

The Wayne County Prison Board met on this date at the Wayne County Correctional Facility for a scheduled meeting. Members present at this meeting of the Wayne County Prison Board: Chairman of the Prison Board, District Attorney Alfred G. Howell, Sheriff Chris Rosler, Commissioner Brian W. Smith, Commissioner James Shook, Secretary Jocelyn Cramer and Treasurer Brian T. Field.

Also present at this meeting: Warden Kevin Bishop, Deputy Warden John Masco, Solicitor Brendan Ellis and Chief Clerk Andrew M. Seder.

Chairman Howell called the meeting to order and copies of the minutes for the meeting held March 13, 2023 were presented for approval. A motion was made by Commissioner Shook, seconded by Treasurer Field and unanimous to approve the minutes of March 13, 2023.

Warden Bishop reviewed the Warden’s Report of Activities with the Board for the month of March 2023.

Note: All March figures calculated as of March 31st, 2023 @ 12:00 hrs.

BOOKINGS

	Current	Year to Date
2023	35	98
2022	33	95
2021	34	76
2020	51	220

OUTGOING MAIL

	Current Month # Pieces / Cost	Year to Date # Pieces / Cost
2023	56/\$33.60	131/\$78.60
2022	6/\$3.48	18/\$10.44

INMATE VOLUNTEER PROGRAMS

# Inmates	# CO's	# Days	Program
3 Males	0	31	Day Kitchen
3 Males	0	31	Eve Kitchen
1 Male	1	31	Floor Maintenance
1 Female	1	31	Day/Eve Cleaning
1 Male	0	31	Laundry/Garment Repair

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INMATE COUNSELING PROGRAMS

Program	# Sessions	# Inmates	
Drug and Alcohol Assessment	3	3	Attended
PATH Treatment	24	35	Attended
Anger Management	1	1	Attended
Wayne County Behavioral Health	26	23	Attended
Creative Writing and Art Program	15 Submissions	8	Participated
Release Plan for Homeless	6	2	Attended
Domestic Violence Class	0	0	Attended
Parent Education and Family Stabilization Course	1	1	Attended
Release Planning	5	2	Attended
Inmates with Serious Mental Illness	6	4	Attended
Drug and Alcohol Awareness Class	1	1	Attended

2 CYS Supervised Visits

19 Wayne County New Mental Health Assessments, 3 had mental health diagnosis, 0 had serious mental illness

PRISON STAFF

Transports To Doctor / MH / MR / Human Resource Ctr. / Dentist etc.	1
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Daily Average for Wayne County Prison Inmates

60

PRISON DEMOGRAPHICS (Intakes)

35

Ages	Under 18	18-24	25-29	30-39	40-49	50-59	60+
# Inmates	0	4	3	14	9	4	1

MARITAL STATUS

	Single	Married	Separated	Divorced	Unknown	Widowed
# Inmates	20	5	4	2	2	2

PRESENT WAYNE COUNTY RESIDENTS

20

RACE/GENDER

Race	White	Black
# Inmates	33	2

Total # Males = 27	Total # Females = 8
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PLACE of BIRTH

PA	NJ	NY	Unknown	Nevada					
19	3	8	4	1					

TYPES OF CRIMES

Wayne County Criminal Bench Warrant	11
Writ	5
DUI	1
Aggravated Assault	1
PFA Violation	1

Wayne County Domestic Relations Bench Warrant	3
Bail Revoked	1
Montgomery County Criminal Bench Warrant	1
Driving While Privilege Suspended or Revoked	1
Wayne County Traffic Bench Warrant	1

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Manufac, Del or Possession w/Intent	1	State Parole Violation	2
Simple Assault	1	Assault on Law Enforcement Officer	1
Burglary	1	Strangulation	1
Wayne County Parole Violation	1	Holding for Missouri	1

PRISON STAFF ACTIVITIES:

Work Detail Assignments: No Community Detail

STAFF TRAINING:

////////	////////////////////	March	////////////////////////////////////
3-5-23 To 3-6-23	WCCF Training Room	16 hrs Institutional Review training class	Staff, Hinkley-C, Cruz, Tyler, Jackman Instructor- Hryniuk
3-7-23 To 3-8-23	WCCF Training Room	16 hrs Institutional Review training class	Staff, Loscig, Towle, Thomas-John, Stanley Instructor - Dickson
3-13-23 To	WCCF Training Room	16 hrs Institutional Review training class	Staff, Nixon & Austin

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3-14-23			Instructor - Hryniuk
3-15-23	WCCF Training Room	4 hrs G.L.O.V.E. Instructor Qualification training course	Staff, Dickson & Hryniuk Instructor – Chuck Werkheiser (compliant technologies)
3-30-23 To 3-31-23	WCCF Training Room And SCI Waymart	Weapons Training review class	Staff, Shaffer, Medico, Freethy, Carney-J, Nixon, Loscig, Jenkins, Boland, Decker Instructor – Dickson, Gill, Jaycox, Soccodato

Type of Collection	March 2023	2023 Year To Date	March 2022	2022 Year To Date
Administrative Processing Fee/Booking Fee	\$1,467.65	\$3,757.82	\$835.97	\$3,456.76
Haircuts	\$30.22	\$374.05	\$149.72	\$186.61
Medical Co-Payments	\$0	\$0	\$0	\$0
Nurse Co-Payments	\$3.00	\$39.00	\$0	\$3.84
Inmate Prescription Payments	\$729.93	\$1,911.12	\$760.99	\$2,054.54
Non-Prescription Payment	\$1.00	\$1.00	\$0	\$2.00
Work Release -Room & Board Collections	\$0	\$0	\$0	\$0
Work Release -Prescription Collections	\$0	\$0	\$0	\$0
Work Release -Probation Collections <i>Turned over to Probation Dept for Fines, Costs, Etc.</i>	\$0	\$0	\$0	\$0
Copies/Notary Fees	\$0	\$0	\$9.77	\$13.25
Postage	\$0	\$0	\$0	\$21.65
Prior Debt	\$23.35	\$105.66	\$33.75	\$83.27
GED Testing	\$0	\$0	\$0	\$0
Toxicology	\$0	\$0	\$0	\$0
Damages	\$0.00	\$0	\$0	\$0
TOTAL COLLECTED	\$2,255.15	\$6,188.65	\$1,790.20	\$5,821.92

INMATES BOARDED IN

Location	# Males	# Females	March 2023	Year to Date
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Total	\$10,257.85	

Inmate Programs Account Balance on March 31st, 2023 was \$110,014.38.

The Warden said that PATH has been seeing a lot of inmates. There were 35 new bookings in March.

The Warden also talked about G.L.O.V.E. training discussion. The Warden said this is a new non-lethal measure that can help subdue an inmate by placing a hand inside a glove and by making contact with the skin of an inmate, the inmate can be subdued quickly.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept the Warden's report.

Public Comment

There was no public comment, as no one from the general public attended.

Old Business

The Warden said he is still working on a contract with The Wright Center and PIMIC hopes to have an update by the next meeting.

District Attorney Howell said the Local Rule has been published in the Pennsylvania Bulletin, but has not gone into effect yet.

The Warden said he has reviewed the proposal for the Robinson Center and the Solicitor is reviewing it.

New Business

There was discussion about the process for interviewing the candidates for the Warden position. The Board decided it would be best to form a committee from the Prison Board to conduct the seven interviews. The committee would then recommend to the Prison Board finals to be brought back for a second interview in front of the full Prison Board. The Prison Board would then make a recommendation to the Board of Commissioners.

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A motion was made by Commissioner Smith, seconded by Treasurer Field and unanimous to name the interview committee members to be Commissioner James Shook, Sheriff Chris Rosler and District Attorney A.G. Howell. In addition, they asked that Warden Bishop, the Chief Clerk and Solicitor Ellis be present at the interviews.

There was discussion on the need for a new jail management system. The Warden said the current will not be usable after this year. There was discussion with the County MIS Department to talk about options and any kind of cyber security concerns.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to recess to hold an executive session on personnel.

The Prison Board meeting resumed.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to adjourn.

Jocelyn Cramer, Secretary