

March 11, 2020  
Clinton Township Board of Supervisors Meeting

The regular March meeting of the Clinton Township Board of Supervisors was called to order by Chairman James Zefran on March 11, 2020 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran, Vice Chair Brian Non, and Supervisor Russell Curtis were in attendance along with Solicitor Jeffrey Treat.

**A. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**B. Hearing Check / Meeting is audio and visual recorded - Noted**

**C. Public Comment – Items on the Agenda Only** – Matt Curtis questioned about the secretary posting the previous month's meeting minutes on the township website. Chair Zefran made a motion, seconded by Brian Non to post the DRAFT minutes before the next month's meeting. All voted yes. The motion carried.

**D. Minutes of Regular Meeting February 12, 2020** – Vice Chair Non made a motion, seconded by Chair Zefran to approve the minutes of the regular meeting on February 12, 2020. All voted yes. The motion carried.

**E. Correspondence**

- a. **Wayne Conservation District is having their spring conference: Dirt, Gravel & Low Volume Roads from 7:30 a.m. to 10:30 a.m. at Tick Tocks Restaurant, located at 760 Terrace Street, Honesdale, PA. The conference includes a buffet breakfast. Invitation is limited to two persons per organization.** – Vice Chair Non and Supervisor Curtis said that they would attend.
- b. **Township officials are invited to attend the Wayne County Township Officials Association meeting to be held at the Seelyville Fire Hall on March 18, 2020 at 7:00 p.m. The snow date is March 25th.** – Vice Chair Non made a motion, seconded by Supervisor Curtis that the Supervisors, Auditors, and Secretary can go. All voted yes. The motion carried. Auditors Donnie Salak and John Doyle said that they would attend as well as Supervisor Curtis and Vice Chair Non. Non said that he would check with Auditor Jennifer Weist.
- c. An email was read asking about regulations regarding short term rentals, and it was discussed that at this time, Clinton Township has no ordinances regarding short term rentals. Solicitor Treat explained that because of the emergence of Air B & B, short term rentals are now being considered commercial and not residential.

**F. Road Master Report** – In response to Chair Zefran's questions about mobile radio units Vice Chair Non said: there were five mobile units (1 is Josh Debevec's and he pays for it), the radios are used all the time, they work better than cell phones, and they work throughout 90% of the township. Ron Poska spoke up and said that the monthly fee is paying rent to use their antennae. Vice Chair Non made a motion, seconded by Supervisor Curtis to put out a bid for DSA, 2,700 ton, tailgated to road and delivered to the township. All voted yes. The motion carried. Vice Chair Non made a motion, seconded by Chair Zefran, to put out a bid for Grading and Rolling and have it bid by the job, not by the hour and to be opened at the next meeting. When asked for clarification, Vice Chair Non said that the whole township will be one job differentiated by line items. All voted yes. The motion carried. Vice Chair Non said that Ravnikar Road was approved as a D&G Project and he made a motion to have a mandatory Contractors meeting on Wednesday, April 1, 2020, stating that it must be DSA. The meeting would take place on the lower side of Ravnikar where the pavement ends. He then changed topics and stated that two township trucks should be replaced. The 2015 Ford F550 is paid off. Regarding the 1999 International four-wheel drive, he got some prices ranging from \$92,400 to \$110,417. He said that it would take \$61,000+ to outfit it and that FNB gave the best rates, and that it would cost the township

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\$2007.28 per month. Chair Zefran said that he wanted to see the vehicle maintenance log and then he asked if there was a vehicle maintenance log for each township truck to which Vice Chair Non said yes. Chair Zefran asked how many used trucks had Non looked at to which Vice Chair Non said that four-wheel drive trucks were specialty items, and that he saw one in Rush Township. Chair Zefran asked under Co Star approved companies, how many new and used dealers are there, to which Vice chair stated one hundred dealers. Chair Zefran said that we should look under every rock and see what the best deal is for used vehicles. John Lillie spoke up and asked why the township can't use a state sale Penn DOT truck? Josh Debevec spoke up and said that Ron Poska is the only one who can drive a manual truck that that the township should only buy an automatic. Ron Poska stated that the 1989 red truck was coming apart and they had previously welded a new frame for \$7,000 to \$8,000. Vice Chair Non said that the state sale is coming up in April and that there were no four-wheel drive trucks. Zefran said to look for used vehicles and prices and watch the state sale and see what's available. The next topic was the 2015 Ford F550 and that FNB would give a vehicle loan at 2.55 % for five years at \$957.00 per month. Zefran asked the appraised current value of the Ford F550 to which Non replied \$40,000 as it only has 23,000 miles. Zefran asked about the maintenance log or problems to which Non replied that you're getting resale value on the other side. Chair Zefran wondered if the township could get three more years without major maintenance issues, and Vice Chair Non countered that it's nice to have a warranty and this truck has none. Chair Non asked what the truck was used for. Vice Chair Non explained that it was used for cinders and berming. Chair Zefran asked if any grants were available. Vice Non explained that the casino grant was the only one available for the truck and the time line on the truck is so far out. The grant is due in the fall and comes out in the spring. Chair Zefran made a motion, seconded by Supervisor Curtis to not purchase a small truck at this time but to apply for a Casino grant, and get in touch with Baker and John Fritz's office. Vice Chair Non voted no. The motion carried. Regarding the big truck, Chair Zefran made a motion, seconded by Supervisor Curtis to find twelve used vehicles that fits the township's need, price of the total cost to refabricate the old truck and bring the information to the next meeting. Vice Chair Non voted no. The motion carried. Vice Chair Non stated that he had gotten together with township engineer Weinberger regarding the bottom half of Burns Rd. He explained that money (\$40,000 from Flagge) is allotted to repairs but it has to use by the end of April. Jeff Weinberger explained that the base repair to overlay would be around \$100,000. Beyond the \$40,000.00 John Lillie asked why so much money would be spent on one township road? Chair Zefran explained that this section of Burns Road was prioritized at the road work meeting because of the time limit on the \$40,000.00. Don Salak made a comment about how it should have been done correctly the first time to which Chair Zefran countered that the supervisors are trying to do things differently. Ken Coles spoke up from the audience and stated that Burns Road was done withing grant parameters and that, at that time, no other road in the township qualified. He also stated that the logging ordinance needs to be revitalized and that Smith Road is being crushed. The conversation moved to a different issue. Vice Chair Non said that Kevin Weist (who had been with the township for four years) and Ryan Wimarth (employed with the township two or three years) both want to get CDL licenses. It would benefit the township and would cost the township approximately \$1,000.00 apiece. Vice Chair Non made a motion to have the township pay for the CDL licenses. If they leave before the two-year period it would be prorated to pay back the township for the investment. Solicitor Treat will draw up the agreement and that they cannot utilize the CDL outside of the township for that two-year period. Additionally, to be considered for this, an employee has to work for the township for two years prior. Supervisor Curtis said that he didn't think it was right, stating that Ronnie had to pay for his and he (Russ) had to pay for his own. The motion failed with no second. Chair Zefran suggested that Vice Chair Non investigate what they have to put forth in a detailed motion in the future. Vice Chair Non said that there were haybales on Long Pond Road and that they are in the right of way and they have to go. He asked the Solicitor to write a letter to Mike Scubeik regarding them. It was discussed that there was a drainage problem on Little Keen Road. Vice Chair Non said that he spoke to Rick Martin. Supervisor Curtis suggested the township pay Solicitor Treat to send him a letter. Supervisor Curtis

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made a motion, seconded by Chair Zefran, that Attorney Treat send a letter to the owners of the three driveways involved. Vice Chair Non voted no. The motion carried. Matt Curtis asked about sluice pipes at citizen's driveways. He was told that the township will provide the labor to do the repairs, whereas the citizens themselves purchase supplies and pipe. Attorney Treat says that most townships do it that way.

**G. Open Issues**

- a. **GlidePath** – Chair Zefran explained that at the April meeting, the issues of GlidePath would be brought to the board and constituents and that citizens should come to the meeting as it will affect them to a great degree. They should come out and be heard. In summary, there had been an agreement on the following: all lines will be underground with no visibility. There would be a right of way of 150'. There would be a financial agreement for a two-year period and at the end of that two-year period there would be a two-year extension and beyond that the yearly fee paid by GlidePath will increase. This would be a dual agreement with GlidePath using Smith Road and Flat Rock Road (to bring equipment). A representative from GlidePath Brad Lila clarified that there would be a 750' right of way, not 150'. Matt Curtis asked how much disruption would it cause for citizens to which Mr. Lila estimated one week.

**H. New Business**

- a. **Sewer Advisory Committee – five volunteers** – Chair Zefran will solicit new volunteers
- b. **Wayne County Board of Elections is seeking permission to use the Clinton Township municipal building as an election poll on April 28, 2020** – Vice Chair Non made a motion, seconded by Solicitor Russ Curtis to give the Wayne County Board of Elections is seeking permission to use the Clinton Township municipal building as an election poll on April 28, 2020. All voted yes. The motion carried.

**I. Treasurer's Report Including Bills for Payment** – Vice Chair Non made a motion, seconded by Supervisor Curtis to pay the bills as reported. All voted yes. The motion carried. At this time, Supervisor Curtis spoke up and said that he wants to donate time back to the township for the next three meetings. Supervisor Curtis said that it was legal and that he called PSATS to confirm. Vice Chair Non said that he would like to have MMM pick up trash deposited in the container and do away with County Waste. Solicitor Treat cautioned that it needs to be conditional upon having no contract with County Waste. Chair Zefran said for Non to check about the contract and vote on it at the next meeting.

**J. Browndale Fire Department** – The Fire Chief Debevec gave a brief oral report. A written report is on file. Chief Debevec spoke of the recent Aldenville fire and said that it was serviced by fifty companies and a fuel truck had to be brought in, resulting in a Highhouse fuel bill of \$859.00. He asked if the township would pick up the bill. Chair Zefran made a motion, seconded by Supervisor Curtis to pay the fuel bill then check with the insurance company. The motion carried. Matt Curtis asked how much money the Browndale Fire Department got from the Wayne County grant to which Chief Debevec responded \$12,000.00. Matt Curtis then asked if there was thinking of long-term planning and consolidation. Chief Debevec responded that consolidation is for manpower, and not for the rigs.

**K. Old Business –**

- a. **Wage Tax** – Chair Zefran explained that he and Tax Collector Marianne Thorpe spent several hours going over Clinton II wage tax and will spend several hours more on Clinton I wage tax. He explained that they now have an alphabetical listing of wage tax payers, and he will report more as more is known. He added that one of the biggest problems is with renters and that that issue would be addressed in the future.
- L. Public Comment** – Ron Poska inquired about the township's possible responsibility to pay municipal police when no police are hired directly by the township. Chair Zefran said that it is highly unlikely that

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that ruling will pass. Attorney Treat said that the property on Elk Lake Drive that has been addressed previously had had a title change on the twenty-ninth of January, 2020 and that the current residents would be out on April 15<sup>th</sup>. The new owner has the intent to renovate the building. Ken Coles asked if the secretary's salary would be addressed, noting that she was the only employee without a raise, to which Chair Zefran stated that it would be addressed at the April meeting.

**M. Adjournment – Vice Chair Non made a motion, seconded by** Chair Zefran to adjourn the meeting at 8:42 p.m. All voted yes. The motion carried.