

The Wayne County Prison Board met on this date at the Wayne County Correctional Facility for a scheduled meeting. Members present at this meeting of the Wayne County Prison Board: Chairman of the Prison Board, District Attorney Alfred G. Howell, Sheriff Chris Rosler, Commissioner Brian W. Smith, Commissioner James Shook, Secretary Jocelyn Cramer and Treasurer Brian T. Field.

Also present at this meeting: Warden Randal Williams, Deputy Warden John Masco, Solicitor Brendan Ellis, and CFO Vicky Botjer.

Chairman Howell called the meeting to order and copies of the minutes for the meeting held July 10, 2023 were presented for approval. A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to approve the minutes of July 10, 2023.

Warden Williams reviewed the Warden’s Report of Activities with the Board for the month of July 2023.

Note: All July figures calculated as of July 31st, 2023 @ 12:00 hrs.

BOOKINGS

	Current	Year to Date
2023	62	279
2022	31	273
2021	52	207
2020	20	285
2019	94	936

Local Rule Intakes – 2

Local Rule Commitments - 1

OUTGOING MAIL

	Current Month # Pieces / Cost	Year to Date # Pieces / Cost
2023	25/\$15.00	454/\$272.40
2022	15/\$9.00	65/\$38.00

INMATE VOLUNTEER PROGRAMS

# Inmates	# CO's	# Days	Program
2 Males	0	31	Day Kitchen
2 Males	0	31	Eve Kitchen
1 Male	1	31	Floor Maintenance
1 Female	1	31	Day/Eve Cleaning
1 Male	0	31	Laundry/Garment Repair
2 Males	1	15	Community Detail

INMATE COUNSELING PROGRAMS

Program	# Sessions	# Inmates	
Drug and Alcohol Assessment	3	3	Attended
PATH Treatment	25 Individual	9	Attended
	1 Group	4	
Anger Management	4	4	Attended
Wayne County Behavioral Health	20	17	Attended
Robinson Counseling Services	22	22	Attended
Creative Writing and Art Program	0	0	Participated
Release Plan for Homeless	0	0	Attended

Domestic Violence Class	5	5	Attended
Parent Education and Family Stabilization Course	6	6	Attended
Release Planning	0	0	Attended
Inmates with Serious Mental Illness	0	0	Attended
Drug and Alcohol Awareness Class	7	7	Attended

PRISON STAFF

Transports To Doctor / MH / MR / Human Resource Ctr. / Dentist etc.	8
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Daily Average for Wayne County Prison Inmates

62

PRISON DEMOGRAPHICS (Intakes)

25

Ages	Under 18	18-24	25-29	30-39	40-49	50-59	60+
# Inmates	0	0	5	14	3	1	2

MARITAL STATUS

	Single	Married	Separated	Divorced	Unknown	Widowed
# Inmates	19	3	2	1	0	0

PRESENT WAYNE COUNTY RESIDENTS

17

RACE/GENDER

Race	White	Black
# Inmates	23	2

Total Males = 20
Total Females = 5

PLACE of BIRTH

PA	NJ	NY	Unknown						
10	3	4	8						

TYPES OF CRIMES

Wayne County Criminal Bench Warrant	2
Writ	2
Theft by Unlaw Taking	2
Aggravated Assault	2

Wayne County Domestic Relations Bench Warrant	1
Pike County Criminal Bench Warrant	1
Monroe County Criminal Bench Warrant	1
Wyoming County Inmate	1

Marijuana Small Amount	1
Possession of Firearm Prohibited	1
Failure to Pay Fines	1
Magisterial Bench Warrant	3
Non-Support	1
Criminal Mischief	1

DUI	1
Theft by Deception	1
Arrest Prior to Requisition	1
Strangulation	1
Endangering Welfare of Children	1

PRISON STAFF ACTIVITIES:

Work Detail Assignments:

7-5, 7-6, 7-7, 7-11, 7-12, 7-13, 7-19, 7-20, 7-23, 7-24, 7-25, 7-26, 7-27, 7-28, 7-31 - Wayne County Fairgrounds/Painting & Weed Whacking

STAFF TRAINING:

/////////	//////////	July	////////////////////////////////////
7-20-23 To 7-21-23	WCCF Training Room And SCI Waymart	8 hrs Weapons Training Review Class	Staff, Larson, Feldman, Thorpe, Jackman, Leichliter, Ryan, Galletti, Vanderstad. Instructors- Dickson, Soccodato & Jaycox
7-21-23	WCCF Training Room	4 hrs Basic First Aid & CPR Training Class	Staff, Galletti, Ryan, Vanderstad, Leichliter Instructor- Decker
7-10-23 To 8-4-23	PA DOC Training Academy	160 hrs Basic Training	Staff, Boland & Kent Instructors- DOC Academy

Type of Collection	July 2023	2023 Year To Date	July 2022	2022 Year To Date
Administrative Processing Fee/Booking Fee	\$1,652.14	\$10,262.23	\$2,316.09	\$11,447.21
Haircuts	\$84.39	\$781.32	\$1.00	\$396.66
Medical Co-Payments	\$0	\$6.00	\$0	\$0
Nurse Co-Payments	\$15.00	\$60.00	\$0	\$3.84
Inmate Prescription Payments	\$617.17	\$4,506.15	\$586.04	\$5,310.07
Non-Prescription Payment	\$0.30	\$1.30	\$0	\$9.50
Work Release -Room & Board Collections	\$0	\$0	\$0	\$0
Work Release -Prescription Collections	\$0	\$0	\$0	\$0
Work Release -Probation Collections	\$0	\$0	\$0	\$0

<i>Turned over to Probation Dept for Fines, Costs, Etc.</i>				
Copies/Notary Fees	\$0	\$1.50	\$11.75	\$33.75
Postage	\$0	\$0	\$0	\$29.03
Prior Debt	\$0	\$105.66	\$7.66	\$149.25
GED Testing	\$0	\$0	\$0	\$0
Toxicology	\$0	\$0	\$0	\$0
Damages	\$0.00	\$0	\$0	\$300.00
TOTAL COLLECTED	\$2,369.00	\$15,724.16	\$2,922.54	\$17,679.31

INMATES BOARDED IN

Location	# Males	# Females	July 2023	Year to Date
Wyoming County	0	8	\$18,450.00	\$66,540.00
Berks County (4 Empty Beds x 4 Days)	0	0	\$1,600.00	\$1,600.00

INMATES INCARCERATED as of July 31st, 2023.

Race	White	Black
# Inmates	59	3

Ages	Under 18	18-24	25-39	40+
# Inmates	0	8	39	15

Total # Males =	49	Total # Females =	13
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Inmate Programs Fund Expenditures-

Check #	Amount	Expended to:
4161	\$7249.48	Keefe Commissary
4162	\$3000.00	Ackourey and Turel
4163	\$2929.85	Charm – Tex, Inc.
ACH	\$154.99	Directv
4164	\$64.75	Inmate Trust Account
4165	\$92.50	Scranton Glass Company
4166	\$626.86	Bob Barker Company
4167	\$571.28	Phoenix Supply
Total	\$14,689.71	

Inmate Programs Account Balance on July 31st, 2023 was \$115,783.93.

A request was made to provide a description for Inmate Programs Fund Expenditures expended on the Warden's Report.

There was a discussion concerning the new services agreement with Wayne County and Berks County for bed space for juveniles recently approved by the County.

A motion was made by Commissioner Smith, seconded by Treasurer Field and unanimous to accept the Warden's Report.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to recess for an executive session on personnel.

The Prison Board meeting resumed.

Old Business

The Medication Assisted Treatment (MAT) Agreement was reviewed with no concerns being addressed. The Commissioners will execute this agreement Thursday, August 17, 2023.

The Warden reviewed the potential of training inmates to assist in supervision of other inmates who are presenting mental health concerns. The Prison Board will await more information in regards to any insurance issues and certification requirements.

The Warden and Deputy Warden Masco continue to discuss or explore alternative uses for some of the available housing space at the correctional facility.

The Warden presented a summary of his first month on the job for review and further discussion.

New Business

A motion was made by Commissioner Smith, seconded by Sheriff Rosler and unanimous to approve the purchase of and policies for non-lethal weapons that include the use of pepper spray and pepper ball guns.

The Deputy Warden reported that Workforce Alliance has resumed programs at the correctional facility.

A motion was made by District Attorney Howell, seconded by Commissioner Shook and unanimous to adjourn.

Jocelyn Cramer, Secretary