

January 8, 2026

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner James Shook and Commissioner Jocelyn Cramer present.

The Commissioners were presented with copies of minutes from the meeting held December 30, 2025. A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve the minutes for December 30, 2025.

Agenda

Items to be considered: Employee Anniversary recognition; Wayne County mileage reimbursement rate; Appointment to the Wayne County Children and Youth Advisory Board; Software Support Agreement; Letter of support for South Canaan Township; Letter of support for Dreher Township; Letter of support for Oregan Township; Salary Board meeting; Payment of bills; Executive Session.

Correspondence and Communications

Received the December 2025 monthly report from Sheriff Chris Rosler.

Received a letter from the PA Department of Human Services presenting the results of the Title IV-E Quality Assurance Compliance Review conducted on December 16, 2025.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to terminate the employment of Kathleen Piotrowski, 9-1-1 Dispatcher, effective January 3, 2026.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to accept the resignation of Christine Engelhardt, Clerk II in the Tax Claim office, effective December 26, 2025.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to accept the letter of retirement from Leann Wash, County Casework Supervisor in BDP/EI, effective June 12, 2026.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to accept the letter of retirement from Prison Nurse Caroline Shifler, effective March 31, 2026.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to rescind the offer of employment previously made to Emani Wallace, who was hired as a Social Service Aide in the Wayne County Area Agency on Aging.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following employees were present.

| | | |
|---------------|---------------------|----------|
| Debbie Varcoe | Planning Department | 40 years |
| Craig Rickard | Planning Department | 35 years |

Planning Director Craig Rickard was on hand for his own 35-year anniversary recognition and to introduce Planning Technician Debbie Varcoe for her 40-year anniversary with Wayne County. Mr. Rickard said Ms. Varcoe is the glue of our office. She is an incredible employee committed to our County. Ms. Varcoe spent the first 15 years of her career working in the Job Training office before transferring to the Planning Department 25 years ago.

Commissioner Smith told Ms. Varcoe she is always pleasant and helpful and she is a model employee. Commissioner Cramer told Ms. Varcoe that we all appreciate you so much. You truly spent your entire career with the County. She said you really know your stuff and have a great work ethic. Commissioner Shook said Ms. Varcoe is clearly the gatekeeper for the Planning office. He applauded her for what has been so far a wonderful career and hopes she will stay a bit longer.

Commissioner Smith then turned his attention to Mr. Rickard and told him he has done a lot of good things for the County regarding transportation projects and subdivisions and he hopes he knows that he has a lot to be proud of. Commissioner Cramer told Mr. Rickard she is grateful for his leadership of a great team and 35 years is certainly something he should be proud of. Commissioner Shook said the Planning office runs well and that is important to the success of their department. Mr. Rickard thanked the Commissioners for his recognition. He said he thinks their office has handled over 10,000 subdivision reviews in his 35 years in the Planning Department.

There was a discussion regarding the Wayne County Policy on setting the mileage reimbursement rate on whether they should tie the county rate to the IRS rate. At this point, the Commissioners believe they should, but it will need further discussion going forward. A motion was made by Commissioner Shook, seconded by Commissioner Smith and unanimous to rescind last week's approval of the .68 cents per mile reimbursement rate as that was not the number the IRS approved. A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to set the County's mileage reimbursement rate at the IRS approved rate of 72.5 cents per mile for 2026.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to appoint Nicole Hartung to serve a four-year term on the Wayne County Children and Youth Advisory Board, starting February 5, 2026 and ending February 28, 2030.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve a Software Support Agreement between Wayne County and Optical Storage Solutions, Inc. for software maintenance and support for the Wayne County Register of Wills and Recorder of Deed's office for 2026 at a cost of \$15,920.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve a letter of support on behalf of South Canaan Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair/replace Shaffer Road Bridge.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve a letter of support on behalf of Dreher Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair and pave Huckleberry and Gilpin Roads.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve a letter of support on behalf of Oregon Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair and replace the Siko Road Bridge.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to hire Lucius Bender as a part-time Corrections Officer at Wayne County Correctional Facility, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to hire Lisa M. Martin to the position of Paralegal/Legal Assistant in the Register of Wills and Recorder of Deeds Office, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Robert Speicher as a Sheriff's Deputy in the Wayne County Sheriff's Department, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Kerri Bacall as a Social Service Aide at Children and Youth Services, effective January 26, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated January 7, 2026.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 138421 through 138519. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

| Check | Vendor | Description | Amount |
|-----------|--|--------------------------------|---------------|
| 3037 EFT | W C HEALTH BENEFIT FUND | WEEKLY HEALTH TRANSFER | \$ 125,000.00 |
| 3038 EFT | WAYNE COUNTY GENERAL FUND | PR TRANSFER FOR PR DTD 1/9/202 | \$ 825,160.15 |
| 3039 EFT | EXPERT PAY | CHILD SUPPORT FOR PR DTD 1/9/2 | \$ 363.19 |
| 98883 EFT | PA DEPARTMENT OF REVENUE | 3RD & 4TH QTR SALES TAX | \$ 527.11 |
| 98884 EFT | BMO HARRIS BANK NA | BMO DECEMBER 2025 EXPENSES | \$ 1,775.05 |
| 98885 EFT | PPL ELECTRIC UTILITIES | 94851-66004 DUE 1/20/26 | \$ 9,829.35 |
| 98886 EFT | UNITED PARCEL SERVICE | F14E87 DUE 1/12/26 | \$ 18.31 |
| 138421 | AMERICAN BD OF MEDICOLEGAL DEATH INVESTIGATORS | EDWARD HOWELL MAINT DUES 2026 | \$ 50.00 |
| 138422 | AQUA PENNSYLVANIA INC | 001522353 1084027 DUE 1/14/26 | \$ 2,709.17 |
| 138423 | AUTO PARTS OF HONESDALE INC | W0310 DTD 12/29/25 | \$ 2.51 |
| 138424 | AVERTEST LLC | NOVEMBER 2025 TESTING DUE 1/14 | \$ 4,551.15 |
| 138425 | AXON ENTERPRISE INC | 190950 DUE 1/29/26 | \$ 1,784.81 |
| 138426 | BIMBO BAKERIES USA INC | 69-00806-9999-99 DUE 12/20/25 | \$ 600.08 |
| 138427 | BLUE RIBBON FARM DAIRY INC | 0-1232 DTD 12/23/25 | \$ 1,061.64 |
| 138428 | BLUE RIDGE CABLE TECHNOLOGIES INC | 0315503-02 DUE 1/16/26 | \$ 315.62 |
| 138429 | BUGAJ / FISCHER PC | 2026 RETIANER REGISTER OF WILL | \$ 3,000.00 |
| 138430 | NLE PROPERTIES LLC | WC CORONER YRLY GARB SERVICE | \$ 528.00 |
| 138431 | CASE TIRE SERVICE INC | WAY750 WC SHERIFF CAR#3 DUE 1/ | \$ 747.84 |
| 138432 | CENTRAL UNITED METHODIST CHURC | 6 MONTHS PARKING SPACES 1/1/26 | \$ 4,920.00 |
| 138433 | CENTRAL WAYNE REGIONAL AUTHORITY | 001815.00 650 1/2 PARK ST DUE | \$ 1,322.45 |
| 138434 | CHARGEPOINT INC | PO#SIGNEDQ-565261 1/14/26-1/14 | \$ 3,780.00 |
| 138435 | CLEAR BALLOT GROUP INC | ANNUAL SUPPORT FEE 12/22/25-12 | \$ 30,849.00 |
| 138436 | WESTERN SURETY COMPANY | 69622497 B CARNEY BOND 1/5/26- | \$ 100.00 |
| 138437 | CORRECTIONS DEVELOPMENT INC | WC DA ACCT 1/1/26-12/31/26 | \$ 3,975.00 |
| 138438 | COUGHLIN & GERHART, LLP | CLIENT 070782 MATTER 000013 DT | \$ 1,404.90 |
| 138439 | DE LAGE LANDEN FIN SERVICES | 54444 DUE 1/15/26 DEC 2025 PE | \$ 224.59 |
| 138440 | DEMPSEY UNIFORM & LINEN SUPPLY INC. | WAYN0015 DUE 1/10/26 | \$ 241.87 |
| 138441 | METROPOLITAN FOODS, INC | WAYNDV DTD 12/18/25 | \$ 3,320.25 |
| 138442 | EDWARDS BUSINESS SYSTEMS | WC38 DUE 1/17/26 | \$ 48.69 |
| 138443 | EMPLOYEE FAMILY PROTECTION INC | WC PROB/DOMES RELATIUNS INSUR | \$ 1,165.00 |
| 138444 | ELECTRONIC BUSINESS PRODUCTS | 121994 DUE 1/30/26 1/1/26-2/2 | \$ 24.63 |
| 138445 | ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC | ENTERPRRISE AGREEMENT FEE MAIN | \$ 30,150.00 |
| 138446 | RUSSELL FINE | WC CORRECTIONS DUE 12/30/25 | \$ 155.00 |
| 138447 | FROMM ELECTRIC SUPPLY CORP | 231549 DTD 12/4/25 PARK ST ST | \$ 44.52 |
| 138448 | GANNETT MEDIA CORP | 872362 DTD 12/31/25 | \$ 423.88 |
| 138449 | W.W. GRAINGER, INC. | 838681526 DUE 1/21/26 | \$ 46.20 |

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| 138450 | THE GUARDIAN LIFE INSURANCE COMPANY | 00583206 JAN 2026 PREMIUM DUE | \$ 2,028.65 |
| 138451 | THE GUARDIAN LIFE INSURANCE COMPANY | 00583206 CLAIMS DUE 1/25/26 | \$ 17,984.21 |
| 138452 | PHILIP C GUTHERZ | DECEMBER 2025 SERVICES | \$ 6,000.00 |
| 138453 | RANDY S HELLER | MILEAGE DECEMBER 2025 | \$ 28.00 |
| 138454 | LEHIGH VALLEY HOSPITAL INC | C18269 DTD 12/31/2025 | \$ 12,162.00 |
| 138455 | HONESDALE FARM & GARDEN INC. | 700557 DTD 12/26/25 COURTHOUSE | \$ 5,360.24 |
| 138456 | BOROUGH OF HONESDALE | LAURA HARRIS 2026 PARKING PASS | \$ 300.00 |
| 138457 | PETER HOWER | REIMB CEL PHONE SCREEN PROTECT | \$ 47.70 |
| 138458 | INFOCON CORPORATION | WAY2703 DUE 1/12/26 | \$ 2,880.54 |
| 138459 | J & C AWARDS PLUS | ENGRAVED PLATE DTD 11/26/25 | \$ 9.98 |
| 138460 | JOHN BONHAM ROAD EQ & SUPPLIES, INC | 230084 DTD 12/4/25 PARK ST PL | \$ 577.20 |
| 138461 | DEERE & COMPANY | 2067389 DUE 1/18/26 TRACTOR/SN | \$ 31,755.42 |
| 138462 | JUSTICE DATA SOLUTIONS, INC. | WC CORRECTIONAL 12/5/25-12/4/2 | \$ 16,000.00 |
| 138463 | BARBARA KAISER | WC DA ACCT CONBOY DTD 12/21/25 | \$ 239.25 |
| 138464 | KEYSTONE FIRE PROTECTION CO. | KFS-50500 DUE 1/29/26 | \$ 8,570.96 |
| 138465 | CARLA KOMAR | MILEAGE DEC 2025 | \$ 100.10 |
| 138466 | LANGUAGE LINE SERVICES, INC. | 9020507628 DTD 12/31/25 | \$ 82.93 |
| 138467 | LIENERT'S GARAGE LLC | WC EMA 2012 FORD F350 DTD 12/2 | \$ 1,000.00 |
| 138468 | JOHN J MARTIN | DECEMBER 2025 SERVICES | \$ 4,333.33 |
| 138469 | JOHN JEROME MARTIN II | RE: GS & DF DP 24&25-2023 DTD | \$ 399.50 |
| 138470 | MESKO GLASS & MIRROR CO INC | 7406 DTD 10/8/25 | \$ 622.06 |
| 138471 | M.M.M. WASTE REMOVAL INC | WAYNE COUNTY DUMPSTERS DUE 1/1 | \$ 210.00 |
| 138472 | SAMANTHA J MYERS | DECEMBER 2025 CLEANING SERVICE | \$ 160.00 |
| 138473 | NATIONAL ASSOCIATION OF COUNTIES | 42127 COUNTY DUES 1/1/26-12/31 | \$ 1,023.00 |
| 138474 | NEP | 00064862-6 DUE 1/26/26 | \$ 149.96 |
| 138475 | ONSOLVE INTERMEDIATE HOLDING COMPANY | 48825 ONE CALL FEES 2/12/26-2 | \$ 2,513.98 |
| 138476 | PA STATE ASSOC PROTHO & CLERK OF CT | 2026 DUES DUE 4/1/2026 | \$ 625.00 |
| 138477 | PA SHERIFFS ASSOCIATION | C ROSLER 2026 WINTER CONFERENCE | \$ 355.00 |
| 138478 | PA STATE POLICE | LISA MARTIN CLEARANCE 12/30/25 | \$ 22.00 |
| 138479 | PA TURNPIKE COMMISSION | 2301490 LATE FEE DUE 1/8/26 | \$ 5.00 |
| 138480 | PCCJPO | K FELTON S FOFI H HILLER L MCE | \$ 785.00 |
| 138481 | PENNSYLVANIA PAPER & SUPPLY CO | 3711 DTD 12/26/25 | \$ 2,405.07 |
| 138482 | PENN STATE EXTENSION | 3RD Q 2025 APPROPRIATIONS | \$ 10,029.00 |
| 138483 | PERFORMANCE FOOD GROUP INC | 25970 DTD 12/22/25 | \$ 6,768.83 |
| 138484 | PETPARTNERS, INC. | 4 EMP CONTRIBUTIONS 12/20/25-1 | \$ 71.84 |
| 138485 | CHRIS MURRAY | WC COMM JUNIOR GOLF CLINIC T S | \$ 399.75 |
| 138486 | US POSTMASTER SERVICE | FEBRUARY REPOSITORY SALE 2/20/ | \$ 535.68 |
| 138487 | VICKY J BOTJER | DEC 2025 FINANCIAL/CONSULTING | \$ 1,725.79 |
| 138488 | PA RECORDER OF DEEDS ASSOCIATION | DEBORAH L BATES 2026 MEMBERSHIP | \$ 625.00 |
| 138489 | STAPLES INC | 9632236 DUE 1/21/26 | \$ 142.48 |
| 138490 | RBA PROFESSIONAL DATA SYSTEMS | WAY101 DUE 1/1/26 EJURY MAINT | \$ 8,360.63 |
| 138491 | CHRISTINE RECHNER | RE: AM 7-DP-2025 DUE 1/30/26 | \$ 476.00 |
| 138492 | PA REG OF WILLS/CLERK OF ORPHAN'S | DEBORAH L BATES 2026 DUES | \$ 625.00 |
| 138493 | PA REG OF WILLS/CLERK OF ORPHAN'S | EDWARD SANDERCOCK 2026 DUES | \$ 625.00 |
| 138494 | CATHERINE JANE RICKARD | MILEAGE DEC 2025 | \$ 78.40 |
| 138495 | R J WALKER | WC COMM- PRISON DTD 12/8/25 | \$ 137.99 |
| 138496 | PATRICK ROBINSON | DECEMBER 2025 SERVICES | \$ 5,833.33 |
| 138497 | JANICE RUDY | SERVICES 12/15/25, 12/22/25, 1 | \$ 75.00 |
| 138498 | ROBIN SAMPSON | MILEAGE DECEMBER 2025 | \$ 233.24 |
| 138499 | SECURE TECHNOLOGY VALUE SOLUTIONS INC | WC PRISON 1 YEAR EMA 1/6/26-1/ | \$ 13,250.00 |
| 138500 | SPENCER PRINTING INC | 175 30 AG PRESERVATION SIGNS D | \$ 1,044.80 |
| 138501 | STAPLES ADVANTAGE | PHL 10088114 DUE 1/12/26 | \$ 3,641.62 |
| 138502 | STARR UNIFORM CENTER | ROBINSON DTD 12/30/25 | \$ 1,213.96 |
| 138503 | STOURBRIDGE SOLAR PROJECT LLC | DECEMBER 2025 ELECTRICITY | \$ 23.62 |
| 138504 | SHC SERVICES INC | 15380 DTD 12/29/25 E.J. 12/14 | \$ 2,420.46 |
| 138505 | SUPERIOR PLUS ENERGY SERVICES INC | 367170 DUE 1/23/26 | \$ 853.19 |
| 138506 | SUSANIN, WIDMAN & BRENNAN P.C. | RETAINER 1/1/26-1/31/26 | \$ 3,000.00 |
| 138507 | THOMSON REUTERS-WEST PUBLISHING CORP | 1006036752 DUE 1/31/26 | \$ 2,551.51 |
| 138508 | TRACTOR SUPPLY CREDIT PLAN | XXXX8457 DUE 1/24/26 | \$ 49.96 |
| 138509 | TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS INC | 6489722 DEC 2025 PERIOD | \$ 3.30 |
| 138510 | UGI UTILITIES INC | 411007494973 DUE 1/22/26 | \$ 16,450.21 |
| 138511 | VERIZON | 570 253-2385 DUE 1/6/26 | \$ 564.08 |
| 138512 | WASTE MANAGEMENT | 32-96111-23003 WC SPORTS COMPL | \$ 1,221.76 |
| 138513 | WAYNE INTERAGENCY NETWORK | FRANK ARAUJO 2026 DUES | \$ 24.00 |
| 138514 | WAYNE COUNTY ADULT PROBATION DEPT | REIMBURSE FOR WALMART /CLARKS | \$ 43.78 |
| 138515 | WAYNE COUNTY HUMAN SERVICES | REIMB RE: WC AAA LODGING FOR | \$ 750.36 |
| 138516 | WC JUVENILE PROBATION DEPT PETTY CASH | NICOLE G. REIMBURSE GRAD RESPO | \$ 323.64 |
| 138517 | WAYNE COUNTY PROTHONOTARY | TRANSCRIPT 608-2015-DR DTD 12/ | \$ 24.00 |
| 138518 | WEX INC | XXXX110-1 DUE 1/22/26 | \$ 1,463.28 |
| 138519 | JESSICA R. YODER | #9 WAYNE AG LAND PRESERVATION | \$ 660.00 |
| Total | | | <u>\$ 1,265,276.53</u> |

| TRANSPORTATION WEEKLY VOUCHER REPORT JAN. 8, 2026 | | | FY 25-26 |
|---|-------------------------------|------------------------------------|------------|
| CK# | VENDOR | DESCRIPTION | AMOUNT |
| 500579 | AMAZON CAPITAL SERVICES, INC. | 5 HEADLIGHT BULBS - TRANS | \$40.35 |
| 500580 | ATT MOBILITY | TRANS TABLETS NOV, 11/11-12/10 | \$2,005.45 |
| 500581 | MA CLIENT C.B. | MA CLIENT TRAVEL FOR H.B.-DEC 2025 | \$17.00 |
| 500581 | MA CLIENT C.B. | MA CLIENT TRAVEL FOR H.B.-NOV 2025 | \$2.00 |
| 500582 | CASE TIRE SERVICE INC | TIRE SERVICE #A-7, 12/10 | \$1,134.30 |
| 500582 | CASE TIRE SERVICE INC | TIRE SERVICE #A-2, 12/20 | \$23.95 |
| 500582 | CASE TIRE SERVICE INC | TIRE SERVICE #B-3, 12/23 | \$1,100.04 |
| 500583 | SHIRLEY KELLER | SERVICE & ADJUST LIFT #D-3, 12/26 | \$740.00 |
| 500584 | MA CLIENT M.M. | MA CLIENT TRAVEL FOR E.F.-NOV 25 | \$121.00 |

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| 500584 | MA CLIENT M.M. | \$17.50 |
| 500584 | MA CLIENT M.M. | \$4.00 |
| 500585 | THOMAS V MURRAY | \$450.00 |
| 500586 | MA CLIENT N.P. | \$41.00 |
| 500587 | MA CLIENT G.S. | \$7.00 |
| 500588 | H.T.MAUS INC | \$61.40 |
| | | \$5,764.99 |

| <u>HSA WEEKLY VOUCHER REPORT JAN. 8, 2026</u> | | <u>FY 25-26</u> |
|---|---|---|
| CK# | VENDOR | DESCRIPTION |
| 59302 | AAI INC. | ESG-INIT INSPECT 147 TRYON ST#B, M.S.12/5 |
| 59302 | AAI INC. | ESG-REINSPECT 147 TRYON ST#B, M.S.12/23 |
| 59302 | AAI INC. | ESG-INIT INSP 11 BIG PINE RD, J.S. 11/17 |
| 59302 | AAI INC. | ESG-REINSPCT 11 BIG PINE RD, J.S., 11/21 |
| 59302 | AAI INC. | HOME-APR INIT INSP 501 CHURCH A.C. 11/24 |
| 59302 | AAI INC. | HOME-APR INIT INSP 17 ELZBTH, A.R. 12/17 |
| 59302 | AAI INC. | HOME-APR INIT INSP 416 MAIN, C.M. 12/23 |
| 59302 | AAI INC. | HOME-APR INIT INSP 119 HUGHEY, C.A. 12/8 |
| 59302 | AAI INC. | HOME-APR INIT INSP 48 OAK LN, S.G. 12/23 |
| 59303 | AMAZON CAPITAL SERVICES, INC. | OFC SUPPLS AAA, CALENDARS - J.D., T.T. |
| 59303 | AMAZON CAPITAL SERVICES, INC. | OFC SUPPLS, AGING, V.B LABELS 12/17/25 |
| 59303 | AMAZON CAPITAL SERVICES, INC. | D&A OFC SUPPLS & VEHICLE MAINT EQUIP |
| 59304 | AQUA PENNSYLVANIA INC | WATER BILL D&A 11/20-12/19/25 DEC |
| 59304 | AQUA PENNSYLVANIA INC | WATER BILL HNSDLE 11/20-12/19 DEC |
| 59304 | AQUA PENNSYLVANIA INC | WATER BILL ADC 11/18-12/17 DEC |
| 59304 | AQUA PENNSYLVANIA INC | WATER BILL HWLY 11/18-12/17 DEC |
| 59305 | OPTIONS CONSUMER D.B. | OPTIONS CONSUMER, SERVICES REIMB DEC |
| 59306 | OPTIONS CONSUMER T.B. | OPTIONS CONSUMER, SERVICES REIMB DEC |
| 59307 | MARC BENETOS | REIMBURSE FINGERPRINTING 12/12/25 |
| 59308 | OPTIONS CONSUMER G.B. | OPTIONS CONSUMER, SERVICES REIMB NOV |
| 59309 | GFCSP CLIENT C.B. | GFCSP CLIENT SVCS REIMB DEC 2025 |
| 59310 | BLUE RIDGE CABLE TECHNOLOGIES INC | TV, WEB, PHONE, HWLY/ADC 12/22-01/21 |
| 59310 | BLUE RIDGE CABLE TECHNOLOGIES INC | CABLE TV HNSDLE 12/22-1/21 |
| 59310 | BLUE RIDGE CABLE TECHNOLOGIES INC | TV, WEB, PHONE, HAMLIN 1/1-1/31 |
| 59311 | CASELLA WASTE SYSTEM INC | CABLE TV D&A 1/7-2/6 |
| 59312 | CENTRAL WAYNE REGIONAL AUTHORITY | TRASH 330 12TH ST RIVERVIEW- JAN |
| 59313 | HELEN COBB | SEWER BILL, HONESDALE, DEC |
| 59313 | HELEN COBB | STAFF TRAVEL- OCT 2025 |
| 59313 | HELEN COBB | STAFF TRAVEL-NOV 2025 |
| 59314 | LAUREN TERRY | STAFF TRAVEL-DEC 2025 |
| 59315 | CREAMWORKS INC. | UNIFORM SHOES 1/4/26 |
| 59315 | CREAMWORKS INC. | 325 HF GALS MILK-HNSDL DEC PNTRY LCL DON |
| 59315 | CREAMWORKS INC. | 73 HF GALS MILK-NWFNDL DEC PNTRY LCL DON |
| 59315 | CREAMWORKS INC. | 35 HF GALS MILK-DAMSCS DEC PNTRY LCL DON |
| 59316 | GFCSP CLIENT L.D. | 125 HF GALS MILK-LAKVL DEC PNTRY LCL DON |
| 59317 | BRIAN DUFFY | GFCSP SVCS & SUPPLS REIMB NOV 2025 |
| 59318 | GFCSP CLIENT E.F. | WATER HTR EXPANSION TANK SVC, ADC 12/12 |
| 59319 | FFCSP CLIENT K.F. | GFCSP CLIENT SUPPLS REIMB DEC 2025 |
| 59320 | GFCSP CLIENT K.F. | FFCSP SVCS & SUPPLS REIMB NOV 2025 |
| 59321 | FFCSP CLIENT R.F. | GFCSP SVCS & SUPPLS REIMB NOV 2025 |
| 59322 | GANNETT MEDIA CORP | FFCSP CLIENT SVCS REIMB NOV 2025 |
| 59322 | GANNETT MEDIA CORP | AAA NOV 21 GOV BDS MTGS LEGAL ADS |
| 59323 | GFCSP CLIENT D.G. | AAA DEC 19 GOV BDS MTGS LEGAL ADS |
| 59324 | GRAPEVINE, INC. | GFCSP CLIENT SUPPLS REIMB DEC 2025 |
| 59325 | STEPHEN GREGORETTI | 1YR MAGAZINE SUBSCR RENEW 2026 D&A |
| 59325 | STEPHEN GREGORETTI | ESG24 OCT RENT, 147 TRYON ST #2, M.S. |
| 59325 | STEPHEN GREGORETTI | ESG24 NOV RENT, 147 TRYON ST #2, M.S. |
| 59326 | DAVID HARTUNG | ESG24 DEC RENT, 147 TRYON ST #2, M.S. |
| 59327 | JO-ANNE HOOEY | STAFF TRAVEL - AUG, SEP, OCT, NOV 2025 |
| 59327 | JO-ANNE HOOEY | STAFF TRAVEL - NOV 2025 |
| 59328 | OPTIONS CONSUMER C.H. | STAFF TRAVEL-DEC 2025 |
| 59329 | JAY'S BUSINESS SYSTEMS, INC | OPTIONS CONSUMER, SERVICES REIMB DEC |
| 59330 | WIND RIVER ENVIRONMENTAL, LLC | MXM503N BK OFC COPIER MNT, JAN 2026 |
| 59331 | GFCSP CLIENT B.L. | GREASE PUMPING-HONESDALE 12/11/25 |
| 59332 | GFCSP CLIENT K.L. | GFCSP CLIENT SUPPLS REIMB NOV 2025 |
| 59333 | JOHN MALTI | GFCSP CLIENT SUPPLS REIMB NOV 2025 |
| 59334 | FFCSP CLIENT D.M. | HOME-ARP JAN RENT 416 MAIN AV #1R C.M. |
| 59335 | OPTIONS CONSUMER V.M. | FFCSP CLIENT SUPPLS REIMB DEC 2025 |
| 59336 | MARALYN NALESNIK | OPTIONS CONSUMER, SERVICES REIMB NOV |
| 59336 | MARALYN NALESNIK | VOLUNTEER TRAVEL, HDM-DEC |
| 59337 | CHRISTOPHER BARSCHESKI | VOLUNTEER TRAVEL, HDM - OCT |
| 59337 | CHRISTOPHER BARSCHESKI | HP LJ ENTRPRSE 506M-TONER, FISCAL COMBO |
| 59338 | OPTIONS CONSUMER T.N. | TONER - D&A LACKER & PREVENTION |
| 59339 | ODP BUSINESS SOLUTIONS LLC | OPTIONS CONSUMER, SERVICES REIMB DEC |
| 59339 | ODP BUSINESS SOLUTIONS LLC | OFFICE SUPPLIES, H.M. 12/22/25 |
| 59340 | DEANNA OWENS | OFFICE SUPPLIES, AAA & LIVERY 12/22 |
| 59341 | PENNSYLVANIA ADULT DAY SERVICES ASSOCIATION | STAFF TRAVEL - NOV 2025 |
| 59342 | CHRISTINA PANE | ADC MEMBERSHIP RENEWAL TO 1/15/27 |
| 59343 | PENNSYLVANIA PAPER & SUPPLY CO | STAFF TRAVEL-NOV/DEC 2025 |
| 59344 | PERFORMANCE FOOD GROUP INC | NON-FOOD KITCHEN SUPPLS - DEC 2025 |
| 59345 | PITNEY BOWES INC | MO. FOOD SVC BILLS- DEC 2025 |
| 59346 | POCONO WATER CENTER | AAA POSTAGE REFILL - 12/11/25 |
| 59347 | LYNN POTTER | BACTERIA REPORT HAMLIN 12/10 |
| | | NUTRITIONIST CONSULT FEE DEC |

January 8, 2026

| | | | |
|-------|-------------------------------|--|-------------|
| 59348 | PENNSYLVANIA STATE POLICE | EMPLOYEE CLEARANCES DEC 2025 | \$88.00 |
| 59349 | PYRAMID HEALTHCARE INC | INPATIENT NON-HOSP, NOV 2025 | \$5,070.00 |
| 59350 | GFCSP CLIENT S.R. | GFCSP SVCS & SUPPLS REIMB DEC 2025 | \$46.86 |
| 59351 | FFCSP CLIENT E.S. | FFCSP CLIENT SUPPLS REIMB NOV 2025 | \$600.00 |
| 59352 | OPTIONS CONSUMER E.S. | OPTIONS CONSUMER, SERVICES REIMB DEC | \$93.60 |
| 59353 | REBECCA SENFT | STAFF TRAVEL - NOV, DEC 2025 | \$139.30 |
| 59354 | FFCSP CLIENT G.S. | FFCSP SVCS & SUPPLS REIMB DEC 2025 | \$430.58 |
| 59355 | OPTIONS CONSUMER P.S. | OPTIONS CONSUMER, SERVICES REIMB NOV | \$540.80 |
| 59356 | TIME AWAY RENTALS LLC | HOME ARP DEC RENT, FEE 715 HIGH ST#2 C.C | \$1,370.00 |
| 59356 | TIME AWAY RENTALS LLC | HOME ARP JAN RENT, FEE 715 HIGH ST#2 C.C | \$1,370.00 |
| 59357 | UGI UTILITIES INC | GAS BILL D&A DEC11/19-12/19 | \$474.46 |
| 59357 | UGI UTILITIES INC | GAS BILL LIVERY DEC 11/19-12/19 | \$256.07 |
| 59357 | UGI UTILITIES INC | GAS BILL ADC DEC 11/19-12/19 | \$247.23 |
| 59357 | UGI UTILITIES INC | GAS BILL HAWLEY DEC 11/19-12/19 | \$318.02 |
| 59358 | VERIZON | AAA ELEVATOR PHONE 12/24/25-1/23/26 | \$47.57 |
| 59359 | WASTE MANAGEMENT | TRASH PICKUP 323 10TH HONESDALE -JAN | \$237.80 |
| 59359 | WASTE MANAGEMENT | TRASH PICKUP HAWLEY & ADC- JAN | \$100.97 |
| 59360 | WILLOW WISP ORGANIC FARM, LLC | PRODUCE, DAMASCUS PANTRY LCL DON DEC | \$318.15 |
| 59360 | WILLOW WISP ORGANIC FARM, LLC | PRODUCE, LAKEVL PANTRY LCL DON DEC | \$1,136.25 |
| 59360 | WILLOW WISP ORGANIC FARM, LLC | PRODUCE, HONESDLE PANTRY LCL DON DEC | \$2,954.25 |
| 59360 | WILLOW WISP ORGANIC FARM, LLC | PRODUCE, LAKWOOD PANTRY LCL DON DEC | \$554.49 |
| 59360 | WILLOW WISP ORGANIC FARM, LLC | PRODUCE, NWFNDLND PANTRY LCL DON DEC | \$454.50 |
| | | | \$52,858.27 |

Children and Youth 06

| Check | Vendor | Description | Amount |
|--------|-------------------------------------|--------------------------------|--------------------|
| 600066 | BCL PARTNERS, LLC | OCTOBER 2025 PLACEMENT FOR L.L | \$51,030.85 |
| 600067 | LINDSEY COLLINS, ESQUIRE | PL GAL SVCS NOVEMBER 2025 | \$1,419.50 |
| 600068 | SHADOE & EMILY DANIELS | FC DECEMBER 2025 | \$834.85 |
| 600069 | FRANK DEMMERLE | CLIENT TRAVEL EXPENSE OCT, NOV | \$269.75 |
| 600070 | H.F. | STIPEND-ACHIEVE/INCEN-EDU-PUBL | \$50.00 |
| 600071 | H.F. | STIPEND-ACHIEVE/INCEN-EDU-ADVO | \$50.00 |
| 600072 | FORENSIC COUNSELING ASSOCIATES | PSYCHOTHERAPY FOR M.G., T.H., | \$2,640.00 |
| 600073 | CHRISTOPHER HENRY & BARBARA MCAULEY | FC DECEMBER 2025 | \$1,472.00 |
| 600074 | JUSTICE WORKS YOUTH CARE INC | INV#42985-42991 COUNSELING NOV | \$10,655.75 |
| 600075 | ERNEST J. LASKOSKY | OUTREACH SVCS CYS DECEMBER 202 | \$297.50 |
| 600076 | NEW WAY YOUTH SERVICES | OCTOBER 2025 PLACEMENT FOR A.S | \$9,300.00 |
| 600077 | PREMIER BIOTECH LABS, LLC | TESTING NOVEMBER 2025 | \$660.00 |
| 600078 | H.T. | STIPEND-SAVINGS-LIFE SK-SAVING | \$500.00 |
| 600079 | UNITED CHARITIES INC. OF HAZELTON | NOVEMBER 2025 PLACEMENT FOR A. | <u>\$5,550.00</u> |
| | | Total | \$84,730.20 |

BDP/EI

| CHECK NO | NAME | INVOICE DESCRIPTION | INVOICE NET |
|----------|--|---|-------------|
| 6284 | JEAN COLES | 12/2025 SPEC. INSTRUCTION SVCS | 122.32 |
| 6285 | ABOUND HEALTH PA, LLC | 12/2025 H&C BASE SVCS | 399.60 |
| 6285 | ABOUND HEALTH PA, LLC | 12/2025 H&C BASE SVCS | 288.60 |
| 6286 | ALCHERA INCORPORATED | 12/2025 REMOTE SUPPORT SVCS | 315.00 |
| 6286 | ALCHERA INCORPORATED | 12/2025 REMOTE SUPPORT SVCS | 315.00 |
| 6287 | MANDY ALTEMIER | 12/2025 FINGERPRINT REIMBURSEMENT | 24.95 |
| 6288 | TRACY L. BAJADEK | 12/2025 SPEECH THERAPY SVCS | 555.20 |
| 6289 | HALEY BOND | Q2 FY25-26 TRAVEL REIMBURSEMENT | 138.60 |
| 6290 | BUNNELL WASTE REMOVAL INC | ACCT# 410957 TRASH REMOVAL 01-03/2026 | 102.00 |
| 6291 | CASELLA WASTE SYSTEM INC | 01/2026 KE4602 FAIR AVE | 68.46 |
| 6292 | DEAN FOWLER SERVICE STATION INC | 12/2025 BDPEI CAR#216 REF:7480 | 98.59 |
| 6293 | DE LAGE LANDEN FIN SERVICES | 12/2025 ACCT# 1309803 BP70C55 | 253.00 |
| 6294 | DIRECTION LLC | 12/2025 H&C BASE SVCS | 976.80 |
| 6295 | CONSENSUS CLOUD SOLUTIONS INC | BDPEI 25-26 ANNUAL FAX SERVICE CHARGE | 421.80 |
| 6296 | CYNTHIA D HALL-MATTHEWS | 11/2025 TRAVEL REIMBURSEMENT | 25.20 |
| 6297 | TRACI HALL | 12/2025 FINGERPRINT REIMBURSEMENT | 24.95 |
| 6298 | SUSAN G. HAYDEN | 12/2025 SPEECH THERAPY SVCS | 138.80 |
| 6299 | SARAH HOPKINS | 12/2025 FINGERPRINT REIMBURSEMENT | 24.95 |
| 6300 | HUMAN RESOURCE CENTER INC | 10/2025 AWC BASE SVCS | 107.47 |
| 6301 | JAY'S BUSINESS SYSTEMS, INC | WC02 CONTRACT OVERAGE TO 12/25/25 | 98.05 |
| 6302 | JENNIFER KOKINDA | 12/2025 TRAVEL REIMBURSEMENT | 56.77 |
| 6303 | JENNIFER L MALAK | 11-12/2025 PHYSICAL THERAPY SVCS | 624.60 |
| 6304 | MARKET 13 LESTER STINNARD | QUALITY COUNCIL MTG 12/18/25 | 215.00 |
| 6305 | MOMMY & ME CONSIGNMENTS INC | BDPEI LOVSEAT, BED & FRAME TLA | 1,024.00 |
| 6306 | NANCY MUCHA | 12/2025 SPEECH THERAPY SVCS | 555.20 |
| 6307 | LENORE M. MYERS | 12/2025 MH REVIEW OFFICER I.R., E.F. & E.L. | 600.00 |
| 6307 | LENORE M. MYERS | 11/2025 MH REVIEW OFFICER L.M. | 150.00 |
| 6308 | JESSICA PATZUK | 12/2025 TRAVEL REIMBURSEMENT | 66.50 |
| 6309 | PEDIATRIC & ADULT THERAPY SERVICES, INC. | 12/2025 EVALUATION SVCS | 1,529.00 |
| 6310 | REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC | 12/2025 SPECIAL SUPPORT SVCS | 596.25 |
| 6310 | REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC | 12/2025 SPECIAL SUPPORT SVCS | 453.15 |
| 6311 | KATHLEEN ANN SALAMON | 12/2025 SPEC. INSTRUCTION SVCS | 1,590.16 |
| 6312 | JESSICA SHEATLER | 12/2025 FINGERPRINT REIMBURSEMENT | 24.95 |
| 6313 | SUSQUEHANNA SOFTWARE, INC. | OTR MNT SC-WAV TRACKER 01-03/2026 | 4,200.00 |
| 6314 | GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC | 11/2025 & 12/2025 ACCT: TI0019006 | 54.00 |
| 6315 | UGI UTILITIES INC | 11-12/2025 411007712150 910 CHURCH ST | 632.10 |
| 6315 | UGI UTILITIES INC | 11-12/2025 411004459722 1808 FAIR AVE | 110.00 |
| 6316 | WAYNE COUNTY COMMISSIONERS | 12/12/25 PAYROLL BDPEI | 90,453.82 |
| 6317 | CHRISTY WILLIAMSON | 12/2025 FINGERPRINT REIMBURSEMENT | 24.95 |

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6318 KIMBERLY YARRISH SIMON

Q2 FY25-26 TRAVEL REIMBURSEMENT

8.04

\$ 107,467.83911

| | | | |
|-----------|--|--------------------------------|----------------------|
| 98887 EFT | PPL ELECTRIC UTILITIES | 93322-47005 DUE 1/22/26 | \$ 500.67 |
| 98888 | AT & T | 030 348 9379 001 DUE 1/17/26 | \$ 204.78 |
| 98889 | ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC | 115517 ENTERPRISE AGREEMENT 1/ | \$ 30,150.00 |
| 98890 | RUSSELL FINE | WC 911 CENTER DUE 12/30/25 | \$ 560.00 |
| 98891 | LEONARD W GILPIN JR | 1/2 TOWER LEASE NEWFOUNDLAND 2 | \$ 1,800.00 |
| 98892 | NATHAN R GILPIN SR | 1/2 TOWER LEASE NEWFOUNDLAND 2 | \$ 1,800.00 |
| 98893 | COMMUNICATIONS VENTURE CORP. | TEXT TO 911 12/11/25-12/10/26 | \$ 2,649.60 |
| 98894 | LANGUAGE LINE SERVICES, INC. | 9020907013 DTD 12/31/25 | \$ 106.57 |
| 98895 | L H REED & SONS INC | WC 911 POWER TO VAV BOX DOS 12 | \$ 174.00 |
| 98896 | MCI COMM SERVICE | 2DF81923 DUE 1/9/26 | \$ 37.20 |
| 98897 | MSC ASSOCIATES INC | JOB 31266 NEWFOUNDLAND GENERAT | \$ 1,194.95 |
| 98898 | MOTOROLA SOLUTIONS INC | 1000403824 DUE 1/1/26 | \$ 62,744.51 |
| 98899 | NEP | 00055645-4 DUE 1/26/26 | \$ 525.03 |
| 98900 | PENELEC | 100 076 689 239 DUE 1/7/26 | \$ 330.66 |
| 98901 | PENTELEDATA | 1697707 DUE 1/12/26 | \$ 1,114.13 |
| 98902 | POWER PHONE INC | WC 911 ANNUAL PLAN DUE 1/10/26 | \$ 5,572.00 |
| 98903 | TYLER TECHNOLOGIES INC | 4747 MAINT CONTRACT 1/1/26-12/ | \$ 29,474.03 |
| 98904 | VERIZON | 570 253-7160 DUE 1/6/2026 | \$ 799.47 |
| 98905 | VERIZON | S0520650 DUE 1/19/26 | \$ 483.33 |
| 98906 | WASTE MANAGEMENT | 32-96102-13006 WCEO CENTER DU | \$ 99.12 |
| | Total | | <u>\$ 140,320.05</u> |

Health Account

| | | | |
|-----------|----------------------------|--------------------------------|----------------------|
| 98888 EFT | HIGHMARK, INC. | 3107941001 CLAIMS PAID THRU 1/ | \$ 100,271.93 |
| 114945 | PETER MIKHAIL | JANUARY 2026 MONTHLY PHARMACY | \$ 2,000.00 |
| 114946 | VISION BENEFITS OF AMERICA | 2611 JANUARY 2026 PREMIUM DUE | <u>\$ 4,112.25</u> |
| | Total | | <u>\$ 106,384.18</u> |

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to recess to hold an executive session on real estate, contract and personnel.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

Andrew M. Seder, Chief Clerk