

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jocelyn Cramer present. Commissioner Joseph W. Adams was not present.

The Commissioners were presented with a copy of the minutes from the meeting held June 30, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the minutes of the said meeting. Motion carried.

Agenda

Items to be considered: Employee anniversary recognition; Letter of support for the Grove Street Terrace project; Agreement - Pennsylvania Department of Military and Veterans Affairs; Resolution No. 07-07-2022; Proposed Lease Agreement; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received the monthly report from the Wayne County Sheriff’s Department for June 2022.

Received a notice of retirement from Gail Nanarone, Fiscal Technician in the Human Services Fiscal Department, effective August 1, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter of resignation from Debbie Cornell, Accountant in the Human Services Fiscal Department, effective July 15, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter of resignation from Justin Valinski, HR Billing Analyst, effective July 29, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to accept this letter. Motion carried.

Public Comment

Kathy Shepperd, of Honesdale, spoke about her trip to Coney Island and the bus service that is provided from Wayne County.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Laura Hooker	Courts	5 years
Amy Prtorich	BDPEI	1 year
Nicholas Hryniuk	W.C. Correctional Facility	5 years

Judge Janine Edwards, Court Administrator Nicole Hendrix, Deputy Court Administrator Debra Savage, and Laura’s father, EMA Officer Peter Hooker, were on hand for Court Reporter Laura Hooker’s five years of service. Judge Edwards said she could say nothing but wonderful things about Ms. Hooker and the way she interacts with others. She is an incredible ambassador for the Wayne County Court System and she is the heart and humor of the Court office. Commissioner Smith said to hear Ms. Hooker is a hard worker and a high achiever does not come as a surprise to him. Commissioner Cramer said it is great to see someone so young making a career working for Wayne County. Ms. Hooker said she has great co-workers and she really enjoys her job.

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Caseworker Supervisor Lindsey Dirlam was on hand to introduce Amy Prtorich, Caseworker in BDPEI, for her one year of service. Ms. Dirlam said Ms. Prtorich was exactly what the department needed. She came in at a rough time because of COVID, but she is doing well and she is able to remain calm in very difficult situations. The Commissioners told her they know her job is not easy, but they are grateful for what she does and hopes she is a long time team member in Wayne County. Ms. Prtorich said she works in a very supportive environment and she enjoys working here.

Corrections Officer Nicholas Hryniuk was also recognized for five years of service, but was not able to attend. His certificate will be hand delivered to him by the Warden.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to ratify a letter of support for the Grove Street Terrace project being undertaken by the United Neighborhood Center. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to execute the agreement between the Pennsylvania Department of Military and Veterans Affairs and Wayne County for acceptance of a \$20,000 Veterans Trust Fund Grant. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to table both number 4 and 5 items on the agenda. Motion carried. The Chief Clerk noted that after the Solicitor reviewed the proposed lease agreements regarding the recovery to work initiative on the SCI-Waymart grounds, he had some questions and concerns and until they can be addressed the Commissioners feel it was not appropriate to execute the documents at this time.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated July 6, 2022.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the following bills for payment, as presented, which includes Checks No. 122466 through 122533. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97436 EFT	PPL ELECTRIC UTILITIES	94251-28006 DUE 7/11/22	\$ 4,765.69
97679 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
122466	A M SKIER AGENCY	COMM-1 DTD 6/30/22	\$ 16,067.00
122467	AQUA PENNSYLVANIA INC	001522260 1083888 DUE 7/19/22	\$ 2,034.78
122468	GOV. REVENUE SOLUTIONS HOLDINGS I, LLC	C100709 DUE 7/16/22	\$ 148.80
122469	BIMBO BAKERIES USA INC	6900806999999 DUE 6/18/22	\$ 91.16
122470	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 6/28/22	\$ 649.55
122471	BLUE RIDGE COMMUNICATIONS	0202626-03 DUE 7/7/22	\$ 115.99
122472	CENTRAL WAYNE REGIONAL AUTHORITY	002073.00 DUE 7/29/22	\$ 1,753.90
122473	DE LAGE LANDEN FIN SERVICES	343775 DUE 7/15/22	\$ 291.09
122474	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 7/10/22	\$ 204.24
122475	D G NICHOLAS CO	W0310 DTD 6/28/22	\$ 37.05
122476	DIAMOND MEDICAL SUPPLY	11220 DTD 5/3/22	\$ 251.66
122477	DIRLAM BROS LUMBER CO INC	WAY280 DTD 6/29/22	\$ 144.22
122478	METROPOLITAN FOODS, INC	WAYNDV DTD 6/27/22	\$ 1,556.43
122479	ELEGANTE LLC	PARKS & RECPIZZA - SOCCER CAM	\$ 398.25
122480	FOWLER OIL COMPANY INC	GAS CARDS FOR CHALLENGE RUNNER	\$ 1,200.00
122481	STEVE GILIA	PLACEMENT JUNE 22	\$ 93.88
122482	BOROUGH OF HAWLEY	DJ CARNEY JULY RENT	\$ 1,100.00
122483	HEMLOCK GROVE CHURCH	SR CENTER JULY RENT	\$ 120.00
122484	HONSDALE AGWAY	700557 DTD 6/29/22	\$ 79.46
122485	INFOCON CORPORATION	WAY2703 DUE 6/30/22	\$ 2,368.62
122486	INSIGHT MEDICAL GROUP, P.A.	WC PRISON APRIL SERVICES	\$ 2,220.00
122487	BARBARA KAISER	WC PD ACCT DTD 6/21/22	\$ 325.00

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122488	CARRIE A KAUFMAN	ROBERT C MENTZ DUE 7/16/22	\$	313.00
122489	WENDELL R KAY	JUNE SERVICES	\$	4,375.00
122490	KELG REAL ESTATE, LLC	JULY RENT	\$	3,000.00
122491	CARLA KOMAR	MILEAGE JUNE 22	\$	98.86
122492	SAMANTHA J MYERS	JUNE CLEANING SERVICES	\$	120.00
122493	NEP	00064862-6 DUE 7/26/22	\$	158.63
122494	NORTHERN TIER RESEARCH INC	WC DA ACCT DTD 6/30/22	\$	585.00
122495	NORTHERN TIER RESEARCH INC	WC DA ACCOUNT DTD 7/5/22	\$	235.00
122496	FRANCIS L MARGARET M O'NEILL	DJ DUNSINGER JULY RENT	\$	1,200.00
122497	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 6/22/22	\$	1,771.42
122498	PERFORMANCE FOOD GROUP INC	25970 DTD 6/27/22	\$	3,239.80
122499	PIMCC	C100-1064 DTD 6/24/22	\$	847.00
122500	PJ'S RT 6 GARDEN CENTER, LLC	FLOWERS FRONT OF COURTHOUSE	\$	222.49
122501	PREMIER BIOTECH, INC	1345698 DUE 6/19/22	\$	226.34
122502	PREMIER BIOTECH LABS, LLC	7289724 DUE 7/1/22	\$	10.00
122503	PROFESSIONAL EMERG CARE, PC	R MORTIMER DOS5/12/22	\$	351.40
122504	QUALITY PRINTING & DESIGN	WAYNE TOMORROW RACK CARDS DTD	\$	244.54
122505	STAPLES INC	9632236 DUE 7/27/22	\$	89.90
122506	REEVES RENT-A-JOHN INC	WAYNECOCOM 6/1/22-6/30/22	\$	241.50
122507	JOHN A REINHARDT	EVAL FOR E THOMAS DTD 6/21/22	\$	500.00
122508	CATHERINE JANE RICKARD	MILEAGE JUNE 22	\$	147.42
122509	KIMBERLY RICKARD	MILEAGE FOPR JUNE 22	\$	39.78
122510	PATRICK ROBINSON	JUNE SERVICES	\$	5,833.33
122511	SHELLEY ROBINSON	MILEAGE MAY/JUNE 22	\$	124.02
122512	RR DONNELLEY & SONS COMPANY	AOPC406-95 MUNICIPAL TRAFFIC C	\$	23.93
122513	ROBIN SAMPSON	MILEAGE JUNE 22	\$	212.94
122514	WARREN SCHLOESSER ESQ	RE:VR 35 OCD 2022	\$	170.00
122515	THE SHERWIN-WILLIAMS CO	4229-6773-7 BETHEL SCHOOL DUE	\$	598.36
122516	JEANNE L SNYDER	MILEAGE JUNE 22	\$	76.05
122517	STARR UNIFORM CENTER	ROSLEER DTD 6/24/22	\$	217.99
122518	ST CLAIR GRAPHICS INC	WCPD ACCT DTD 6/24/22	\$	108.00
122519	STOURBRIDGE SOLAR PROJECT LLC	WC COMM ACCT JUNE ELECTRICITY	\$	561.54
122520	SUNRISE MARKET INC	WC COMM ACCT DUE 6/30/22	\$	84.52
122521	UP DEVELOPMENT PLANNING, LLC	HOUSING STUDY JUNE SERVICES	\$	7,741.47
122522	KARLEE VAVERCHAK	DEFENSIVE TACTICS JUNE 22	\$	42.48
122523	VERIZON	570 226-4981 (MAY AND JUNE BIL	\$	507.83
122524	VERIZON WIRELESS	342009613-00002 DUE 7/12/22	\$	129.67
122525	WAYNE MEMORIAL HOSPITAL	L WISMER DOS 5/18/22	\$	681.94
122526	WAYNE MEMORIAL COMMUNITY	L WISMER DOS 5/19/22	\$	693.00
122527	WAYNE COUNTY BAR ASSOCIATION	CHLOE ROMANOWSKI /NICOLE HENDR	\$	100.00
122528	W C JUVENILE PROBATION ACCT	DEPOSITED IN GENERAL FUND	\$	1,659.93
122529	WC SHERIFF DEPARTMENT	576-DR-2016 DTD 6/28/22	\$	70.00
122530	W C TRANSPORTATION SYSTEM	MATP2122-2-4-64 DTD 6/6/22	\$	174,902.00
122531	WEDCO	2ND Q APPROPRIATION	\$	38,000.00
122532	WEX INC	0496-00-253110-1 DUE 7/22/22	\$	1,910.31
122533	WOODLAND DESIGN ASSOC INC	SCI WAYMART DTD 7/1/22	\$	670.00
	Total		\$	389,153.16

HSA WEEKLY VOUCHER REPORT JULY 7, 2022 FY 2021-22

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2657	GFCSP client L.B.	\$600.00	GFCSP client supplies reimbursement - Jun 2022
2658	GFCSP client C.B.	\$600.00	GFCSP client services reimbursement - Jun 2022
2659	GFCSP client L.P.	\$500.00	GFCSP client services reimbursement - Jun 2022
2660	MA client C.B.	\$7.50	MA client travel - Jun 2022
2661	AQUA PENNSYLVANIA	\$353.94	Water bill, Honesdale, 5/24/22 - 6/23/22
2662	AQUA PENNSYLVANIA	\$51.35	Water bill, Hawley, 5/18/22 - 6/17/22
2663	AQUA PENNSYLVANIA	\$33.13	Water bill, Hawley Adult Day Care, 5/18/22 - 6/17/22
2664	AQUA PENNSYLVANIA	\$52.75	Water bill, D&A, 5/24/22 - 6/23/22
2665	BEACH LAKE SPRINKLER CORP.	\$680.00	6/22/22 - 3 yr air integrity test as per 5/2/22 proposal
2666	CASE TIRE SERVICE INC.	\$3,148.51	Tire services & maintenance - 5/26/22 - 6/25/22
2667	K & D FACTORY SERVICE	\$43.30	Parts for dishwasher repair, Aging kitchen
2668	LAKESIDE YOUTH SERVICE	\$2,200.00	Fee for 6/23/22 Trauma 109 training for 39 attendees
2669	LAKESIDE YOUTH SERVICE	\$1,198.00	6/8/22 Enhanced & Deepening trauma awareness courses
2670	ODP BUSINESS SOLUTIONS	\$138.01	Office supplies - Pantry, AAA combo, ERAP
2671	PENNSYLVANIA PAPER & SUPPLY	\$2,906.46	Non-food kitchen supplies - Jun 2022, incl COVID
2672	PERFORMANCE FOOD SERVICE	\$10,435.48	Monthly food service bills - Jun 2022
2673	STANTON OFFICE EQUIPMENT	\$425.00	Workstation privacy screen - PCheng
2674	UGI UTILITIES INC	\$219.63	Gas bill, Adult Day Care, 5/21/22 - 6/21/22
2675	UGI UTILITIES INC	\$215.40	Gas bill, Hawley, 5/21/22 - 6/21/22
2676	WAYNE COUNTY BDPEI	\$9,300.79	Community Care Behavioral Health - Oct & Dec 2021
2677	JOANNA VANTINE	\$87.76	Volunteer travel - Jun 2022 for SOC
2678	DENNIS LEAVENS	\$35.10	Volunteer travelm HDM - Jun 2022
2679	HELEN COBB	\$82.49	Staff travel - Jun 2022
2680	LAUREN JANUSEWSKI	\$69.62	Staff travel - Apr & Jun 2022
2681	NANCY KUTCH	\$41.00	Staff travel - Apr & Jun 2022
2682	MONIQUE ORR	\$142.18	Staff travel - Jun 2022
2683	ELAINA REISS	\$255.68	Staff travel - Apr, May & Jun 2022
2684	BARBARA ROBISCH	\$297.85	Staff travel - Apr, May & Jun 2022
2685	LAUREN SANDERCOCK	\$83.66	Staff travel - Jun 2022
2686	JENNIFER WARNER	\$15.80	Staff travel - Jun 2022
2687	LEIGH WASHINGTON	\$28.67	Staff travel - Jun 2022
2688	ETR ASSOCIATES, INC.	\$100.00	HIV/IUD pamphlets - D&A programs, 100 each

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\$34,349.06

<u>HSA WEEKLY VOUCHER REPORT JULY 7, 2022 FY 2022-23</u>				
VOUCH	VENDOR	AMOUNT	DESCRIPTION	CK#
1	MEAGHER PROFESSIONAL BUILDING INC.	\$400.00	Monthly rent, Transportation parking spaces - Jul 2022	49260
2	MAURICE F. MEAGHER JR.	\$2,000.00	Monthly rent, 509 Church St. garage - Jul 2022	49261
3	NICHOLAS BAMONTE	\$700.00	Monthly rent - Jul 2022 for 1 unit, 215 6th St. Apt D via COC	49251
4	NICHOLAS BAMONTE	\$650.00	Jul rent payment for 1037 Main St. #6 for consmer M.M. via COC	49251
6	BIRD-IN-HAND RESTAURANT & STAGE	\$100.00	Deposit for smorgasbord, Aug 11 senior bus trip to Lancaster	49252
7	BLUE RIDGE COMMUNICATIONS - HONES. BLUE RIDGE COMMUNICATIONS -	\$205.62	Cable TV, Honesdale, 6/22/22 - 7/21/22	49254
8	HAWLEY	\$455.45	Digital phone svc, cable TV & internet, Hawley & ADC 6/22-7/21/22	49253
9	BUNNELL WASTE REMOVAL, INC.	\$102.00	Qtrly bills for wkly trash pickup, 215 6th St Apt D, Jul-Sep 2022	49255
10	COUNTY WASTE OF PA LLC	\$55.95	Monthly trash & recycling, 330 12th St. Riverview - Jul 2022	49256
11	TANYA LEE ERDMAN	\$200.00	Entertainment for Hawley annual Senior picnic - 7/29/22	49257
12	HAMPTON INN, CLEARFIELD	\$144.30	Hotel for CALbright for 7/20 PennDot All-Agency Meeting	49258
13	MICHAEL HORST	\$228.00	Partial Jul rent pymt for cons J.V. for 217 Cliff St. #2 via SOR	49259
14	RICHARD J. O'GRADY	\$900.00	Jul rent for cons. R.M. for 5 E. Shore Lane Apt #4 via ESG 21	49262
15	ORIENTAL TRADING CO INC	\$124.92	Banners & tablecloths for Honesdale, Hamlin & Hawley senior picnics	49263
16	BRIAN PATTEN	\$600.00	Partial Jul rent for cons. K.B. for 817 Main St. Apt. #3A via SOR	49264
17	PPTA	\$1,430.00	Annual membership renewal 7/1/22 - 6/30/23	49265
18	RENT-E-QUIP, INC.	\$1,144.00	Balance due rental - tent, tables & chairs for Honesdale picnic 7/15/22	49266
19	RENT-E-QUIP, INC.	\$1,229.53	Balance due rental - tent, tables & chairs for Hawley picnic 7/29/22	49266
20	SUSQUEHANNA SOFTWARE INC.	\$2,700.00	Quarterly Maint agreement for CPR WEB, D&A for Jul - Sep 2022	49267
21	WHITE STAR TOURS	\$1,250.00	Additional deposit for Sep 19-22 Ocean City, MD senior bus trip	49268
		\$14,619.77		

Children and Youth 06

4260	AMY BASS	TRAVEL EXPENSE JUNE 2022	\$89.31
4261	Z.B.	STIPEND-ACHIEVEMENT/INCENTIVE	\$50.00
4262	BUNNELL WASTE REMOVAL INC	DUMPSTER RENTAL HOWELL	\$670.00
4263	HULICH PARTNERS	SECURITY DEPOSIT 1100 CHURCH S	\$4,908.33
4264	HULICH PARTNERS	FIRST MONTH RENT 1100 CHURCH S	\$4,908.33
4265	HULICH PARTNERS	ADVANCE RENT ON 1100 CHURCH ST	\$1,500.00
4266	JAY'S BUSINESS SYSTEMS, INC	COLOR COPIES JUNE 2022	\$3,513.50
4267	KEVIN & ELYSE KAY	FC JUNE 2022	\$1,297.89
4268	E.M.	STIPEND-OBTAINING HS DIPLOMA	\$250.00
4269	THOMAS R REGENSKI	STAY 6/27-7/8 JUNE PORTION	\$840.00
4270	JESSICA SHEATLER	TRAVEL EXPENSE JUNE 2022	\$201.44
4271	STANTON OFFICE EQUIPMENT	WHITEBOARDS/CHAIR FOR HAND HOU	\$3,836.00
4272	WAYNE COUNTY CHILDREN & YOUTH	REPLENISH PETTY CASH	\$310.96
4273	BETHANIE WILLNER & RONALD KURUS	FC JUNE 2022	\$3,074.78
4274	A.Y.	STIPEND-HIGH SCHOOL DIPLOMA	\$300.00
4275	LINFORD & ANDREA ZIMMERMAN	FC JUNE 2022	\$385.82
Total			\$26,136.36

BDP/EI

2594	AREA AGENCY ON AGING	MAY TRANSPORTATION SERVICES	\$ 106.60
2595	THE ADVOCACY ALLIANCE	JUNE BASE SERVICES	\$ 6,726.25
2596	TRACY L. BAJADEK	JUN SPEECH THERAPY SERVICES	\$ 134.76
2597	BUNNELL WASTE REMOVAL INC	ACCT# 410957 TRASH REMOVAL 7/2	\$ 102.00
2598	CENTER FOR COMMUNITY RESOURCES	JUL 21 DELEGATE SERVICES	\$ 30,361.44
2599	DIRECTION LLC	JUN H&C SERVICES	\$ 236.44
2600	GFL HOLDCO (US) LLC	KE-4602 JULY SERVICES FAIR AVE	\$ 55.45
2601	ABIGAIL HAINES	JUNE 2022 TRAVEL REIMBURSEMENT	\$ 55.58
2602	KIMBERLY HANF	JUNE 2022 TRAVEL REIMBURSEMENT	\$ 42.13
2603	BRITTANY HIGHHOUSE	JUNE 2022 TRAVEL REIMBURSEMENT	\$ 25.21
2604	JENNIFER KOKINDA	JUNE 2022 TRAVEL REIMBURSEMENT	\$ 51.66
2605	KELLY NELSON	APR/MAY/JUN OT SERVICES	\$ 1,212.84
2606	PPL ELECTRIC UTILITIES	55511-14183 FAIR AVE APT A DUE	\$ 187.76
2607	KAREN E RICKERT	JUN SPECIAL INSTRUCTION SERVIC	\$ 950.08
2608	SUSQUEHANNA SOFTWARE, INC.	CPR-WEB SOFTWARE ANNUAL MAINTA	\$ 35,500.00
2609	MORGAN THOMAS	JUNE 2022 TRAVEL REIMBURSEMENT	\$ 12.88
2610	UGI UTILITIES INC	411004459722 1808 FAIR AVE DUE	\$ 149.00
Total			\$ 75,910.08

911

97435 EFT	PPL ELECTRIC UTILITIES	93322-47005 DUE 7/25/22	\$ 71.94
97724	KRAUS ASSOCIATES, INC	WC 911 ACCT DUE 4/1/22	\$ 1,197.20
97725	WAYNE COUNTY RESERVE ACCOUNT	PAYROLL REIMBURSEMENT	\$ 379,671.84

Health Account

97437 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK CLAIMS 6/22-7/5/22	\$ 222,690.18
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Grant Account

97921	MATTHEW BLIT	CP RENT MAY-JULY 22	\$	4,740.00
97922	JERMAINE HENRY	KP RENT JULY 22	\$	2,300.00
97923	FRANK T PERANO	CB RENT APRIL-JULY 22	\$	1,498.39
97924	PPL ELECTRIC UTILITIES	33741-17140 JS UTILITIES APRIL	\$	1,091.46
97925	UGI UTILITIES INC	411011745295 NM UTILITIES JUNE	\$	93.55
97926	NICHOLAS BAMONTE	RENT TB & KL MAY-JULY 22	\$	1,625.00
97927	JOSEPH BLACK	MS RENT APRIL-JULY 22	\$	4,000.00
97928	FRANK CARACCIOLA	BR RENT JULY AND AUGUST 22	\$	1,400.00
97929	ROCHIN INC	TC RENT JULY 22	\$	1,260.00
97930	PPL ELECTRIC UTILITIES	50631-28071 TC UTILITIES APRIL	\$	851.31
97931	CHRISTINE SLIWA	RENT SA JULY 22	\$	1,000.00
97932	SHELDON J SMITH	RENT PS JUNE AND JULY 22	\$	1,216.00
97933	OLIVIA E VEGA	RENT LD JULY AND AUGUST 22	\$	2,500.00

Capital Investment

1553	TYLER TECHNOLOGIES INC	4747 PROJECT 13902 APPRAISAL 6/13/22	\$18,032.00
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Act 13

537	WEDCO	SBTP TRAIL PROJECT DTD 6/23/22	\$ 39,800.00
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Domestic Relations Incentive

228	WAYNE COUNTY GENERAL FUND	JULY REIMBURSEMENT	\$ 10,000.00
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Commissioner Smith gave a reassessment update saying commercial property appeals will be starting this month and letters have been sent out to potential auxiliary board members who would also listen to tax appeals. Notices will be going out with tentative values of properties and information regarding the appeals process.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to adjourn. Motion carried.

Andrew M. Seder, Chief Clerk