

August 17, 2017

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Wendell R. Kay and Commissioner Joseph W. Adams present.

The Commissioners were presented with copies of the minutes of the meeting held August 10, 2017. A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Proclamation for National Health Center Week; Bid opening for paving at the Aging Office/Honesdale Senior Center; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received information stating that the Final Rulemaking – Class A Stream Redesignations has been rescheduled for August 24, 2017.

Received a letter from the Department of Environmental Protection informing of a Notice of Permit Correction for the Windy Knob II Quarry Operation located in Buckingham Township, Wayne County.

Received a letter from Correction Officer Newport informing that he is giving his two weeks notice and his last day to work at the Wayne County Correctional Facility will be August 21, 2017. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to accept this resignation.

Public Comment

There was no public comment.

New Business

Members of the Wayne Memorial Community Health Centers, Robert Fortunor, Erica Brown, Norma Nocilla and Bethany Fine, were present for the proclamation for National Health Center Week. The Health Centers have played a major role in providing healthcare services to underserved areas across the nation for the last 50 years. Ms. Nocilla stated that their goal is to focus on the treatment of the underserved population in the area. Ms. Nocilla also stated that their center is celebrating their 10 year anniversary this year, having grown substantially since its inception. Some of the services offered by the community health centers includes cartiological services, behavioral health, surgery women's health, internal medical procedures and a VA outpatient program which has grown to treat 900 veterans in its clinic. Ms. Nocilla added that their dental offices serve over 21,000 people and provides roughly \$300,000 of free dental care each year. Ms. Nocilla also stated that overall patient visits per year total over 150,000 with 37,000 treated annually. At this time, a motion was made by Commissioner Adams, seconded Commissioner Smith, for the Chairman to read the proclamation and the Board proclaim August 13-19, 2017 as National Health Center Week in Wayne County.

At this time, bids were opened for paving at the Aging Office/Honesdale Senior Center. One bid was received from E.R. Linde Construction Company with a total bid amount of \$23,302. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to accept and award the bid received after review and approval by the County Engineer.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated August 16, 2017.

August 17, 2017

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 85562 through 85658. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
89 Eft	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 8/18/17	\$ 670,314.50
90 Eft	EXPRESS SCRIPTS, INC	#KX5A CLMS 7/25-8/7	\$ 32,375.01
85562	3M COGENT INC	KELLY COUSINS	\$ 23.00
85563	AAP	FARRELL, RENN,BELLHORN	\$ 150.00
85564	AAP	McCLINTOCK, FARRELL, RENN BELL	\$ 9,400.00
85565	AMERICAN UNITED LIFE INSURANCE CO	RATE CHANGE FOR MAR, APR, MAY	\$ 4,948.16
85566	LEATRICE ANDERSON ESQ	WC APPOINTMENTS	\$ 312.00
85567	DEBORAH L BATES	MILEAGE FOR CONF	\$ 170.10
85568	BIMBO FOODS, INC	#6900806999999 DUE 8/5	\$ 157.50
85569	STEVEN BURLEIN	PD JULY	\$ 610.95
85570	CAMPBELL LAW OFFICES	ANTIDORMI THRU 7/31	\$ 884.50
85571	CENTRAL WAYNE REGIONAL AUTHORITY	#000570.00 DUE 8/31	\$ 1,311.70
85572	CHURCH STREET AUTOMOTIVE LLC	WC DA ACCT	\$ 160.65
85573	JOSEPH CIRAULO	JUNE TRAVEL EXP	\$ 26.19
85574	FELICIA CLARK	TRAVEL EXP JUNE	\$ 54.62
85575	CORNELL ABRAXAS GROUP, INC	JULY SERVICE	\$ 8,968.92
85576	COURTYARD BY MARRIOTT	RESERVATIONS	\$ 4,557.00
85577	WHITE DEER RUN INC	WC C&Y ACCT JULY	\$ 7,905.00
85578	FLEDERBACH FOODS INC	#5970 WC PRISON	\$ 30.39
85579	DEAN FOWLER SERVICE STATION	#054451 JULY SERVICES	\$ 325.80
85580	DECKER'S DAIRY	JULY MILK	\$ 2,239.84
85581	DAVID L DECKER	J RIVERA 8/10	\$ 43.55
85582	DE LAGE LANDEN FIN SERVICES	#343775 DUE 9/1	\$ 302.47
85583	DEP	#835544 DUE 9/30	\$ 400.00
85584	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 7/25	\$ 106.31
85585	CHRISTOPHER FARRELL, ESQ	PD JULY AND MILEAGE	\$ 627.00
85586	FEDERAL EXPRESS CORP	#1078-6877-1 8/16	\$ 19.75
85587	FIRMSTONE TIRE & AUTO SERVICE STATN	#995-1 JULY SERVICES	\$ 670.48
85588	FORENSIC ASSOCIATES OF NEPA	JAMES CEASE	\$ 9,050.00
85589	FOR CHILDREN'S SAKE OF VIRGINIA	WC C&Y ACCT JULY SERVICES	\$ 220.00
85590	KATE & WILLIAM FOSTER	FC JULY	\$ 870.40
85591	FOX LEDGE INC	#001972 DUE 8/17	\$ 435.87
85592	FRANCOTYP-POSTALIA, INC	#500010596 DUE 9/1	\$ 131.85
85593	FRITZ BROS INC	#WAY222 DUE 9/10	\$ 8.08
85594	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 7/27	\$ 14.14
85595	FRONTIER	#7171118011129933 DUE 8/25	\$ 80.50
85596	GATEHOUSE MEDIA NEPA	#00058276 PRISON BOARD MEETING	\$ 343.18
85597	GEO T BISEL CO, INC	#199900 CRIMINAL LAW UPDATE	\$ 175.00
85598	GEO W KINSMAN INC	#W00072 INV DTD 7/31	\$ 2,388.74
85599	THE GLEN MILLS SCHOOLS	JULY SERVICES	\$ 4,555.45
85600	JOHN HAGGARTY	CONFERENCE EXP	\$ 176.90
85601	RICHARD B HENRY ESQ	ECKHARDT THRU 7/28	\$ 1,218.75
85602	HIGHMARK BLUE SHIELD	#1165121002 THRU 8/11	\$ 59,473.36
85603	HIGHHOUSE ENERGY	#8006 DUE 8/15	\$ 1,143.12
85604	HOWELL, HOWELL & KRAUSE	WC DOMESTIC RELATIONS AACT	\$ 48.75
85605	INSIGHT	#10074847 DUE 9/3	\$ 659.60
85606	KEVIN'S WHOLESALE LLC	#029039 DUE 8/24	\$ 1,569.92
85607	LACKAWANNA CO. CORONERS OFFICE	#WAYNE COUNTY	\$ 1,000.00
85608	LANGUAGE LINE SERVICES	#9020907013 DTD 7/31	\$ 67.79
85609	MARK & BONNIE LATOURETTE	FC JULY	\$ 27.00
85610	MICHAEL LEHUTSKY ESQ	WC C&Y ACCT JULY SERVICES	\$ 867.75
85611	REED ELSEVIER INC	#1238114 DUE 8/20	\$ 50.00
85612	JOHN & HEATHER MAY	FC JULY	\$ 1,078.60
85613	STACEY McCONNELL	TRAVEL EXP 8/15	\$ 42.61
85614	MILLON'S INC	WC PRISON ACCT	\$ 163.99
85615	JESSICA MITSCHELE	FC JULY	\$ 1,641.89
85616	SAMANTHA J MYERS	7/21,7/28,8/5,8/11 SERVICES	\$ 120.00
85617	NEP	#00055645-4 DUE 8/28	\$ 248.00
85618	C ROBERT NEUMANN	TRAVEL EXP JULY	\$ 7.95
85619	NORTHERN TIER RESEARCH INC	WC CORONER ACCT	\$ 1,126.00
85620	JUDITH O'CONNELL	JULY MILEAGE	\$ 36.63
85621	PARTS TOWN, LLC	CREDIT MEMO	\$ 29.85
85622	PCCJPO	JAMES BLOCKBERGER REGISTRATION	\$ 250.00
85623	PUBLIC DEFENDER ASSOC OF PA	WAYNE COUNTY 2017 DUES	\$ 500.00
85624	PENNSYLVANIA FORENSIC ASSOCIATES	WC C&Y ACCT JULY SERVICES	\$ 1,587.82
85625	PPL ELECTRIC UTILITIES	#0140081009 DUE 9/1	\$ 199.60
85626	PPL ELECTRIC UTILITIES	#3423131018 DUE 9/7	\$ 10,123.13
85627	PROVANTAGE LLC	#3535524 DUE 8/10	\$ 20.80
85628	PUROSKY & TUCKERMAN INC	INV DTD 7/27	\$ 300.04
85629	RECHNER LAW OFFICE	WC CCP THRU 7/15	\$ 91.00
85630	REDWOOD TOXICOLOGY LABORATORY	##114681 DTD 5/31	\$ 622.34
85631	RESERVE ACCOUNT	REPLENISH #36016202	\$ 2,500.00
85632	CRAIG RICKARD	JUNE THRU AUGUST TRAVEL EXP	\$ 63.67
85633	HELEN R RIGLER	TRAVEL EXP 8/15	\$ 6.91

August 17, 2017

85634	SHAY ROMAN	STIPEND COMMUNITY SERVICES	\$	50.00
85635	SARAH A REED CHILDREN'S CENTER	WC C&Y JULY SERVICES	\$	162.75
85636	WARREN SCHLOESSER ESQ	CM JULY	\$	1,550.00
85637	THE SOUTH CANAAN TELEPHONE CO	#WAYNE COUNTY COURTHOU DUE 9/2	\$	312.00
85638	SPALL,RYDZEWSKI,ANDERSN,LALLY&TUNS	#7000-0042 WC C&Y ACCT	\$	382.50
85639	BEVERLY SPITTEL	TRAVEL EXP 7/31	\$	7.95
85640	STANTON OFFICE EQUIPMENT	#100117 DTD 8/3	\$	448.00
85641	STARR UNIFORM CENTER	T CROZIER	\$	1,734.92
85642	TAX CLAIM BUREAU ASSOCIATION	THURSDAY NIGHT ARRIVAL	\$	100.00
85643	THOMSON REUTERS-WEST PUBLISHING CORP	#1000625178 DUE 8/31	\$	3,602.54
85644	TOP NOTCH DISTRIBUTORS INC	#1/0000009354 DTD 8/3	\$	39.58
85645	TRACTOR SUPPLY CREDIT PLAN	XXXX9058 DUE 8/24	\$	423.50
85646	TERRY & TODD TYLEND A	FC JULY	\$	1,492.50
85647	WAYNE BANK	PRINCIPAL ON TA LOAN	\$	200,000.00
85648	THE WAYNE INDEPENDENT	#4412 YRLY SUBSCRIPTION	\$	162.20
85649	WAYMART MASONIC HALL ASSOCIATION	RENT 7/1/2017-9/30/2017	\$	525.00
85650	W C JUVENILE PROBATION DEPT PETTY CASH	TRAINING EXP 8/8	\$	199.46
85651	WAYNE COUNTY LEGAL JOURNAL	2017 UPSET SALE	\$	4,735.00
85652	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 8/14	\$	39.00
85653	WEDCO	MORGAN KELLER EXPENSES MAY,JUN	\$	8,514.06
85654	WEX BANK	#0496-00-200994-2 DUE 8/25	\$	342.97
85655	STEVEN WIETRY	STIPEND STATE PHOTO ID	\$	50.00
85656	WILLIAM PENN PRINTING CO	VOTER ID CARDS	\$	227.89
85657	DOREEN & MARK WOELKERS	REIMBURSEMENT ADOPTION FEES	\$	1,899.95
85658	ZONES	#0071068074 DUE 8/27	\$	5,924.80
Total			\$	<u>1,085,358.94</u>

WEEKLY VOUCHER REPORT FROM 8/17/2017 TO 8/17/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1509	HUMAN RESOURCES CENTER, INC.	JUN 2017 ID COM HAB BASE SERVICES	508.68
1510	WAYNE COUNTY COMMISSIONERS	4TH QTR WCUC - APRIL - JUN 2017	3,543.93
			\$4,052.61

WEEKLY VOUCHER REPORT FROM 8/17/2017 TO 8/17/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
93	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR TLA	102.85
94	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APTS (TLA)	53.14
95	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT A (TLA)	92.12
96	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT D (TLA)	36.01
97	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	189.43
98	HUCKABEE WEILER & LEVENGOOD P.C.	HEARING ATTENDANCE - MELVIN F.	100.00
99	3M COGENT, INC.	CLEARANCES - EDWARD D. & ROBERT M.	46.00
100	WAYNE COUNTY COMMISSIONERS	08/04/2017 PAYROLL	64,117.58
101	KATHLEEN ANN SALAMON	JUL 2017 EI SNI BASE SERVICES	447.84
102	SAYEGH PEDIATRIC THERAPY SERVICES, PC	JUL & AUG 2017 SNI BASE SERVICES	2,407.14
103	ST JOSEPH'S CENTER	JUL 2017 EI ST AND SNI BASE SERVICES	844.04
104	U.S. HEALTHCARE SERVICES, LLC	JUL 2017 EI ST BASE SERVICES	1,016.32
105	WESTERN PA SCHOOL FOR THE DEAF	JUL 2017 EI SNI-HEARING BASE SERVICES	223.92
106	GRIM, BIEHN & THATCHER	CONDUCT 303 HEARING - PETER H.	150.00
107	NORTHEAST COUNSELING ASSOCIATES, INC	JUL 2017 BH FAMILY RESPITE SERVICES	1,556.20
108	INSIGHT PUBLIC SECTOR, INC.	PRINTER/SCANNER/COPIER/FAX - TLA	299.71
109	N.EAST LASER TONER & COPIER SERVICE	TONER CARTRIDGES - KIM F.	75.90
110	N.EAST LASER TONER & COPIER SERVICE	TONER CARTRIDGES - ID DEPT	109.90
111	ENTERPRISE FM TRUST	AUG 2017 COUNTY VEHICLE LEASE AGREEMENTS	732.21
112	INSIGHT PUBLIC SECTOR, INC.	MICROSOFT HARDWARE SERVIC PLAN AGREEMNT	1,218.00
113	ZONES	HP ELITEBOOK - AMANDA L.	1,062.14
114	CARE FOR PEOPLE PLUS, INC.	JUL 2017 ID HOME & COMM HAB BASE SERVICES	1,933.84
115	CAREGIVERS AMERICA, LLC	JUL 2017 ID HOME & COMM HAB BASE SERVICES	525.20
116	COMMUNITY VOCATIONAL SERVICES, INC.	JULY ID HOME & COMM HAB & EMPLOYMENT BASE	3,492.96
117	DEUTSCH INSTITUTE	AUG 2017 ID HOME & COMM HAB BASE SERVICES	275.86
118	DEVEREUX-POCONO CENTER	JUL 2017 ID TRANSPORTATION BASE SERVICES	638.78
119	HUMAN RESOURCES CENTER, INC.	JUL 2017 ID COMM HAB BASE SERVICES	1,063.55
120	PEDIATRIC SERVICES OF AMERICA, INC.	AUG 2017 ID HOME & COMM HAB BASE SERVICES	79.69
121	POCONO PEST, INC.	PEST CONTROL SERVICE - MICHELLE M.	371.00
122	PENNSYLVANIA STATE POLICE	PATCH - MATTHEW H.	8.00
123	CARDMEMBER SERVICE	CPRP RECERTIFICATION - KIM F. & PR WEBINAR	190.00
124	CARDMEMBER SERVICE	PA CHILD ABUSE CLEARANCES	32.00
			\$83,491.33

HSA WEEKLY VOUCHER REPORT FROM 8/17/2017 TO 8/17/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
193	BFT GROUP, INC.	\$2,109.68	Balance to Bushkill Inn for Sep 27 bus trip - 54 Srs
194	BIMBO FOODS, INC.	\$740.22	Monthly food bill - Jul 2017
195	DEBRA BIRTEL	\$75.00	Driver's tip for Bushkill Inn Hawaiian Day Show Sep 27
196	3M COGENT, INC.	\$69.00	Employee clearances
197	JUNE DEMAURO	\$715.00	Options consumer reimb. for services - Jul 2017
198	DAVES FOODTOWN	\$42.47	Food for 7/19/17 Governing board meeting
199	ENTERPRISE FLEET MGMT, INC.	\$442.28	Lease fee for 15th mo Aug 1-31, vehicle #63
200	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Jul 2017
201	HIGHHOUSE ENERGY COMPANY	\$7,163.06	Monthly gasoline bills - Jul 2017

FY 17-18

202	INSIGHT PUBLIC SECTOR	\$43.33	D-Link DSS 16 Plus 16 port switch for Hamlin
203	MUSIC & VIDEO EXPRESS	\$59.80	20 3ft USB to micro USB charger cables - Trans
204	STEVEN W. OSTRANDER	\$690.00	Opts Spec Fds - visit, scope, design J.W.; Repair mtgs
205	PA BEHAVIORAL HEALTH & AGING COALITN	\$500.00	Dementia Live Training Sept 19 - deposit for trainer fee
206	PACDAA	\$190.00	Reg fee for JZerechak for Jul 19-21 Membership conf.
207	PENNA POWER & LIGHT CO. (HNSDL)	\$2,763.64	Electric bill, Honesdale, 7/5/17 - 8/3/17
208	PP&L ELECTRIC (ADULT DAY CARE)	\$138.33	Electric bill, Adult Day Care 7/10/17 - 8/8/17
209	PP&L ELECTRIC (D&A)	\$153.89	Electric bill, D&A, 7/5/17 - 8/3/17
210	PP&L (TRANS)	\$139.17	Electric bill, Trans 7/5/17 - 8/3/17
211	SEITZ BROS. EXTERMINATING INC.	\$478.80	1 year pest control - 7/1/17 - 6/30/18, D&A
212	SPENCER PRINTING, INC.	\$437.71	Monthly 12 pg newsletter Aug 2017
213	ST. JOSEPH'S CENTER	\$1,958.00	Passenger pick-up & drop-off for Jul 2017
214	STEPHENS PHARMACY	\$732.26	Monthly BHSI to pharmacy bills - Jul 2017
215	WAYNE COUNTY MHMR	\$24,184.50	Community Care Behavioral Health - Aug 2017
216	WAL-MART COMMUNITY/RFCSELLC	\$112.16	Monthly charge cd pymt - Jul 2017
217	KATHLEEN CHICOSKI - CUSTODIAN	\$460.86	Petty Cash, Jul & Aug 2017
218	FCSP client J.D.	\$350.00	FCSP client supplies & services reimb - July
219	FCSP client W.G.	\$122.49	FCSP client supplies reimbursement - Jul 2017
220	FCSP client S.P.	\$75.07	FCSP client supplies & services reimb - July
221	FCSP client R.R.	\$249.85	FCSP client supplies & services reimb - July
222	FCSP client D.S.	\$38.56	FCSP client supplies reimbursement - Jul 2017
223	FCSP client G.S.	\$238.00	FCSP client supplies & services reimb - Jul 2017
224	FCSP client L.Y.	\$400.00	FCSP client supplies & services reimb - Jul 2017
225	FFCSP client E.C.	\$400.00	FFCSP client services reimbursement - Jul 2017
226	FFCSP client K.C.	\$200.00	FFCSP client supplies & services reimb - Jul 2017
227	FFCSP client M.F.	\$620.00	FFCSP client supplies, services & Assistive device
228	FFCSP client T.H.	\$181.36	FFCSP client supplies & services reimb - July
229	FFCSP client A.J.	\$200.00	FFCSP client services reimbursement - Jul 2017
230	GFCSP client B.P.	\$364.48	GFCSP client supplies, services & assistive device
231	MA client L.B.	\$47.52	MA client travel - Jun & Jul 2017
232	MA client J.B.	\$24.00	MA client travel - Jul 2017
233	MA client A.K.	\$38.52	MA client travel - Jul 2017
234	MA client A.K.	\$321.72	MA client travel - Jun, Jul & Aug 2017
235	MA client J.L.	\$238.08	MA client travel - Jul 2017
236	MA client K.M.	\$17.76	MA client travel - Jul 2017
237	MA client A.S.	\$25.80	MA client travel - Jul 2017
238	MA client A.S.	\$60.48	MA client travel - Jul 2017
239	WILL MAGANN	\$39.15	Staff travel - Jul 2017
240	PAT PERKINS	\$109.66	Staff travel - Jul 2017
241	SUZANNE PUTZI	\$7.65	Staff travel - Jul 2017
242	DEBRA BIRTEL	\$33.30	Staff travel - Jul 2017
243	BURRELL DEATS	\$125.00	Fee to recover Honesdale center pool table
244	STEVEN W. OSTRANDER	\$180.00	Initial inspection - ramp for Options Spec Fund
245	STEVEN W. OSTRANDER	\$585.00	Fees for scope, re-inspection, meeting - Opt Spec Fund
		\$49,888.61	

Tourism Promotion

650 WEATHER METRICS, INC WAYNE COUNTY DUE 9/1 \$ 140.00

Hotel Tax

200 WAYNE COUNTY GENERAL FUND 2ND Q ADM FEE \$ 4,285.78
 201 PMVB INC ADM FEE 2ND Q \$ 102,858.81

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

 John J. Haggarty, Business Manager