

The Wayne County Prison Board held their regular scheduled meeting. Members present at this meeting of the Wayne County Prison Board: Chairman James Shook, District Attorney Alfred G. Howell, Treasurer Brian T. Field, Sheriff Chris Rosler, Commissioner Brian W. Smith and Commissioner Jocelyn Cramer.

Also present at this meeting: Warden Randal Williams, Deputy Warden John Masco, Solicitor Brendan Ellis and Chief Clerk Andrew M. Seder.

Chairman Shook called the meeting to order and copies of the minutes for the meeting held December 8, 2025 were presented for approval. A motion was made by District Attorney Howell, seconded by Treasurer Field and unanimous to approve the minutes of December 8, 2025.

Warden Williams gave his report for December 2025 noting that 2025 ended with 502 bookings, the highest number going back at least 5 years. He said the community detail is still on hold because of the weather and there are 14 inmates in the MATP Program.

**Note:** All December figures calculated as of December 31st, 2025 @ 12:00 hrs.

**BOOKINGS**

	Current	Year to Date	Full Year
2025	27	502	502
2024	31	456	456
2023	30	474	474
2022	21	422	422
2021	30	364	364
2020	26	452	452

Local Rule Intakes - 5

Local Rule Commitments - 1

**OUTGOING MAIL**

	Current Month # Pieces / Cost	Year to Date # Pieces / Cost
2025	37/\$28.86	311/\$234.13
2024	46/\$33.58	459/\$323.17

**INMATE VOLUNTEER PROGRAMS**

# Inmates	# CO's	# Days	Program
2 Females	0	31	Day Kitchen
2 Females	0	31	Eve Kitchen
1 Males	1	31	Floor Maintenance
3 Males	1	31	Day/Eve Cleaning/Snow Removal
3 Females	0	31	Laundry/Garment Repair
0 Males	0	31	Community

**INMATE COUNSELING PROGRAMS**

Program	# Sessions	# Inmates
WHSD Tutoring	7	1
Drug and Alcohol Assessment	6	6
PATH Treatment	12	12

PATH Treatment Group	0	0
Little Creek Treatment	16	16
Robinson Counseling Services/Wayne	3	39
Scranton Counseling Services/Susquehanna	3	3
Religious Service/Chaplaincy	25	54
Religious Service/Communion	1	14
Zoom AA	6	2
N/A	2	24
AA	20	40
Workforce Alliance	2	2
Anger Management	5	5
Wayne County Behavioral Health	12	7
Gardening	0	0
Release Plan for Homeless	1	1
Domestic Violence Class	4	4
Parent Education and Family Stabilization Course	0	0
Release Planning	1	1
Inmates with Serious Mental Illness	3	3
Drug and Alcohol Awareness Class	6	6
Settlers Inn	0	0
IGNITE	16	31
Pet Therapy	2	16
Exercise program	2	16
Self Esteem	2	8
Read to ME	3	3
OSHA Training	10	8

Yoga	4	30
Veteran Affairs	1	1
Art/Bible	2	20
Banking	0	0
Ignite Graduation	0	0
VIP Group	2	16
SMART Recovery	4	24
Book Club	2	5
Customer Service	0	0
Vital Records	0	0

#### MEDICAL

Transports To Doctor / MH / MR / Human Resource Ctr. / Dentist etc.	19
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#### MAT Program

Females - 8

Males - 6

Daily Average for Wayne County Prison Inmates = 77

#### PRISON DEMOGRAPHICS (Intakes)

27

Ages	Under 18	18-24	25-29	30-39	40-49	50-59	60+
# Inmates	0	2	2	9	8	3	3

#### MARITAL STATUS

	Single	Married	Separated	Divorced	Unknown	Widowed
# Inmates	20	2	1	4	0	0

PRESENT WAYNE COUNTY RESIDENTS = 16

#### RACE/GENDER

Race	White	Black	Hispanic	Indian
# Inmates	25	1	1	0

Total # Males = 18	Total # Females = 9
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#### PLACE of BIRTH

PA	NJ	NY	Unknown	CA						
14	5	4	2	2						

**TYPES OF CRIMES**

Wayne County Criminal Bench Warrant	10	Possession with Intent to Deliver	2
Aggravated Assault	1		
Wayne County Probation Violation	1		
Wayne County Domestic Relations Bench Warrant	1		
Wayne County Parole Violation	3		
DUI	1		
Delivery of a Controlled Substance	1		
PFA Violation	1		
Housing for Pike County	2		
Terroristic Threats	1		
Wyoming County Criminal Bench Warrant	1		
Wayne County Magisterial Bench Warrant	1		
Simple Assault	1		

**PRISON STAFF ACTIVITIES:**  
Community Detail:

NA

**STAFF TRAINING:**

////////	////////////////	December	////////////////////////////////////
12-1-25	WCCF Training Room	80 hrs. Institutional Familiarization Class	Staff, MERCADO Instructor- JENKINS
12-9-25	WCCF Training Room	8 hrs. Basic Self Defense Training Class	Staff, JENKINS & MERCADO  Instructor – ROBISON
12-29-25	WCCF Training Room	8 hrs. Basic Self Defense Training Class	Staff, CHURCH, CRUZ-Julian, CARNEY, BERLINSKY, CAMPFIELD Instructor – ROBISON
12-30-25	WCCF Training Room	8 hrs. Basic Self Defense Training Class	Staff, TOWLE, PETTINATO, STANLEY, VANHORN Instructor – ROBISON

Type of Collection	December 2025	2025 Year to Date	December 2024	2024 Year to Date
Administrative Processing Fee/Booking Fee	\$1605.39	\$18,478.89	\$1559.19	\$14,400.83
Haircuts	\$35.09	\$1,761.12	\$28.25	\$680.38
Medical Co-Payments	\$0	\$24.00	\$0	\$6.00
Nurse Co-Payments	\$0	\$0	\$0	\$21.00
Inmate Prescription Payments	\$87.68	\$2,649.81	\$678.91	\$6,980.31
Non-Prescription Payment	\$0	\$1.71	\$0	\$0
Work Release -Room & Board Collections	\$0	\$0	\$0	\$0
Work Release -Prescription Collections	\$0	\$0	\$0	\$0
Work Release -Probation Collections Turned over to the Probation Dept for Fines, Costs, Etc.	\$0	\$0	\$0	\$0
Copies/Notary Fees	\$0	\$36.50	\$0	\$10.75
Postage	\$0	\$0	\$0	\$0
Prior Debt	\$92.38	\$1,344.77	\$154.00	\$1,895.64
GED Testing	\$0	\$0	\$0	\$0
Toxicology	\$0	\$0	\$0	\$0
Damages	\$0	\$0	\$0	\$80.36
<b>TOTAL COLLECTED</b>	<b>\$1820.54</b>	<b>\$24,296.80</b>	<b>\$2,420.35</b>	<b>\$24,075.27</b>

**INMATES BOARDED IN**

Location	# Males	# Females	December 2025	Year to Date
Berks County	1 Male Empty Beds	0	\$3,600.00 \$13,700.00 \$17,300.00	\$256,600.00
Susquehanna County	3	0	\$10,974.00	\$357,310.00
Pike County Hospital Transport	8	29	\$112,454.00 \$7,181.15 Total - \$119,635.15	\$476,703.15
Northumberland County				\$27,936.00

There was no public comment, as no one from the general public attended.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to recess into an executive session on personnel, litigation and contracts.

The Prison Board meeting resumed.

#### Old Business

The Warden noted that the Susquehanna County boarding number is down significantly and he is not sure why. Berks County currently has no juveniles charged as adults at the Wayne County facility.

The Chief Clerk gave an update on the expired union contract. He noted the contract is currently in the hands of the union. He said that for now, the prison is under the terms of the old agreement.

#### New Business

The Warden noted the 2025 Prison Inspection Report was received with a 100% rating. Treasurer Field praised the Warden and his staff, as did the rest of the Prison Board.

The bunk bed installation was discussed. The Warden said that welders from the County were hired to mount and install the bunk beds that were purchased from Susquehanna County Prison and the last ones were being installed today. There was a discussion about the cost to pay for the fabricators to install the bunk beds. Joshua Korty is doing the work for a cost of about \$6,600. The Prison Board agreed to this amount even though it was not budgeted. The Prison Board then went on a tour to see the installed beds.

A motion was made by Commissioner Smith, seconded by Commissioner Field and unanimous to adjourn.

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Jocelyn Cramer, Secretary