

December 30, 2020
Clinton Township Board of Supervisors Meeting

The end of the year meeting of the Clinton Township Board of Supervisors was called to order by Chairman James Zefran on December 30, 2020 at 7:00 PM at the Clinton Township municipal building garage for purposes of social distancing. Chairman James Zefran, Vice Chair Brian Non, and Supervisor Russell Curtis were in attendance.

A. Pledge of Allegiance

The Pledge of Allegiance was recited.

B. Hearing Check

C. Minutes of Regular Meeting December 9, 2020 – Supervisor Curtis made a motion, seconded by Chair Zefran to accept the minutes of the regular December 9, 2020 meeting. All voted yes. The motion carried.

D. Public Comment – Items on the Agenda Only – No comments were made.

A. Correspondence

a. **Brian Kelly, CPA audit fees** – Chair Zefran explained that it was agreed upon at a previous meeting to have the firm of Brian Kelly, CPA do the 2020 audit for the amount of \$4,750.00 and that the township auditors would audit the equipment and all else. Secretary Droppa was to send the signed agreement to the firm of Brian Kelly, CPA.

B. Road Master Report

- a. **Highway Occupancy Permit (Closeout Requested)** – A copy of the 12/14/20 email that had been forwarded to supervisors on the date of receipt was given to Vice Chair Non, as a road master responsibility.
- b. **Burns Road Payment** – Chair Zefran explained that Solicitor Treat released the entire funds, \$42,000.00, held in escrow to E. R. Linde for the work done on Burns Road. The funds would be applied to the outstanding invoice of \$38,056.75 and credit any balance towards the final bill at the completion of the project.
- c. **“School Bus Stop Ahead”** – The letter received from PennDOT was read aloud. Chair Zefran made a motion, seconded by Vice Chair Non that the township purchase two signs and install them. All voted yes. The motion carried.

Concern was expressed about the drainage problem on Little Keen Road. There was some talk about the possibility that the owners were going to put in a sluice pipe after a modular home went in. Secretary Droppa was asked to get in touch with Mike Dolph, the township permit officer and ask him to get in touch with the owners on Little Keen Road. The Supervisors want it known that they need to put in a sluice pipe as soon as possible.

The conversation moved to concerns about Clinton Township's SEO Chris Martin not being timely with citizens requests for sewage designs. Chair Zefran said that anyone interested in the job as Sewage Enforcement Officer should submit a letter at the reorganization meeting.

Talk ensued about drainage at Rich Martzen's property. Vice Chair Non said that for years the township had told him that if he bought the pipe, the township would install it. Chair Zefran said that he would talk to Solicitor Treat about the possibility of Treat sending a letter.

C. Ravnikar Road

- a. **Erosion and Sedimentation Report**
- b. **Completion Report**

Chair Zefran asked Supervisor Curtis about having these two reports that are needed to close out the process with the Wayne County Conservation Association. Supervisor Curtis said that he had given the paperwork to Vice Chair Non. Non relayed that he had given the papers to Solicitor Treat. Chair Zefran said that he would contact Treat regarding this.

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D. Open Issues

- a. **Clinton Township Board of Supervisors' Reorganizational meeting will take place on Monday, January 4, 2021 at 7:00 pm. The regular Clinton Township Board of Supervisors' January meeting will take place directly afterward.** – This was stated by Chair Zefran.
- b. **Clinton Township Board of Auditors' meeting will take place on Tuesday, January 5, at 7:00.** – This was stated by Chair Zefran.

E. New Business – None was stated.

F. Treasurer's Report Including Bills for Payment – Secretary / Treasurer Droppa presented the bills as written on the bills list. Vice Chair Non made a motion, seconded by Supervisor Curtis to pay the bills as presented. All voted yes. The motion carried.

G. Browndale Fire Department – No representative was present.

H. Old Business – None was stated.

I. Public Comment – None was stated.

J. Adjournment – Supervisor Curtis made a motion, seconded by Vice Chair Non to adjourn the meeting at 8:32 pm. All voted yes. The motion carried.