

The regular April meeting, was called to order by Chairman James Zefran on April 12, 2023 at 7:00 PM at the Clinton Township municipal building. Chairman James Zefran, Vice Chair Brad Bates, and Supervisor Brian Non were in attendance. Solicitor Treat was also in attendance.

- A. **Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. **Hearing Check** – The hearing check was done.
- C. **Minutes of the March 8, 2023 Regular Monthly Meeting** - *Supervisor Chair Non made a motion, seconded by Vice Chair Bates to accept the minutes of the March 8, 2023 meeting. All voted yes. The motion carried.*
- D. **Public Comment –Items on Agenda Only** – Ray Vogt complemented the ditch work done in the township. He enquired about pipes being replaced. The response from Supervisor Non was that nearly every road in the township was ditched and as soon as berming is done, the grading will start. Pipe replacement, which is in phase two, will happen before grading.
- E. **Correspondence**
  - a. **Generac Generator Warranty Extension Plans** – Chair Zefran noted that we currently had the circuit board replaced. He asked Vice Chair Bates to contact Generac get more information about available warranty plans, if any.
  - b. **Wayne County Board of Elections requests the use of our building and facilities to conduct the municipal primary on Tuesday, May 16, 2023** – *Supervisor Non made a motion, seconded by Vice Chair Bates to allow the use of our building and facilities to conduct the municipal primary on Tuesday, May 16, 2023. All voted yes. The motion carried.*
- F. **New Business**
  - a. **Resolution regarding Driveways, Permits, and Demolitions** – See February 8, 2023 meeting minutes. Don Salak spoke up and said that he has trouble with no responses when he leaves notification regarding permits, specifically a driveway permit. Solicitor Treat told him to get a warning letter from the tax office. He also had a question regarding a request for a permit to replace an old deck with a new one. He wondered if a demolition permit, as well as a deck permit was needed. The response from Chair Zefran was that no demolition permit was needed, just a building permit.
  - b. **Resolution for new building addition** – Chair Zefran read the resolution aloud. He said that he had spoken to Wayne County regarding the \$30,000.00 matching grant program. He reminded all that he has been asking residents to come to the meeting and express their opinions. He continued by stating that Clinton Township has roughly \$210,000 American Rescue Plan money, plus \$30,000 in matching funds for a total of \$240,000, so the project basically won't cost anything to tax payers. The community can decide how the current building. He has inquired, and the Wayne County Historical Society is not interested in the building. Mrs. Salak asked if the new addition on the existing garage will include a kitchen, so that events like baby showers and 4-H events could be held there. Chair Zefran stated no, and said that the new addition would be used much in the way the current building is used. When asked about the septic, Zefran continued to explain that we will use the existing system. Mr. Lopatosky expressed concern that if the township does that, it will be perceived that everyone else will do it when building on. Zefran countered that citizens will have to contact the SEO, like the supervisors did, and follow directives specific to each individual situation. Solicitor Treat interjected that each situation is different and that there are no uniform answers. Ron Poska reminded all that the tank and pump control in the basement of the building that is

currently being used. He cautioned that this building will probably have to continue to have the basement heated during cold weather. Chair Zefran said the lines would probably be drained. Mr. Lopatosky asked if we had estimates to which Chair Zefran responded that, no, we do not have hard estimates, but that Joe Franceski of the Planning Commission went over it with the company that put up the original garage building and worked up estimates. Solicitor Treat suggested that the supervisors bid out specs you want to meet based on the requirements of the money you have to spend. Lopatosky expressed concern on how much money had been poured into updating the old school building to make it useable for a township municipal building and now the supervisors are considering putting a similar amount of funding into a new building, when we could use that money instead to get the township vehicle fleet up to par. Zefran countered that it may be more economical to subcontract out the work, as many townships are doing. He reminded all that no one has come to meetings and vehemently speak out against the plan for a garage addition since October. Supervisor Non said that he has been accosted in public restaurants with threats if the old school building is taken down. Zefran said the issue has been on the agenda and published by the reporter who attends the meeting, and clearly by word of mouth, according to what Non reports as his experience at restaurants. He said that the \$30,000 goes away if we don't vote on this, and furthermore, equipment purchases are not part of what the \$30,000 can be used for. *Chair Zefran made a motion, seconded by for this resolution for the new building addition to be passed. Chair Zefran and Supervisor Non voted yes. Vice Chair voted no. The motion carried.* Solicitor Treat said to spec it out in total and to not do the parts that would go over budget.

- c. **Special meeting date to review bids for road work** – Chair Zefran suggested that the township have township engineer Jeff Weinberger write the bids for road work. Once the specs are written Secretary Droppa is to place a legal ad, advertising a special meeting to review the bids for road work for 7:00 pm, Thursday, May 4, 2023. It was discussed that the following work is needed:
- Two coats of tar and chip on Smith Rd.
  - Ravnikar needs one coat (this could be skipped)
  - Burns Rd. needs base repair, two coats and overlay
  - Lilly Rd. (Rude Rd.) needs two coats.
  - Long Pond Rd needs a base coat for one year
  - Town Hill Rd., just going up the hill, needs one coat
  - Martin and Chestnut in Browndale also need work

**G. Road Master Report** – Supervisor and Road Master Brian Non gave a Road Master report. He noted that the township did have to hire trucks, stating that our trucks and employees did haul ditching dirt but could not keep up with the demand. Ray Vogt commended WRM for doing a good job. Bill Goodwin said the ditching should be done by this Friday. Chair Zefran said that the ditching has not been done in 4 to 6-years depending on the road. Mr. Lopatosky commented on the good job that was done, and said that when it is done in the future, the roads should also be swept off. Non said that when the ditching is done, the township will replace pipes. Wherever the machinery is at that point, that's where the grading will start. Then, finally, dust control will be applied. Chair Zefran asked for Non to have the places where pipes are needed marked and get two phone bids by the next meeting and a decision will be made. Non reported that the workers are still working on potholes.

**H. Treasurer's Report Including Bills for Payment** - Supervisor Non made a motion, seconded by Vice Chair Bates to pay the bills as submitted on the bills list. All voted yes. The motion carried.

**I. Browndale Fire Department** – No one was on hand to give a report.

**J. Old Business**

- a. **Hearing: Ordinance to Regulate Short-Term Rentals within the Township and to Establish Penalties for Violations** – Solicitor Treat went over the main changes made to the ordinance document that he has been working on, on behalf of the township addressing issues such as inspections, each dwelling needs its own permit, regardless the number of units, parking restrictions focusing on public safety, and public sewerage vs on-lot sewerage. He made it clear that each bedroom is allowed to sleep three people. As an example, a three-bedroom unit could sleep up to nine people (not counting children under the age of two.) *Chair Zefran made a motion, seconded by Supervisor Non, to have Solicitor Treat advertise this hearing for the next meeting, giving the supervisors a month to look over the ordinance. All voted yes. The motion carried.*
- b. **Snow plow purchase** – It was clarified that at a previous meeting it was voted on that the township would purchase a straight plow, unless Supervisor Non could work a deal to get both a V-plow and a straight plow. Vice Chair Bates had done research and he was assured that the V-plow that the township already owns will, indeed, fit the new truck. The new International being purchased will be outfitted with a straight plow. When and if the old truck is sold, it will be sold without the V-plow.

- K. Public Comment** – Chair Zefran reported that the concrete blockers that had been moved for snow trails needed to be put back, as kids with four-wheelers are now using the trails and are crossing the roads in Browndale unsafely. *Supervisor Non made a motion, seconded by Chair Zefran to ask those who moved them to put them back within ten days, or Zefran would move them. All voted yes. The motion carried.* Don Salak asked about putting up speed limit signs on Little Keen Rd. Attorney Treat said that a speed study would have to be done to put up traffic speed limit signs, although caution signs could be put up without a speed study. Chair Zefran asked for an executive session with the solicitor at 7:54. Upon returning, Attorney Treat requested that the record show that the supervisors had a legal question and he answered it. Chair Zefran explained that when work was done on Burns Rd back in 2021, \$40,000 was used from a fund which we didn't control and approximately \$80,000 of Liquid Fuels money was used from the State account for a total of \$120,000. Because paving was being done with State money, specific state forms to open and close the job needed to be used. At the time, Zefran was not aware of the need for these forms so now the state is asking for \$80,000 to be put back into the state account from the general account. The township is not losing money. It will be spent on roads regardless of which account it is in. *Chair Zefran made a motion, seconded by Supervisor Non to have, approximately \$80,000, (the exact amount is \$80,724.20) transferred from the general to the state account and to send proof to the state. All voted yes. The motion carried.*

- L. Adjournment** – *Following the executive session, Chair Zefran made a motion, seconded by Vice Chair Non to adjourn the meeting at 8:05 pm. All voted yes. The motion carried.*