

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jocelyn Cramer present. Commissioner Joseph W. Adams was not present.

The Commissioners were presented with a copy of the minutes from the meeting held October 27, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Items to be considered: Employee anniversary recognition; Project modification request for PCCD grant; Resolution 03-11-2022; ARP – Municipal Grant Program Award; Salary Board meeting; Payment of bills; Executive Session; Retirement Board meeting.

Correspondence and Communications

Received a copy of The Manor newsletter from the Equinunk Historical Society.

Received a notice from Woodland Design Associates, Inc. regarding an NPDES permit for stormwater associated with construction for a pond owned by Nataliya Ivashkova and Nikalay Bogush in Mount Pleasant Township.

Received a letter of resignation from Theresa Norval, Clerk 2 in the Drug and Alcohol Commissioner, effective November 3, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter of resignation from Darrell C. Pinckney, Blended Case Manager with Behavioral and Development Program and Early Intervention, effective November 14, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to accept this letter. Motion carried.

Received an Order from the Court of Common Pleas of the 22<sup>nd</sup> Judicial District that names will be drawn from the jury list and persons summoned to meet at 9:00 a.m., November 14, 2022, to serve as petit jurors.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Sharon Gill	Tax Assessment	35 years
John Stephens	911 Communications	1 year

Cheryl Davies, Director of Tax Services, introduced Sharon Gill, Clerk Typist 2, for her 35 year anniversary with the County. Ms. Davies said she enjoys having Ms. Gill on staff and she is full of good information and has a lot of institutional knowledge. Commissioner Smith told Ms. Gill she is very pleasant and knows how the past year has been busy and hectic, but thanked her. He noted it is her second reassessment with the County and is sure her experience has been helpful. Commissioner Cramer told Ms. Gill she is sure the last two years has probably been the most challenging of her career, but she appreciates all she has done and looks

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forward to many more years of her working in that office. Ms. Gill said she appreciates her job and her office mates and said it really is like a family here.

John Stephens, 911 Dispatcher, was recognized for his one year anniversary with the County. The Chief Clerk shared remarks from 911 Deputy Director Betsy Turner about Mr. Stephens saying he has done a great job. Commissioner Smith told Mr. Stephens we appreciate having someone who has gone through the training and walk people who are experiencing emergencies through these tough life events. You are really critical to the safety of our County. Commissioner Cramer said she has been so impressed with the team at 911 and all of the sacrifices they have made throughout COVID. We are grateful for all you do. Mr. Stephens said it is one of the best jobs he has ever had. He said Betsy Turner is a great boss and it makes coming to work worthwhile.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve a project modification request for PCCD grant number 2021-OG-DC-35901 for Wayne County Drug Court. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to adopt Resolution 03-11-2022, authorizing Wayne County to comply with Pennsylvania Act 57 of 2022 requirements having to do with tax collection. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the following ARP – Municipal Grant Program Award for \$30,000 each:

- Salem Township – Township Building renovations/meeting room relocation/enlargement of senior center.

Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Elizabeth Martinez as a Food Service Worker 1 in the Dietary Department in the Wayne County Area Agency on Aging, effective November 7, 2022. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board Minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Bart Brooks to the position of part time Van Driver in the Wayne County Transportation Department, effective November 7, 2022. Motion Carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board Minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to change the title of Zachary Jones, Wayne County Conservation District, to Sustainable Agriculture Specialist. Motion carried.

#### Other Business

The Commissioners received a copy of the Treasurer's Report dated November 2, 2022.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 123819 through

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123882. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97483 EFT	PPL ELECTRIC UTILITIES	60974-07000 DUE 11/10/22	\$ 3,818.18
97720 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 200,000.00
97721 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 11/4/22	\$ 752,873.77
97722 EFT	EXPERT PAY	CHILD SUPPORT 11/4/22	\$ 528.94
123819	AEPCEP	CINDY FURMAN/AMY CHRISTOPHER	\$ 130.00
123820	ALBERT HENDERSON & SONS, INC	WC RECYCLING ACCT DTD 10/24/22	\$ 300.00
123821	AQUA PENNSYLVANIA INC	001522356 1084030 DUE 11/18/20	\$ 1,927.56
123822	AXON ENTERPRISE INC	TACTICAL BATTERY DUE 10/26/22	\$ 1,029.99
123823	RICHARD BANKS	KE LINK 0000058-2018 DTD 10/21	\$ 128.75
123824	NICHOLAS A BARNA ESQ	ARBITRATOR 10/17/22	\$ 168.20
123825	DEBORAH L BATES	MILEAGE OCTOBER2022	\$ 227.50
123826	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 10/25/22	\$ 507.22
123827	BLUE RIDGE COMMUNICATIONS	0367472-01 DUE 11/6/22	\$ 272.04
123828	MELINDA CARD	HOTEL REMBURSEMENT OCT 2022	\$ 286.38
123829	CHARM-TEX INC	WAYNECO DTD 10/24/22	\$ 688.00
123830	PAULA B BRUST	TASEAN M ASSESSMENT 10/24/22	\$ 550.00
123831	DE LAGE LANDEN FIN SERVICES	343775 DUE 11/15/22	\$ 491.44
123832	DIRLAM BROS LUMBER CO INC	WAY280 DTD 10/25/22	\$ 170.51
123833	METROPOLITAN FOODS, INC	WAYNDV DTD 10/21/22	\$ 1,277.08
123834	EDWARDS BUSINESS SYSTEMS	WC38 DUE 11/17/22	\$ 67.06
123835	HONORABLE JANINE EDWARDS	REIMB HOTEL/GAS 10/26/22	\$ 201.44
123836	FARLEY & WEED, LLC	ARBITRATOR 10/17/22	\$ 122.90
123837	FIRMSTONE OIL CO INC	241901 DTD 10/21/22	\$ 988.15
123838	FRITZ BROS INC	WAY222 DTD 10/27/22	\$ 162.52
123839	GOVERNMENT SOFTWARE SERVICES INC	WC TAX CLAIM ACCT DTD 8/25/22	\$ 148.52
123840	PHILIP C GUTHERZ	OCTOBER SERVICES	\$ 4,500.00
123841	BOROUGH OF HAWLEY	DJ CARNEY NOVEMBER RENT	\$ 1,100.00
123842	HEMLOCK GROVE CHURCH	SR CENTER NOVEMBER RENT	\$ 150.00
123843	HONESDALE AGWAY	700557 DTD 10/31/2022	\$ 66.95
123844	INFOCON CORPORATION	WAY2703 DUE 10/31/22	\$ 2,368.62
123845	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 MAGIC ICE DTD 10/20/22	\$ 769.80
123846	JOINT FAMILY LAW	NICOLE HENDRIX REGISTRATION	\$ 375.00
123847	WENDELL R KAY	OCTOBER SERVICES	\$ 4,375.00
123848	JOSEPH P KELLAM	WC SHERIFF ACCT CAR #4 DTD 10/	\$ 241.28
123849	KELG REAL ESTATE, LLC	NOVEMBER RENT	\$ 3,000.00
123850	CARLA KOMAR	MILEAGE OCTOBER 2022	\$ 89.38
123851	L H REED & SONS INC	PRISON SERVICE CALL 10/19/22	\$ 377.50
123852	COREY MAHON	MILEAGE SEPT/OCT 2022	\$ 178.75
123853	MED PLUS SUPPLY CO INC	29465-2 DTD 10/18/22	\$ 58.75
123854	MOULTON & MOULTON PC	ARBITRATORS 10/17/22	\$ 122.90
123855	JENNIFER K NOBLE	REIMBURSEMENT FOR HOTEL OCTOBE	\$ 132.09
123856	OLSOMMER CLARKE INS. GROUP, INC.	10/1/22-10/1/23 VOLUNTEER ACCI	\$ 1,095.95
123857	FRANCIS L MARGARET M O'NEILL	DJ DUNSINGER NOVEMBER RENT	\$ 1,200.00
123858	OVERHEAD DOOR CO OF SCRANTON INC	WC RECYCLING ACCT DUE 10/22/22	\$ 795.00
123859	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 10/21/22	\$ 4,182.15
123860	PERFORMANCE FOOD GROUP INC	25970 DTD 10/24/22	\$ 2,156.19
123861	US POSTMASTER SERVICE	OCCUPATION BULK MAILING	\$ 461.12
123862	REEVES RENT-A-JOHN INC	WAYNECOCOM 10/1-/10/31/22 DUE	\$ 241.50
123863	PATRICK ROBINSON	OCTOBER 2022 SERVICES	\$ 5,833.33
123864	ROCHE SUPPLY INC	11342 PARK ST DTD 10/20/22	\$ 481.93
123865	ROBIN SAMPSON	MILEAGE OCTOBER 2022	\$ 245.00
123866	WARREN SCHLOESSER ESQ	NO 85-2022 OCD DTD 10/26/22	\$ 733.75
123867	KEITH SHAFFER	REIMBURSE FOR HOTEL 10/22	\$ 286.38
123868	STARR UNIFORM CENTER	J FIELDMAN DTD 10/20/22	\$ 707.93
123869	STOURBRIDGE SOLAR PROJECT LLC	WC COMM ACCT OCTOBER ELECTRICI	\$ 236.18
123870	MARY ANN SWINGLE	TRAINING MILEAGE 10/22	\$ 40.00
123871	THE CAR WASH ON ROUTE 6, LLC	OCTOBER SERVICES DUE 11/15/22	\$ 7.50
123872	THE CAR WASH IN HAMLIN HWY., LLC	OCTOBER SERVICES DUE 11/15/22	\$ 15.00
123873	GATEHOUSE MEDIA PA HOLDINGS, INC	00016586 DTD 10/4/2022	\$ 307.50
123874	VERIZON WIRELESS	342009613-00002 DUE 11/12/22	\$ 42.16
123875	WASTE MANAGEMENT	WC CORRECTIONAL FACILITY DUE 1	\$ 468.75
123876	WAYNE COUNTY DRUG & ALCOHOL	DUI APRIL-JUNE 2022	\$ 5,179.70
123877	W C JUV. PROBATION DEPT PETTY CASH	REIMBURSE FOR CLOTHING SALE 10	\$ 60.00
123878	MELISSA WERTMAN	REIMBURSE FOR HOTEL 10/22	\$ 286.38
123879	WILLIAM PENN PRINTING CO	ELECTIONS BALLOTS DUE 11/19/22	\$ 10,309.91
123880	WINDSTREAM HOLDING INC	205411269 DUE 11/10/22	\$ 94.24
123881	WITMER PUBLIC SAFETY GROUP INC	8176 DTD 10/25/22	\$ 478.32
123882	JEFF ZERECHAK	REIMBURSE HOTEL OCTOBER 22	\$ 286.38
Total			\$ 1,021,204.42

**HSA WEEKLY VOUCHER REPORT FOR NOV. 3, 2022**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
833	GFCSP client L.R.	\$143.13	GFCSP client supplies reimbursement - Sept 2022
834	GFCSP client L.R.	\$24.81	GFCSP client supplies reimbursement - Oct 2022
835	FFCSP client F.S.	\$54.93	FFCSP client supplies reimbursement - Sept 2022
836	AQUA PENNSYLVANIA	\$35.93	Water bill, Hawley Adult Day Care, 9/19/22 - 10/20/22
837	AQUA PENNSYLVANIA	\$54.15	Water bill, Hawley, 9/19/22 - 10/20/22

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838	BLAIR SENIOR SERVICES INC	\$23.73	Debarment fees for the month of Sep 2022
839	AT&T MOBILITY LLC	\$504.52	Monthly cell phone bill, Trans - 9/2/22 - 10/1/22
840	AT&T MOBILITY LLC	\$1,562.40	Monthly tablet usage bill, Trans - 9/11/22 - 10/10/22
841	BUNNELL WASTE REMOVAL, INC.	\$767.20	Dumpster for Hawley Center floor replacement
842	GIBBONS FORD	\$1,249.82	Vehicle - seatbelt light, cracked mirror, brakes, oil & filter
843	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Oct 23 & 29
844	NORTHEAST LASER TONER & COPIER SVC	\$288.85	Toner - ACostantino
845	PA TURNPIKE TOLL BY PLATE	\$18.20	Toll by plate # for 10/4/22 travel - vehicle #C1
846	LYNN POTTER	\$551.57	Nutritionist consulting fees, Sep 2022
847	UGI UTILITIES INC	\$130.97	Gas bill, Hawley, 9/22/22 - 10/19/22
848	UGI UTILITIES INC	\$159.53	Gas bill, D&A, 9/22/22 - 10/19/22
849	UGI UTILITIES INC	\$69.10	Gas bill, Livery, 9/22/22 - 10/19/22
850	UGI UTILITIES INC	\$136.93	Gas bill, Adult Day Care, 9/22/22 - 10/19/22
851	WASTE MANAGEMENT OF PA INC	\$202.35	Trash pickup, Honesdale - 10/1/22 - 10/31/22
852	WASTE MANAGEMENT OF PA INC	\$65.95	Trash pickup, Hawley & ADC, Oct 2022
853	WAL-MART / CAPITAL ONE	\$649.30	Charge card payment - Oct 19, 2022 statement
854	WAYNE COUNTY COMMISSIONERS	\$53,638.45	BC/BS FY 22-23, 1st Qtr, Jul-Sep 2022
855	FFCSP client L.H.	\$360.00	FFCSP client supplies reimbursement - Oct 2022
856	JENNIFER WARNER	\$47.69	Staff travel - Oct 2022
857	ODP BUSINESS SOLUTIONS	\$146.78	Office supplies - D&A
858	ODP BUSINESS SOLUTIONS	\$213.70	Office supplies - AAA restock & HCruz
859	ODP BUSINESS SOLUTIONS	\$88.11	Office supplies - AAA, Hones. Sr Ctr, Magalski, Magann
860	PA TREATMENT & HEALING (PATH)	\$2,734.00	Outpatient, imtensive outpatient, jail svcs & PennFree
861	PITNEY-BOWES PURCHASE POWER	\$1,008.50	Aging postage meter refill - Oct 5, 2022
862	ADVOCACY ALLIANCE	\$300.00	Guardianship fees, cons. R.F. - via PS Allocation
863	JENNIFER SINCLAIR	\$175.00	Deep cleaning svcs for cons. A.H. via PS Allocation
864	LAUREN SANDERCOCK	\$25.88	Staff travel - Oct 2022
865	MICHAEL DANIELS	\$7.69	Volunteer travel, HDM - Oct 2022
866	DENNIS LEAVENS	\$37.50	Volunteer travel, HDM - Oct 2022
867	CASE TIRE SERVICE INC.	\$2,089.79	Tire services & maintenance, 9/26/22 - 10/25/22
868	LITTLE CREEK OUTPATIENT SVCS, LLC	\$2,281.25	Outpatient services - Sep 2022
869	PERFORMANCE FOOD SERVICE	\$6,197.39	Monthly food service bills - Oct 2022
870	AQUA PENNSYLVANIA	\$339.16	Water bill, Honesdale, 9/23/22 - 10/25/22
871	AQUA PENNSYLVANIA	\$48.54	Water bill, D&A, 9/23/22 - 10/25/22
		\$76,882.80	

**Children and Youth 06**

4807	AQUA PENNSYLVANIA INC	002764025 1083935 DUE 11/18/22	\$24.72
4808	STEPHANIE BRYANT	TRAVEL EXPENSE OCTOBER 2022	\$56.86
4809	CARDMEMBER SERVICES	OCTOBER 2022 STATEMENT	\$18,019.96
4810	CDW LLC	3.1GHz-vPro-16GB-SSD-FOR CYS F	\$980.32
4811	CIT BANK N.A.	COPIER LEASE OCTOBER 2022 MX-M	\$147.00
4812	DYNAMIC COUNSELING ASSOCIATES LLC	OCTOBER 2022 COUNSELING	\$3,026.33
4813	GEORGE JUNIOR REPUBLIC	JULY 2022 TRUANCY PREVENTION	\$3,390.16
4814	GOLDFINCH COACHING LLC	SEPTEMBER 2022 EMPLOYEE COACHI	\$300.00
4815	ARIEL HOHERCHAK	FBI CLEARANCE OCTOBER 2022	\$25.25
4816	HOTEL WAYNE, INC.	RESERVATION#23340526 10/18/22-	\$915.00
4817	ERNEST J. LASKOSKY	OUTREACH SVCS. CYS OCTOBER 202	\$210.00
4818	E.M.	STIPEND-LIFE SKILLS-ACHIEVEMEN	\$50.00
4819	QUALITY PRINTING & DESIGN	CYS HAND HOUSE BANNER	\$135.00
4820	SAGE TECHNOLOGY SOLUTIONS, INC	MITEL IP420G PHONES/LICENSES F	\$1,390.16
4821	T.S.	STIPEND-LIFE SKILLS-OPENING CH	\$50.00
4822	UGI UTILITIES INC	411012745542 1100 CHURCH ST 9/	\$243.40
4823	BRITTNEY TUNILO	INDIV. THERAPY D.T./H.T. OCTOB	\$2,175.00
4824	WALMART CREDIT CARD	CYS OCTOBER STATEMENT	\$1,577.96
4825	H.T.MAUS INC	CYS LEASE CAR DIAGNOSTIC TEST	\$174.35
4826	JOHN & CATHERINE WHITEMAN	FC SEPTEMBER 2022	\$4,808.25
	<b>Total</b>		<b>\$37,699.72</b>

**BDP/EI**

2900	THE ADVOCACY ALLIANCE	OCT 2022 BASE SERVICES	\$1,813.75
2901	CARE FOR PEOPLE PLUS, INC.	OCT 2022 H&C SERVICES AND FAMI	\$1,062.85
2902	CAREGIVERS AMERICA, LLC	OCT 2022 H&C SERVICES N.T.	\$71.96
2903	COMMUNITY VOCATIONAL SERVICES, INC.	FY 21-22 RATE ADJUSTMENT	\$1,142.82
2904	DEAN FOWLER SERVICE STATION INC	WC BDPEI CAR #218 REF:4289	\$324.96
2905	DIRECTION LLC	FY 21-22 RATE ADJUSTMENT	\$822.80
2906	GFL HOLDCO (US) LLC	KE-4062 NOVEMBER SERVICES FAIR	\$55.45
2907	GOODWILL INDUSTRIES OF NEPA	FY 21-22 RATE ADJUSTMENT	\$7.36
2908	KIMBERLY HANF	SEPTEMBER 2022 TRAVEL REIMBURS	\$31.88
2909	HUMAN RESOURCE CENTER INC	SEP 2022 VTC TRANSPORTATION SV	\$1,518.48
2910	JENNIFER KOKINDA	Q1 AUG-SEP 2022 TRAVEL REIMBUR	\$45.93
2911	MERAKEY PENNSYLVANIA	FY 21-22 RATE ADJUSTMENT	\$58.56
2912	CHRISTOPHER BARSCHESKI	TONER CARTRIDGES DUE 11/20/22	\$264.75
2913	PPL ELECTRIC UTILITIES	39041-25125 12 ST APT A DUE 11	\$375.26
2914	KAREN E RICKERT	OCT 2022 SPECIAL INSTRUCTION S	\$489.28
2915	SAYEGH PEDIATRIC THERAPY SERVICES, P.C.	OCT 2022 SPECIAL INSTRUCTION S	\$244.64
2916	UGI UTILITIES INC	4110077121250 CHURCH ST STE 1	\$347.89
2917	VERIZON	10-5702530506 DUE 11/7/22	\$39.04
	<b>Total</b>		<b>\$8,717.66</b>

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**911**

97484 EFT	PPL ELECTRIC UTILITIES	93322-47005 DUE 11/23/22	\$ 185.97
97828	APCO INTERNATIONAL, INC	ED3150 DUE 10/30/2022	\$ 210.00
97829	AT & T	030 348 9379 001 DUE 11/17/22	\$ 207.68
97830	MCI COMM SERVICE	2DF81923 DUE 11/9/2022	\$ 38.97
97831	PENELEC	100 076 689 239 DUE 11/9/22	\$ 208.54
97832	PENTELEDATA	1697707 DUE 11/13/22	\$ 1,209.19
97833	CHRIS MURRAY	WC 911 ACCT DUE 10/20/22	\$ 1,449.50
97834	VERIZON	570 253-2085 DUE 11/7/2022	\$ 221.56
Total			\$ 3,731.41

**Health Account**

97485 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK CLAIMS 10/26-11/1/22	\$ 200,299.27
114786	VISION BENEFITS OF AMERICA	2611 NOVEMBER PREMIUM DUE 11/1	\$ 4,082.49

**ERAP**

98070	MARIA P. CUOCO	KE LEP RENT OCTOBER 2022	\$ 1,100.00
98071	FRANK T PERANO	ST FAV RENT OCTOBER 2022	\$ 1,391.51
98072	LANZA FAMILY ENTERPRISES LLC	ED PER RENT SEPT 2022	\$ 650.00
98073	PPL ELECTRIC UTILITIES	08850-48144 ED PER UTILITIES J	\$ 1,068.98

**ARP**

98074	BERLIN TOWNSHIP	MUNICIPAL MATCHING GRANT PROJE	\$ 30,000.00
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**Liquid Fuels**

934	STEPHEN J KNASH	JAN-OCT MILEAGE	\$ 285.50
935	LABELLA ASSOCIATES DPC	PROJECT 2203148 9/25-10/29/202	\$ 9,200.00
936	BERNARD ZEMBRZYCKI	BRIDGE NO.5 KINNEYVILLE ROAD	\$ 11,800.00

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to recess for an executive session for contract and personnel matters. Motion carried.

The Commissioners meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to recess for a Retirement Board meeting. Motion carried.

The Commissioners meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adjourn. Motion carried.

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Andrew M. Seder, Chief Clerk