

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held September 15, 2022. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Alison Kandrov for L1CAM Syndrome Awareness Day.

Items to be considered: Employee anniversary recognition; Proclamation – L1CAM Syndrome Awareness Day; Establish a MOU between Wayne County Children and Youth Services and Wayne County Court of Common Pleas; State Food Purchase Program year-end expense and data report; Drug and Alcohol Services certification page for the FY 21-22 YTD report; Amended Wayne County Employee Manual; Budget reallocation/amendment for the Coroner's Office; 2023 Wayne County Holiday Schedule; Salary Board meeting; Payment of bills; Election Board meeting.

Correspondence and Communications

Received a notice from the PA Department of Human Services announcing Wayne County's 2022/23 primary allocations for Intellectual Disabilities - Community Base Program for non-block grant funds.

Received a letter of resignation from Sheriff's Sergeant Scott Carney, effective October 5, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a letter of resignation from Deputy Sheriff Chad Hankinson, effective October 5, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter of resignation from Catherine Vargo, Drug and Alcohol Prevention Specialist, effective September 27, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this letter.

Received a thank you letter from Preston Township for the \$30,000 ARP Grant the County provided.

Received a notice from the PA Department of Transportation regarding their intent to submit an application to the Wayne County Conservation District regarding a culvert replacement on S.R. 0670 in Dyberry Township.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

Dawn Panullo

BDP/EI

1 year

September 22, 2022

Dawn Panullo, a Clerk for Behavioral and Developmental Programs, was recognized for her one-year anniversary. Administrative Assistant Darlene Miller was on hand to introduce Ms. Panullo. Ms. Miller said Ms. Panullo is compassionate, caring and non-judgmental and that is just what we need at our agency. The Commissioners said it takes a special person to handle the front desk at any of our departments. You really have to think on your feet and handle the public with professionalism and calm demeanor. Ms. Panullo said it's nice to be appreciated. It means a lot and this type of recognition is something she did not have at her old job. Two other employees celebrating one-year anniversaries will be recognized at the September 23rd Governing Board meeting; Transportation - John Jaggars and Aging - Ann Siebecker.

Alison Kandrovsky was on hand to talk about L1CAM Syndrome Awareness Day. Ms. Kandrovsky said her son Riley, age 8, has this syndrome. She told the Commissioners about his story and she credited multiple agencies, including the Wayne County System of Care, for the assistance they offer. Commissioner Smith told her that she and her son have really become beacons of hope for so many. Commissioner Adams said it's really refreshing to hear how great the support system is in Wayne County. Commissioner Cramer told Ms. Kandrovsky that Riley is very lucky to have her as his advocate and care giver. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt the proclamation for L1CAM Syndrome Awareness Day in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute a letter of intent to establish a MOU effective October 1, 2022 between Wayne County Children and Youth Services and the Wayne County Court of Common Pleas for the purpose of CYs receiving Title IV-E reimbursement of Court of Common Pleas administrative costs of independent legal representation of children, youth and/or parents in dependency proceedings.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the State Food Purchase Program year-end expense and data report through June 30, 2022.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the Drug and Alcohol Services certification page for the FY 21-22 YTD report showing \$1,034,168 in total expenditures.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to adopt the amended Wayne County Employee Manual.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve a budget reallocation/amendment for the Coroner's Office. The toxicology and lab services line item will be reduced by \$40,000. \$30,000 of that will be reallocated to the rent line item; \$5,000 will be reallocated to the telephone line item and \$5,000 will be reallocated to the contracted services line item.

The Chief Clerk noted that the Commissioners were adding the federal holiday of Juneteenth to the 2023 Holiday Schedule. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to adopt the 2023 Wayne County Holiday Schedule.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to change the status of Residential Program Worker Omar Vargas from an emergency hire to a permanent appointment to that position, pending final clearances, effective September 26, 2022. His salary remains at \$14.10 an hour for a 40-hour work week, a 27 E on the approved compensation plan.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the promotion of Joni Stark to the position of Scheduler/Clerk 3 in the Transportation Department, effective September 26, 2022.

September 22, 2022

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 21, 2022.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 123307 through 123356. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97468 EFT	PPL ELECTRIC UTILITIES	31401-76006 DUE 10/3/22	\$ 186.18
97702 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97703 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR DATED 9/23/	\$ 777,342.30
97704 EFT	EXPERT PAY	CHILD SUPPORT 9/23/22	\$ 528.94
123307	ACDS LLC	WC GRANT PREPS DTD 9/19/22	\$ 2,375.00
123308	AMERICAN ARBITRATION ASSOCIATION, INC.	CASE#01-22-0003-2294	\$ 300.00
123309	AMERICAN UNITED LIFE INSURANCE CO	SEPTEMBER PREMIUM	\$ 6,909.93
123310	AXON ENTERPRISE INC	190950 TASER PAYMENT DUE 10/1/	\$ 6,210.00
123311	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 9/13/22	\$ 384.39
123312	CAMPBELL LAW OFFICES	RE: AB & BB DUE 9/30/22	\$ 1,377.00
123313	JAMES R CHAPMAN	TRAVEL REIMBURSEMENT SEPT 22	\$ 472.67
123314	LINDSEY COLLINS, ESQUIRE	RE: RH NO. 39-2021 DP DTD 8/31	\$ 1,547.00
123315	COSTAR REALTY INFORMATION INC	34859493 DUE 10/6/22	\$ 400.00
123316	ETTA DAY	MILEAGE	\$ 38.03
123317	DEAN FOWLER SERVICE STATION INC	054450 DTD 8/31/22	\$ 40.00
123318	DE LAGE LANDEN FIN SERVICES	343783 DUE 10/1/22	\$ 369.59
123319	DIRLAM BROS LUMBER CO INC	WAY280 DTD 9/9/22	\$ 422.69
123320	METROPOLITAN FOODS, INC	WAYNDV DTD 9/12/22	\$ 2,133.83
123321	HEALTH NETWORK LABORATORIES, LP	JOHN BISCHOFF DOS 6/22/22	\$ 5,926.00
123322	FRITZ BROS INC	WAY222 DTD 9/13/22	\$ 22.40
123323	FROMM ELECTRIC SUPPLY CORP	231549 DTD 9/15/22	\$ 25.68
123324	GFL HOLDCO (US) LLC	KE-21873 DUE 9/15/22	\$ 37.00
123325	GRAINGER INC	838681526 DUE 9/17/22	\$ 563.08
123326	GUARDIAN CSC	30-WAYNE QUARTRLY CONTRACT OC	\$ 1,269.90
123327	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 DUE 10/1/22	\$ 4,054.09
123328	HOME DEPOT CREDIT SERVICES	XXXX9437 DUE 10/7/22	\$ 894.61
123329	HONESDALE AGWAY	700557 DTD 9/9/22	\$ 275.52
123330	HONESDALE PIZZA CORP	LEPC MEETING	\$ 96.50
123331	INFOCON CORPORATION	WAY2703 DUE 10/7/2022	\$ 167.57
123332	GRAVITY RSE, INC.	ACCT 9 WC CORONER DTD 9/7/22	\$ 84.43
123333	BARBARA KAISER	WC DA ACCT DTD 9/1/22	\$ 549.75
123334	JOSEPH P KELLAM	WC JUV PROB FORD 2017 DTD 9/1	\$ 47.50
123335	SOUTH CANAAN TELEPHONE COMPANY	00036808-1 DUE 9/27/22	\$ 256.50
123336	LOCKLINS 590 ENTERPRISES INC.	WC CORONER ACCT DTD 9/1/22	\$ 65.00
123337	M.M.M. WASTE REMOVAL INC	WC DUMPSTERS TIRES DUE 9/26/22	\$ 226.80
123338	ALEX MORALES-GONZALEZ	INTERPRETER SERVICES DUE 10/8/	\$ 193.75
123339	PAMELA A. PIENTA-BIRTELL	RE: ANTHONY V DTD 9/5/22	\$ 545.00
123340	PA STATE POLICE	CONRAD AUSTIN CLEARANCE	\$ 374.00
123341	PENTELEDATA	3004815 DUE 9/29/22	\$ 6,033.38
123342	PERFORMANCE FOOD GROUP INC	25970 DTD 9/12/22	\$ 4,094.88
123343	PIMCC	C100-20 DTD 9/12/22	\$ 641.00
123344	PREMIER BIOTECH LABS, LLC	7289724 DUE 10/08/2022	\$ 240.00
123345	RECYCLING EQUIPMENT CORPORATION	WACORE DUE 5/26/22	\$ 4,685.68
123346	CATHERINE JANE RICKARD	SEPTEMBER 22 MILEAGE	\$ 78.75
123347	LISA SALAK	TRAVEL EXPENSES SEPT 22	\$ 401.97
123348	STEEL FUSION CLINICAL TOXICOLOGY LAB. LLC	WC CORONER ACCT DUE 10/1/2022	\$ 350.00
123349	EUGENE J. SULLIVAN	NICK S JOSHUA M PISTOL COURSE	\$ 500.00
123350	SUSANIN, WIDMAN & BRENNAN P.C.	624D SERVICES THRU 8/31/22	\$ 12,005.00
123351	THOMSON REUTERS-WEST PUBLISHING CORP	1000237917 DUE 10/1/22	\$ 1,938.48
123352	VERIZON	570 226-4981 DUE 9/28/22	\$ 258.37
123353	WAYNE MEMORIAL COMMUNITY	L SANDERS DOS 8/19/22	\$ 172.00
123354	W C JUVENILE PROBATION DEPT PETTY CASH	REIMBURSE PETTY CASH DEMO DAY	\$ 36.00
123355	W C TRANSPORTATION SYSTEM	2021 FUEL TAX REFUND	\$ 42,904.14
123356	THE WRIGHT CENTER MEDICAL GROUP	165431 KAREN A DOS 8/22/22	\$ 103.58
Total			\$991,155.86

Children and Youth 06

4582 ABRAXAS YOUTH & FAMILY SERVICE

AUGUST 2022 PLACEMENT D.C.

\$21,284.21

September 22, 2022

4583	ADELPHOI VILLAGE INC	AUGUST 2022 PLACEMENT K.J.	\$4,881.00
4584	ATT MOBILITY	CYS CELL SVCS. DUE 9/24/22	\$1,836.76
4585	CHILDREN'S CENTER FOR TREATMENT & EDUCATION	AUGUST 2022 PLACEMENT J.B.	\$15,201.74
4586	BETHESDA CHILDREN'S HOME	AUGUST 2022 PLACEMENT B.B.	\$9,074.01
4587	D.B.	PERSONAL ALLOWANCE AUGUST 2022	\$200.00
4588	CLEAR VISION RESIDENTIAL	WCCYS SEPTEMBER 2022	\$185.06
4589	LINDSEY COLLINS, ESQUIRE	GAL SVCS. AUGUST 2022	\$1,555.50
4590	COUNTY OF NORTHAMPTON	AUGUST 2022 PLACEMENT T.K.	\$17,980.00
4591	THE DEVEREUX FOUNDATION	AUGUST 2022 PLACEMENT L.S.	\$10,855.96
4592	DIVERSIFIED TREATMENT ALTERNATIVE CENTERS, LLC	AUGUST 2022 PLACEMENT D.D./D.C	\$9,570.00
4593	CHOR YOUTH & FAMILY SERVICE, INC	AUGUST 2022 PLACEMENT A.K.	\$13,896.68
4594	ENTERPRISE FLEET MANAGEMENT INC	VEHICLE LEASES SEPTEMBER 2022	\$6,077.96
4595	C.H.	SEPTEMBER 2022 FOOD/HYGIENE/HO	\$330.00
4596	JUSTICE WORKS YOUTH CARE INC	INV# 28389-28396 COUNSELING AU	\$18,081.64
4597	KIDSPEACE CORPORATION	AUGUST 2022 PLACEMENTS	\$22,831.93
4598	VONNIE & LEO LEWIS	FC AUGUST 2022	\$1,205.86
4599	RICHARD MARTZEN & BONNIE HAYTER	FC JUNE 2022	\$4,299.44
4600	NATIONAL MENTOR HEALTHCARE LLC	WCCYS SVCS. AUGUST 2022	\$3,063.73
4601	JESSICA MITSCHLE	FBI CLEARANCE AUGUST 2022	\$25.25
4602	SARAH BETH HALL	CHILDCARE AUGUST 2022 K.C.	\$621.00
4603	ROSINA PARKER	FC AUGUST 2022	\$2,212.96
4604	PENTZ RUN YOUTH SERVICES, INC.	WCCYS AUGUST 2022 M.T.	\$6,748.62
4605	PPL ELECTRIC UTILITIES	37041-25096 1100 CHURCH ST SSA	\$44.82
4606	PREMIER BIOTECH LABS, LLC	TESTING AUGUST 2022	\$1,038.00
4607	CHRISTINE RECHNER	SOLICITOR SVCS AUGUST 2022	\$2,650.00
4608	DOROTHY SMITH	FC AUGUST 2022	\$273.00
4609	STANTON OFFICE EQUIPMENT	COMPUTER TABLE FOR HAND HOUSE	\$1,897.00
4610	TRACK GROUP	MONITORING AUGUST 2022	\$410.25
4611	WAYNE COUNTY CHILDREN & YOUTH	REPLENISH PETTY CASH	\$331.72
4612	RICHARD MARTZEN & BONNIE HAYTER	ADOPTION JULY 2022	\$961.00
	TOTAL		\$179,625.10

BDP/EI

2795	TRACY L. BAJADEK	SEP 2022 SPEECH THERAPY SERVIC	\$ 589.54
2796	CARE FOR PEOPLE PLUS, INC.	SEP 2022 H&C SERVICES	\$ 271.12
2797	CDW LLC	3440668 DUE 9/30/22	\$ 138.00
2798	COMMUNITY VOCATIONAL SERVICES, INC.	AUG 2022 BASE SERVICES	\$ 2,785.56
2799	FLEDERBACH FOODS INC	CODE 4504 WC TLA BHI DEI AUGUST	\$ 248.03
2800	DE LAGE LANDEN FIN SERVICES	ACCT# 1309803 SEP 2022 DUE 10/	\$ 157.00
2801	DIRECTION LLC	SEP 2022 H&C SERVICES	\$ 370.08
2802	ENTERPRISE FLEET MANAGEMENT INC	559573 DUE 9/20/22	\$ 5,985.30
2803	FOX LEDGE INC	000999 AUGUST DUE 10/1/22	\$ 24.80
2804	NANCY MUCHA	SEP 2022 SPEECH THERAPY SERVIC	\$ 173.50
2805	CHRISTOPHER BARSCHEKI	TONER CARTRIDGES	\$ 169.90
2806	PEDIATRIC & ADULT THERAPY SERVICES, INC.	AUG 2022 EVALUATION SERVICES	\$ 1,796.14
2807	TARA PERRY	SEP 2022 SPECIAL INSTRUCTION S	\$ 2,813.36
2808	PPL ELECTRIC UTILITIES	38841-25181 12 ST APT B DUE 9/	\$ 256.48
2809	KAREN E RICKERT	SEP 2022 SPECIAL INSTRUCTION S	\$ 519.86
2810	ST JOSEPH CENTER	JUL 2022 SPEECH THERAPY SVCS A	\$ 16.16
	Total		<u>\$ 16,314.83</u>

911

97467 EFT	PPL ELECTRIC UTILITIES	98772-43009 DUE 10/11/22	\$ 3,056.27
97791	APCO INTERNATIONAL, INC	0003821591 DTD 9/13/22	\$ 95.00
97792	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #1	\$ 1,900.00
97793	VERIZON	5700253-3109 DUE 10/7/22	\$ 1,554.08

ERAP

98020	CDW LLC	3440668 DUE 10/1/22	\$ 320.00
98021	FRANK T PERANO	AN RAZ RENT AUG/SEP 22	\$ 905.29
98022	STANTON OFFICE EQUIPMENT	102476 DTD 9/13/22	\$ 435.00
98023	NICHOLAS BAMONTE	TH BRA/KE LAH RENT SEP 22	\$ 650.00
98024	FRANK CARACCIOLA	BR RAK RENT SEP 22	\$ 1,000.00
98025	JERMAINE HENRY	KA PEA RENT AUG-SEP 22	\$ 5,060.00
98026	FRANK T PERANO	ST FAV RENT AUG/SEP 2022	\$ 948.00
98027	JOHN R THORPE	JO BAN RENT SEP 22	\$ 1,000.00
98028	DAMASCUS TOWNSHIP	MUNICIPAL MATCHING GRANT FUNDI	\$ 30,000.00
98029	PALMYRA TOWNSHIP	MUNICIPAL MATCHING GRANT FUNDI	\$ 21,000.00

ARP

98028	DAMASCUS TOWNSHIP	MUNICIPAL MATCHING GRANT FUNDI	\$ 30,000.00
98029	PALMYRA TOWNSHIP	MUNICIPAL MATCHING GRANT FUNDI	\$ 21,000.00

Capital Investment

1602	LABELLA ASSOCIATES DPC	PROJECT 2221699 DTD 8/31/22	\$ 872.50
1602	LABELLA ASSOCIATES DPC	PROJECT 2221702 DTD 8/31/22	\$ 1,170.00

September 22, 2022

Domestic Relations Incentive

172 GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC 00024092 DTD 8/31/22 \$ 327.75

Health

97469	BROKERAGE CONCEPTS LLC	OCTOBER PREMIUM DUE 10/1/22	\$ 173,603.06
114782	DAVID HARRISON	SEPTEMBER CONSULTING FEE DUE 1	\$ 5,226.00
114783	TELEMEDICINE MANAGEMENT, INC	OCTOBER MEMBERSHIP DUE 10/1/22	\$ 2,285.00
114784	VISION BENEFITS OF AMERICA	2611 OCTOBER PREMIUM DUE 10/3/	\$ 4,118.22

Commissioner Smith said the reassessment appeals boards are about halfway through the process. He said their interest has been to create a situation where taxation is more fair and he believes the reassessment is accomplishing this. Commissioner Cramer said about 3% of property owners requested a formal appeal. Commissioner Adams said the process is working in giving people the opportunity to be heard.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to recess to hold an Election Board meeting. See Election Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to amend the agenda adding an item that did not cost the County money.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to execute an Election Security Grant Application and Agreement. Commissioner Adams abstained. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

Andrew M. Seder, Chief Clerk