

The Wayne County Prison Board met on this date at the Wayne County Correctional Facility for a scheduled meeting. Members present at this meeting of the Wayne County Prison Board: Chairman of the Prison Board, District Attorney Alfred G. Howell, Sheriff Chris Rosler, Commissioner Brian W. Smith, Commissioner James Shook, Secretary Jocelyn Cramer and Treasurer Brian T. Field.

Also present at this meeting: Warden Kevin Bishop, Deputy Warden John Masco, Brendan Ellis, Chief Clerk Andrew M. Seder and Sergeant Mike Felsman.

Chairman Howell called the meeting to order and copies of the minutes for the meeting held May 8, 2023 were presented for approval. A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve the minutes of May 8, 2023.

Warden Bishop reviewed the Warden’s Report of Activities with the Board for the month of May 2023.

**Note:** All May figures calculated as of May 31st, 2023 @ 12:00 hrs.

**BOOKINGS**

	Current	Year to Date
2023	37	176
2022	63	197
2021	24	124
2020	8	232

**OUTGOING MAIL**

	Current Month # Pieces / Cost	Year to Date # Pieces / Cost
2023	103/\$61.80	313/\$187.80
2022	7/\$4.06	34/\$19.72

**INMATE VOLUNTEER PROGRAMS**

# Inmates	# CO's	# Days	Program
3 Males	0	31	Day Kitchen
3 Males	0	31	Eve Kitchen
1 Male	1	31	Floor Maintenance
1 Male	1	31	Day/Eve Cleaning
1 Male	0	31	Laundry/Garment Repair

**INMATE COUNSELING PROGRAMS**

Program	# Sessions	# Inmates	
Drug and Alcohol Assessment	4	4	Attended
PATH Treatment	35	39	Attended
Anger Management	2	2	Attended
Wayne County Behavioral Health	16	12	Attended
Creative Writing and Art Program	15	5	Participated
Release Plan for Homeless	2	1	Attended
Domestic Violence Class	3	3	Attended
Parent Education and Family Stabilization Course	1	1	Attended
Release Planning	1	1	Attended
Inmates with Serious Mental Illness	3	2	Attended
Drug and Alcohol Awareness Class	1	1	Attended

22 Wayne County New Mental Health Assessments, 2 had mental health diagnosis, 1 had serious mental illness

**PRISON STAFF**

Transports To Doctor / MH / MR / Human Resource Ctr. / Dentist etc.	10
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Daily Average for Wayne County Prison Inmates

60
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**PRISON DEMOGRAPHICS (Intakes)**

37
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Ages	Under 18	18-24	25-29	30-39	40-49	50-59	60+
# Inmates	0	3	7	6	13	5	3

**MARITAL STATUS**

	Single	Married	Separated	Divorced	Unknown	Widowed
# Inmates	24	3	4	3	3	0

**PRESENT WAYNE COUNTY RESIDENTS**

19
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**RACE/GENDER**

Race	White	Black
# Inmates	36	1

Total # Males = 26	Total # Females = 11
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**PLACE of BIRTH**

PA	NJ	NY	Unknown	TN	LA				
21	2	6	6	1	1				

**TYPES OF CRIMES**

Wayne County Criminal Bench Warrant	7
Writ	4
Failure to Pay Child Support	1
Aggravated Assault	2
PFA Violation	1
Child Porn	1

Wayne County Domestic Relations Bench Warrant	2
Terroristic Threats	2
Lackawanna County Criminal Bench Warrant	1
Wyoming County Inmate	5
Theft by Unlawful Taking	1
Susquehanna County Criminal Bench Warrant	1

Simple Assault	2
Access Device is Counterfeit	1
Pike County Criminal Bench Warrant	1
Columbia County Criminal Bench Warrant	1

False ID to LEO	1
Magisterial Bench Warrant	1
Ethnic Intimidation	1

**PRISON STAFF ACTIVITIES:**

**Work Detail Assignments:** No Community Detail

**STAFF TRAINING:**

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5-18-23 To 5-19-23	WCCF Training room And SCI Waymart	Weapons Training review class	Staff, Wertman, Batista, Rothrock, Soucy, Ren, Towle, Kent, Pettinato  Instructors- Dickson, Jaycox
5-22-23	WCCF Training room	80 institutional Familiarization training class	Staff, Galletti and Vanderstad Instructor- WCCF

Type of Collection	May 2023	2023 Year To Date	May 2022	2022 Year To Date
Administrative Processing Fee/Booking Fee	\$1,018.48	\$6,684.61	\$1,442.19	\$7,218.13
Haircuts	\$46.26	\$592.30	\$14.00	\$243.98
Medical Co-Payments	\$2.42	\$6.00	\$0	\$0
Nurse Co-Payments	\$0	\$39.00	\$0	\$3.84
Inmate Prescription Payments	\$678.84	\$3,391.26	\$690.76	\$3,776.97
Non-Prescription Payment	\$0	\$1.00	\$2.00	\$4.50
Work Release -Room & Board Collections	\$0	\$0	\$0	\$0
Work Release -Prescription Collections	\$0	\$0	\$0	\$0
Work Release -Probation Collections <i>Turned over to Probation Dept for Fines, Costs, Etc.</i>	\$0	\$0	\$0	\$0
Copies/Notary Fees	\$0	\$1.50	\$4.25	\$22.00
Postage	\$0	\$0	\$0	\$21.65
Prior Debt	\$0	\$105.66	\$29.37	\$130.59
GED Testing	\$0	\$0	\$0	\$0
Toxicology	\$0	\$0	\$0	\$0
Damages	\$0.00	\$0	\$0	\$300.00
<b>TOTAL COLLECTED</b>	<b>\$1,746.00</b>	<b>\$10,821.33</b>	<b>\$2,182.57</b>	<b>\$11,721.66</b>

**INMATES BOARDED IN**

Location	# Males	# Females	May 2023	Year to Date
Wyoming County	0	6	\$3,750.00	\$35,490.00
Pike County	0	0	\$0	\$0
PTS of America	0	0	\$0	\$0
Pennsylvania Department of Corrections	0	0	\$0	\$0
Susquehanna County	0	0	\$0	\$0

**INMATES INCARCERATED** as of May 31st, 2023.

Race	White	Black
# Inmates	57	6

Ages	Under 18	18-24	25-39	40+
# Inmates	0	11	34	18

Total # Males =	50	Total # Females =	13
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**Inmate Programs Fund Expenditures-**

Check #	Amount	Expended to:
4128	\$179.96	Sherwin Williams
4129	\$16.26	Post Master
4130	\$555.89	Home Depot
4131	\$327.60	Charm Tex Inc.
4132	116.69	Dirlam's
4133	\$215.00	Starr Uniform
4134	\$91.99	Dirlam's
4135	\$40.23	Post Master
4136	\$66.02	Bob Barker Company
4137	\$359.92	Sherwin Williams
4138	\$3,837.76	Keefe
4139	\$6.72	James Pomeroy
4140	\$12.47	Chris Clark
4141	\$37.47	Inmate Trust Account
4142	\$258.96	Honesdale Agway
<b>Total</b>	<b>\$6,122.94</b>	

Inmate Programs Account Balance on May31st, 2023 was \$116,255.34.

The Warden noted there were 37 bookings in May, which is down from last year's 63. The Correctional Facility is housing 6 female inmates from Wyoming County. Training at the facility is continuing to be held.

A motion was made by Commissioner Smith, seconded by Treasurer Field and unanimous to accept the Warden's report.

### Public Comment

There was no public comment, as no one from the general public attended.

### Old Business

State Police Sergeant Mike Felsman, who commands the Honesdale station, was on hand to talk about the new Local Rule regarding after hour commitments and next morning arraignments. Sergeant Felsman said the biggest challenge we have here in Wayne County is man power, since Honesdale is considered a smaller station. The biggest thing for us is keeping Troopers available to patrol and respond. Sergeant Felsman has been five years in Pike County and the Local Rule that was in affect there was taken and improved upon here. He said there is a lot of benefits for us and the community with this new Local Rule and he emphasized just how important it is for State Troopers, after making an arrest, to get back out on the road to what we are tasked with doing. Since the rule went into effect June 1<sup>st</sup>, five people have been brought in under the Local Rule and the Sergeant said he believes it worked as it should.

A discussion was then held on State Police operations in the County and efforts to change the formula to dictate how many are assigned to certain barracks.

The Warden noted that they have dropped the number of days of new commitments for quarantine to 5, which they have used since COVID, back down to 2, which was prior to COVID. The Chief Clerk noted that this was in accordance with CDC recommendations and that the intake levels with Wayne Memorial Hospital will dictate this policy going forward.

The Warden noted that the latest version of the MAT contract is currently being reviewed by The Wright Center.

The Chief Clerk announced that a previous executive sessions on personnel matters were held on May 24 and May 26.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer to recess to hold an executive session on personnel.

The Prison Board meeting resumed.

### New Business

Commissioner Cramer noted that she would like the agenda item of alternative uses for extra space be listed every meeting so that the Prison Board can keep brainstorming ideas.

Discussion was held about recruiting retirees from SCI Waymart and USP Canaan to come work for Wayne County Correctional Facility. The Chief Clerk noted that our Human Resource Department was doing so already, but he would double check to make sure that was the case.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer to recess the Prison Board meeting to the call of the Chairman on Thursday, June 14, 2023, at 10:15 a.m., at the Commissioners' meeting room at the Wayne County Courthouse.

The Wayne County Prison resumed their meeting on Thursday, June 14, 2023, at 10:15 a.m. at the Wayne County Commissioners' meeting room.

Discussion was held on the finalist for the Prison Warden position. Members of the Board discussed who they support for the new warden position and how each finalist brought their own pros and cons to the position.

Commissioner Smith noted that Randal Williams can speak multiple languages bringing a bottom up kind of leadership and an outside perspective. All things he thinks our facility needs. He believes while John Masko has done a good job as Deputy Warden, under new leadership, John will continue to learn and grow and be better prepared for the next time he prepared for this position. Commissioner Smith noted that Mr. Masko has a long career ahead of him and this is certainly not the end of his road.

Sheriff Rosler believes all are good candidates and whoever is picked will do a good job.

Commissioner Shook agreed with Commission Smith's reasons for bringing in Randal Williams.

District Attorney Howell said he believes both John Masko and Randal Williams can do the job well and he believes the combination of Randal Williams and John Masko will improve the facility and both can learn from each other. Commissioner Cramer supported current Deputy Warden, John Masko, for promotion to Warden over candidate Williams.

The Prison Board opted against making a recommendation to the Board of Commissioners and will instead leave it in their hands to make the appointment based on the conversation just had.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

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Jocelyn Cramer, Secretary