

WAYNE COUNTY COMMISSIONERS' MEETING  
Thursday, May 5, 2022

**AGENDA**

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes –April 28, 2022
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Corrections Employee Week Proclamation
  - 1) National Nurses Day Proclamation
  - 2) Mental Health Awareness Month Proclamation
  - 3) Motion to open the sealed bids offering services for three-year contract to cut brush, grass and weeds on and around 12 Wayne County owned dams.
  - 4) Motion to refer the bids to County Engineer and Solicitor for review and recommendation.
  - 5) Motion to ratify the Wayne County Correctional Facility fire alarm project upgrade contract with Berkshire Systems Group Inc. in the amount of \$41,229.
  - 6) Motion to approve a cooperation agreement between Wayne County and WEDCO for an economic development project in Texas Township.
  - 7) Motion to accept the recommendation of the Wayne County Tourism Promotion Committee and request that the Pocono Mountain Visitor Bureau fund the Fall Music Festival at Dorflinger with a \$8,500 grant from the Tourism Project Disbursement Allocation Program.
  - 8) Motion to accept the 2<sup>nd</sup> quarter Children and Youth Services report and to sign the certification statement showing revenues and expenditures from October 1, 2021 to December 31, 2021, pending final review from the state.

- 9) Motion to enter into a subrecipient agreement with the Community Action Committee of the Lehigh Valley dba Second Harvest Food Bank to use 2020 CDBG-CV funds from the county in the amount of \$250,000 to address food insecurity in Pike and Wayne counties.
- 10) Personnel Action/Salary Board
  - a) Motion to promote Virginia Perea from a Social Service Aide 3 to County Caseworker 1 at Wayne County Children and Youth Services, effective May 23, 2022. Set her new salary at \$18.55 an hour, which includes a three-percent increase over the starting rate, based on her having exceptional qualifications and relevant experience for the job. She will continue to work a 37.5-hour work week and would be a 33E on the compensation scale.
  - b) Motion to hire Kimberly Good-Kizer as a Clerk 2 in the Area Agency on Aging, effective May 23, 2022, pending final clearances. Set her salary at \$11.93 an hour, which includes a three-percent increase over the starting rate, based on her having exceptional qualifications and relevant previous experience for the job. This will be a 37.5-hour work week and would be a 26B on the compensation scale.
  - c) Motion to change the status of Olivia Galaza, a Clerk 2 in the District Attorney's Office, from full-time to part-time effective May 2, 2022 and making her last day of employment with the county May 17, 2022.
  - d) Motion to hire Alyssa Urban as a part-time summer Parks and Recreation Coordinator, pending clearances, effective May 16, 2022 and lasting no later than September 2, 2022. Set her salary at \$12 an hour.
  - e) Motion to hire Nicholas Theobald as an intern in the District Attorney's Office, effective May 16, 2022 and lasting until no later than Sept. 30, 2022. Set his salary at \$9 an hour.

#### H. Other Business

- 1) Motion to pay the checks dated May 5, 2022.
- 2) Reassessment Update
- 3) Any non-agenda items to be considered, per Act 65 of 2021.
- 4) Retirement Board Meeting (at noon).
  - a) Motion to accept the recommendation of Korn Ferry, the retirement plan's actuary, to change to the newly published life expectancy assumption with the mortality experience for public sector employees throughout Pennsylvania, retroactively to Jan 1, 2022.

#### I. Adjournment