

WAYNE COUNTY COMMISSIONERS' MEETING
Thursday, October 5, 2023

AGENDA

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – September 28, 2023
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
 - 1) Employee Recognitions: Kimberly McGinnis, 5 years (Aging) and Laura Resti, 1 year (HR).
 - 2) Melissa McWilliams and others for a Red Ribbon Week Proclamation.
 - 3) Motion to adopt a Red Ribbon Week Proclamation.
 - 4) Motion to approve a contract between the Wayne County Office of Behavioral and Developmental Programs and Early Intervention and The Advocacy Alliance for services from July 1, 2023-June 30, 2024. The contract amount is not to exceed \$67,612.50.
 - 5) Motion to ratify a Letter of Support for WEDCO's LSA application for sewage treatment upgrades at the Sterling Business Park with a Wayne County commitment of up to \$400,000.
 - 6) Motion to approve an adoption agreement contract for one minor male.
 - 7) Motion to ratify two letters of support for an EDA Recompete Strategy Development Grant, the first in support of The Scranton Area Foundation and the second in support of The Community Educational Councils of Pennsylvania.
 - 8) Motion to approve an addendum to the contract with Philip Gutherz, MD, for physician services for the Wayne County Correctional Facility for up to two more years, through October of 2025 at a monthly rate of \$5,000.
 - 9) Personnel Action/Salary Board
 - a) Motion to hire David Kilcullen to the position of Part Time Corrections Officer at the Wayne County Correctional Facility,

- effective October 16, 2023. Set his salary at \$18.54 an hour.
- b) Motion to hire Lee Smith Jr. to the position of Part Time Corrections Officer at the Wayne County Correctional Facility, effective October 16, 2023. Set his salary at \$18.54 an hour.
 - c) Motion to hire John Maher to the position of Part Time Corrections Officer at the Wayne County Correctional Facility, effective October 16, 2023. Set his salary at \$18.54 an hour.
 - d) Motion to hire Jason Hunter to the position of Part Time Corrections Officer at the Wayne County Correctional Facility, effective October 16, 2023. Set his salary at \$18.54 an hour.
 - e) Motion to promote Jessica VanDerStad to the position of Full Time Corrections Officer at the Wayne County Correctional Facility, effective October 8, 2023. Set her salary at \$20.96 an hour for a 40-hour work week.
 - f) Motion to promote Jessica Tavarez to the position of Full Time Corrections Officer at the Wayne County Correctional Facility, effective October 15, 2023. Set her salary at \$20.96 an hour for a 40-hour work week.
 - g) Motion to hire Daniel Gallik to a Part Time Nursing Position at the Wayne County Correctional Facility, effective October 16, 2023. Set his salary at \$22 an hour.
 - h) Motion to hire James Harris as a Part Time Van Driver at Wayne County Transportation, effective October 23, 2023, pending final clearances. Set his salary at \$13.09 an hour, this would be a 26 D on the approved compensation plan.
 - i) Motion to hire Pamela Griffith as a Cook 2 in the Dietary Department at Wayne County Human Services, effective October 23, 2023, pending final clearances. Set her salary at \$13.68 an hour, this would be a 26 E on the approved compensation plan
 - j) Motion to approve a salary adjustment for Susan Williams, County Caseworker II at BDPEI, effective October 16, 2023. This brings her hourly rate to \$20.74. She remains a 35 C on the approved compensation plan.

H. Other Business

- 1) Motion to pay the checks dated October 5, 2023.
- 2) Any non-agenda items to be considered, per Act 65 of 2021.
- 3) Wayne County Retirement Board
 - Consideration of an increase to the monthly fee for actuarial services.
- 4) Commissioners' Update

I. Adjournment