The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held January 30, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

**Agenda**

Scheduled to meet with the Commissioners: Proclamation – Cardiac Rehabilitation Week; Execute engagement letter – Brian T. Kelly, CPA; Appointment to Lake Wallenpaupack Watershed Management District Board; Provider contracts for Wayne County Office of Behavioral and Developmental Programs and Early Intervention; Salary Board meeting; Payment of bills.

**Correspondence and Communications**

Received a letter from the PA Department of Human Services confirming that the Annual Survey and Evaluation on-site visits will be made to Wayne County Children and Youth Services on March 16, 17, 18, 19 and 20, 2020. The visit is to measure compliance with the DHS Regulations under which Children and Youth operates.

Received a letter from the Wayne County Historical Society thanking the Wayne County Commissioners for the funds that have been appropriated for 2020.

Received a letter from Cathleen DeGrazia informing that she is resigning from her position at the Wayne County Area Agency on Aging, effective February 13, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept this resignation.

**Public Comment**

There was no public comment.

**New Business**

Nadine Grecco, Wayne Memorial Health Cardiac Rehab Program Director and Doug Keill, a rehabilitation patient, were present to discuss Cardiac Rehabilitation Week. Lengthy discussion was held about cardiac health and the positive changes it has made in the community. Ms. Grecco spoke about the importance of exercise, diet, and weight loss. Commissioner Smith and Commissioner Cramer asked questions about heart risks and the program. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt a proclamation to proclaim February 9-15, 2020 as AACVPR National Cardiac Rehabilitation Week in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute the engagement letter with Brian T. Kelly, CPA, for the January 1, 2019 to December 31, 2019 audit. The contractual cost is $52,500 and a report should be issued June 28, 2020.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to appoint Brian Noonan to fill the unexpired term of Kathleen Lester as the Brookfield Renewable representative to the Lake Wallenpaupack Watershed Management District Board of Directors, effective January 15, 2020 to December 31, 2021.
A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the contract with Mary Jane Cardinal for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for special instruction at a rate of $28.83 per 15 minutes with a budget limit of $1,000.00.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the contract with Karen E. Rickert for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for special instruction, at a rate of $28.83 per 15 minutes, with a budget limit of $38,026.00.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the contract with Therapy Unlimited, LLC, for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Program and Early Intervention for speech pathology, occupational therapy and physical therapy, each at a rate of $32.71 per 15 minutes, with a budget limit of $2,000.00.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to ratify the recommendation of the county departments of Human Services and Transportation, to terminate Lester F. Feldner, as a part-time Van Driver, effective February 4, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to amend the final day of employment for Julie Cornwell, Aging Care Manager with the Aging Department, from February 11, 2020 to February 6, 2020, per the employee’s request.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated February 5, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 112674 through 112757. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

<table>
<thead>
<tr>
<th>Check</th>
<th>Vendor</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>112674</td>
<td>AREA AGENCY ON AGING</td>
<td>NEW EMPLOYEES LUNCH</td>
<td>$6.50</td>
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<tr>
<td>112675</td>
<td>ACCREDITED LOCK SUPPLY CO</td>
<td>96565 DTD 1/16</td>
<td>$563.50</td>
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<td>112676</td>
<td>AMERICAN UNITED LIFE INSURANCE CO</td>
<td>61565 PREMIUM DATE 2/2020</td>
<td>$7,104.54</td>
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<tr>
<td>112677</td>
<td>AQUA PA</td>
<td>001522355-1084027 DUE 2/19</td>
<td>$1,448.02</td>
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<td>112678</td>
<td>MICHAEL JOHN ARMSTRONG</td>
<td>WC COMMISSIONERS ACCT</td>
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<tr>
<td>112679</td>
<td>AXON ENTERPRISE INC</td>
<td>412100 DUE 2/20</td>
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<td>112680</td>
<td>NICHOLAS A BARNIA</td>
<td>ARBITRATOR 1/27</td>
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<td>BLUE RIDGE COMMUNICATIONS</td>
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<tr>
<td>112682</td>
<td>STEVEN POLIFRONE</td>
<td>2011 FORD SERVICE</td>
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<td>DAMASCUS TOWNSHIP</td>
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<td>112684</td>
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<td>WC SHERIFF ACCT DTD 1/23</td>
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<td>54444 DUE 2/15</td>
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<td>JOHN J GALLAS</td>
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<td>GEO T BISEL CO, INC</td>
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<td>DATE</td>
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<td>CARE FOR PEOPLE PLUS, INC.</td>
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<td>CASE TRE E SERVICE, INC.</td>
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<td>HUMAN RESOURCES CENTER, INC.</td>
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<td>OCT 2019 ID HOME &amp; COMM HAB BASE SERVICES</td>
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<tr>
<td>657</td>
<td>W.C. JUV. PROBATION DEPT PETTY CASH</td>
<td>2/6/2020</td>
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**TOTAL** | $222,647.20 |
HSA WEEKLY VOUCHER REPORT FOR 2/6/20 TO 2/6/20

Voucher # Vendor Description Amount

1692 MA Client S.B. MA client travel - Jan 2020 $30.48
1693 MA Client L.B. MA client travel - Jan 2020 $18.48
1694 MA Client J.B. MA client travel - Jan 2020 $12.72
1695 MA Client S.D. MA client travel - Dec 2019 & Jan 2020 $168.00
1696 MA Client A.K. MA client travel - Jan 2020 $64.08
1697 MA Client J.L. MA client travel - Dec 2019 added tolls $19.20
1698 MA Client J.M. MA client travel - Jan 2020 $42.00
1699 MA Client C.S. MA client travel - Dec 2019 & Jan 2020 $48.96
1700 MA Client A.Z. MA client travel - Jan 2020 $50.40
1701 Aqua Pennsylvania Water bills, Honesdale & D&A, 12/20/19 - 1/23/20 $284.89
1702 Nicholas Bantone Security & prorated Jan rent, 1037 Main St, #1 for cons $987.09
1703 Case Tire Service Inc. Tires services and maintenance - 12/26/19 - 1/25/20 $2,056.69
1704 Gary Demasi Vehicle maintenance & repair - Jan 2020 $1,166.57
1705 Dempsey Uniform & Linen Linen rentals & supplies - Jan 2020 $1,186.89
1706 Fairfield Inn & Suites Altoona Hotel - Wehrmann May 28-29 PPTA Accident Investigation $213.12
1707 Fire Tower Communications Monthly airtime for D&A pager - Feb 2020 $21.00
1708 Fritz Bros Inc. Maintenance supplies - water filters for Aging Bldg $15.63
1709 Marchet Transit, Inc. Vehicle service & repair - bus #92 $1,040.84
1710 Meals On Wheels Of NEPA Inc. 310 sets of 3 shelf-stable meals with 18 sides, HDM 1/29/20 $3,255.00
1711 Thomas V. Murray Vehicle cleaning services - Jan 26 & Feb 1 $450.00
1712 Northeast Laser Toner & Copier SVC $305.80
1714 Pa Treatment & Healing Path Outpatient, intensive outpatient, jail svc & PennFree - Dec 2019 $6,646.00
1715 Paul Douglas Furniture assembly costs for 6th St apts #1 & 2 $455.00
1716 Pennsylvania Paper & Supply Non-food kitchen supplies - Jan 2020 $2,290.72
1717 Pennsylvania Adult Day Svc Membership renewal from Feb 29, 2020 to Feb 28, 2021 $300.00
1718 Penrac Car rental pymts, Jan - CAlbright, JHoffman, JZerechak $150.30
1719 Pitney Bowes Purchase Power Aging postage meter refill - Jan 9, 2020 $1,008.50
1720 Pocono Pest Pest control - Hones. & Hawley, mo 11, Jan & ADC, mo 6, Jan $103.00
1721 Reinhardt Food Svc-Eastern Dv Monthly food service bills - Jan 2020 $4,662.26
1722 Timothy J. Riefler Security & rent, partial Jan & Feb for cons, Carley Brook Rd A $1,978.00
1723 Stanton Office Equipment Keys, LWashington & Trans, cabinet lock, IRickard $52.50
1724 US Foods Monthly food service bills - Jan 2020 $6,004.53
1725 Verizon Wireless - 1 Monthly cell phone bill - 12/24 - 1/23 $2,076.61
1726 Verizon Wireless - 2 Monthly table line access bill - 12/24/19 - 1/23/20 $1,098.91
1727 Fcsp Client R.F. FFCSF client services reimbursement - Jan 2020 $300.00
1728 Fcsp Client A.J. FFCSF client services reimbursement - Jan 2020 $300.00
1729 GfCSF Client L.P. FFCSF client services & supplies reimbursement - Jan 2020 $500.00
1730 Options Consumer E.F. Options consumer reimbursement for services - Jan 2020 $218.40
1731 Options Consumer R.N. Options consumer reimbursement for services - Jan 2020 $326.03
1732 Options Consumer C.T. Options consumer reimbursement for services - Jan 2020 $618.00
1733 Al Baerenklau Volunteer travel - Jan 2020 $60.00
1734 Thomas Bates Volunteer travel - Jan 2020 $44.00
1735 Wayne & Claudia Henrick Volunteer travel - Jan 2020 $82.50
1736 Maralyn Nalesnik Volunteer travel - Jan 2020 $47.00
1737 Ernie Seagraves Volunteer travel - Jan 2020 $176.00
1738 Peggy Siepela Volunteer travel - Jan 2020 $39.50
1739 Steve Baier Staff travel - Jan 2020 $21.00
1740 Helen Cobb Staff travel - Jan 2020 $114.00
1741 Jacqueline Cole Staff travel - Jan 2020 $130.00
1742 Julie Cornwall Staff travel - Jan 2020 $120.00
1743 Juliann Doyle Staff travel - Jan 2020 $101.50
1744 Maggie Hicks Staff travel - Jan 2020 $136.00
1745 Elaina Reiss Staff travel - Dec 2019 & Jan 2020 $195.00
1746 Nutri-Systems Corp 2 heat units & 2 cooling units for HDM $81.99
1747 P&L Transmission Rebuild transmissions on van #76 & bus #51 $7,500.00
1748 Western Wayne School District 8 subs. while teachers are in SAP Maint. training $451.83

Total: $13,507.61
A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adjourn. Motion carried.

Andrew M. Seder, Chief Clerk