The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 7, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

**Agenda**

Items to be considered: Proclamation for Wayne County Foster Care Month; Act 15 update; Letter of support for VIP grant application; Salary Board meeting; COVID-19 updates; Payment of bills; Retirement Board meeting.

**Correspondence and Communications**

Received a copy of the Mileage and Fees Report from the Sheriff’s Department for the month of April 2020.

Received a letter from the Deputy Secretary for Mental Health & Substance Abuse Services announcing Wayne County’s allocation of $7,157 in federal Community Mental Health Services Block funds to be used during fiscal year 2019-20.

Received a letter from the PA Department of Environmental Protection notifying that approval has been made for a Small Non-Coal Mining Permit for the Creamton Quarry Operation, Preston Township.

Receive a notice from the Delaware River Basin Commission listing applications received from the sponsors of various projects up for review and approval by the Commission staff in consultation with other public agencies.

Received a notice from the Court of Common Pleas of Wayne County of a Scheduling Order for the annual review of involuntary treatment of an individual.

**Public Comment**

There was no public comment.

**New Business**

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Wayne County Foster Care Month. Commissioner Adams thanked the Children and Youth Services staff on how they handled these cases and also thanked foster parents and grandparents.

Commissioner Adams gave an update on Act 15. Commissioner Adams said that the County was happy to extend this offer to all tax payers as long as townships and boroughs followed suit. Commissioner Smith thanked the municipal leaders for agreeing to help tax payers during this pandemic.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to provide a letter of support requested from the Victims Intervention Program for a grant application for VOCA (Victims of Crime Act) funds through the Pennsylvania Commission on Crime and Delinquency. This grant would cover services in Wayne and Pike Counties.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to temporarily furlough Transportation Department employees Josephine Gervasi,
Dispatcher, and Joshua Hoffman, Administrative Assistant, effective May 17, 2020. This is due to ridership numbers continually to be very low.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Cheyenne Decker, to fill a vacant Clerk Typist 2 position in the BH/ID/EI/A Department, effective May 18, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Kathleen VanHorn to fill a vacant Food Service Worker 1 position in our Human Services Dietary Department, effective May 18, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

COVID-19 Update

Commissioner Adams spoke about the Emergency Food Relief Program funds which can still be sent in and will be given to the regular food pantries for distribution. Commissioner Smith thanked the media for all their coverage and sending the message out to the public.

Commissioner Smith spoke regarding the effort to get the County out of the red phase to yellow phase and how it would come in the very near future. He said a press conference was held on May 13th at Tick Tock’s to explain how the County was right to move to yellow stage. The press conference was very successful and a video can be seen on The Chamber of the Northern Poconos and Wayne/Pike News facebook pages.

Commissioner Cramer reminded everyone that the Primary Election is still on for June 2nd. Absentee and mail-in ballots can still be requested.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated May 13, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 113569 through 113617. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

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<th>Check</th>
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<td>CDW LLC</td>
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<td>GOVCOnNECTION INC</td>
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113584 GRANDJEAN & BRAVERMAN INC WC TAX SERVICES ACCT $ 2,275.00
113585 HABITAT FOR HUMANITY OF WC 2020 APPROPRIATION 5K RUN $ 1,000.00
113586 HIGHMARK BLUE SHIELD 1165121002 CLMS THRU 5/14 $ 99,649.35
113587 HONESDALE AGWAY 700557 DTD 5/6 $ 28.60
113588 J & C AWARDS PLUS PLATE ENGRAVED $ 3.75
113589 K & D FACTORY SERVICE INC WC PRISON ACCT $ 2,717.30
113590 JOSEPH P KELLAM WC JUV PROBATION DTD 5/1 $ 447.32
113591 REED ELSEVIER INC 123836 DUE 2/20 $ 50.00
113592 REED ELSEVIER INC 6693373 DUE 5/30 $ 50.00
113593 L H REED & SONS INC WC PRISON DOS 3/25 $ 651.39
113594 JOHN J MARTIN II, ESQUIRE PD APRIL $ 600.00
113595 NELSON THERAPEUTIC SERVICES, LLC 1165121 CLMS THRU 5/14 $ 7,036.00
113596 NORTHEASTERN EYE INSTITUT APR 2020 BUILDING MATERIALS - BH PARTITIONS $ 1,224.00
113597 NORTHERN TIER RESEARCH INC WC DA ACCOUNT $ 735.00
113598 PCOP C400-60 GO095627 $ 1,124.00
113599 PENNSYLVANIA PAPER & SUPPLY CO 3711 DTD 5/1 $ 1,022.68
113600 PPL ELECTRIC UTILITIES 9485166004 DUE 5/26 $ 5,283.76
113601 PROFESSIONAL EMERG CARE, PC PAUL R 1/29 $ 247.89
113602 DEBORAH ROTENBERG SHIPPING FEE PARABON SAMPLES $ 40.00
113603 THE SHERWIN-WILLIAMS CO 4229-6773-7 DTD 4/29 $ 209.25
113604 JERRY C SIMPSON TAX REBATE 2014-2019 $ 331.95
113605 STANTON OFFICE EQUIPMENT 100117 DUE 4/2 $ 59.00
113606 STEEL FUSION CLINICAL TOXICOLOGY LAB. LLC WC CORONER ACCT $ 900.00
113607 SHANE ANDREW SULLIVAN MATERIAL REMOVAL FROM INTAKE $ 470.00
113608 THOMSON REUTERS-WEST PUBLISHING CORP 1000046601 DUE 6/3 $ 1,796.91
113609 THE TIMES - TRIBUNE 1218043 DUE 6/6 RENEWAL $ 259.00
113610 TOPP BUSINESS SOLUTIONS W202 DUE 5/15 $ 31.62
113611 GATEHOUSE MEDIA PA HOLDINGS, INC 16877 EMERGENCY FOOD RELIEF $ 585.50
113612 BETSY TURNER SUPPLIES FOR COVID 19 $ 67.46
113613 UGI PENN NATURAL GAS 411004682271 DUE 5/26 $ 7,172.81
113614 WAYNE MEMORIAL COMMUNITY LINDSAY D 4/2 $ 103.53
113615 H.T MAUS INC 12797 DTD 5/1 $ 3,768.96
113616 WAYNE COUNTY HUMAN SERVICES PATH FEBRUARY $ 23.53
113617 WEX INC 0496006324912 DUE 5/22 $ 23.53
Total $ 538,500.77

VENDOR REPORT FROM 05/14/2020 TO 05/14/2020

VOUCH VENDOR NAME DESCRIPTION AMOUNT CHECK NO
987 ARTHUR A. BRYANT ESG FUNDING APPROVAL - RR 2018 - MAY RENT - J.R. $800.00 16535
988 CARE FOR PEOPLE PLUS, INC. APR & MAY 2020 ID RESpite & HOME & COMM HAB BASE $586.17 16536
989 CDW GOVERNMENT LAPTOP POWER ADAPTOR $48.38 16537
990 CAREGIVERS AMERICA, LLC APR 2020 ID HOME & COMM HAB BASE SERVICES $428.24 16538
991 DLIRAM BROTHERS LUMBER CO MAR 2020 BUILDING MATERIALS FOR BH WALL $547.84 16539
992 DENNIS SMITH ESG FUNDING APPROVAL - RR2019 - MAY RENT - C.K. $842.00 16540
993 FOX LEDGE, INC. APR 2020 SPRING WATER CHARGES $7.50 16541
994 HIGHHOUSE OIL OPERATIONS, INC. APR 2020 COUNTY VEHICLE FUEL CHARGES $68.75 16543
995 JOSEPH T. ROETHEL ESG FUNDING APPROVAL - RR2018 - MAY RENT - M.M. $625.00 16544
996 NELSON THERAPEUTIC SERVICES, LLC MAR & APR 2020 EI OT BASE SERVICES $719.62 16545
997 PPL ELECTRIC UTILITIES MONTHLY ELECTRIC UTILITIES CHARGES - DIC/PR $61.71 16546
998 KAREN E. RICKERT MAY 2020 EI SNI BASE SERVICES $201.81 16547
999 STEP BY STEP, INC. APR 2020 BH HOUSING SUPPORT SERVICES $20,803.40 16548
1000 TIME AWAY RENTALS, LLC. ESG FUNDING APPROVAL - RR 2019 - MAY RENT - B.O. $600.00 16549
1001 THERAPY UNLIMITED, LLC. APR 2020 EI OT BASE SERVICES $48.38 16550
1002 WAYNE CO. AREA AGENCY ON AGING FEB 2020 BH TRANSPORTATION SERVICES $130.00 16553
1003 WESTERN PA SCHOOL FOR THE DEAF APR 2020 EI SNH-B BASE SERVICES $115.32 16554
1004 FROM ELECTRIC SUPPLY CORP. APR 2020 BUILDING MATERIALS - BH PARTITIONS $154.22 16542
1005 INC STANDARD PRO MONTHLY $14.99 16555
1006 VERIZON WIRELESS MONTHLY CELL PHONE CHARGES $1,969.81 16551
1007 CDW GOVERNMENT LENOVO POWER CORD - ID SC $59.40 16537
1008 WAYNE COUNTY COMMISSIONERS 05/08/20 PAYROLL $66,232.50 16552
TOTAL $94,621.73

911
10904 AT & T 0541770304001 DUE 5/18 $ 570.71
10905 HANCOCK TELEPHONE CO 200252 DUE 5/27 $ 0.82
10906 INTERACTION INSIGHT CORPORATION WC 911 YRLY MAINTENANCE $ 4,580.00
10907 JERRY WILLIAMSON WC 911 ACCOUNT MAINT 6/1-5/31/ $ 2,175.00
10908 MCI COMM SERVICE 2DF81923 DUE 5/10 $ 37.41
10909 MASC ASSOCIATES INC 11578 YRLY MAINTENANCE CONTRACT $ 7,036.00
10910 NEP 00055645 4 DUE 5/26 $ 248.00
10911 PENELEC 100076689239 DUE 5/8 $ 167.63
10912 PENTELEDATA 1697707 DUE 5/13 $ 1,201.90
10913 PPL ELECTRIC UTILITIES 7393120328 DUE 5/26 $ 194.18
10914 BETSY TURNER POSTAGE EXPENSES $ 90.10
10915 VERIZON 50234619 DUE 5/20 $ 408.42

Page 3 – Minutes
May 14, 2020
At this time, the Commissioners recessed and then reconvened at 1:00 p.m. to hold a Retirement Board meeting. See Retirement Board minutes.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to recess their meeting and reconvene on Wednesday, May 20, 2020, to hold a Retirement Board meeting. See Retirement Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

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### Act 13

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<td>GATEHOUSE MEDIA PA HOLDINGS, INC 00016877 PLANNING SERVICES</td>
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### Liquid Fuels

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<td>TIMOTHY J KOHRS BRIDGE PAVING &amp; GUIDE RAIL</td>
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### Debt Service

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### Domestic Incentive

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<td>W.CO. GENERAL FUND MAY EXPENSES</td>
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<td>W.CO. CONTINGENCY FUND FURLOUGHING COURT APPTED EMPLOYEES</td>
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### Co. Offender Supervision

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