

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner James Shook and Commissioner Jocelyn Cramer present.

The Commissioners were presented with copies of minutes from the meeting held December 30, 2025. A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve the minutes for December 30, 2025.

Agenda

Items to be considered: Employee Anniversary recognition; Wayne County mileage reimbursement rate; Appointment to the Wayne County Children and Youth Advisory Board; Software Support Agreement; Letter of support for South Canaan Township; Letter of support for Dreher Township; Letter of support for Oregan Township; Salary Board meeting; Payment of bills; Executive Session.

Correspondence and Communications

Received the December 2025 monthly report from Sheriff Chris Rosler.

Received a letter from the PA Department of Human Services presenting the results of the Title IV-E Quality Assurance Compliance Review conducted on December 16, 2025.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to terminate the employment of Kathleen Piotrowski, 9-1-1 Dispatcher, effective January 3, 2026.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to accept the resignation of Christine Engelhardt, Clerk II in the Tax Claim office, effective December 26, 2025.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to accept the letter of retirement from Leann Wash, County Casework Supervisor in BDP/EI, effective June 12, 2026.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to accept the letter of retirement from Prison Nurse Caroline Shifler, effective March 31, 2026.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to rescind the offer of employment previously made to Emani Wallace, who was hired as a Social Service Aide in the Wayne County Area Agency on Aging.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following employees were present.

Debbie Varcoe	Planning Department	40 years
Craig Rickard	Planning Department	35 years

Planning Director Craig Rickard was on hand for his own 35-year anniversary recognition and to introduce Planning Technician Debbie Varcoe for her 40-year anniversary with Wayne County. Mr. Rickard said Ms. Varcoe is the glue of our office. She is an incredible employee committed to our County. Ms. Varcoe spent the first 15 years of her career working in the Job Training office before transferring to the Planning Department 25 years ago.

January 8, 2026

Commissioner Smith told Ms. Varcoe she is always pleasant and helpful and she is a model employee. Commissioner Cramer told Ms. Varcoe that we all appreciate you so much. You truly spent your entire career with the County. She said you really know your stuff and have a great work ethic. Commissioner Shook said Ms. Varcoe is clearly the gatekeeper for the Planning office. He applauded her for what has been so far a wonderful career and hopes she will stay a bit longer.

Commissioner Smith then turned his attention to Mr. Rickard and told him he has done a lot of good things for the County regarding transportation projects and subdivisions and he hopes he knows that he has a lot to be proud of. Commissioner Cramer told Mr. Rickard she is grateful for his leadership of a great team and 35 years is certainly something he should be proud of. Commissioner Shook said the Planning office runs well and that is important to the success of their department. Mr. Rickard thanked the Commissioners for his recognition. He said he thinks their office has handled over 10,000 subdivision reviews in his 35 years in the Planning Department.

There was a discussion regarding the Wayne County Policy on setting the mileage reimbursement rate on whether they should tie the county rate to the IRS rate. At this point, the Commissioners believe they should, but it will need further discussion going forward. A motion was made by Commissioner Shook, seconded by Commissioner Smith and unanimous to rescind last week's approval of the .68 cents per mile reimbursement rate as that was not the number the IRS approved. A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to set the County's mileage reimbursement rate at the IRS approved rate of 72.5 cents per mile for 2026.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to appoint Nicole Hartung to serve a four-year term on the Wayne County Children and Youth Advisory Board, starting February 5, 2026 and ending February 28, 2030.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve a Software Support Agreement between Wayne County and Optical Storage Solutions, Inc. for software maintenance and support for the Wayne County Register of Wills and Recorder of Deed's office for 2026 at a cost of \$15,920.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve a letter of support on behalf of South Canaan Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair/replace Shaffer Road Bridge.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve a letter of support on behalf of Dreher Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair and pave Huckleberry and Gilpin Roads.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve a letter of support on behalf of Oregon Township for a Multi-Modal Transportation Fund Grant for financial assistance to repair and replace the Siko Road Bridge.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to hire Lucius Bender as a part-time Corrections Officer at Wayne County Correctional Facility, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to hire Lisa M. Martin to the position of Paralegal/Legal Assistant in the Register of Wills and Recorder of Deeds Office, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Robert Speicher as a Sheriff’s Deputy in the Wayne County Sheriff’s Department, effective January 12, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Kerri Bacall as a Social Service Aide at Children and Youth Services, effective January 26, 2026.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners’ meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated January 7, 2026.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 138421 through 138519. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
3037 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 125,000.00
3038 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR DTD 1/9/202	\$ 825,160.15
3039 EFT	EXPERT PAY	CHILD SUPPORT FOR PR DTD 1/9/2	\$ 363.19
98883 EFT	PA DEPARTMENT OF REVENUE	3RD & 4TH QTR SALES TAX	\$ 527.11
98884 EFT	BMO HARRIS BANK NA	BMO DECEMBER 2025 EXPENSES	\$ 1,775.05
98885 EFT	PPL ELECTRIC UTILITIES	94851-66004 DUE 1/20/26	\$ 9,829.35
98886 EFT	UNITED PARCEL SERVICE	F14E87 DUE 1/12/26	\$ 18.31
138421	AMERICAN BD OF MEDICOLEGAL DEATH INVESTIGATORS	EDWARD HOWELL MAINT DUES 2026	\$ 50.00
138422	AQUA PENNSYLVANIA INC	001522353 1084027 DUE 1/14/26	\$ 2,709.17
138423	AUTO PARTS OF HONESDALE INC	W0310 DTD 12/29/25	\$ 2.51
138424	AVERTEST LLC	NOVEMBER 2025 TESTING DUE 1/14	\$ 4,551.15
138425	AXON ENTERPRISE INC	190950 DUE 1/29/26	\$ 1,784.81
138426	BIMBO BAKERIES USA INC	69-00806-9999-99 DUE 12/20/25	\$ 600.08
138427	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 12/23/25	\$ 1,061.64
138428	BLUE RIDGE CABLE TECHNOLOGIES INC	0315503-02 DUE 1/16/26	\$ 315.62
138429	BUGAJ / FISCHER PC	2026 RETIANER REGISTER OF WILL	\$ 3,000.00
138430	NLE PROPERTIES LLC	WC CORONER YRLY GARB SERVICE	\$ 528.00
138431	CASE TIRE SERVICE INC	WAY750 WC SHERIFF CAR#3 DUE 1/	\$ 747.84
138432	CENTRAL UNITED METHODIST CHURC	6 MONTHS PARKING SPACES 1/1/26	\$ 4,920.00
138433	CENTRAL WAYNE REGIONAL AUTHORITY	001815.00 650 1/2 PARK ST DUE	\$ 1,322.45
138434	CHARGEPOINT INC	PO#SIGNEDQ-565261 1/14/26-1/14	\$ 3,780.00
138435	CLEAR BALLOT GROUP INC	ANNUAL SUPPORT FEE 12/22/25-12	\$ 30,849.00
138436	WESTERN SURETY COMPANY	69622497 B CARNEY BOND 1/5/26-	\$ 100.00
138437	CORRECTIONS DEVELOPMENT INC	WC DA ACCT 1/1/26-12/31/26	\$ 3,975.00
138438	COUGHLIN & GERHART, LLP	CLIENT 070782 MATTER 000013 DT	\$ 1,404.90
138439	DE LAGE LANDEN FIN SERVICES	54444 DUE 1/15/26 DEC 2025 PE	\$ 224.59
138440	DEMPSEY UNIFORM & LINEN SUPPLY INC.	WAYN0015 DUE 1/10/26	\$ 241.87
138441	METROPOLITAN FOODS, INC	WAYNDV DTD 12/18/25	\$ 3,320.25
138442	EDWARDS BUSINESS SYSTEMS	WC38 DUE 1/17/26	\$ 48.69
138443	EMPLOYEE FAMILY PROTECTION INC	WC PROB/DOMES RELATIUONS INSUR	\$ 1,165.00
138444	ELECTRONIC BUSINESS PRODUCTS	121994 DUE 1/30/26 1/1/26-2/2	\$ 24.63
138445	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	ENTERPRRISE AGREEMENT FEE MAIN	\$ 30,150.00
138446	RUSSELL FINE	WC CORRECTIONS DUE 12/30/25	\$ 155.00
138447	FROMM ELECTRIC SUPPLY CORP	231549 DTD 12/4/25 PARK ST ST	\$ 44.52
138448	GANNETT MEDIA CORP	872362 DTD 12/31/25	\$ 423.88
138449	W.W. GRAINGER, INC.	838681526 DUE 1/21/26	\$ 46.20

138450	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 JAN 2026 PREMIUM DUE	\$	2,028.65
138451	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 CLAIMS DUE 1/25/26	\$	17,984.21
138452	PHILIP C GUTHERZ	DECEMBER 2025 SERVICES	\$	6,000.00
138453	RANDY S HELLER	MILEAGE DECEMBER 2025	\$	28.00
138454	LEHIGH VALLEY HOSPITAL INC	C18269 DTD 12/31/2025	\$	12,162.00
138455	HONESDALE FARM & GARDEN INC.	700557 DTD 12/26/25 COURTHOUSE	\$	5,360.24
138456	BOROUGH OF HONESDALE	LAURA HARRIS 2026 PARKING PASS	\$	300.00
138457	PETER HOWER	REIMB CEL PHONE SCREEN PROTECT	\$	47.70
138458	INFOCON CORPORATION	WAY2703 DUE 1/12/26	\$	2,880.54
138459	J & C AWARDS PLUS	ENGRAVED PLATE DTD 11/26/25	\$	9.98
138460	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 DTD 12/4/25 PARK ST PL	\$	577.20
138461	DEERE & COMPANY	2067389 DUE 1/18/26 TRACTOR/SN	\$	31,755.42
138462	JUSTICE DATA SOLUTIONS, INC.	WC CORRECTIONAL 12/5/25-12/4-2	\$	16,000.00
138463	BARBARA KAISER	WC DA ACCT CONBOY DTD 12/21/25	\$	239.25
138464	KEYSTONE FIRE PROTECTION CO.	KFS-50500 DUE 1/29/26	\$	8,570.96
138465	CARLA KOMAR	MILEAGE DEC 2025	\$	100.10
138466	LANGUAGE LINE SERVICES, INC.	9020507628 DTD 12/31/25	\$	82.93
138467	LIENERT'S GARAGE LLC	WC EMA 2012 FORD F350 DTD 12/2	\$	1,000.00
138468	JOHN J MARTIN	DECEMBER 2025 SERVICES	\$	4,333.33
138469	JOHN JEROME MARTIN II	RE: GS & DF DP 24&25-2023 DTD	\$	399.50
138470	MESKO GLASS & MIRROR CO INC	7406 DTD 10/8/25	\$	622.06
138471	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY DUMPSTERS DUE 1/1	\$	210.00
138472	SAMANTHA J MYERS	DECEMBER 2025 CLEANING SERVICE	\$	160.00
138473	NATIONAL ASSOCIATION OF COUNTIES	42127 COUNTY DUES 1/1/26-12/31	\$	1,023.00
138474	NEP	00064862-6 DUE 1/26/26	\$	149.96
138475	ONSOLVE INTERMEDIATE HOLDING COMPANY	48825 ONE CALL FEES 2/12/26-2	\$	2,513.98
138476	PA STATE ASSOC PROTHO & CLERK OF CT	2026 DUES DUE 4/1/2026	\$	625.00
138477	PA SHERIFFS ASSOCIATION	C ROSLER 2026 WINTER CONFERENC	\$	355.00
138478	PA STATE POLICE	LISA MARTIN CLEARANCE 12/30/25	\$	22.00
138479	PA TURNPIKE COMMISSION	2301490 LATE FEE DUE 1/8/26	\$	5.00
138480	PCCJPO	K FELTON S FOFI H HILLER L MCE	\$	785.00
138481	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 12/26/25	\$	2,405.07
138482	PENN STATE EXTENSION	3RD Q 2025 APPROPRIATIONS	\$	10,029.00
138483	PERFORMANCE FOOD GROUP INC	25970 DTD 12/22/25	\$	6,768.83
138484	PETPARTNERS, INC.	4 EMP CONTRIBUTIONS 12/20/25-1	\$	71.84
138485	CHRIS MURRAY	WC COMM JUNIOR GOLF CLINIC T S	\$	399.75
138486	US POSTMASTER SERVICE	FEBRUARY REPOSITORY SALE 2/20/	\$	535.68
138487	VICKY J BOTJER	DEC 2025 FINANCIAL/CONSULTING	\$	1,725.79
138488	PA RECORDER OF DEEDS ASSOCIATION	DEBORAH L BATES 2026 MEMBERSHI	\$	625.00
138489	STAPLES INC	9632236 DUE 1/21/26	\$	142.48
138490	RBA PROFESSIONAL DATA SYSTEMS	WAY101 DUE 1/1/26 EJURY MAINT	\$	8,360.63
138491	CHRISTINE RECHNER	RE: AM 7-DP-2025 DUE 1/30/26	\$	476.00
138492	PA REG OF WILLS/CLERK OF ORPHAN'S	DEBORAH L BATES 2026 DUES	\$	625.00
138493	PA REG OF WILLS/CLERK OF ORPHAN'S	EDWARD SANDERCOCK 2026 DUES	\$	625.00
138494	CATHERINE JANE RICKARD	MILEAGE DEC 2025	\$	78.40
138495	R J WALKER	WC COMM- PRISON DTD 12/8/25	\$	137.99
138496	PATRICK ROBINSON	DECEMBER 2025 SERVICES	\$	5,833.33
138497	JANICE RUDY	SERVICES 12/15/25, 12/22/25, 1	\$	75.00
138498	ROBIN SAMPSON	MILEAGE DECEMBER 2025	\$	233.24
138499	SECURE TECHNOLOGY VALUE SOLUTIONS INC	WC PRISON 1 YEAR EMA 1/6/26-1/	\$	13,250.00
138500	SPENCER PRINTING INC	175 30 AG PRESERVATION SIGNS D	\$	1,044.80
138501	STAPLES ADVANTAGE	PHL 10088114 DUE 1/12/26	\$	3,641.62
138502	STARR UNIFORM CENTER	ROBINSON DTD 12/30/25	\$	1,213.96
138503	STOURBRIDGE SOLAR PROJECT LLC	DECEMBER 2025 ELECTRICITY	\$	23.62
138504	SHC SERVICES INC	15380 DTD 12/29/25 E.J. 12/14	\$	2,420.46
138505	SUPERIOR PLUS ENERGY SERVICES INC	367170 DUE 1/23/26	\$	853.19
138506	SUSANIN, WIDMAN & BRENNAN P.C.	RETAINER 1/1/26-1/31/26	\$	3,000.00
138507	THOMSON REUTERS-WEST PUBLISHING CORP	1006036752 DUE 1/31/26	\$	2,551.51
138508	TRACTOR SUPPLY CREDIT PLAN	XXXXX8457 DUE 1/24/26	\$	49.96
138509	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS INC	6489722 DEC 2025 PERIOD	\$	3.30
138510	UGI UTILITIES INC	411007494973 DUE 1/22/26	\$	16,450.21
138511	VERIZON	570 253-2385 DUE 1/6/26	\$	564.08
138512	WASTE MANAGEMENT	32-96111-23003 WC SPORTS COMPL	\$	1,221.76
138513	WAYNE INTERAGENCY NETWORK	FRANK ARAUJO 2026 DUES	\$	24.00
138514	WAYNE COUNTY ADULT PROBATION DEPT	REIMBURSE FOR WALMART /CLARKS	\$	43.78
138515	WAYNE COUNTY HUMAN SERVICES	REIMB RE; WC AAA LODGING FOR	\$	750.36
138516	W C JUVENILE PROBATION DEPT PETTY CASH	NICOLE G. REIMBURSE GRAD RESPO	\$	323.64
138517	WAYNE COUNTY PROTHONOTARY	TRANSCRIPT 608-2015-DR DTD 12/	\$	24.00
138518	WEX INC	XXXXX110-1 DUE 1/22/26	\$	1,463.28
138519	JESSICA R. YODER	#9 WAYNE AG LAND PRESERVATION	\$	660.00
Total			\$	<u>1,265,276.53</u>

		TRANSPORTATION WEEKLY VOUCHER REPORT JAN. 8, 2026	FY 25-26
CK#	VENDOR	DESCRIPTION	AMOUNT
500579	AMAZON CAPITAL SERVICES, INC.	5 HEADLIGHT BULBS - TRANS	\$40.35
500580	ATT MOBILITY	TRANS TABLETS NOV, 11/11-12/10	\$2,005.45
500581	MA CLIENT C.B.	MA CLIENT TRAVEL FOR H.B.-DEC 2025	\$17.00
500581	MA CLIENT C.B.	MA CLIENT TRAVEL FOR H.B.-NOV 2025	\$2.00
500582	CASE TIRE SERVICE INC	TIRE SERVICE #A-7, 12/10	\$1,134.30
500582	CASE TIRE SERVICE INC	TIRE SERVICE #A-2, 12/20	\$23.95
500582	CASE TIRE SERVICE INC	TIRE SERVICE #B-3, 12/23	\$1,100.04
500583	SHIRLEY KELLER	SERVICE & ADJUST LIFT #D-3, 12/26	\$740.00
500584	MA CLIENT M.M.	MA CLIENT TRAVEL FOR E.F.-NOV 25	\$121.00

500584	MA CLIENT M.M.	MA CLIENT TRAVEL - OCT 2025	\$17.50
500584	MA CLIENT M.M.	MA CLIENT TRAVEL FOR O.M.-NOV 25	\$4.00
500585	THOMAS V MURRAY	VAN CLEANING SVC 12/21 & 12/27	\$450.00
500586	MA CLIENT N.P.	MA CLIENT TRAVEL FOR G.D.-DEC 25	\$41.00
500587	MA CLIENT G.S.	MA CLIENT TRAVEL FOR S.S.-DEC 25	\$7.00
500588	H.T.MAUS INC	BLIND SPOT MIRROR #A-3, 12/30	\$61.40
			\$5,764.99

		HSA WEEKLY VOUCHER REPORT JAN. 8, 2026	FY 25-26
CK#	VENDOR	DESCRIPTION	AMOUNT
59302	AAI INC.	ESG-INIT INSPCT 147 TRYON ST#B, M.S.12/5	\$200.00
59302	AAI INC.	ESG-REINSPECT 147 TRYON ST#B, M.S.12/23	\$100.00
59302	AAI INC.	ESG-INIT INSP 11 BIG PINE RD, J.S. 11/17	\$200.00
59302	AAI INC.	ESG-REINSPECT 11 BIG PINE RD, J.S., 11/21	\$100.00
59302	AAI INC.	HOME-APR INIT INSP 501 CHURCH A.C. 11/24	\$200.00
59302	AAI INC.	HOME-APR INIT INSP 17 ELZBTH, A.R. 12/17	\$200.00
59302	AAI INC.	HOME-APR INIT INSP 416 MAIN, C.M. 12/23	\$200.00
59302	AAI INC.	HOME-APR INIT INSP 119 HUGHEY, C.A. 12/8	\$200.00
59302	AAI INC.	HOME-APR INIT INSP 48 OAK LN, S.G. 12/23	\$200.00
59303	AMAZON CAPITAL SERVICES, INC.	OFC SUPPLS AAA, CALENDARS - J.D., T.T.	\$24.09
59303	AMAZON CAPITAL SERVICES, INC.	OFC SUPLS, AGING, V.B LABELS 12/17/25	\$58.79
59303	AMAZON CAPITAL SERVICES, INC.	D&A OFC SUPPLS & VEHICLE MAINT EQUIP	\$90.07
59304	AQUA PENNSYLVANIA INC	WATER BILL D&A 11/20-12/19/25 DEC	\$132.25
59304	AQUA PENNSYLVANIA INC	WATER BILL HNSDLE 11/20-12/19 DEC	\$354.40
59304	AQUA PENNSYLVANIA INC	WATER BILL ADC 11/18-12/17 DEC	\$73.10
59304	AQUA PENNSYLVANIA INC	WATER BILL HWLY 11/18-12/17 DEC	\$54.51
59305	OPTIONS CONSUMER D.B.	OPTIONS CONSUMER, SERVICES REIMB DEC	\$236.60
59306	OPTIONS CONSUMER T.B.	OPTIONS CONSUMER, SERVICES REIMB DEC	\$236.60
59307	MARC BENETOS	REIMBURSE FINGERPRINTING 12/12/25	\$24.95
59308	OPTIONS CONSUMER G.B.	OPTIONS CONSUMER, SERVICES REIMB NOV	\$62.40
59309	GFCSP CLIENT C.B.	GFCSP CLIENT SVCS REIMB DEC 2025	\$600.00
59310	BLUE RIDGE CABLE TECHNOLOGIES INC	TV, WEB, PHONE, HWLY/ADC 12/22-01/21	\$518.09
59310	BLUE RIDGE CABLE TECHNOLOGIES INC	CABLE TV HNSDLE 12/22-1/21	\$254.73
59310	BLUE RIDGE CABLE TECHNOLOGIES INC	TV, WEB, PHONE, HAMLIN 1/1-1/31	\$155.29
59310	BLUE RIDGE CABLE TECHNOLOGIES INC	CABLE TV D&A 1/7-2/6	\$172.22
59311	CASELLA WASTE SYSTEM INC	TRASH 330 12TH ST RIVERVIEW- JAN	\$79.84
59312	CENTRAL WAYNE REGIONAL AUTHORITY	SEWER BILL, HONESDALE, DEC	\$100.00
59313	HELEN COBB	STAFF TRAVEL- OCT 2025	\$23.80
59313	HELEN COBB	STAFF TRAVEL-NOV 2025	\$47.60
59313	HELEN COBB	STAFF TRAVEL-DEC 2025	\$25.90
59314	LAUREN TERRY	UNIFORM SHOES 1/4/26	\$87.99
59315	CREAMWORKS INC.	325 HF GALS MILK-HNSDL DEC PNTRY LCL DON	\$723.50
59315	CREAMWORKS INC.	73 HF GALS MILK-NWFNDL DEC PNTRY LCL DON	\$201.90
59315	CREAMWORKS INC.	35 HF GALS MILK-DAMSCS DEC PNTRY LCL DON	\$102.70
59315	CREAMWORKS INC.	125 HF GALS MILK-LAKVL DEC PNTRY LCL DON	\$301.30
59316	GFCSP CLIENT L.D.	GFCSP SVCS & SUPPLS REIMB NOV 2025	\$231.52
59317	BRIAN DUFFY	WATER HTR EXPANSION TANK SVC, ADC 12/12	\$376.00
59318	GFCSP CLIENT E.F.	GFCSP CLIENT SUPPLS REIMB DEC 2025	\$99.88
59319	FFCSP CLIENT K.F.	FFCSP SVCS & SUPPLS REIMB NOV 2025	\$151.59
59320	GFCSP CLIENT K.F.	GFCSP SVCS & SUPPLS REIMB NOV 2025	\$148.01
59321	FFCSP CLIENT R.F.	FFCSP CLIENT SVCS REIMB NOV 2025	\$600.00
59322	GANNETT MEDIA CORP	AAA NOV 21 GOV BDS MTGS LEGAL ADS	\$200.06
59322	GANNETT MEDIA CORP	AAA DEC 19 GOV BDS MTGS LEGAL ADS	\$205.88
59323	GFCSP CLIENT D.G.	GFCSP CLIENT SUPPLS REIMB DEC 2025	\$151.17
59324	GRAPEVINE, INC.	1YR MAGAZINE SUBSCR RENEW 2026 D&A	\$36.00
59325	STEPHEN GREGORETTI	ESG24 OCT RENT, 147 TRYON ST #2, M.S.	\$1,050.00
59325	STEPHEN GREGORETTI	ESG24 NOV RENT, 147 TRYON ST #2, M.S.	\$1,050.00
59325	STEPHEN GREGORETTI	ESG24 DEC RENT, 147 TRYON ST #2, M.S.	\$1,050.00
59326	DAVID HARTUNG	STAFF TRAVEL - AUG, SEP, OCT, NOV 2025	\$52.43
59327	JO-ANNE HOOEY	STAFF TRAVEL - NOV 2025	\$48.30
59327	JO-ANNE HOOEY	STAFF TRAVEL-DEC 2025	\$32.90
59328	OPTIONS CONSUMER C.H.	OPTIONS CONSUMER, SERVICES REIMB DEC	\$299.00
59329	JAY'S BUSINESS SYSTEMS, INC	MXM503N BK OFC COPIER MNT, JAN 2026	\$198.46
59330	WIND RIVER ENVIRONMENTAL, LLC	GREASE PUMPING-HONESDALE 12/11/25	\$394.04
59331	GFCSP CLIENT B.L.	GFCSP CLIENT SUPPLS REIMB NOV 2025	\$100.00
59332	GFCSP CLIENT K.L.	GFCSP CLIENT SUPPLS REIMB NOV 2025	\$31.19
59333	JOHN MALTI	HOME-ARP JAN RENT 416 MAIN AV #1R C.M.	\$850.00
59334	FFCSP CLIENT D.M.	FFCSP CLIENT SUPPLS REIMB DEC 2025	\$123.44
59335	OPTIONS CONSUMER V.M.	OPTIONS CONSUMER, SERVICES REIMB NOV	\$150.00
59336	MARALYN NALESNIK	VOLUNTEER TRAVEL, HDM-DEC	\$143.50
59336	MARALYN NALESNIK	VOLUNTEER TRAVEL, HDM - OCT	\$58.80
59337	CHRISTOPHER BARSCHESKI	HP LJ ENTRPRSE 506M-TONER, FISCAL COMBO	\$141.95
59337	CHRISTOPHER BARSCHESKI	TONER - D&A LACKER & PREVENTION	\$990.55
59338	OPTIONS CONSUMER T.N.	OPTIONS CONSUMER, SERVICES REIMB DEC	\$494.00
59339	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES, H.M. 12/22/25	\$9.35
59339	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES, AAA & LIVERY 12/22	\$441.33
59340	DEANNA OWENS	STAFF TRAVEL - NOV 2025	\$175.88
59341	PENNSYLVANIA ADULT DAY SERVICES ASSOCIATION	ADC MEMBERSHIP RENEWAL TO 1/15/27	\$350.00
59342	CHRISTINA PANE	STAFF TRAVEL-NOV/DEC 2025	\$105.00
59343	PENNSYLVANIA PAPER & SUPPLY CO	NON-FOOD KITCHEN SUPPLS - DEC 2025	\$2,382.48
59344	PERFORMANCE FOOD GROUP INC	MO. FOOD SVC BILLS- DEC 2025	\$14,668.34
59345	PITNEY BOWES INC	AAA POSTAGE REFILL - 12/11/25	\$1,009.75
59346	POCONO WATER CENTER	BACTERIA REPORT HAMLIN 12/10	\$125.00
59347	LYNN POTTER	NUTRITIONIST CONSULT FEE DEC	\$940.95

59348	PENNSYLVANIA STATE POLICE	EMPLOYEE CLEARANCES DEC 2025	\$88.00
59349	PYRAMID HEALTHCARE INC	INPATIENT NON-HOSP, NOV 2025	\$5,070.00
59350	GFCSP CLIENT S.R.	GFCSP SVCS & SUPPLS REIMB DEC 2025	\$46.86
59351	FFCSP CLIENT E.S.	FFCSP CLIENT SUPPLS REIMB NOV 2025	\$600.00
59352	OPTIONS CONSUMER E.S.	OPTIONS CONSUMER, SERVICES REIMB DEC	\$93.60
59353	REBECCA SENFT	STAFF TRAVEL - NOV, DEC 2025	\$139.30
59354	FFCSP CLIENT G.S.	FFCSP SVCS & SUPPLS REIMB DEC 2025	\$430.58
59355	OPTIONS CONSUMER P.S.	OPTIONS CONSUMER, SERVICES REIMB NOV	\$540.80
59356	TIME AWAY RENTALS LLC	HOME ARP DEC RENT, FEE 715 HIGH ST#2 C.C	\$1,370.00
59356	TIME AWAY RENTALS LLC	HOME ARP JAN RENT, FEE 715 HIGH ST#2 C.C	\$1,370.00
59357	UGI UTILITIES INC	GAS BILL D&A DEC11/19-12/19	\$474.46
59357	UGI UTILITIES INC	GAS BILL LIVERY DEC 11/19-12/19	\$256.07
59357	UGI UTILITIES INC	GAS BILL ADC DEC 11/19-12/19	\$247.23
59357	UGI UTILITIES INC	GAS BILL HAWLEY DEC 11/19-12/19	\$318.02
59358	VERIZON	AAA ELEVATOR PHONE 12/24/25-1/23/26	\$47.57
59359	WASTE MANAGEMENT	TRASH PICKUP 323 10TH HONESDALE -JAN	\$237.80
59359	WASTE MANAGEMENT	TRASH PICKUP HAWLEY & ADC- JAN	\$100.97
59360	WILLOW WISP ORGANIC FARM, LLC	PRODUCE, DAMASCUS PANTRY LCL DON DEC	\$318.15
59360	WILLOW WISP ORGANIC FARM, LLC	PRODUCE, LAKEVL PANTRY LCL DON DEC	\$1,136.25
59360	WILLOW WISP ORGANIC FARM, LLC	PRODUCE, HONESDLE PANTRY LCL DON DEC	\$2,954.25
59360	WILLOW WISP ORGANIC FARM, LLC	PRODUCE, LAKEWOOD PANTRY LCL DON DEC	\$554.49
59360	WILLOW WISP ORGANIC FARM, LLC	PRODUCE, NWFNDLND PANTRY LCL DON DEC	\$454.50
			\$52,858.27

Children and Youth 06

Check	Vendor	Description	Amount
600066	BCL PARTNERS, LLC	OCTOBER 2025 PLACEMENT FOR L.L	\$51,030.85
600067	LINDSEY COLLINS, ESQUIRE	PL GAL SVCS NOVEMBER 2025	\$1,419.50
600068	SHADOE & EMILY DANIELS	FC DECEMBER 2025	\$834.85
600069	FRANK DEMMERLE	CLIENT TRAVEL EXPENSE OCT, NOV	\$269.75
600070	H.F.	STIPEND-ACHIEVE/INCEN-EDU-PUBL	\$50.00
600071	H.F.	STIPEND-ACHIEVE/INCEN-EDU-ADVO	\$50.00
600072	FORENSIC COUNSELING ASSOCIATES	PSYCHOTHERAPY FOR M.G., T.H.,	\$2,640.00
600073	CHRISTOPHER HENRY & BARBARA MCAULEY	FC DECEMBER 2025	\$1,472.00
600074	JUSTICE WORKS YOUTH CARE INC	INV#42985-42991 COUNSELING NOV	\$10,655.75
600075	ERNEST J. LASKOSKY	OUTREACH SVCS CYS DECEMBER 202	\$297.50
600076	NEW WAY YOUTH SERVICES	OCTOBER 2025 PLACEMENT FOR A.S	\$9,300.00
600077	PREMIER BIOTECH LABS, LLC	TESTING NOVEMBER 2025	\$660.00
600078	H.T.	STIPEND-SAVINGS-LIFE SK-SAVING	\$500.00
600079	UNITED CHARITIES INC. OF HAZELTON	NOVEMBER 2025 PLACEMENT FOR A.	<u>\$5,550.00</u>
Total			<b>\$84,730.20</b>

BDP/EI

CHECK NO	NAME	INVOICE DESCRIPTION	INVOICE NET
6284	JEAN COLES	12/2025 SPEC. INSTRUCTION SVCS	122.32
6285	ABOUND HEALTH PA, LLC	12/2025 H&C BASE SVCS	399.60
6285	ABOUND HEALTH PA, LLC	12/2025 H&C BASE SVCS	288.60
6286	ALCHERA INCORPORATED	12/2025 REMOTE SUPPORT SVCS	315.00
6286	ALCHERA INCORPORATED	12/2025 REMOTE SUPPORT SVCS	315.00
6287	MANDY ALTEMIER	12/2025 FINGERPRINT REIMBURSEMENT	24.95
6288	TRACY L. BAJADEK	12/2025 SPEECH THERAPY SVCS	555.20
6289	HALEY BOND	Q2 FY25-26 TRAVEL REIMBURSEMENT	138.60
6290	BUNNELL WASTE REMOVAL INC	ACCT# 410957 TRASH REMOVAL 01-03/2026	102.00
6291	CASELLA WASTE SYSTEM INC	01/2026 KE4602 FAIR AVE	68.46
6292	DEAN FOWLER SERVICE STATION INC	12/2025 BDPEI CAR#216 REF:7480	98.59
6293	DE LAGE LANDEN FIN SERVICES	12/2025 ACCT# 1309803 BP70C55	253.00
6294	DIRECTION LLC	12/2025 H&C BASE SVCS	976.80
6295	CONSENSUS CLOUD SOLUTIONS INC	BDPEI 25-26 ANNUAL FAX SERVICE CHARGE	421.80
6296	CYNTHIA D HALL-MATTHEWS	11/2025 TRAVEL REIMBURSEMENT	25.20
6297	TRACI HALL	12/2025 FINGERPRINT REIMBURSEMENT	24.95
6298	SUSAN G. HAYDEN	12/2025 SPEECH THERAPY SVCS	138.80
6299	SARAH HOPKINS	12/2025 FINGERPRINT REIMBURSEMENT	24.95
6300	HUMAN RESOURCE CENTER INC	10/2025 AWC BASE SVCS	107.47
6301	JAY'S BUSINESS SYSTEMS, INC	WC02 CONTRACT OVERAGE TO 12/25/25	98.05
6302	JENNIFER KOKINDA	12/2025 TRAVEL REIMBURSEMENT	56.77
6303	JENNIFER L MALAK	11-12/2025 PHYSICAL THERAPY SVCS	624.60
6304	MARKET 13 LESTER STINNARD	QUALITY COUNCIL MTG 12/18/25	215.00
6305	MOMMY & ME CONSIGNMENTS INC	BDPEI LOVESEAT, BED & FRAME TLA	1,024.00
6306	NANCY MUCHA	12/2025 SPEECH THERAPY SVCS	555.20
6307	LENORE M. MYERS	12/2025 MH REVIEW OFFICER I.R., E.F. & E.L.	600.00
6307	LENORE M. MYERS	11/2025 MH REVIEW OFFICER L.M.	150.00
6308	JESSICA PATZUK	12/2025 TRAVEL REIMBURSEMENT	66.50
6309	PEDIATRIC & ADULT THERAPY SERVICES, INC.	12/2025 EVALUATION SVCS	1,529.00
6310	REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC	12/2025 SPECIAL SUPPORT SVCS	596.25
6310	REACHING BEYOND LIMITS BEHAVIORAL HEALTH LLC	12/2025 SPECIAL SUPPORT SVCS	453.15
6311	KATHLEEN ANN SALAMON	12/2025 SPEC. INSTRUCTION SVCS	1,590.16
6312	JESSICA SHEATLER	12/2025 FINGERPRINT REIMBURSEMENT	24.95
6313	SUSQUEHANNA SOFTWARE, INC.	QTR MNT SC-WAV TRACKER 01-03/2026	4,200.00
6314	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	11/2025 & 12/2025 ACCT: TI0019006	54.00
6315	UGI UTILITIES INC	11-12/2025 411007712150 910 CHURCH ST	632.10
6315	UGI UTILITIES INC	11-12/2025 411004459722 1808 FAIR AVE	110.00
6316	WAYNE COUNTY COMMISSIONERS	12/12/25 PAYROLL BDPEI	90,453.82
6317	CHRISTY WILLIAMSON	12/2025 FINGERPRINT REIMBURSEMENT	24.95

6318	KIMBERLY YARRISH SIMON	Q2 FY25-26 TRAVEL REIMBURSEMENT	8.04
			<u><u>\$ 107,467.83</u></u>

911

98887 EFT	PPL ELECTRIC UTILITIES	93322-47005 DUE 1/22/26	\$ 500.67
98888	AT & T	030 348 9379 001 DUE 1/17/26	\$ 204.78
98889	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	115517 ENTERPRISE AGREEMENT 1/	\$ 30,150.00
98890	RUSSELL FINE	WC 911 CENTER DUE 12/30/25	\$ 560.00
98891	LEONARD W GILPIN JR	1/2 TOWER LEASE NEWFOUNDLAND 2	\$ 1,800.00
98892	NATHAN R GILPIN SR	1/2 TOWER LEASE NEWFOUNDLAND 2	\$ 1,800.00
98893	COMMUNICATIONS VENTURE CORP.	TEXT TO 911 12/11/25-12/10/26	\$ 2,649.60
98894	LANGUAGE LINE SERVICES, INC.	9020907013 DTD 12/31/25	\$ 106.57
98895	L H REED & SONS INC	WC 911 POWER TO VAV BOX DOS 12	\$ 174.00
98896	MCI COMM SERVICE	2DF81923 DUE 1/9/26	\$ 37.20
98897	MSC ASSOCIATES INC	JOB 31266 NEWFOUNDLAND GENERAT	\$ 1,194.95
98898	MOTOROLA SOLUTIONS INC	1000403824 DUE 1/1/26	\$ 62,744.51
98899	NEP	00055645-4 DUE 1/26/26	\$ 525.03
98900	PENELEC	100 076 689 239 DUE 1/7/26	\$ 330.66
98901	PENTELEDATA	1697707 DUE 1/12/26	\$ 1,114.13
98902	POWER PHONE INC	WC 911 ANNUAL PLAN DUE 1/10/26	\$ 5,572.00
98903	TYLER TECHNOLOGIES INC	4747 MAINT CONTRACT 1/1/26-12/	\$ 29,474.03
98904	VERIZON	570 253-7160 DUE 1/6/2026	\$ 799.47
98905	VERIZON	S0520650 DUE 1/19/26	\$ 483.33
98906	WASTE MANAGEMENT	32-96102-13006 WCEOC CENTER DU	\$ 99.12
Total			<u><u>\$ 140,320.05</u></u>

Health Account

98888 EFT	HIGHMARK, INC.	3107941001 CLAIMS PAID THRU 1/	\$ 100,271.93
114945	PETER MIKHAIL	JANUARY 2026 MONTHLY PHARMACY	\$ 2,000.00
114946	VISION BENEFITS OF AMERICA	2611 JANUARY 2026 PREMIUM DUE	<u>\$ 4,112.25</u>
Total			<u><u>\$ 106,384.18</u></u>

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to recess to hold an executive session on real estate, contract and personnel.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk