

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present

The Commissioners were presented with a copy of the minutes from the meeting held September 1, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Jayson Wood for Wayne County Recreation, Parks, and Natural Resources Plan and Hankins Pond Master Plan; Wayne County Redevelopment Authority Executive Director Robbin Morgan on CDBG revisions and modification.

Items to be considered: Employee anniversary recognition; Recovery Month Proclamation; Resolution 08-09-2022; Move \$17,000 from the cancelled 2019 CDBG project to an approved 2020 project; Host Home Rental Agreement; Bid opening for Senior Center Elevator Project; ARP – Municipal Grant Program Awards; Salary Board meeting, Payment of bills; Election Board meeting.

Correspondence and Communications

The Chief Clerk noted that the part-time Van Driver David Nichols will have his start date yet moved again, this time to September 26, 2022.

Received notification from Civil & Environmental Consultants, Inc. regarding and application for permit renewal for Waste Management of PA, Inc. - Beach Lake Transfer Station in Berlin Township.

Received notification from the PA Department of Transportation regarding their intent to submit an application to the PA Department of Environmental Protection for an embankment repair project along S.R. 4009 in Dyberry Township.

Received notification from Kiley Associates, LLC, regarding a General Permit application from the PA Department of Environmental Protection on behalf of The Lake Watawga Homeowners Association in Lehigh Township.

Received the Agency Summary Report from the PA Department of Agriculture Bureau of Food Assistance for Fiscal Year 2021-22.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Laurie Collins	Prothonotary	25 years
Rebecca Klepadlo	Aging	5 years

Laurie Collins, Chief Clerk in the Prothonotary’s office was recognized for her 25-year anniversary. Commissioner Smith said often he hears compliments on the Prothonotary’s office and how the public is treated and that is a testament to the staff, including Ms. Collins. Commissioner Smith knows the last few years have been difficult because of the pandemic.

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He is proud that the Courthouse and that office never closed and the counter remained very active. Commissioner Cramer and Commissioner Adams said there are a lot of staff members in that office with many years of service and the steadiness of that staff is to be complemented. Ms. Collins said it has been enjoyable though challenging at some points.

Rebecca Klepadlo, Senior Center Operator in the Area Agency on Aging, was recognized for her 5-year anniversary. Senior Center Services Director Pat Perkins read a statement from Aging Director Mary Ursich, who was unable to attend, praising Ms. Klepadlo's leadership, collaboration, outside-the-box thinking and efforts. Ms. Perkins said Ms. Klepadlo and her volunteers do so much for the seniors at the Hamlin Center and she appreciates the things she has accomplished in the last five years.

Commissioner Smith said our senior centers are important to all of us and our seniors are well served. We appreciate the work you do. Commissioner Adams said your personality and enthusiasm rubs off on everyone and congratulated her on five years with the County. Commissioner Cramer thanked her and her staff for all of the activities they offer at the Hamlin Senior Center. Ms. Klepadlo said she is the blessed one to be able to work with her staff and seniors.

Lori Rescigno, Psych Rehab Director, and clients Paula Rizzo and Joanna Rieger talked about efforts under way with the Drop-In Center to help people manage the symptoms and lead productive lives. Ms. Rizzo and Ms. Rieger told their personal stories of recovery.

Drug and Alcohol Administrator Jeff Zerechak and Recovery Support Specialist James Simpson talked about the importance of Recovery Month and thanked the Commissioners for supporting the Drug and Alcohol Program and staff.

Dustin Highhouse and Brittany Wormuth shared their recovery stories. Melissa Kerber spoke about the excellent Wayne County Drug and Treatment Program.

The Commissioners thanked them all for sharing their stories publicly. Commissioner Cramer said she is proud of everyone and was glad to hear their success stories. Commissioner Adams said it is a really positive day highlighting a really positive program and thanked the Drug and Alcohol staff for what they do to help people. Commissioner Smith thanked the court system and the judges who support the drug treatment court and for helping make it a success. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Recovery Month in Wayne County.

Jayson Wood spoke about the Wayne County Recreation, Parks, and Natural Resources Plan and Hankins Pond Master Plan. Mr. Wood noted his team worked over 28 months on this plan. Mr. Wood says the public input included feedback from DCNR and municipalities who contributed to the final product and he thinks it will be a very useful document for years to come. Commissioner Adams said it has been a long process, but a very thorough one. This plan will help to enhance our opportunities across the County both north and south.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt Resolution 08-09-2022 closing out community conservation partnerships grant project BRC-TAG-24-158.

Wayne County Redevelopment Authority Executive Director Robbin Morgan spoke on CDBG revisions and modification. Ms. Morgan noted there were unspent funds being allocated from on approved projects to another and from projects where all of the money was not allocated, so these funds are also able to be used on an approved project, in this case, the elevator reconstruction project in the Honesdale Senior Center. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to move the \$17,000 from the cancelled 2019 CDBG Handicap Accessible Parking lot project in Texas Township to the 2020 CDBG Earl J. Simons Senior Center Elevator Reconstruction, which is an approved project.

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A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve a host home rental agreement for a male dependent youth.

The Chief Clerk opened two sealed bids for the Senior Center Elevator Project that were received by the 4:00 p.m., September 7, 2022, deadline.

Grimm Construction, Waymart, PA	\$173,849
CAP Elevator, Randolph, N.J.	\$240,000

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to forward the bids to the County Engineer and Solicitor for review and recommendation.

CFO Vicky Botjer said the County's offer to municipalities to apply for grants using the County ARP funds are continuing to come in. She is recommending the three applications for approval before today in the amount of \$30,000 each. A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the following ARP – Municipal Grant Program Awards for \$30,000 each:

Canaan Township	Building addition
Dyberry Township	Building addition
Mount Pleasant	Stormwater/Drainage Project

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to hire James Diehl to the position of Social Services Aide 1 in the Area Agency of Aging, effective September 26, 2022.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to hire Laura Resti to the position of HR Benefits/Billing Analyst in the Human Resources Department, effective October 3, 2022.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 7, 2022.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 123173 through 123242. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97461 EFT	PPL ELECTRIC UTILITIES	08730-43022 DUE 9/19/22	\$ 134.29
97463 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 9/9/22	\$ 741,573.73
97699 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97700 EFT	EXPERT PAY	CHILD SUPPORT 9/9/22	\$ 596.33
123173	AREA AGENCY ON AGING	1ST Q SFPP PAYMENT	\$ 17,218.39
123174	AMAZON CAPITAL SERVICES, INC.	A37F6FFMWK3LU3 DTD 7/22/22 TAX	\$ 147.96
123175	ATT MOBILITY	287316091313 570 493-2744 DUE8	\$ 50.09
123176	GOV. REVENUE SOLUTIONS HOLDINGS I, LLC	C100709 DUE 9/21/22	\$ 160.18
123177	AXON ENTERPRISE INC	501812 HEATHER HILLER TASER D	\$ 375.00

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123178	RICHARD BANKS	0000182-2021 E GONZALEZ DTD 8/	\$	40.00
123179	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 8/30/22	\$	496.65
123180	CASE TIRE SERVICE INC	DA OFFICE TIRES FOR 2017 FORD	\$	714.64
123181	CDW LLC	3440668 DUE 9/8/22	\$	2,729.04
123182	CENTRAL WAYNE REGIONAL AUTHORITY	000570.00 DUE 9/30/22	\$	1,947.20
123183	DOUGLAS SEELY	REMAINING BALANCE DUE	\$	1,000.00
123184	COLONIAL LIFE	E4230983 DUE 8/12/22	\$	12,774.66
123185	CORINNE CRUM	AUGUST 22 MILEAGE	\$	51.25
123186	CHERYL A DAVIES	PIZZA FOR APPEAL BOARDS 8/29/2	\$	71.90
123187	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 9/10/22	\$	209.56
123188	DICK PALMER & SONS	5835 DTD 9/3/22	\$	22.75
123189	J C EHRlich CO INC	1497190 DUE 9/21/22	\$	114.48
123190	ELECTRONIC BUSINESS PRODUCTS	121994 DUE 7/7/22	\$	11.13
123191	FIRMSTONE OIL CO INC	995-1 DTD 8/31/22	\$	759.63
123192	GRAINGER INC	838681526 DUE 9/23/22	\$	184.32
123193	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 2022 CLAIMS DUE 9/25/	\$	17,765.75
123194	HONESDALE PIZZA CORP	WC COURTHOUSE TAX APPEALS DTD	\$	29.50
123195	INFOCON CORPORATION	WAY2703 DUE 8/31/822	\$	2,368.62
123196	K & D FACTORY SERVICE INC	WC PRISON ACCT DUE 9/18/22	\$	888.90
123197	SANDRA KELLAM	CPE TEST 8/23/22	\$	125.00
123198	CARLA KOMAR	MILEAGE FOR AUDITS AUGUST 22	\$	113.75
123199	NEP	00064862-6 DUE 9/26/22	\$	161.34
123200	NORTHERN TIER RESEARCH INC	WC DA ACCT DTD 9/2/22	\$	2,225.00
123201	PAMELA A. PIENTA-BIRTELL	RE: GILBERT KUNEY DTD 8/26/22	\$	211.00
123202	PACDL	STEVE BURLEIN REGISTRATION CON	\$	275.00
123203	PA ASSOCIATN OF TREATMENT COURT PROGRESSIONALS	7 REGISTRATIONS FOR ANNUAL CON	\$	1,750.00
123204	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	0012650980 DUE 9/29/22	\$	192.90
123205	PREMIER BIOTECH LABS, LLC	7289724 DUE 9/9/22	\$	256.00
123206	PROFESSIONAL EMERG CARE, PC	LEROY CARD DOS 08/02/2022	\$	175.70
123207	CATHERINE JANE RICKARD	MILEAGE- AUDITS AUGUST 22	\$	135.00
123208	KIMBERLY RICKARD	MILEAGE AUGUST 22	\$	61.33
123209	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DUE 9/1/22	\$	14,543.34
123210	ROBIN SAMPSON	MILEAGE AUGUST 22	\$	192.50
123211	STOURBRIDGE SOLAR PROJECT LLC	WC COMM ACCT AUG. ELECTRICIT	\$	1,002.54
123212	THE CAR WASH ON ROUTE 6, LLC	AUGUST 22 SERVICES DUE 9/15/22	\$	22.50
123213	TRACTOR SUPPLY CREDIT PLAN	XXXX9058 DUE 9/24/22	\$	148.93
123214	TULEYA REFRIGERATION INC	WC PRISON ACCT DTD 8/23/22	\$	1,498.07
123215	UP DEVELOPMENT PLANNING, LLC	HOUSING STUDY INV 3 AUGUST 22	\$	8,648.00
123216	VERIZON	570 253-2391 DUE 9/12/22	\$	157.79
123217	VERIZON WIRELESS	342009613-00002 DUE 9/12/22	\$	42.28
123218	WAYNE MEMORIAL HOSPITAL	SAMANTHA RUSSELL DOS 8/21/22	\$	219.32
123219	W C JUVENILE PROBATION DEPT PETTY CASH	TRAINING STATE COLLEGE AUGUST	\$	72.62
123220	WC SHERIFF DEPARTMENT	436-DR-2022 DTD 8/29/22	\$	70.00
123221	W C TRANSPORTATION SYSTEM	1st Q MATP2223-1-64 PAYMENT	\$	195,744.00
123222	WEX INC	0496-00-253110-1 DUE 9/22/22	\$	2,079.94
123223	ASHLEY ADAMS	GYM REBATE APRIL-JULY 22	\$	60.00
123224	RYAN ALTEMIER	GYM REBATE APRIL-JULY 22	\$	60.00
123225	CHRIS BARRETT	GYM REBATE APRIL-JUNE 22	\$	45.00
123226	CINDY BATZEL	GYM REBATE APRIL-JUNE 22	\$	45.00
123227	MELINDA CARD	GYM REBATE APRIL-JUNE 22	\$	45.00
123228	DEANNA DENOIE	GYM REBATE APRIL-JULY 22	\$	60.00
123229	JENIFER DOVIN	GYM REBATE APRIL-JUNE 22	\$	45.00
123230	NICHOLE HRYNIUK	GYM REBATE APRIL AND JUNE 22	\$	30.00
123231	SHANNON JOYAL	GYM REBATE APRIL-JULY 22	\$	60.00
123232	MAGGIE KIELER	GYM REBATE APRIL-JUNE 22	\$	45.00
123233	SEAN McGRAW	GYM REBATE APRIL-JULY 22	\$	60.00
123234	CHRISTOPHER MEDICO	GYM REBATE APRIL-JUNE 22	\$	45.00
123235	SUZANNE PUTZI	GYM REBATE APRIL-JUNE 22	\$	45.00
123236	JUSTIN RIVARDO	GYM REBATE APRIL-JUNE 22	\$	45.00
123237	HUNTER SIMON	GYM REBATE APRIL-JULY 22	\$	60.00
123238	BEVERLY SPITTEL	GYM REBATE APRIL-JUNE 22	\$	45.00
123239	MARY ANN SWINGLE	GYM REBATE APRIL-JULY 22	\$	60.00
123240	MARY URSICH	GYM REBATE APRIL-JULY 22	\$	60.00
123241	DANENE VAN HORN	GYM REBATE APRIL-JULY 22	\$	60.00
123242	DEBBIE VARCOE	GYM REBATE APRIL-JULY 22	\$	60.00
	Total		\$	<u>1,133,594.80</u>

Children and Youth 06

4534	AQUA PENNSYLVANIA INC	002764025 1083935 DUE 9/16/22	\$	52.75
4535	BRYN MAWR CONFERENCE CENTER	IL YOUTH TEAM BUILDING DAY	\$	1,000.00
4536	CIT BANK N.A.	COPIER LEASE AUG 2022 MX-M3071	\$	147.00
4537	C.H.	STIPEND-EDUCATIONAL SUPPORT-BO	\$	1,398.40
4538	HUGH S SMITH, PHD & ASSOCIATES, PC	WCCYS EVALUATION AUGUST 2022	\$	1,500.00
4539	H.R.	STIPEND-COLLEGE COURSE BOOKS	\$	468.87
4540	A.S.	STIPEND-EDUCATION ACHIEVEMENT	\$	300.00
4541	T.S.	STIPEND-VISITING 3 COLLEGES	\$	50.00
4542	UGI UTILITIES INC	411012745542 1100 CHURCH ST IL	\$	51.64
4543	A.Y.	STIPEND-VISITING 3 COLLEGES	\$	<u>50.00</u>
	Total		\$	<u>5,018.66</u>

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2764	CARE FOR PEOPLE PLUS, INC.	AUG 2022 H&C SERVICES	\$	123.36
2765	CDW LLC	3440668 DUE 9/14/22	\$	240.00
2766	FRITZ BROS INC	WAY900 DTD 8/10/22	\$	17.09
2767	KIMBERLY HANF	AUGUST 2022 TRAVEL REIMBURSEME	\$	56.89
2768	HUMAN RESOURCE CENTER INC	MAY-JUN 2022 AWC BASE SERVICES	\$	879.42
2769	JAY'S BUSINESS SYSTEMS, INC	INV# 76668 WC02 COPIER CONTRAC	\$	150.88
2770	JENNIFER KOKINDA	AUGUST 2022 TRAVEL REIMBURSEME	\$	22.81
2771	NANCY MUCHA	AUG 2022 SPEECH THERAPY SERVIC	\$	269.52
2772	STAPLES INC	5304504 DUE 9/25/22	\$	552.83
2773	CESAR REYES-MATEO	8/23 INTERPRETING SERVICES A.M	\$	200.00
2774	TRI-VALLEY CARE, INC.	MAR 2022 SERVICES	\$	201.52
2775	WAYNE COUNTY COMMISSIONERS	QTR END MAR 31 2022 MLR REIMBU	\$	56,391.58
Total			\$	59,105.90

911

97779	GOVCONNECTION INC	7993181 DTD 8/16/22	\$	5,334.74
97780	KEYSTONE CHAPTER OF NENA	BETSY TURNER MATTHEW KROMKO RE	\$	300.00
97781	MSC ASSOCIATES INC	JOB 19424 DUE 9/8/22	\$	2,120.00
97782	POWER PHONE INC	12-3035 TRAINING	\$	2,838.00

Health Account

97462 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK CLAIMS 8/31/22-9/6/22	\$	39,706.04
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ERAP

98005	CDW LLC	3440668 DUE 9/21/22	\$	155.00
98006	JOHN MULQUEEN	DA HAR RENT MAY THRU AUGUST 22	\$	3,200.00
98007	PPL ELECTRIC UTILITIES	31871-28037 LE SMI UTILITIES F	\$	956.00

Domestic Relations Incentive

171	WAYNE CO. GENERAL FUND	SEPT. REIMBURSEMENT	\$	10,000.00
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Capital Investment

1563	MEDICAL SHOPPE LTD	13062 DTD 8/22/22	\$	15,210.00
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FSA

97668 EFT	THE HARRISON GROUP	FSA 8/28-8/31	\$	2,114.84
97669 EFT	THE HARRISON GROUP	FSA 9/1-9/3	\$	817.39

Commissioner Smith said they are continuing to work through the formal hearing process on the reassessment. Commissioner Adams noted that when the process started they believed that about one-third of the County would see a slight increase, one-third a decrease and one-third little to no change. Commissioner Cramer said to this point, those projections look like they happen to be very close to it.

At this time, a motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to recess to hold an Election Board meeting. See Election Board minutes.

The Commissioner's meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk