

January 29, 2026

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner James Shook and Commissioner Jocelyn Cramer present.

The Commissioners were presented with copies of minutes from the meeting held January 22, 2026. A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve the minutes for January 22, 2026.

### Agenda

Items to be considered: Employee Anniversary recognition; Resolution Number 29-01-2026; Salary Board meeting; Payment of bills; Executive session on litigation.

### Correspondence and Communications

Received a letter of retirement from Deputy Prothonotary Susan Gillow, effective March 6, 2026. A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to accept this letter with thanks and best wishes in retirement.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to terminate Children and Youth County Caseworker 2 Joseph Dominick, effective January 28, 2026.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to terminate Payroll Specialist Joseph Cerverizzo, effective January 27, 2026.

### Public Comment

There was no public comment.

### New Business

The Commissioners held an employee anniversary recognition. The following employee was present.

Eric Swendson	MIS	20 years
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MIS Director Dennis Ford was on hand to introduce Deputy MIS Director Eric Swendson for his 20-year anniversary with Wayne County. Mr. Ford noted that Mr. Swendson did an internship with their department and then came back to be a full-time employee. He helped build the entire County computer network. Mr. Ford said Mr. Swendson has put in a lot of hard work and has built up a lot of knowledge over the past 20 years.

Commissioner Smith told Mr. Swendson that every time he has contacted him with a problem he got it corrected. He noted that Mr. Swendson used to ride the school bus he drove. Commissioner Smith said he has watched him grow and excel. He noted that technology has gotten a lot more complicated and he thanked Mr. Ford and Mr. Swendson and the entire staff for keeping the County's network going. Commissioner Cramer told Mr. Swendson that getting us through COVID and cyber security issues has her impressed from day one. Commissioner Shook thanked Mr. Swendson for 20 years of service and told him he does a phenomenal job and hopes he is here for a long time.

Mr. Ford noted that there is loyalty in our department with a lot of long-time employees. The Commissioners noted that says a lot about Mr. Ford and his leadership. Mr. Swendson thanked everybody for the praise and said he really enjoys his job and working for the County.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to adopt Resolution Number 29-01-2026 authorizing Wayne County to apply for a Statewide LSA grant on behalf of the Delaware Highlands Conservancy for a Conservation Education Center at the Van Scott Nature Reserve.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to hire Amy Bidwell to a position as a part-time Aging Care Manager at the Wayne County Area Agency on Aging, effective March 2, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to promote County Casework Supervisor Christine Irwin to the title of Casework Manager 1 at Wayne County Children and Youth Services, effective February 2, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to hire Scott Neff as a part-time Van Driver at Wayne County Transportation, effective February 9, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Shook, seconded by Commissioner Smith and unanimous to promote John Langton from Office Manager in the Public Defenders' Office to Paralegal/Legal Assistant. His rate remains the same.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to promote Charles Neumann from a County Caseworker 2 to a County Caseworker 3 at Wayne County Children and Youth Services, effective February 2, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Jessica Stiff as a part-time Veterans Services Officer (VSO) at Wayne County Veterans Affairs, effective February 9, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

#### Other Business

The Commissioners received a copy of the Treasurer's Report dated January 28, 2026.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 138678 through 138723. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
3044 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 125,000.00
98919 EFT	PPL ELECTRIC UTILITIES	94251-28006 DUE 2/9/26	\$ 588.98

January 29, 2026

138678	AMAZON CAPITAL SERVICES, INC.	A37F6FFMWK3LU3 DUE 1/16/26	\$ 389.52
138679	AVERTEST LLC	DECEMBER 2025 TESTING DUE 2/15	\$ 5,741.40
138680	JOSEPH BLASKIEWICZ	2025 EXPENSES BERLIN TWP	\$ 460.96
138681	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 1/20/26	\$ 457.21
138682	BLUE RIDGE CABLE TECHNOLOGIES INC	0367472-01 DTD 1/15/26 HAS LAT	\$ 88.74
138683	CHARM-TEX INC	WAYNECO DTD 1/20/26 MATTRESS W	\$ 2,730.91
138684	MICHAEL CHRISTOPHER	B.J.V. TR-0000589-2025 DTD 1/2	\$ 16.78
138685	DAMASCUS TOWNSHIP VOL. AMBULANCE CORPS INC	WC SHERIFF CPR/1ST AID DTD 1/2	\$ 80.00
138686	DIRLAM BROS LUMBER CO INC	WAY120 DTD 1/21/26	\$ 60.45
138687	DISCOUNT TWO WAY RADIO CORPORATION	1379789 DUE 2/15/26	\$ 312.00
138688	KARMI INC	TAX COLLECTOR BOND RENEWAL DUE	\$ 17,317.00
138689	METROPOLITAN FOODS, INC	WAYNDV DTD 1/19/26	\$ 930.16
138690	EDWARDS BUSINESS SYSTEMS	WC38 DUE 2/13/26	\$ 38.33
138691	ENTERPRISE FLEET MANAGEMENT INC	545182 DUE 1/20/26	\$ 31,190.79
138692	FARLEY & WEED, LLC	RE: WC SUPPORT CONTEMPT HEARIN	\$ 142.50
138693	GALLS PARENT HOLDINGS, LLC	4855925 DUE 2/7/26	\$ 810.03
138694	HONESDALE FARM & GARDEN INC.	R BIVINS WORK BOOTS DTD 1/19/2	\$ 215.78
138695	DAVID KIZER	WC CORONER 2024 DODGE DURANGO	\$ 14,300.73
138696	WIND RIVER ENVIRONMENTAL, LLC	2458637_1374429 DOS 1/16/26 SE	\$ 2,040.00
138697	JOSHUA KORTY	WC CORRECTIONS REMOVAL/INSTALL	\$ 6,600.00
138698	L H REED & SONS INC	110 PARK ST BACK FLOW TEST DOS	\$ 173.41
138699	MATTHEW L MEAGHER	REIMBURSE FOR JUDICIAL CONFERE	\$ 300.00
138700	MEGHAN NEBZYDOSKI	2025 EXPENSES MT PLEASANT TWP	\$ 156.44
138701	NICHOLAS DEPUE	WC EMA ACCT DTD 12/30/2025	\$ 457.00
138702	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 1/21/26	\$ 2,003.40
138703	PENN STATE EXTENSION	4TH Q 2025 APPROPRIATIONS	\$ 55,004.70
138704	PENTELEDATA	1600170 DUE 1/29/26	\$ 1,197.03
138705	PERFORMANCE FOOD GROUP INC	25970 DTD 1/19/26	\$ 3,427.17
138706	PIKE COUNTY	2026 ANNUAL ADMIN FEE FOR CAC	\$ 3,000.00
138707	STAPLES INC	9632236 DUE 2/15/26	\$ 149.99
138708	CORY SCHMIDT	2025 LEHIGH TWP EXPENSES	\$ 304.64
138709	SELERIX SYSTEMS INC	1 Q 2026 ACA FEES DUE 2/20/26	\$ 2,745.50
138710	STARR UNIFORM CENTER	FREETHY DTD 1/12/26	\$ 2,438.74
138711	MEDICAL SHOPPE LTD	WAYNE COUNTY 4319-0 DTD 12/22/	\$ 68.86
138712	SUSANIN, WIDMAN & BRENNAN P.C.	624D PROFESSIONAL SERVICES THRU	\$ 5,539.50
138713	THE PRESCRIPTION CENTER-S. WASHINGTON INC	WAYNE COUNTY A FERNALD DOS 12/	\$ 2,195.00
138714	MARIANNE THORPE	2025 EXPENSES FC SCHOOL COUNT	\$ 85.73
138715	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	TI3339648 PLANNING DEPT DUE 1/	\$ 214.56
138716	THE ARTINA GROUP INC	ORDER# 334902 BLANK 1099 MISC	\$ 418.15
138717	UGI UTILITIES INC	411007495525 DUE 2/23/26	\$ 13,398.49
138718	VERIZON	570 253-2385 DUE 2/6/26	\$ 436.97
138719	WASTE MANAGEMENT	32-96098-53003 WC COURTHOUSE D	\$ 762.78
138720	WAYNE MEMORIAL HOSPITAL	D WILKINS DOS 9/21/25	\$ 46.13
138721	WAYNE COUNTY EMPLOYEE	JANUARY 23 2026 DEDUCTIONS	\$ 79,732.28
138722	THE WRIGHT CENTER MEDICAL GROUP	J AVITTO DOS 12/15/25	\$ 83.75
138723	WAYNE COUNTY YMCA	2026 ALLOCATION DTD 1/19/26	\$ 11,000.00
	Total		<u>\$ 394,852.49</u>

TRANSPORTATION WEEKLY VOUCHER REPORT JAN. 29,2026

CK #	VENDOR	DESCRIPTION	FY 25-26 AMOUNT
500613	DAVID KIZER	11/19/25 ACCIDNT REPR CLM#VA076685, #97	\$4,794.56

HSA WEEKLY VOUCHER REPORT JANUARY 29,2026

CK #	VENDOR	DESCRIPTION	FY 25-26 AMOUNT
59460	AMAZON CAPITAL SERVICES, INC.	24 ROLLS ADDING MACHINE TAPE - FISCAL	\$29.09
59460	AMAZON CAPITAL SERVICES, INC.	OFFICE SUPPLIES-AAA, STAND, D.H.,V.G. 1/16	\$45.97
59461	JIM MILLER'S PLUMBING & HEATING CO., INC	GOW-PT PYMT, INSTALL NEW BURNER CONS C.R.	\$537.50
59462	K & D FACTORY SERVICE INC	1/14&21 CLVLND STEAMR REPAIR, MEAL PREP	\$2,611.67
59463	CHRISTOPHER BARSCHESKI	MO FEE CANON IR ADV, AAA & LIVERY DEC	\$65.36
59464	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES- AAA, ADC, R.S. C.W., N.R. 1/15	\$376.29
59465	PA DEPARTMENT OF LABOR & IND	ELEVATOR OP CTF ADC- 4 YR, EXP JAN 2030	\$185.94
59466	PPL ELECTRIC UTILITIES	GOW-PART PYMT TO AVOID SHUTOFF, CONS A.K.	\$300.00
59467	GFCSP CLIENT P.S.	OPTIONS CONSUMER SERVICES REIMB DEC	\$644.80
59468	WASTE MANAGEMENT	TRASH PICKUP 323 10TH HONESDALE-FEB	\$237.80
59468	WASTE MANAGEMENT	TRASH PICKUP HAWLEY & ADC-FEB	\$100.97
59469	W C TRANSPORTATION SYSTEM	DUF FR CAPITAL, DEP. IN ERROR AGING	\$2,275.00
59469	W C TRANSPORTATION SYSTEM	V.L. P/R OF 12/26/25 PAYBACK TO TRANS	\$1,097.44
59469	W C TRANSPORTATION SYSTEM	V.L. P/R OF 1/9/26 PAYBACK TO TRANS	\$1,083.44
59470	KRISTEN WOODS	STAFF TRAVEL - JAN 2026	\$32.48
		TOTAL:	9,623.75
	BMO ACH DATE: JANUARY 16,2026		
98917	BMO HARRIS BANK	L.H. BMO CYS AD BD	\$2,505.44
98893	BMO HARRIS BANK	M.W. BMO BHARP SUPPLIES	\$42.31
		TOTAL:	\$2,547.75
		GRAND TOTAL:	\$12,171.50

January 29, 2026

Check	Vendor	Description	Amount
600133	EMILY & MARY ACKOUREY	ADOPTION JANUARY 2026	\$930.00
600134	SHADAU AUSTIN	ADOPTION JANUARY 2026	\$961.00
600135	ROBERT & JACQUILYN BARNA	ADOPTION JANUARY 2026	\$1,550.00
600136	JOHN BLACK	ADOPTION JANUARY 2026	\$1,860.00
600137	JESSE & LACEY BOANDL	ADOPTION JANUARY 2026	\$1,023.00
600138	THERON & RUTH CLAYWORTH	ADOPTION JANUARY 2026	\$4,557.00
600139	CHARLENE CONKLIN & JENNIFER YOUNG	ADOPTION JANUARY 2026	\$899.00
600140	DOUG & GILA CRAIG	ADOPTION JANUARY 2026	\$961.00
600141	SHADOE & EMILY DANIELS	ADOPTION JANUARY 2026	\$3,069.00
600142	MANUEL & MARTHA ESTRELLA	ADOPTION JANUARY 2026	\$961.00
600143	ROBERT & SHEILA FASS	ADOPTION JANUARY 2026	\$1,922.00
600144	KATE & WILLIAM FOSTER	ADOPTION JANUARY 2026	\$1,860.00
600145	TIFFANY GOMEZ	ADOPTION JANUARY 2026	\$1,798.00
600146	BRIAN & JILL GOODMAN, III	ADOPTION JANUARY 2026	\$961.00
600147	JOSEPH & NICOLE GRANVILLE	ADOPTION JANUARY 2026	\$1,922.00
600148	CHRISTOPHER HENRY & BARBARA MCAULEY	ADOPTION JANUARY 2026	\$1,984.00
600149	SERGEY & MARIA KATSMAN	ADOPTION JANUARY 2026	\$899.00
600150	KEVIN & ELYSE KAY	ADOPTION JANUARY 2026	\$1,798.00
600151	TRACY & PAUL LAMBERTON	ADOPTION JANUARY 2026	\$1,023.00
600152	PATRICIA & STEVEN LIVSEY	ADOPTION JANUARY 2026	\$899.00
600153	TINA MACK	ADOPTION JANUARY 2026	\$899.00
600154	MATTHEW & ANNENETTE MANDEVILLE	ADOPTION JANUARY 2026	\$3,720.00
600155	LYNN & CLAIRE MARKS	ADOPTION JANUARY 2026	\$1,922.00
600156	RICHARD MARTZEN & BONNIE HAYTER	ADOPTION JANUARY 2026	\$2,883.00
600157	JESSICA MITSCHELE	ADOPTION JANUARY 2026	\$899.00
600158	JAMES & ROSINA PARKER	ADOPTION JANUARY 2026	\$1,860.00
600159	CHERYL & RANDY PEIFER	ADOPTION JANUARY 2026	\$961.00
600160	LYNNITTA & THOMAS PETROSKI	ADOPTION JANUARY 2026	\$899.00
600161	MICHAEL & KAREN PRESTYS	ADOPTION JANUARY 2026	\$899.00
600162	MEGAN & SEAN REAGER	ADOPTION JANUARY 2026	\$899.00
600163	KENT & SUSAN REESE	ADOPTION JANUARY 2026	\$961.00
600164	JAYSON & REBECCA SHAFFER	ADOPTION JANUARY 2026	\$1,798.00
600165	TOM & AMELIA SHEEHAN	ADOPTION JANUARY 2026	\$961.00
600166	DOROTHY SMITH	ADOPTION JANUARY 2026	\$2,821.00
600167	ADAM & FELISHA SZELESTA	ADOPTION JANUARY 2026	\$961.00
600168	ANDREW & AMANDA TIERNAN	ADOPTION JANUARY 2026	\$4,650.00
600169	MICHAEL TATTERSALL & JEANINE KOBETITSCH	ADOPTION JANUARY 2026	\$961.00
600170	TERRI & TODD TYLENDA	ADOPTION JANUARY 2026	\$899.00
600171	CHARLES & LISA UPDIKE	ADOPTION JANUARY 2026	\$2,759.00
600172	JOANNE USRY	ADOPTION JANUARY 2026	\$1,333.00
600173	JOHN & CATHERINE WHITEMAN	ADOPTION JANUARY 2026	\$3,100.00
600174	PAULA BROWN	SPLC JANUARY 2025	\$961.00
600175	RUTH FREY	SPLC JANUARY 2025	\$961.00
600176	VONNIE & LEO LEWIS	SPLC JANUARY 2025	\$961.00
600177	STEPHANIE MANNINO	SPLC JANUARY 2025	\$961.00
600178	BERNARD SOTKO & THERESE PITCAVAGE	SPLC JANUARY 2025	\$1,333.00
600179	ANNE MARIE SCHIRO	SPLC JANUARY 2025	\$961.00
600180	PATRICIA STEIMLING & LEON HOUTMAN	SPLC JANUARY 2025	\$961.00
600181	TIM & MICHELLE SWEENEY	SPLC JANUARY 2025	\$1,922.00
600182	ADELPHOI VILLAGE INC	SEPTEMBER 2025 PLACEMENT FOR P.B.	\$40,563.78
600183	BCL PARTNERS, LLC	JULY 2025 PLACEMENT FOR L.L.	\$785.09
600184	COMPUTER AID INC	CONSULTING 12/1/2025-12/31/2025	\$44,845.00
600185	CATER 2 YOU YOUTH HAVEN	NOVEMBER 2025 PLACEMENT FOR S.G.	\$126,083.77
600186	LINDSEY COLLINS, ESQUIRE	PL GAL SVCS DECEMBER 2025	\$1,054.00
600187	C & Y SERVICES ADVISORY BOARD	DUE TO CYS ADVISORY BOARD 12/31/2025	\$2,155.53
600188	DIAKON CHILD FAMILY & COMMUNITY MINISTRIES	OCTOBER 2025 PLACEMENT FOR A.K.	\$3,675.36
600189	K.G.	STIPEND-ACHIEVE/NCEN-EDU-3.51 GPA	\$750.00
600190	JOHN JEROME MARTIN II	PL GAL SVCS DECEMBER 2025 FOR A.M.	\$1,997.50
600191	PCYA	PCYA MEMBERSHIP DUES 2026 CYS	\$3,017.00
600192	PIKE COUNTY	DEC. 2025 PLACEMENT FOR L.I.J. & LU.J.	\$3,410.00
600193	PREMIER BIOTECH LABS, LLC	TESTING DECEMBER 2025	\$545.50
600194	RICHARD B HENRY AND ASSOCIATES LLC	PL WCCYS GENERAL OCT, NOV, & DEC 2025	\$1,275.00
600195	SUMMIT SCHOOL, INC.	DECEMBER 2025 PLACEMENT FOR B.F. & A.M.	<u>\$21,576.93</u>
		<b>Total</b>	<b>\$329,637.46</b>

BDP/EI

CHECK NO	NAME	INVOICE DESCRIPTION	INVOICE NET
6374	ABOUND HEALTH PA, LLC	01/2026 H&C BASE SVCS	975.92
6375	ALCHERA INCORPORATED	05/2025-11/2025 REMOTE SUPPORT SVCS	455.12
6375	ALCHERA INCORPORATED	01/2026 REMOTE SUPPORT SVCS	306.00
6376	TRACY L. BAJADEK	01/2026 SPEECH THERAPY SVCS	659.30
6377	DIRECTION LLC	01/2026 H&C BASE SVCS	1,065.60
6378	HUMAN RESOURCE CENTER INC	11/2025-12/2025 VTC FAM AIDE BASE SVCS	2,999.59
6379	COMMUNICATION SERVICES INC	01/2026 ID JOBS 761012 & 761013	304.00
6380	JIM DENIS ALIGNMENT & BRAKE LLC	01/2026 BDPEI CAR #206 TIRE INSTALL	729.25
6381	JENNIFER L MALAK	01/2026 PHYSICAL THERAPY SVCS	763.40

January 29, 2026

6382	CHRISTOPHER BARSCHESKI	01/2026 BDPEI TONER CARTRIDGES	771.50
6383	PA TURNPIKE COMMISSION	EZ PASS ACCT#618860 REPLENISH	284.87
6384	ANDREW J. PHEASAN	01/2026 SPEC. INSTRUCTION SVCS	244.64
6385	PPL ELECTRIC UTILITIES	01/2026 5571114205 FAIR AVE B	34.79
6385	PPL ELECTRIC UTILITIES	01/2026 8800748241 FAIR AVE C	40.59
6385	PPL ELECTRIC UTILITIES	01/2026 5591114050 FAIR AVE D	211.57
6386	REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC	01/2026 SPECIAL SUPPORT SVCS	405.45
			<b><u>\$ 10,251.59</u></b>

**911**

98918	SOUTH CANAAN TELEPHONE COMPANY	0204 DUE 1/31/2026	\$ 312.00
98919	MSC ASSOCIATES INC	JOB 31315 NEW FOUNDLAND TOWER	\$ 504.95
98920	THOMAS SHELBY & COMPANY INC	WC 911 CHAIR FLEET LEASE AGRE	\$ 8,220.32
98921	VERIZON	570 253-3109 DUE 2/6/26	\$ 808.60
Total			<u>\$ 9,845.87</u>

**Health Account**

98920 EFT	HIGHMARK, INC.	3107941001 CLAIMS PAID THRU 1/	\$ 67,078.27
98921 EFT	EXPRESS SCRIPTS, INC	KX5A ADMIN FEES 1/13/26-1/26/2	\$ 63,669.46
Total			<u>\$ 130,747.73</u>

**Drug Task Force Fund**

1001 PA CHIEFS OF POLICE ASSOCIATIONS	2026 LIVE SCAN MAINTENANCE FEE	\$ 6,804.00
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Commissioner Cramer thanked the entire staff who worked Monday when the County was closed due to a major snowstorm including those in Maintenance, the prison, EMA and 911.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to recess to hold an executive session on litigation.

The Commissioners' meeting resumed.

A motion was made by Commissioner Shook, seconded by Commissioner Smith and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk