

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held June 16, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Items to be considered: Employee anniversary recognition; Proclamation for Dravet Syndrome Month; Letter of support for the Lackawaxen Trails Alliance; Letter of support for the Wallenpaupack Area School District's DCED Multi-Modal Grant Application; Wayne County Compensation Plan for Bureau of Talent Acquisition covered employees; New starting scales for all Wayne County Human Services positions; Pay rates for all Wayne County Human Services employees; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received notification from the PA Department of Environmental Protection regarding a Surface Mining Permit for the Didder Ridge Quarry Operation in Palmyra Township.

Received the May 2022 Mileage and Fees Report from Sheriff Chris Rosler.

Received a notice of resignation from Robert Sanders, Van Driver in the Transportation Department, effective May 9, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this resignation.

Received notification that David Michael Evans, Van Driver, was supposed to begin June 20, 2022, but requested a new start date being July 5, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to change the start date to July 5, 2022.

Received a letter of retirement from Juliana DeMasi, Wayne County Transportation Dispatcher, effective September 23, 2022. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter with well wishes for a happy retirement.

Public Comment

Kathy Shepperd asked the Commissioners what their salary was. The Chief Clerk informed her it was \$65,141.20 per year. Ms. Shepperd talked about the difficulty of obtaining good employment in the County.

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

Sandra Kellam	Tax Assessment	1 year
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Chief Assessor Ken Crum introduced Data Collector Sandra Kellam for her one year anniversary. Mr. Crum said he thinks she will be a good assessor for a long time. She was a year learning the ropes in a very difficult time as the County goes through a reassessment. The Commissioners said she has a very important job.

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Ammie Kellam was scheduled to attend the meeting for the Dravet Syndrome Month Proclamation and discuss the syndrome, which her son has, but was unable to attend. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Dravet Syndrome Month in Wayne County.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve a letter of support for the Lackawaxen River Trails Alliance.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve a letter of support for the Wallenpaupack Area School District's DCED Multi-Modal Grant Application. The Chief Clerk noted that this was for projects at the North Primary School and the South Elementary School.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt the Wayne County Compensation Plan for Bureau of Talent Acquisition covered employees, effective July 1, 2022.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to promote Kylie Emerson to the position of County Caseworker 2, retroactive to May 23, 2022.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated June 22, 2022.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 122347 through 122407. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97434 EFT	PPL ELECTRIC UTILITIES	31401-76006 DUE 7/5/22	\$ 615.50
97676 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 200,000.00
122347	THE ADT CORPORATION	402689789 DUE 6/28/22	\$ 55.73
122348	AMERICAN UNITED LIFE INSURANCE CO	615654 JUNE PREMIUM	\$ 7,048.21
122349	GOV. REVENUE SOLUTIONS HOLDINGS I, LLC	C100709 DUE 7/8/22	\$ 4,662.59
122350	STEVEN E BURLEIN	RE: BL/TL 28&29 DP-2020 2&3 AD	\$ 1,173.00
122351	CCAP	ANNUAL CONFERENCE DTD 6/9/22	\$ 1,970.00
122352	CDW LLC	3440668 DUE 7/10/22	\$ 3,640.50
122353	COMMERCIAL INDUSTRIAL LAUNDRY SERVICE INC	0005659 DTD 6/15/22	\$ 273.93
122354	COSTAR REALTY INFORMATION INC	34859493 DUE 7/6/22	\$ 400.00
122355	DE LAGE LANDEN FIN SERVICES	25541358 DUE 7/1/22	\$ 369.59
122356	ELLIS LAW GROUP INC	CYS PARENT APPT DTD 6/13/22	\$ 425.00
122357	FIRMSTONE OIL CO INC	20 FORD FUSION GRAY OIL AND FI	\$ 72.69
122358	FROMM ELECTRIC SUPPLY CORP	231549 DTD 6/16/22	\$ 33.04
122359	CINDY FURMAN	MILEAGE JUNE 22	\$ 56.16
122360	GFL HOLDCO (US) LLC	KE-21873 DUE 6/15/22	\$ 31.00
122361	GLOBAL EQUIPMENT COMPANY INC	369781 DTD 5/16/22	\$ 200.94
122362	GRANDJEAN & BRAVERMAN INC	WC TAX ACCT DUE 7/5/22	\$ 770.00
122363	GUARDIAN CSC	30 WAYNE QRT CONTRACT JUL-SEP	\$ 1,269.90
122364	HABITAT FOR HUMANITY OF WC	2022 HABITAT 5K RUN	\$ 1,000.00
122365	NICOLE HENDRIX	CONFERENCE JUNE 22	\$ 261.69
122366	HIGHHOUSE OIL OPERATIONS INC	9048 DUE 6/15/22	\$ 42.72
122367	HOME DEPOT CREDIT SERVICES	XXXX9437 DUE 7/6/22	\$ 1,838.01
122368	HONESDALE AGWAY	700557 DTD 6/13/22	\$ 423.58
122369	GRAVITY RSE, INC.	ACCT# 9 WC CORONER DTD 5/13/22	\$ 59.00
122370	JAMES H. WILSON FUNERAL HOME INC.	RE: ROBERT C BELCHER DTD 5/14/	\$ 2,000.00
122371	JOSEPH P KELLAM	COUNTY OF WAYNE 2016 FORD ESCA	\$ 395.60
122372	MICHAEL LEHUTSKY	ARBITRATORS 6/14/22	\$ 491.60
122373	REED ELSEVIER INC	1238114 DTD 5/31/22	\$ 50.00
122374	SOUTH CANAAN TELEPHONE COMPANY	00036808-1 DUE 6/27/22	\$ 244.99

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122375	MALLORY SAFETY AND SAFETY AND SUPPLY LLC	120809 DUE 6/22/22	\$ 444.94
122376	MATTHEW BENDER & CO INC	0099674053 DTD 6/15/22	\$ 96.08
122377	MICHAEL McMORROW	TRAINING JUNE 22	\$ 171.73
122378	MINCER & PFAFF LLC	ORION J 6/9/22	\$ 909.50
122379	MOULTON & MOULTON PC	RE: BH DP 7-2021 MH DP 8-2021	\$ 595.00
122380	NORTHERN TIER RESEARCH INC	WC DA ACCT DTD 6/20/22	\$ 900.00
122381	PENNSYLVANIA PAPER & SUPPLY CO	#3711 DTD 6/3/22	\$ 2,237.54
122382	PENTELEDATA	3004815 DUE 6/29/22	\$ 6,014.74
122383	PREMIER BIOTECH LABS, LLC	6101027 DUE 7/9/22	\$ 224.00
122384	QUALITY PRINTING & DESIGN	737 DTD 4/14/22	\$ 1,874.16
122385	CHRISTINE RECHNER	ARBITRATORS 6/14/22	\$ 672.80
122386	RICHARD B HENRY AND ASSOCIATES LLC	ARBITRATORS 6/14/22	\$ 122.90
122387	CHLOE ROMANSKI	REIMBURSE FOR PA ATTORNEY REGI	\$ 277.75
122388	NICHOLAS SANSEVERINO	TRAINING EXPENSES JUNE 22	\$ 96.82
122389	JOSEPH FRANCIS SAPORITO, III	RE: I.D.B 16-2022-AD I.A.B. 17	\$ 1,037.00
122390	ANDREW SEDER	MILEAGE MAY/JUNE 22	\$ 187.20
122391	SPRING HILL SUITES BY MARRIOTT	5128 JANE D'AMORE 5/20/22	\$ 227.55
122392	STANTON OFFICE EQUIPMENT	100117 CANON CARTRIDGE	\$ 250.00
122393	STAPLES ADVANTAGE	PHL 10088114 DUE 7/4/22	\$ 5,521.00
122394	STARR UNIFORM CENTER	JENKINS DTD 6/8/22	\$ 199.96
122395	SHANE ANDREW SULLIVAN	MATERIAL REMOVAL FROM INTAKE	\$ 1,030.00
122396	SUNRISE MARKET INC	299 WC COMM ACCT DTD 6/16/22	\$ 273.83
122397	SUSANIN, WIDMAN & BRENNAN P.C.	624D SERVICES THRU 5/31/22	\$ 9,317.50
122398	THOMSON REUTERS-WEST PUBLISHING CORP	1000237917 DUE 7/1/22	\$ 3,968.88
122399	TOPP BUSINESS SOLUTIONS	WCO2 DE 7/8/22	\$ 158.12
122400	UNITED PARCEL SERVICE	F14E87 DTD 6/18/22	\$ 25.95
122401	SANDRA VAN LUVENDER	TRAVEL EXPENSES	\$ 6.59
122402	VISA	XXXX2359 DUE 7/6/22	\$ 894.05
122403	W C JUVENILE PROBATION DEPT PETTY CASH	REIMBURSE PETTY CASH JUNE 22	\$ 87.16
122404	WILLIAM PENN PRINTING CO	VOTER ID CARDS DUE 7/10/22	\$ 373.01
122405	WOODLAND DESIGN ASSOC INC	WC COMPREHENSIVE PLAN DTD 6/2/	\$ 3,462.50
122406	ZELENKOFKSKE AXELROD LLC	CHART OF ACCOUNTS 6/15/22	\$ 1,803.75
122407	MARK R ZIMMER, ATTORNEY AT LAW	ARBITRATORS 6/14/22	\$ 368.70
Total			\$ 273,705.68

HSA WEEKLY VOUCHER REPORT FROM JUNE 23, 2022 TO JUNE 23, 2022

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2537	GFCSP client E.F.	\$500.00	GFCSP client supplies reimb. - May 2022
2538	GFCSP client E.G.	\$240.00	GFCSP client services & supplies reimb. - May 2022
2539	MA client J.D.	\$119.00	MA client travel - May 2022
2540	MA client I.G.	\$29.00	MA client travel - May 2022
2541	MA client B.G.	\$245.00	MA client travel - May 2022
2542	MA client M.H.	\$356.50	MA client travel - May 2022
2543	MA client A.K.	\$16.00	MA client travel - May 2022
2544	MA client A.K.	\$355.50	MA client travel - May 2022
2545	MA client A.K.	\$58.00	MA client travel - May 2022
2546	MA client W.S.	\$178.50	MA client travel - May 2022
2547	MA client D.T.	\$180.00	MA client travel - May 2022
2548	MA client M.W.	\$163.75	MA client travel - May & Jun 2022
2549	A & A AUTO STORE - HONESDALE	\$188.99	Battery for van #87 - 6/16/22
2550	NICHOLAS BAMONTE	\$650.00	Jun rent pymt for 1037 Main St. #6 for cons. M.M.
2551	ENTERPRISE FLEET MGMT, INC.	\$2,103.24	Jun leases:HDMs #93, #94, #55; CM #324; D&A #318
2552	HOME DEPOT CREDIT SERVICES	\$2.57	Monthly charge card bill - Jun 2022
2553	HOTEL WAYNE, INC.	\$3,047.25	30 night stay 5/10 - 6/8 for consumer N.S. via SOR
2554	HOTEL WAYNE, INC.	\$2,469.25	30 night stay 5/11 - 6/9 for consumer J.D. via SOR
2555	HOTEL WAYNE, INC.	\$101.57	1 night stay 6/10 for consumer J.D. via SOR
2556	HOTEL WAYNE, INC.	\$93.07	1 night stay 6/9 for consumer N.S. via SOR
2557	K & D FACTORY SERVICE	\$425.54	Svc call & repairs, switch for Hamlin's Duke steam table
2558	K & D FACTORY SERVICE	\$185.02	Convo-Care cleaner for Aging kitchen's combi oven
2559	MARCHET TRANSIT, INC.	\$316.65	Vehicle svc & repair, 6/15 #98 - Y-pipe & exhaust
2560	HEATHER MISZLER	\$46.27	Reimb. cost of Housing staff lunch via Housing Retention Fds
2561	THOMAS V. MURRAY	\$450.00	Vehiclecleaning services - Jun 12 & 18
2562	PA ASSOC. OF SENIOR CENTERS	\$150.27	Reissue ck via Hamlin Penny fundraiser
2563	PENNA POWER & LIGHT CO. (HNSDL)	\$1,390.95	Electric bill, Honesdale, 5/5/22 - 6/6/22
2564	PP&L ELECTRIC (ADULT DAY CARE)	\$330.22	Electric bill, Adult Day Care 5/10/22 - 6/9/22
2565	PPL ELECTRIC - 314 10TH	\$281.08	Electric bill, Livery Bldg, 5/5/22 - 6/6/22
2566	PURFOODS, LLC	\$783.02	In-home meals, 5 consumers - May 2022
2567	SECOND HARVEST FOOD BANK	\$28.50	Mozzarella cheese, string cheese & fresh eggs for 5 pantries
2568	WAYNE COUNTY TRANSPORTATION	\$17,507.00	Transportation services, Mar 2022
2569	MICHAEL JAGACKI	\$49.74	Volunteer travel, HDM - May 2022
2570	MARALYN NALESNIK	\$102.40	Volunteer travel, HDM - May 2022
2571	BRIAN WOODS	\$56.16	Volunteer travel, HDM - May 2022
2572	PATRICIA NELSON	\$29.26	Volunteer travel - Pantry, May & Jun 2022
2573	THERESA NORVAL	\$23.85	Reimburse cost of fingerprinting - Apr 2022
2574	DEANNA OWENS	\$142.71	Staff travel - May 2022
2575	JENNIFER WARNER	\$81.32	Staff travel - May 2022
2576	BOLD GOLD MEDIA	\$800.00	Radio ads for D&A, 2 stations, 52 30-second spots
2577	FROMM ELECTRIC SUPPLY CORP.	\$23.08	Control for front porch light, D&A building, 5/13/22
2578	KMETZ NURSERY	\$2,195.00	Plowing, shoveling & salting at Hawley Ctr
2579	ALLIED IN-HOME SVCS (PERS CARE)	\$11,309.76	Personal care & home support - May 2022
2580	CAREGIVERS AMERICA LLC	\$22,317.60	Personal care & home support & PERS fee - May 2022
2581	NORTHEAST MED-EQUIP	\$2,770.00	PERS units for consumers - May 2022
2582	JENNIFER SINCLAIR	\$18,483.62	Personal care & home support - May 2022
2583	STAAR ALERT	\$150.00	PERS units - May 2022

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2584	TRADITIONAL HOME CARE, LLC	\$3,538.08	Personal care - May 2022
2585	PASAP - STATE COLLEGE	\$120.00	Annual membership renewal, MMcWilliams, CVargo, DOWens
2586	WNEP, LLC	\$1,134.47	Digital campaign for Apr 18-Sep 4, Case Mgmt ads, pymt 2 of 6
2587	PPL ELECTRIC - TAY APT E	\$76.85	electric bill, Riverview TAY Apt E - no cons, 5/11 - 6/6/22
2588	CHRISTOPHER MURRAY	\$1,358.50	275 mini camping lanterns for Sr picnics, 7/15 & 7/29
2589	WAYNE BANK CARDMEMBER SERVICE	\$2,136.52	Monthly charge card payment - May 2022
		\$99,890.63	

Children and Youth 06

4194	ABRAXAS YOUTH & FAMILY SERVICE	MAY 2022 PLACEMENT J.F.	\$10,800.71
4195	AVANCO INTERNATIONAL INC	CAPS UPGRADES 8/1/20 - 6/30/21	\$4,904.36
4196	ROZALYN BURKE	CLEARANCES	\$23.85
4197	CARDMEMBER SERVICES	JUNE 2022 STATEMENT	\$3,899.42
4198	COUNTY OF NORTHAMPTON	MAY 2022 PLACEMENT T.K.	\$22,120.00
4199	ELLIS LAW GROUP INC	GAL SVCS. JAN-MAY 2022	\$510.00
4200	TATIANA HAY	INTERPRETING SVCS. 5/27/22	\$615.72
4201	HEART & WINGS HOME INC.	MAY 2022 PLACEMENTS T.S. & E.M	\$10,850.00
4202	SHANNON JOYAL	TRAVEL EXPENSE APRIL 2022	\$220.90
4203	JUSTICE WORKS YOUTH CARE INC	INV#27353-27359 COUNSELING MAY	\$17,161.56
4204	KIDSPEACE CORPORATION	MAY 2022 PLACEMENT J.M.	\$1,276.50
4205	VONNIE & LEO LEWIS	FC MAY 2022	\$935.71
4206	AMANDA & ANDREW LINDSEY	FC MAY 2022	\$1,051.68
4207	LAWRENCE MANNINO & SARAH NYBERG	FC MAY 2022	\$440.64
4208	RICHARD & DIANE OLVER	FC MAY 2022	\$216.00
4209	PCYA	CAPS IT SUPPORT FY2022/2023	\$812.50
4210	PREMIER BIOTECH LABS, LLC	TESTING MAY 2022	\$2,257.00
4211	JESSICA SHEATLER	TRAVEL EXPENSE MAY 2022	\$211.44
4212	BETH THOMAS	TRAVEL EXPENSE MAY 2022	\$36.05
4213	TRACK GROUP	MONITORING MAY 2022	\$366.75
	TOTAL		\$78,710.79

BDPEI

2548	AREA AGENCY ON AGING	APR TRANSPORTATION SERVICES	\$ 159.90
2549	ATT MOBILITY	287315178051 DUE 6/24/22	\$ 675.81
2550	CARE FOR PEOPLE PLUS, INC.	JUN H&C SERVICES	\$ 102.80
2551	CARDMEMBER SERVICES	7530 JUNE 2022 STATEMENT DUE 7	\$ 1,241.83
2552	CENTER FOR COMMUNITY RESOURCES	OCT 21 DELEGATE SERVICES	\$ 21,403.68
2553	CENTRAL WAYNE REGIONAL AUTHORITY	000450.00 MAY DUE 6/30/22	\$ 600.00
2554	COMMUNITY VOCATIONAL SERVICES, INC.	MAY BASE SERVICES	\$ 2,924.34
2555	DEAN FOWLER SERVICE STATION INC	WC Bhidei CAR #216 REF: 4014	\$ 45.00
2556	DE LAGE LANDEN FIN SERVICES	ACCT# 1309803 DUE 7/1	\$ 172.70
2557	DIRECTION LLC	JUN H&C SERVICES	\$ 483.16
2558	GEG REAL ESTATE, LLC	JULY 2022 RENT 910 CHURCH ST	\$ 2,800.00
2559	HOTEL WAYNE, INC.	INV# 9378 STAY 1 NIGHT 5/5-5/6	\$ 4,515.62
2560	HUMAN RESOURCE CENTER INC	MAY 2022 VOC REHAB SVCS WORK A	\$ 8,234.24
2561	JAY'S BUSINESS SYSTEMS, INC	INV# 75626 WC02 CONTRACT OVERA	\$ 160.79
2562	KRISP & KLEAN LLC	FAIR AVE APT D CLEANING	\$ 420.00
2563	MARKET 13	BDPEI STAFF BBQ 6/17/22	\$ 377.00
2564	KELLY NELSON	APR/MAY OT SERVICES	\$ 875.94
2565	CHRISTOPHER BARSCHESKI	TONER CARTRIDGES	\$ 209.80
2566	PPL ELECTRIC UTILITIES	38841-25181 12 ST APT B DUE 6/	\$ 140.70
2567	STAPLES INC	5304504 DUE 7/8/22	\$ 787.76
2568	KAREN E RICKERT	MAY-JUN SPECIAL INSTRUCTION SE	\$ 1,039.15
2569	AREA AGENCY ON AGING	FEB/MAR TRANSPORTATION SERVICE	\$ 2,132.00
	Total		\$ 49,502.22

911

97432 EFT	PPL ELECTRIC UTILITIES	56174-00008 DUE 7/13/22	\$ 440.33
97716	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #11	\$ 1,855.00
97717	VERIZON	S0234619 DUE 7/20/22	\$ 816.84

Health Account

97433 EFT	BROKERAGE CONCEPTS LLC	JULY PREMIUM DUE 7/1/22	\$ 137,031.37
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Grant Account

97891	DONALD HELLER	TJ RENT JULY 22	\$ 515.00
97892	CATHY THISSEN	LR RENT JULY 22	\$ 1,345.00
97893	TOWN & COUNTRY ENERGY CORP	616-2134 KW UTILITIES JUNE 22	\$ 454.14
97894	DEBRA BODIE	NM RENT JULY 22	\$ 673.00
97895	BUNNELL WASTE REMOVAL INC	453256 BT UTILITIES JULY-SEPT	\$ 117.00
97896	MARIA P. CUOCO	KL RENT JULY 22	\$ 1,100.00
97897	GLENN KHOURY	BT RENT JUNE AND JULY22	\$ 698.00
97898	ROCHIN INC	TJ RENT JULY 22	\$ 1,430.00
97899	FRANK T PERANO	SF RENT JUNE AND JULY 22	\$ 1,291.00
97900	PPL ELECTRIC UTILITIES	65521-17125 SF UTILITIES MARCH	\$ 377.88
97901	PETER F. RUCCI	KO RENT JUNE AND JULY 22	\$ 1,900.00

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Capital Investments

1552 GRANDJEAN & BRAVERMAN INC REASSESSMENT PROJECT DUE 7/5/22 \$ 11,993.00

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to amend the agenda to add an emergency meeting of the Wayne County Election Board.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to recess into an Election Board meeting. See Election Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

Andrew M. Seder, Chief Clerk