vice Chair Non made a motion, seconded by Chair Zefran to accept the minutes of regular July 12, 2021 meeting. All voted yes. The motion carried.*
- D. Public Comment –Items on Agenda Only** – Ray Vogt inquired about last month's meeting date change. Chair Zefran said that the change from the second Wednesday, August 14, to Monday, August 12 was advertised as per PSATS requirements. He apologized to Solicitor Treat for not thinking to let him know in advance. Vogt then asked about dust control on Town Hill Road. Chair Zefran explained that there was a shortage of both liquid and flake calcium. Vogt stated that his road is in the worst condition in thirty-four years, He explained that the ditch by Opalka's was never cleaned out. Vice Chair Non agreed that next year every road has to be bermed from start to finish.
- E. Correspondence –**
  - a. **Wayne County Emergency Management Agency Quarterly Training meeting, 6:30 pm, August 18, 2021, 43 Volunteer Drive, Honesdale, PA.** - Stated
  - b. **Wayne County Commissioners invite municipal personnel to attend a follow-up meeting on the American Rescue Plan Act on Tuesday, August 17, 2021 from 7:00 pm to 9:00 pm.** – Chair Zefran explained that he and Vice Chair Non attended the first meeting and the three Wayne County Commissioners were present. At that time ten municipalities in Wayne County had received the first portion of American Rescue Plan monies and that Clinton Township was one of them. The money was put in a special bank account opened just for that purpose. At this point, guidelines on how the money can be used have yet to be fully determined. The Wayne County Commissioners have signed on with a company for a fee of 1% - 2%. Chair Zefran said that he would be going to the second meeting, but at this point, he would prefer to have Clinton Township to sit on the sidelines and wait and see what happens before we commit any of our funding to the county. Solicitor Treat interjected that the Supervisors should, at some point should invite the Browndale Fire Company to say how COVID affected them, as townships are eligible for American Rescue Plan monies, but fire companies are not. He also noted that the township has until 2026 to spend the money.
  - c. **“Pick Up the Poconos Day” – September 25, 2021** – Citizens could pick up garbage along the roadways and PennDOT would pick up the bagged debris.
  - d. **Additional communications were addressed –**
    - i. **401 Brook Street** – Chair Zefran read a complaint about garbage and unregistered car at this address. This overall problem of nuisance complaints being ignored or addressed momentarily was addressed later in the meeting
    - ii. **306 Marion Street** – resident had questions for a potential buyer regarding any complaints about the property which Mike Dolph would be able to answer, or if any point-of-sale inspection is required by the township, to which Attorney Treat replied that it was not.
    - iii. **White Oak Pond Dam Rehabilitation** – A letter was received from Larsen Design Group with dates for work on the dam slated as 03/18/2022 through 03/21/2023 with a detour plan for those affected as taking place on state routes of 296 to 247 to 170.

**F. Road Master Report**

a. **Brook Street paving bids will be opened by the Redevelopment Authority and they will notify the township of results.** – Chair Zefran explained that this was done today and that the bid to pave Brook Street was over by \$1007. *Chair Zefran made a motion, seconded by Vice Chair Non that the Township will pay fees to enable the paving as well as any change orders up to \$7,000. Chair Zefran will notify the Redevelopment Authority for the grant which is valued at around \$30,000.* Chair Zefran said that Josh Debevec would be asked to replace the pipe at Main and Brook streets to clean out ditches. Two citizens in the audience, Lori Truncali and Kathy Jones asked if they, along with their neighbors purchased an 18" pipe, would the Township install it to solve drainage issues? The answer was yes, the Township would install it using the services of Josh Debevec. The women were told to have the pipe delivered to Josh Debevec's. They expressed their appreciation. Elioar Drive reclamation will be done the beginning of September as will Flat Rock Rd. Chair Zefran reported that he met with the ATV club and that they will be putting up cement blocks and stop signs. Vice Chair Non publicly gave a "thank you" to Ron Poska and Tom Merrigan for the mowing, noting that the Township needed to go back and clean up some of the brush. He stated that paving Little Keen Road needed to be put out for bid. There needed to be an advertisement placed for a special meeting on September 2, 2021 at 7:00 pm for the purpose of opening bids for paving Little Keen Road. It was suggested that a deadline and clause for bad weather needs to be included, as well as a penalty for not meeting the deadline. Ads for doing the shoulders on Burns Road also need to be posted for the September 2, 2021 meeting. *Chair Zefran made a motion, seconded by Vice Chair Non to accept the Road Master's report. All voted yes. The motion carried. (Note: Road Master Non placed the legal ad for paving Little Keen Road showing the meeting as September 1, 2021. The meeting took place at the advertised time.)*

**G. New Business –**

a. **Resolution 08.11.2021 – Authorization for Approving Operational Support Activities for Participating Members of Fire Company** – It was explained that this document was for insurance purposes. *Chair Zefran made a motion, seconded by Chair Zefran to pass and sign the resolution. All voted yes. The motion carried.* Secretary Droppa will send a copy of the signed resolution to both H. A. Thomson and the Browndale Fire Company.

b. **Professional Services Agreement – American Rescue Plan** – *Chair Zefran made a motion, seconded by Vice Chair Non to table this and get more information by attending the next meeting with the commissioners. All voted yes. The motion carried.*

**I. Treasurer's Report Including Bills for Payment** – Don Salak inquired about the account totals and expressed concern about the financial condition of the Township. Chair Zefran explained that even with the \$78,000 voted at last month's meeting to reclaim roads and \$10,000 for tree cutting, there would still be roughly \$206,000 in the general account, which means that the township is under budget by \$60,000 in the first half of the year. Additionally, it was noted that the Township had been reimbursed \$42,000 for Browndale sidewalk costs, the money was in the general account and that the sidewalk project is complete.

**J. Browndale Fire Department** – No representative was there to give a report.

**K. Old Business** – Solicitor Jeffrey Treat said that he would draft a letter to the owner of the property located at 54 Burns Road. He noted that Mike Dolph had cited them six times to date. They would have ten days to abate or not cause a reoccurrence with the board's approval Treat would send a certified letter as well as post a copy on the door. *Chair Zefran made a motion, seconded by Vice Chair Non, to send a certified letter to the owner of 54 Burns Road regarding the nuisance ordinance violation. All voted yes. The motion carried.* Chair Zefran stated that we should revisit the minimal amount of fine being incurred (currently \$300.00). Solicitor Treat agreed that we must get tough with repeat offenders, he then agreed with Chair

August 11, 2021  
Clinton Township Board of Supervisors Meeting

Zefran that a resolution can change the part of the ordinance that states the fee. Solicitor Treat recommended a fee of \$500 per day, plus \$500 for attorney's fees, in addition to filing costs. Chair Zefran expressed that the fee should go higher than that, suggesting \$750 per day, plus \$500 for attorney's fees, in addition to court costs. A citizen asked for clarification, to which Chair Zefran reiterated that if the people living in a home that had nuisance complaints against it the fees and fines incurred would fall on the owner of the property. Attorney Treat will draft the resolution. Treat also noted that if Nuisance Officer Mike Dolph has cited a property owner, that person or persons are not eligible to bid on Repository Tax Sale properties.

**L. Public Comment** – Ray Vogt said that Smith Rd looks great with the calcium. Vice Chair Non, in reference to the calcium shortage, said that he was “holding his breath for more.” Vice Chair Non made a motion, seconded by Supervisor Curtis to put cinders out for bid, same as last year, to open the bids at the September meeting.

**M. Adjournment** – *Chair Zefran made a motion, seconded by Vice Chair Non that the meeting be adjourned at 7:58 pm. All voted yes. The motion carried.*