

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner James Shook and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 25, 2023. A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve the minutes of the said meeting.

Agenda

Items to be considered: Employee anniversary recognition; Local Government Entity Consent Agreement; Appointment to the Wayne County Transportation System Advisory Board; MOU between Wayne County and The Cooperage Project; Engagement letter for a PEMA appointed auditor; Change to the scheduled June 8, 2023 Commissioners' meeting; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a copy of the Highlands Journal for Summer 2023 from the Delaware Highlands Conservancy.

Received a notice from JHA Companies informing that application has been submitted to the PA Department of Environmental Protection for a Wastewater Treatment Facility NPDES renewal at Tyler Hill Camp, Inc. in Damascus Township.

Received a notice from Kiley Associates, LLC informing that Berlin Township has made application to the PA Department of Environmental Protection for a General Permit 8 and General Permit 11 Water Obstruction and Encroachment permits for Navajo Road Rehab.

Received a notice from Marian Keegan, Lackawaxen Township, Pike County, asking the Commissioners to support Senate Bill 400, Repeal Closed Primaries, which was introduced with bi-partisan support to the PA Senate on April 26, 2023 and referred to the State Government Committee.

Received a notice from the Honesdale Borough that the Borough Council at their meeting of May 15 did vote to move their monthly meeting back to Borough Hall beginning with their June 19th meeting.

Received a letter from The Arc of Wayne County announcing that Dyberry Day Camp will be commencing their 51st season and thanked the Wayne County Commissioners for their continued support.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Vincent Mezick	Sheriff's Department	5 years
Mandy Altemier	Behavioral Health	15 years

Sheriff Chris Rosler was on hand to introduce Deputy Sheriff Vincent Mezick for his 5 year anniversary with the County. Sheriff Rosler said Wayne County is lucky to have great men and women in the Sheriff's Department and Deputy Mezick is one of them. He goes out every

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day and does his job and never complains. He is a firearms instructor and has taught a lot of the new deputies how to shoot better and with the service he has had in the military he has been an asset to the Sheriff's department. The Sheriff said he is proud to have Deputy Mezick in his department and hopes he stays for years to come.

Commissioner Smith thanked Deputy Mezick for all that he does. He said Deputy Mezick is one of the deputies ready, willing and very able to protect us and the public and do whatever is asked of him. Deputy Mezick is a great addition to the team in the Sheriff's department. Commissioner Cramer said since she has been here, she has been so impressed by the way Deputy Mezick conducts himself and the incredible background he has and has found him to be exceptional. She said we are grateful and thank you for being here. Commissioner Shook said your personality and mannerisms are outstanding. You show respect and friendship to so many that come through here. You are an asset to the County and the Sheriff's department. Commissioner Shook congratulated him and said he is thankful that he is here. Commissioner Smith also thanked Deputy Mezick for his military service. He noted he is also a local policeman and his ambitions are deserving of all recognition. Deputy Mezick shook hands with each Commissioner thanking them for his recognition.

Casework Manager Kimberly Yarrish-Simon was on hand to introduce Casework Supervisor Mandy Altemier for her 15 year anniversary with the County. Ms. Yarrish-Simon read the mission statement for their Blended Case Management Unit. She said Ms. Altemier models hard work, dedication, and a great deal of empathy towards the staff she supports. Ms. Altemier completes tasks on time, with efficiency and accuracy. Ms. Yarrish-Simon noted that, most of all, Ms. Altemier will do anything for anyone at any time going above and beyond her responsibilities as a supervisor.

Commissioner Smith thanked Ms. Altemier and said having to tell her to take time off really epitomizes that she really cares. He hopes that Ms. Altemier feels rewarded that she provides for and helps so many people in a job that is a challenge. Commissioner Cramer told Ms. Altemier how much she cares and to the degree that she and her department cares is exceptional. You are wonderful and the people around you think you are wonderful. We would like to keep you here for as long as you love it and are lucky to have you here. Commissioner Shook said he has a personal connection with behavioral health through his family and through employees in the past and noted it is important to understand it. He told Ms. Altemier what she does is amazing. He thanked her for making a difference in people's lives and being an extreme asset to the County. Ms. Altemier said she loves her job and there are days it is not easy, but seeing individuals make strides and success makes it all a worthwhile.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to ratify the signing of a Local Government Entity Consent Agreement to use Federal Fiscal Year 2022 State and Local Cybersecurity Grant Program for Intrusion and Detection sensors.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to appoint Randi Bannon to the Wayne County Transportation System Advisory Board.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to enter into an MOU between Wayne County and The Cooperage Project for use of county facilities as part of the Food Locker program, the Northern Poconos Mobile Farm Market and Senior Meals Program.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve the engagement letter for a PEMA appointed auditor, Maher Duessel, for the 9-1-1 program audit for years ended December 31, 2021 and December 31, 2022.

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A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to change the scheduled June 8, 2023 meeting to June 7 at 10:30 a.m. due to the anticipated lack of a quorum on June 8.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to reinstate Tara Gross as a temporary/part time Human Resources Analyst 1 in Human Services, effective May 30, 2023.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated May 31, 2023.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 126350 through 126396. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
1016	BENNY & JOHN'S RESTAURANT & PIZZERIA INC	16 PIZZAS 5/26/2023	\$ 191.20
97596 EFT	PPL ELECTRIC UTILITIES	47936-17164 DUE 6/12/2023	\$ 4,550.32
97787 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 125,000.00
97788 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 6/2/2023	\$ 762,697.80
97789 EFT	EXPERT PAY	CHILD SUPPORT FROM PAY 6/2/202	\$ 843.32
126350	AQUA PENNSYLVANIA INC	001522356 1084030 DUE 6/15/202	\$ 1,781.02
126351	RICHARD BANKS	GW KUNEY 0000121-2021 DTD 5/23	\$ 302.15
126352	BEST CHECKS INC	WC TAX SERVICES A & B CHECKS	\$ 14.66
126353	SUZANNE BOLD KOHRS	ACCT 42000 SYMPATHY FLOWERS 5/	\$ 85.86
126354	BLUE RIDGE CABLE TECHNOLOGIES INC	0367472-01 DTD 5/15/2023	\$ 66.01
126355	CAMPBELL LAW OFFICES	RE: PO 4-2021-DP DUE 5/1/2023	\$ 1,045.50
126356	CDW LLC	3440668 DUE 6/17/2023	\$ 2,439.00
126357	CLEAR BALLOT GROUP INC	WC BALLOT PROGRAMING DUE 6/18/	\$ 1,700.00
126358	COLONIAL LIFE	E4230983 DUE 5/5/2023	\$ 14,178.95
126359	CRESCENT MEMORIAL	62935 DUE 6/10/2023	\$ 715.00
126360	DE LAGE LANDEN FIN SERVICES	54444 DUE 6/15/2023	\$ 507.08
126361	DOMESTIC RELATIONS ASSOCIATION OF PA	WAYNE COUNTY MEMEBERSHIP	\$ 220.00
126362	FARLEY & WEED, LLC	RE: SK, KK, MK 12,13,14,2023-D	\$ 284.75
126363	FIRMSTONE OIL CO INC	241901 DTD 5/22/2023	\$ 557.20
126364	FRITZ BROS INC	WAY150 DTD 5/23/2023	\$ 4.76
126365	GLOBAL DATA CONSULTANTS,LLC	PO 0995 SEC SUBSCRIPTIONS BAL	\$ 62,622.40
126366	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 JUNE PREMIUM DUE 6/1/	\$ 1,941.38
126367	PHILIP C GUTHERZ	MAY SERVICES	\$ 4,500.00
126368	LAWRENCE GUZZARDI	WC PD ACCT J SHAEFFER DTD 5/11	\$ 750.00
126369	BOROUGH OF HAWLEY	DJ CARNEY JUNE RENT	\$ 1,100.00
126370	HEMLOCK GROVE CHURCH	SR CENTER JUNE RENT	\$ 120.00
126371	MATTHEW HENNEFORTH	MAY 2023 MILEAGE	\$ 72.05
126372	HONESDALE FARM & GARDEN INC.	700557 DTD 5/23/2023	\$ 23.56
126373	HUNTINGDON COUNTY	RE: STATE PAROLE BILL DTD 3/30	\$ 100.00
126374	J & C AWARDS PLUS	RIBBON -MEAL DTD 5/6/2023	\$ 61.60
126375	WENDELL R KAY	MAY SERVICES	\$ 4,833.33
126376	KELG REAL ESTATE, LLC	JUNE RENT	\$ 3,000.00
126377	MALLORY SAFETY AND SUPPLY LLC	3251705 DUE 4/19/23	\$ 1,400.00
126378	M.M.M. WASTE REMOVAL INC	WAYNE CO. DUMPSTERS DUE 6/8	\$ 296.40
126379	SAMANTHA J MYERS	MAY CLEANING SERVICES	\$ 120.00
126380	FRANCIS L MARGARET M O'NEILL	DJ DUNSINGER JUNE RENT	\$ 1,200.00
126381	OUTSIDE MATTERS	648 PARK ST 3/1/-3/15/23	\$ 5,940.91
126382	PA SHERIFFS ASSOCIATION	C ROSLER - M ROSLER CONF REGIS	\$ 500.00
126383	PCoRP	C 400-120 DTD 6/1/2023	\$ 374,190.00
126384	PREMIER BIOTECH LABS, LLC	7289724 DUE 6/16/23	\$ 51.35
126385	RENT-E-QUIP INC	3273 DTD 5/15 LEBANON TWP GENE	\$ 150.00
126386	PATRICK ROBINSON	MAY SERVICES	\$ 5,833.33
126387	ROBIN SAMPSON	MAY 2023 MILEAGE	\$ 256.76
126388	WARREN SCHLOESSER ESQ	RE: J.A. NO. 28 O.C.D. 2023 DT	\$ 106.25
126389	STAPLES ADVANTAGE	PHL 10088114 DUE 5/29/2023	\$ 2,750.24
126390	THOMSON REUTERS-WEST PUBLISHING CORP	1000046610 DUE 6/3/2023	\$ 228.00
126391	UGI UTILITIES INC	411011846358 DUE 6/12/2023	\$ 3,485.48
126392	VERIZON	570 253-2385 DUE 6/6/2023	\$ 699.48
126393	WASTE MANAGEMENT	WC CORRECTIONS FACILITY DUE 6/	\$ 655.05

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126394	ZIMMERMAN & OHLIGER LLC	ID: 2020-0037 DTD 4/7/2023	\$	585.00
126395	WC SHERIFF DEPARTMENT	126-DR-2023 DTD 5/15/2023	\$	144.00
126396	WC SHERIFF DEPARTMENT	367-DR-2022 DTD 5/17/23	\$	74.00
Total			\$	<u>1,394,975.15</u>

TRANSPORTATION WEEKLY CHECK REPORT - JUN 1, 2023

VENDOR	AMOUNT	DESCRIPTION	CK #
ATT MOBILITY	\$1,608.12	TRANS TABLETS - 4/11-5/10/23	52449
MEAGHER P ROFESSIONAL BUILDING INC	\$400.00	TRANS 5TH ST P. LOT RENT JUN	52450
MAR-CHET TRANSIT INC	\$1,762.48	TRANS STAFF TRAINING 4/22/23	52451
	\$3,770.60		

HSA WEEKLY CHECK REPORT - JUN 1, 2023

VENDOR	AMOUNT	DESCRIPTION	CK #
AQUA PENNSYLVANIA INC	\$34.45	WATER BILL-ADC, 4/19-5/18/23	52452
AQUA PENNSYLVANIA INC	\$65.22	WATER BILL-HAWLEY,4/19-5/18/23	52453
CDW LLC	\$16.50	USB EXT CABLE MURSICH	52454
CDW LLC	\$326.00	WEBCAM & PRINTER RSENF	52455
CDW LLC	\$390.00	ADOBE ACROBAT MISZLER, DEJESUS	52456
CDW LLC	\$174.00	KB/MOUSE SET 3 HSG EMPLS	52457
COOPER'S SEAFOOD HOUSE INC.	\$1,026.55	TROLLEY MUSEUM LUNCH 6/22 TRIP	52458
ELECTRIC CITY TROLLEY STATION & MUSEUM	\$490.00	TROLLEY TRIP 6/22 MUSEUM FEE	52459
ELLIS LAW GROUP INC	\$1,200.00	PROFESSIONAL FEES - JUN 2023	52460
FRITZ BROS INC	\$25.55	TOILET SEAT, UPST. AGING-5/9/2	52461
D.G.	\$11.77	GFCSP - APR 2023	52462
DAVID G. HARTUNG	\$377.58	SOC MEETING SUPL-5/23/23	52463
S.K.	\$73.12	FFCSP - APR 2023	52464
MELISSA MCWILLIAMS	\$184.06	STAFF TRAVEL - APR 2023	52465
MAURICE F MEAGHER JR	\$2,000.00	TRANS CHURCH ST GARAGE JUN RNT	52466
CHRISTOPHER BARSCHESKI	\$841.45	TONER-K ROBBINS,	52467
PA DEPARTMENT OF AGRICULTURE	\$82.00	FOOD LICENSE HNSDL FY23-24	52468
POCONO PEST CONTROL INC	\$164.00	PEST CTRL HNSDL, MO. 12, APR	52469
POCONO PEST CONTROL INC	\$38.00	PEST CTRL HNSDL, MO. 1, MAY	52470
POCONO PEST CONTROL INC	\$55.00	PEST CTRL HAMLIN, MO. 3, MAY	52471
POCONO PEST CONTROL INC	\$37.00	PEST CTRL HAWLEY, MO. 1, MAY	52472
POCONO PEST CONTROL INC	\$34.00	PEST CTRL ADC, MO. 9, MAY	52473
RENT-E-QUIP INC	\$1,920.00	RENTALS, 7/14 HNSDL PICNIC	52474
SALEM TWP	\$1,250.00	HAMLIN MAINT & REPAIR JUN	52475
JAMES SIMPSON	\$96.00	CRS RECERTIFICATION TRAININGS	52476
D.S.	\$2,400.00	GFCSP SERVICES - FEB 2023	52477
SUTTER MANAGEMENT CO, INC.	\$3,500.00	MO RENT TRANS & PANTRY JUN	52478
UGI UTILITIES INC	\$152.54	Gas bill D&A 4/22-5/22/23	52479
UGI UTILITIES INC	\$85.34	GAS BILL LIVERY 4/22-5/22/23	52480
CARA VAIL	\$25.25	FINGERPRINTING - 4/26/23	52481
WALMART CREDIT CARD	\$186.24	MO CHG CD PYMT, 5/19/23 STMT	52482
WASTE MANAGEMENT	\$65.95	TRASH P/U HWLY/ADC, MAY MO 11	52483
WASTE MANAGEMENT	\$202.35	TRASH P/U HNSDL, MAY MO. 11	52484
WAYNE MEMORIAL COMMUNITY	\$104.00	PHYSICAL/TB TEST-M KUTCH 5/17	52485
	\$17,633.92		

Children and Youth 06

Check	Vendor	Description	Amount
5808	SHAWNA CASSIDY	TRAVEL EXPENSE MAY 2023	\$24.86
5809	A.C.	STIPEND-ACHIEVEMENT/INCENTIVE-	\$50.00
5810	CDW LLC	BELKIN 6FT HDMI CABLE & TRIPP	\$1,643.00
5811	CIT BANK N.A.	COPIER LEASE MAY 2023 MX-3071	\$147.00
5812	NORTHERN LIGHT COUNSELING	INV#3626 MAY 2023 K.B.	\$250.00
5813	B.D.	STIPEND-SCHIEVEMENT/INCENTIVE	\$50.00
5814	C.H.	STIPEND-EDUCATIONAL SUPPORT	\$750.00
5815	K.J.	STIPEND-TRANSPORTATION-OBTAINI	\$50.00
5816	ELENA NOURI	MAY 2022 RENT FOR K.W.	\$876.00
5817	PDC PHARMACY	APRIL 2023 TRANSACTION D.B.	\$10.80
5818	PREMIER BIOTECH., LLC	INV#2250784 TEST KITS	\$400.00
5819	H.R.	STIPEND-ACHIEVEMENT/INCENTIVE-	\$50.00
5820	WASTE MANAGEMENT	WCCYS HAND HOUSE 1100 CHURCH S	\$77.39
		Total	\$4,379.05

BDP/EI

Check	Vendor	Description	Amount
3483	TRACY L. BAJADEK	05/2023 SPEECH THERAPY SVCS	\$173.50
3484	CARE FOR PEOPLE PLUS, INC.	05/2023 H&C AND FAM AIDE SVCS	\$950.70
3485	CDW LLC	3440668 DUE 6/3/23	\$172.00
3486	FLEDERBACH FOODS INC	CODE 6758 WC HOUSING 05/2023	\$191.55
3487	DEAN FOWLER SERVICE STATION INC	WC BDPEI CAR #220 REF: 4816	\$45.00
3488	GFL HOLDCO (US) LLC	KE4602 JUN 2023 FAIR AVE	\$60.95
3489	HUMAN RESOURCE CENTER INC	04/2023 VOC REHAB SVCS WORK AC	\$7,261.78
3490	GRAVITY RSE, INC.	ACCT 12 DTD 4/19/23	\$34.01
3491	NANCY MUCHA	05/2023 SPEECH THERAPY SVCS	\$694.00

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3492	KELLY NELSON	04/2023 OT SERVICES	\$277.60
3493	TARA PERRY	05/2023 SPEC. INSTRUCTION SVCS	\$2,874.52
3494	PPL ELECTRIC UTILITIES	32241-25074 910 CHURCH ST 6/5/	\$128.05
3495	STAPLES INC	5304504 DUE 6/17/23	\$688.74
3496	REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC	05/2023 SPECIAL SUPPORT SVCS	\$176.64
3497	KAREN E RICKERT	05/2023 SPEC. INSTRUCTION SVCS	\$1,100.88
3498	SAYEGH PEDIATRIC THERAPY SERVICES, P.C.	03/2023 SPEC. INSTRUCTION SVCS	\$138.80
3499	VERIZON	5-5702530506 DUE 6/7/23	\$39.61
3500	WALMART CREDIT CARD	628995 DUE 6/13/23	\$30.91
	Total		<u>\$15,039.24</u>

911

97597 EFT	PPL ELECTRIC UTILITIES	74270-47002 DUE 6/16/23	\$ 2,743.86
97999	L H REED & SONS INC	WC 911 DTD 5/23/2023	\$ 3,329.53
98000	VERIZON	570 253-3109 DUE 6/6/2023	\$ 761.92
98001	VERIZON	S0234619 DUE 6/19/2023	\$ 408.42
98002	WASTE MANAGEMENT	WC EMERGENCY OP CENTER DUE 6/1	\$ 71.23

Health Account

97598 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK CLAIMS 5/24-5/30/23	\$ 120,719.82
114811	VISION BENEFITS OF AMERICA	2611 JUNE PREMIUM DUE 6/1/2023	\$ 4,172.64

ERAP

98213	MICHAEL J COOK	CR CON RENT APRIL-MAY 2023	\$ 3,100.00
98214	COUNTRYSIDE APARTMENT RENTALS, LLC	KE MOR RENT MAY 2023	\$ 755.00
98215	ESE EQUITY LLC	ST COS RENT MAY 2023	\$ 835.00
98216	MIRSAD SELIMOVIC	HE TAY RENT MAY 2023	\$ 2,000.00

Liquid Fuels

959	OUTSIDE MATTERS	VOLUNTEER DRIVE 3/1-3/15/23	\$ 1,241.74
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A motion was made by Commissioner Shook, seconded by Commissioner Smith and unanimous to adjourn.

Lynn Johannes, Acting Secretary