

**WAYNE COUNTY OFFICE OF HUMAN SERVICES**  
**Governing Board Meeting**  
**Friday, August 18, 2023**  
**AGENDA**

**I. Approval of Minutes:**

A. Friday, July 21, 2023

**II. Unfinished / Other Business:**

**A. CONTRACTS:**

**CYS:**

1. **Attorney John Martin, III, FY 23/24, Guardian Ad Litem, \$85.00 per hour.**
2. **Attorney Brendan R. Ellis, FY 23/24, Guardian Ad Litem, \$85.00 per hour.**
3. **Attorney Richard Henry, FY 23/24, Guardian Ad Litem, \$85.00 per hour.**
4. **Attorney Leatrice Anderson, FY 23/24, Guardian Ad Litem, \$85.00 per hour.**
5. **United Charities Inc. of Hazelton, dba United Children's Home, FY 22/23; Certificate 227350, AA, Residential Service, Per-Diem Rate \$165.00, Maintenance Rate \$85.89, Administrative Rate \$79.11, IV-E Maintenance Rate \$85.85, IV-E Administrative Rate \$62.59.**
6. **Forensic Counseling Associates, LLC, FY 22/23; Evaluations, Per-Diem Rate \$650.00; Risk Assessments, Per-Diem Rate \$650.00, Individual Treatment (regular mental health and trauma-based counseling – cost per session), Per-Diem Rate \$140.00; Group Treatment (cost per group session), Per-Diem Rate \$65.00; Initial Intake, Per-Diem Rate \$200.00; Sexual Offender Evaluation, Per-Diem Rate \$650.00; Sexual Offender Individual Treatment (cost per individual session), Per-Diem Rate \$140.00; Sexual Offender Group Treatment (cost per group session), Per-Diem Rate \$65.00; Batter/Domestic Assault Evaluation, Per-Diem Rate \$650.00; Mental Health Evaluation, Per-Diem Rate \$650.00; Home Study, Per-Diem Rate \$1,200.00; Team Meetings (cost per hour + travel and prep time), Per-Diem Rate \$140.00; Court Testimony (cost per hour + travel and prep time), Per-Diem Rate \$200.00; Telephone communications (cost per hour), Per-Diem Rate \$140.00; Training (cost per day), Per-Diem Rate \$2,000.00.**
7. **Attorney Oressa Campbell, FY 23/24, Guardian Ad Litem, \$85.00 per hour.**
8. **New Way Youth Services, FY 22/23, Certificate 227220, NW, Residential Transitional Living, Per-Diem Rate \$200.00, Maintenance Rate \$90.35, Administrative Rate \$109.65, IV-E Maintenance Rate \$81.94, IV-E Administrative Rate \$82.20.**

**TRANSPORTATION: NONE**

**H.S.A.:**

1. **Family Service Association of Northeastern Pennsylvania; FY 23/34; Pay \$9.02 (audited call cost) per phone call handles by PA 211 NE/Help Line for Wayne County residents to be billed by FSA.**

**B. RATIFICATIONS:(already approved in previous Commissioners Meetings)**

**CYS/TRANSPORTATION/DIETARY/HOUSING/HUMAN SERVICES:**

1. Approval of a letter of resignation from Meal Transporter Paul D'auria, effective July 12, 2023.
2. Employee anniversary recognition for David Evans with the Wayne County Transportation Department for one (1) year of service.
3. Approval to amend the 2023-24 Compensation Plan for employees covered under the Bureau of Talent Acquisition.
4. Approval of a letter of resignation from Transportation Driver Ian Lenig, effective July 13, 2023.
5. Employee anniversary recognition for Kelly Cousins with Wayne County Children and Youth Services for ten (10) years of service.
6. Approval to approve adoption agreements for one minor female and one minor male.
7. Approval to hire Lilly Long to the position of Food Service Worker I in the Wayne County Area Agency on Aging's Dietary Department, pending final clearances, effective July 31, 2023.
8. Approval to hire Henry Williams as a part-time VanDriver at the Wayne County Transportation Department, pending final clearances, effective July 31, 2023.
9. Approval to hire Mary Schaepe as a Clerk II at the Wayne County Transportation Department, pending final clearances, effective July 31, 2023.
10. Approval to terminate the employment of Carolyn Smith, part-time Driver at the Wayne County Transportation Department, effective July 12, 2023.
11. Approval to rescind the offer of employment to Mary Schaepe as a Clerk II in the Transportation Department.
12. Approval to rescind the offer of employment to Jazmin Clark as a Caseworker II in Children and Youth Services.
13. Approval to adopt Resolution 03-08-2023 and related documents authorizing the filing of an application for an Emergency Solutions Grant 23 allocation in the amount of \$146,286 for Rapid Rehousing, Homelessness Prevention, and Emergency Shelter.
14. Approval to approve the Medical Assistance Transportation Program participation grant agreement and assurance of compliance.
15. Approval to hire Rebecca O'Neill as a County Caseworker 1 at Children and Youth Services, effective August 28, 2023.
16. Approval to promote Social Service Aide 1 Anthony Tirado to County Caseworker 1 at Children and Youth Services, effective August 14, 2023.

**III. New Business:**

- A. Bureau of Talent Acquisitions Update
- B. Children and Youth Services Update
- C. Transportation Update
  - Operations
    - Personnel
    - Service Levels
  - Capital
    - Vehicle Orders
    - Facility Project

D. Wayne County Office of Human Services Update

- Pantry
- System of Care

**IV. Adjournment**

**WAYNE COUNTY OFFICE OF  
BEHAVIORAL & DEVELOPMENTAL PROGRAMS/EARLY INTERVENTION/AUTISM  
Governing Board Meeting  
Friday, August 18, 2023  
AGENDA**

- I. **Approval of Minutes:**
  - A. Friday, July 21, 2023
- II. **Unfinished / Other Business:**
  - A. **CONTRACTS:**
    - 1. **Tracy L. Bajadek, (ID), FY 23/24;** Speech Pathology (Home/Community) 92507, FFS, **Per-Diem Rate \$34.70/15 min., Budget Limit not to exceed \$12,145.00.**
    - 2. **Susan G. Hayden, (ID), FY 23/24;** Speech Pathology Home/Community (92507), FFS, **Per-Diem Rate \$34.70/15 min., Budget Limit not to exceed \$11,798.00.**
    - 3. **Bayada Home Health Care, Inc., (ID), FY 23/24;** In-Home Community Supports (W07060) Level 2, FFS, **Per-Diem Rate \$10.28/15 min., Budget Limit not to exceed \$1,500.00.**
    - 4. **Balance Pediatrics, Inc., (EI), FY 23/24;** Speech Therapy (Home Community) 92507, FFS, **Per-Diem Rate \$34.70/15 min., Budget Limit not to exceed \$1,561.50.**
    - 5. **Tara Perry, (EI), FY 23/24;** Special Instruction (Home/Community) W0020), FFS, **Per-Diem Rate \$30.58/15 min., Budget Limit not to exceed \$54,860.52.**
    - 6. **U.S. Healthcare Services, LLC, (EI), FY 23/24;** Speech Pathology (Home/Comm) W92507, FFS, **Per-Diem Rate \$34.70/15 min, Budget Limit \$902.20;** Special Instruction (Home/Comm) W0020, FFS, **Per-Diem Rate \$30.58/15 min;** Occupational Therapy (Home/Comm) (W97530), FFS, **Per-Diem Rate \$34.70/15 min., Budget Limit \$2,082.00; Budget Limit not to exceed \$2,984.20.**
    - 7. **Tri-Valley Care, Inc., (ID), FY 23/24;** Targeted Supports Management, FFS, **Per-Diem Rate \$25.19/15 min., Budget Limit \$1,612.16;** Supports coordination (W7210 1:1), **Per-Diem Rate \$25.19/15 min.; Budget Limit not to exceed \$1,612.16.**
    - 8. **Interpretek, (BH), FY 23/24;** Communication Services, FFS, **Per-Diem Rate \$68.00/per hour, Total Budget Limit not to exceed \$550.00.**
    - 9. **Mary Jane Cardinal, (EI), FY 23/24;** Special Instruction (W0020), FFS, **Per-Diem Rate \$30.58/15 min., Budget Limit not to exceed \$1,773.64.**
    - 10. **CareGivers America, LLC, ID, FY 23/24,** In-Home & Community Supports (W7060), FFS, **Per-Diem Rate \$10.28/15 min.;** Companion Services Level 2 (W1726), FFS, **Per-Diem Rate \$7.71/15 min.;** Respite out of home 24 hours, Level 2 (W7290), FFS, **Per-Diem Rate \$317.80/day;** Family Aide (Level 3) (W7314), FFS, **Per-Diem Rate \$7.95/15 min.; Budget Limit not to exceed \$1,500.00.**
    - 11. **Reaching Beyond Limits Behavioral Health, LLC, (ID), FY 23/24;** Behavioral Supports – Level 1 Initial/Ongoing (W7095), FFS, **Per-Diem Rate \$22.08/15 min, Budget Limit not to exceed \$1,368.96.**

12. **Cesar Reyes-Mateo, (ID), FY 23/24;** Interpretation/Translation Assignments (as per Provider's Fee Schedule), FFS, **Per-Diem Rate \$50.00/hour, Budget Limit not to exceed \$2,600.00.**
13. **Deutsch Institute, (ID), FY 23/24; Recreation/Leisure Time Activities (W7316),** FFS, **Per-Diem Rate \$275.86, Budget Limit not to exceed \$8,833.00.**
14. **Merakey Pennsylvania, (ID), FY 23/24;** Behavioral Supports (W7095) Level 1, FFS, **Per-Diem Rate \$22.08, Budget Limit not to exceed \$6,359.04.**
15. **Friendship House, (BH), FY 23/24;** 3.06 Outpatient, FFS, **Per-Diem Rate MA Rates/Varies, Budget Limit not to exceed \$2,500.00.**

**B. RATIFICATIONS:**

1. Approval of a letter of resignation from Behavioral Health Caseworker Abigail Haines, from Behavioral and Developmental Programs/Early Intervention, effective August 11, 2023.
2. Approval to promote Caseworker II Kelly Hocker to a Caseworker III at BDPEI, effective August 7, 2023.
3. Approval of 2023/2024 Intellectual Disabilities Supports Coordination Contract for: The Advocacy Alliance for a **total budget limit of \$15, 798.00**; Service: Incident Management, **Per-Diem Rate \$55.04; Budget Limit \$12,798.00**; Service: Training/Technical and Data Support/Daily HCSIS Review; **Budget Limit \$3,000.00. This approval occurred at the Commissioners Meeting held on Thursday, August 17, 2023.**

**III. New Business:**

Carve Out Update  
Agency Update

**IV. Adjournment**

**WAYNE COUNTY OFFICE OF  
DRUG AND ALCOHOL COMMISSION  
Governing Board Meeting  
Friday, August 18, 2023  
AGENDA**

- I. **Approval of Minutes:**
  - A. Friday, July 21, 2023
- II. **Unfinished / Other Business:**
  - A. **CONTRACTS:**
    - 1. **Eagleville Hospital, FY 23/24;** Medically Managed Intensive Inpatient Withdrawal Management, **\$525.81(same)**; Medically Managed Intensive Inpatient, **\$525.81 (same)**; Medically Monitored Inpatient Withdrawal Management, **\$500.00 (\$418.00)**; Medically Monitored Inpatient Enhanced Services, **\$525.00 (same)**; Medically Monitored Inpatient Services, **\$495.00 (\$418.00)**; Clinically Managed High-Intensity Enhanced Residential, **\$452.00 (\$413.00)**; Clinically Managed High-Intensity Residential Services; **\$429.00 (\$389.00)**.
    - 2. **Foster Hill Wellness, LLC dba Malibu Wellness Ranch, FY 23/24;** Medically Monitored Inpatient Withdrawal Management, **\$397.00 (new service)**; Clinically Managed High-Intensity Residential Services, **\$250.00 (same)**.
    - 3. **The Wright Center, FY 23/24;** Suboxone: Physician Induction Exam with labs, **\$417.05(\$412.05)**; Physician Medication Review and Follow-up, **\$83.75(\$78.75)**; Vivitrol: Physician Initial Exam with Medication Administration and labs, **\$548.30 (\$543.30)**; Physician Follow-Up Exam with medication administration & POC UDS, **\$227.60 (\$222.60)**; Physician Follow-Up Exam without medication administration, **\$83.75 (\$78.75)**; Sublocade: Physician Initial Exam with Medication Administration and labs, **\$600.80 (\$595.80)**; Physician Follow-up Exam with medication administration & POC UDS, **\$332.60 (\$327.60)**; Physician Follow-Up Exam without medication administration, **\$83.75 (\$78.75)**.
  - B. **RATIFICATIONS: NONE**
- III. **New Business:**
  - Agency Update
- IV. **Adjournment**

**WAYNE COUNTY OFFICE OF  
AREA AGENCY ON AGING  
Governing Board Meeting  
Friday, August 18, 2023  
AGENDA**

**I. Approval of Minutes:**

**A.** Friday, July 21, 2023

**II. Unfinished / Other Business:**

**A. CONTRACTS:**

1. **Corrin Hallock, FY 23/24; Chair Yoga; Fee: \$40.00 per session/One (1) per week.**
2. **CareGivers America, FY 23/24; Personal Care Services: Personal Care Aide (with oversight of R.N. recommended): hourly rate of \$20.96; Maximum contract cost: \$245,987.00.**
3. **Attorney Richard B. Henry, Esq., FY 23/24; Legal Services Contract; \$100.00 per hour.**
4. **Sinclair's Home Care Registry, FY 23/24; Personal Care Services: Personal Care Aide (with oversight of R.N. recommended): hourly rate of \$20.96; Home Support Services: Deep Cleaning Services \$25.00 per hour; Home Health Services: Medication Management by LPN: \$29.00 per hour; Registered Nurse Services: RN Services at the Adult Daily Living Center: \$35.00 per hour with 2 hour minimum and mileage reimbursement; RN Phone Consult Services for Protective Service Cases: \$35.00 per hour: This can be billed in ¼ hour increments: Maximum contract cost \$242,235.00.**

**B. RATIFICATIONS:**

1. Approval to amend the starting date of Janaya Kyleeyah Burnham, Social Services Aide in the Area Agency on Aging, from July 17, 2023 to July 31, 2023.
2. Approval of a letter of resignation from Aging Care Manager Lauren Janusewski, effective August 11, 2023.

**III. New Business:**

Agency Update:

- 9/8/23: Senior Center hike at Prompton.
- 9/25/2023: 10:30 a.m.: Listening Session for 10 Year Plan on Older Adults.
- 10/6/23: Hamlin Senior Center 25<sup>th</sup> Anniversary.

**IV. Adjournment**