

February 8, 2023
Clinton Township Board of Supervisors Meeting

The regular February meeting, was called to order by Chairman James Zefran on February 8, 2023 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran, Vice Chair Brad Bates, and Supervisor Brian Non were in attendance. Solicitor Treat was also in attendance.

- A. Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of the January 3, 2023 Reorganization Meeting** - *Supervisor Chair Non made a motion, seconded by Vice Chair Brad Bates to accept the minutes of the January 3, 2023 reorganization meeting. All voted yes. The motion carried*
- D. Minutes of the January 3, 2023 Regular Monthly Meeting** – *Supervisor Chair Non made a motion, seconded by Vice Chair Brad Bates to accept the minutes of the regular January 3, 2023 meeting. All voted yes. The motion carried.*
- E. Public Comment –Items on Agenda Only** – Ray Vogt stated that the pot holes are multiplying on Town Hill Road. Don Salak expressed concern about residents who do not get permits. It was decided that he would talk to Solicitor Treat after the meeting.
- F. Correspondence**
 - a. **Interest in attending the April 23-26 PSATS 2023 Conference** – Supervisor Brian Non and Vice Chair Brad Bates both expressed the desire to attend.
 - b. **2023 Millage Calculator for Clinton I and Clinton II** – Chair Zefran explained that, due to the county property reassessment, in order to keep the tax amount approximately the same, the millage was changed to .4088. There will be roughly \$500.00 more collected in property taxes for the year.
 - c. **Wayne County Office of Emergency Management is having an EMC/Municipality Meeting on February 15 at 6:30 pm at the EOC 43 Volunteer Dr., Honesdale, PA 18431. Dinner will be served at 6:00 before the meeting.** – None of the Supervisors expressed interest in attending.
- G. New Business**
 - a. **Resolution: Final occupancy for new homes cannot be awarded unless sewer and driveway permits are in order. Driveways must be put in no more than thirty days after application for a driveway permit is approved** – Chair Zefran made a motion, seconded by Supervisor Brian Non, to institute the Resolution in its written form. All voted yes. The motion carried.
 - b. **Edward Harsch's residential subdivision for Matoushek and Drobnicki, submitted for final approval** - Chair Zefran made a motion, seconded by Supervisor Brian Non, to sign the maps at the end of the meeting. All voted yes. The motion carried.
 - c. **Decision on down payment amount for new truck** – Chair Zefran explained that the financing for the new truck would be approximately \$70,000. The township will save money by paying on the loan one time yearly at the beginning of the year. *Chair Zefran made a motion, seconded by Supervisor Non to make one payment at the beginning of each year at 5.54% interest for \$15,583.49 each year for the term of the loan. All voted yes. The motion carried.*
 - d. **The Board of Auditors for 2023 is comprised of John Doyle, Mark Lopatofsky, and Jennifer Weist** – *Chair Zefran made a motion, seconded by Supervisor Non to accept the Board of Auditors as stated. All voted yes. The motion carried.*
- H. Road Master Report** - Supervisor and Road Master Non stated that the township was waging a war on potholes. *Supervisor Non made a motion to put out a bid for ditching the roads, with the work completed by May 1, 2023 and a bid for grading and rolling roads, to be determined by the township, with work to be*

completed by July 15, 2023. All voted yes. The motion carried. Supervisor Non will put the bids out and Chair Zefran told him to make sure the dates were included in the advertisement. Regarding Smith and Ravnikar Roads, Chair Zefran reported that a company would come in and core these roads to get to the point where we can tar and chip the roads. It was noted that we want to get to the point where as many roads as possible in the township get done this way. Additionally, it was explained that not every dirt road can be maintained with this method. Traffic volume, shade, and more can all make a difference. Ray Vogt asked the township to maintain Town Hill Road where the families are and Supervisor Brian said that the canopy would have to be cut to dry it out for oil and chipping. Ron Poska said that some roads would need three coats of chipping. Don Salak asked when would brush start to be cut to which Supervisor Non responded that the machine was reserved for July first. Regarding Long Pond Road, Supervisor Non said if there was a commitment of fifty residents, there could be a year's contract with Bunnell waste removal. Chair Zefran said that we had used calcium in June and that we are looking at oil for dust control and that we are looking at tar and chipping some roads. Mrs. Salak asked if there were any roads being considered for "dirt and gravel" grant consideration to which the answer was no. *Supervisor Non made a motion, seconded by Chair Zefran to put out a bid for modified to be delivered to the township and tailgated as needed. All voted yes. The motion carried.* *Supervisor Non made a motion, seconded by Chair Zefran to put out a bid for calcium and application. All voted yes. The motion carried.*

- a. **Report on work session for 2023 Road Plan** – Chair Zefran and Supervisor Non reported on the Road Plan developed for 2023 as follows: Martin Street will be paved. Smith, Ravnikar, and Rude roads will be tarred and chipped. More stone will be put on Little Keen Road. Burns Road will be sealed. All roads will be ditched.

I. Treasurer's Report Including Bills for Payment - *Supervisor Non made a motion, seconded by Chair Zefran to pay the bills as submitted on the bills list. All voted yes. The motion carried.*

J. Browndale Fire Department – Chief Debevec gave an oral report on the number of calls and the number of training hours in the past month. A written report is on file.

K. Old Business

- a. **Hearing: Ordinance to Regulate Short-Term Rentals within the Township and to Establish Penalties for Violations** - **Solicitor** Treat explained the need for such an ordinance which included making sure that the sewage system could accommodate the number of beds available. Glenn Abello expressed concern that there was a sale pending on Denny Freeman's property with White Oak Pond frontage. In that instance there was talk of the possibility of a number of little cabins vs. a hotel type setting. It was explained that within the ordinance they were looking at the amount of people allowed per square footage and sewage designs. Josh Debevec questioned if five cabins were built on one property, would there be five fees or one fee per property. Chair Zefran said there would need to be onsite sewage vs. a porta-potty. There has to be two acres to build on or it must go through the planning commission. Chair Zefran said that once we get the ordinance finalized, the board would have to appoint someone to handle the supervision of it. He stated that the revisions and fees would be looked at next month's meeting.
- b. **2023 Mileage Reimbursement Rate, set by the IRS for 2023 is 65.5 cents per mile** – *Supervisor Non made a motion, seconded by Chair Zefran to accept the rate as set by the IRS for Clinton Township. All voted yes. The motion carried*

L. Public Comment – Don Salak said he wanted to have the clearance to take assistant Dave Hauenstein with him when addressing permit concerns. Supervisor Non told him to go down to the 911 center and have badges printed up for he and Hauenstein.

M. Adjournment – *Chair Zefran made a motion, seconded by Vice Chair Non to adjourn the meeting at 7:43 pm. All voted yes. The motion carried.*