

August 10, 2017

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Wendell R. Kay and Commissioner Joseph W. Adams present.

The Commissioners were presented with copies of the minutes of the meeting held August 3, 2017. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Resolution – FFY CDBG Budget modification for Honesdale Borough; FFY 2016 CDBG Contract; Appointments to Children and Youth Services Advisory Board; Adoption Assistance Agreement – Children and Youth; Salary Board meeting; Payment of bills.

### Correspondence and Communications

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated August 3, 2017.

Received a letter from the PA Department of Environmental Protection stating that Hanson Aggregates Pennsylvania LLC has been issued a Residual Waste General Permit for their Lake Ariel Hot Mix Asphalt Plant in Lake Township.

Received a letter from the PA Department of Environmental Protection stating that Wayco Inc. has been issued a Residual Waste General Permit for their asphalt plant in Palmyra Township.

Received a letter from the PA Department of Environmental Protection stating that Leeward Asphalt Plant has been issued a Residual Waste General Permit for their asphalt plant in Palmyra Township.

Received a copy of the Mileage and Fees Report from the Sheriff's Department for the month of July 2017.

Received a letter from Michael Beck informing that he is resigning as a driver for the Wayne County Transportation Department, effective August 8, 2017. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to accept this resignation.

### Public Comment

There was no public comment.

### New Business

The Chief Clerk presented a Resolution to approve the FFY 2013 CDBG Budget Modification. This provides an opportunity for Honesdale Borough to use available funds from the 2013 project year to complete work on Corey Street and Wood Avenue in the Borough. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to approve the Resolution and to authorize the Chairman to execute appropriate documentation.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the FFY 2016 CDBG contract totaling \$408,999 which covers project approvals by Wayne County, Honesdale Borough and Salem Township as submitted.

Linda Vonson, Children and Youth Services Director, requested the appointment of youth representation to the Children and Youth Advisory Board. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the following youth representatives as requested:

Vaeda Pontosky

Western Wayne

10/1/17 to 8/30/19

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Rietta Steffen                      Wallenpaupack                      10/1/17 to 8/30/19  
Lily Anna Heffron                      Wayne Highlands                      10/1/17 to 8/30/19

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to execute the Adoption Assistance Agreement on behalf of Wayne County Children and Youth Services for one child.

A motion was made by Commissioner Smith, seconded Commissioner Adams and unanimous to approve Chantal Skelton, as a part-time Correctional Officer in the Wayne County Correctional Facility, effective August 14, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the promotion of Taylor Davis, from a County Caseworker 1 to a County Caseworker 2 in the Behavioral and Developmental/Early Intervention Department, effective August 28, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

#### Other Business

The Commissioners received a copy of the Treasurer's Report dated August 9, 2017.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 85476 through 85561. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
85476	AMERICAN UNITED LIFE INS. CO	#615654 PREMIUM DUE 7/1	\$ 6,352.29
85477	AQUA PA	0015223561084030 DUE 8/18	\$ 1,245.60
85478	THE BAIR FOUNDATION OF PA	#WAY00100PA JULY SERVICES	\$ 2,433.50
85479	JOSEPH W BARNETT	FINAL CHECK OUTSTANDING FEES	\$ 594.83
85480	NICHOLAS A BARNA	ARBITRATOR 8/7	\$ 336.40
85481	MATTHEW BERGER, MD., PC	MENTAL EVALUATION SAKHEEM GRAY	\$ 1,625.00
85482	BIMBO FOODS, INC	#6900806999999 DUE 7/29	\$ 174.10
85483	BRIAN & ASHLEY BRUCKNER	FC JULY	\$ 2,191.18
85484	BRYN MAWR CONFERENCE CENTER	ANNUAL IL TEAM BUILDING DAY	\$ 1,000.00
85485	BRYANT MONUMENT CO	JOHN PACKER BURIAL EXP	\$ 100.00
85486	BULLDOG MAINTENANCE CO INC	JULY SERVICES	\$ 6,492.00
85487	STEVEN E BURLEIN	ARBITRATOR 8/7	\$ 245.80
85488	CAMPBELL LAW OFFICES	WC C&Y ACCT JULY SERVICES	\$ 425.00
85489	CASE TIRE SERVICE INC	#WAY550 DUE 9/15	\$ 590.35
85490	CHILDRENS HOME OF EASTON	WC C&Y ACCT MAY SERVICES	\$ 121.78
85491	FELICIA CLARK	JAN TRAVEL EXP	\$ 616.31
85492	COLONIAL LIFE	#E4230983 7/7, 7/21	\$ 8,850.58
85493	CONCERN	WC C&Y CLOTHING ACCT	\$ 200.00
85494	JOSEPH P CREMONA	JOANNE DALETTO 8/3	\$ 27.50
85495	FLEDERBACH FOODS INC	#5102 JULY SERVICES	\$ 41.88
85496	DAVID L DECKER	WILLIAM COOPER 8/1	\$ 27.50
85497	DELTA DENTAL OF PA	CLIMS 7/22-7/28	\$ 2,544.20
85498	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 8/4	\$ 268.18
85499	GCS SERVICE, INC	#1072284 DOS 7/11	\$ 725.45
85500	EDWARDS BUSINESS SYSTEMS	#LZ0556 DUE 8/31	\$ 130.73
85501	ELITE BROKERAGE SERVICES	AUGUST PREMIUM DUE 8/10	\$ 2,063.25
85502	DAPHINE & TIMOTHY ELLIS	FC JULY	\$ 934.92
85503	MICHAEL J FARLEY	ARBITRATOR 8/7	\$ 245.80
85504	CHERYL FAY	JULY MILEAGE	\$ 25.20
85505	GATEHOUSE MEDIA NEPA	#00019625 UPSET TAX SALE	\$ 7,967.51
85506	GOVERNMENT SOFTWARE SERVICES INC	TAX SALE MAILERS	\$ 407.81
85507	GREGORY'S AUTO SERVICE INC	#WCCOMMI DTD 8/1	\$ 295.10
85508	HEBERLING'S SPORT SHOP INC	RANGE MEMBERSHIP 9 OFFICERS	\$ 432.00
85509	RANDY S HELLER	TRAVEL EXP JULY	\$ 412.08
85510	RICHARD B HENRY ESQ	WC C&Y ACCT	\$ 403.75

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85511	HIGHMARK BLUE SHIELD	#116512 CLAIMS THRU 8/4	\$ 118,301.58
85512	HIIG-ELITE UNDERWRITERS AGENCY INC	AUGUST PREMIUM	\$ 14,796.45
85513	INDUSTRIAL ELECTRONICS INC	#2223 DUE 8/10	\$ 75.00
85514	INFOCON CORPORATION	#02703 JULY SERVICE	\$ 1,895.00
85515	JENNINGS & JENNINGS, LLC	ARBITRATOR 8/7	\$ 122.90
85516	SHANNON JOYAL	TRAVEL EXP JUNE	\$ 59.02
85517	NORMAN KIZER	JULY SERVICES	\$ 270.00
85518	K MART	WC C&Y ACCT	\$ 89.57
85519	THEA CORRELL	WC DA ACCOUNT 2011 ACADIA	\$ 890.52
85520	MARK & BONNIE LATOURETTE	FC JULY	\$ 1,901.75
85521	MICHAEL LEHUTSKY ESQ	ARBITRATOR 8/7	\$ 122.90
85522	REED ELSEVIER INC	#6695373 DUE 8/30	\$ 50.00
85523	CAROL LIENERT	JULY MILEAGE	\$ 35.10
85524	AMANDA & ANDREW LINDSEY	FC JULY	\$ 1,004.90
85525	JAMES LIVERY, LLC	JULY SERVICE	\$ 1,200.00
85526	MAGUIRE ELECTRONICS	#1M6002 DUE 8/9	\$ 101.00
85527	MEAGHER LAW, INC	ARBITRATOR 8/7	\$ 168.20
85528	MENTOR NETWORK	WC C&Y ACCT APRIL, MAY, JUNE	\$ 7,980.00
85529	MILLON'S INC	WC C&Y ACCT	\$ 2,326.96
85530	MYRTIS'S PRESCHOOL CLC	WC C&Y ACCT	\$ 1,136.00
85531	NEP	#00064862-6 DUE 8/28	\$ 147.40
85532	NOLANS AUTO BODY	2016 ROGUE WC C&Y	\$ 1,881.58
85533	NORTHERN TIER RESEARCH INC	WC CORONER ACCT	\$ 1,500.00
85534	ROSENCRANSE ENTERPRISE INC	WC ASSESSMENT ACCT	\$ 65.00
85535	TAMMY PANKO SHAW	GRAY 7/12	\$ 327.15
85536	PCYA	CCAP CAPS IT SUPPORT FEE 17/18	\$ 799.11
85537	THE PENNSYLVANIA STATE UNIVERSITY	CHELSEA HILL 4/30,5/31, 6/30	\$ 7,226.62
85538	MARY PLEVYAK	SCHUMAN 6/19	\$ 528.85
85539	POCONO PEST CONTROL INC	#3047 11TH MONTH	\$ 265.00
85540	QUANTUM ANALYTICAL &	WC C&Y ACCT	\$ 50.00
85541	MEGAN & SEAN REAGER	FC JULY	\$ 847.00
85542	RECHNER LAW OFFICE	WC C&Y ACCT	\$ 1,896.64
85543	REEVES RENT-A-JOHN INC	WAYNECOCOM JULY SERVICES	\$ 150.00
85544	REINHART FOOD SERVICE	#25970 JULY SERVICES	\$ 9,316.79
85545	LAURA & PAT RESTI	FC JULY	\$ 972.81
85546	VERONIKA ROHRBACH	TRAVEL EXP JULY	\$ 24.00
85547	STATIONERS INC	#N9223 SHERIFF NOTEBOOK	\$ 46.02
85548	STANTON OFFICE EQUIPMENT	#100117 JULY SERVICES	\$ 1,289.97
85549	STAPLES ADVANTAGE	#B03510 DUE 8/28	\$ 1,316.77
85550	SUNRISE MARKET, INC	#199 WC PARKS & RECREATION ACC	\$ 330.00
85551	LAURA SWINGLE	MAY, JUNE, JULY MILEAGE	\$ 20.57
85552	SYSCO CENTRAL PA LLC	#396572 JULY SERVICES	\$ 13,328.86
85553	TELEMEDICINE MANAGEMENT, INC	SEPTEMBER MEMBERSHIP	\$ 4,550.00
85554	TOPP BUSINESS SOLUTIONS	#WC02 DUE 8/10	\$ 339.68
85555	VERIZON WIRELESS	#74201014-00001 DUE 8/18	\$ 695.54
85556	WAYNE COUNTY HUMAN SERVICES	PATH JUNE SERVICES	\$ 4,782.00
85557	W C JUV. PROBATION DEPT PETTY CASH	PLACEMENT 7/27 F 9.57 G 2	\$ 66.57
85558	WEX BANK	#0496-00-253110-1 DUE 8/22	\$ 504.48
85559	WILSON LAW, PC	CM PIORKOWSKI/WENZEL 7/26	\$ 3,681.00
85560	WILLIAM P YEOMANS	WC COUNTY CORONER ACCT	\$ 300.00
85561	ZEE MEDICAL SERVICE CO	#00 0523437	\$ 204.27
Total			<u>\$ 260,528.11</u>

## WEEKLY VOUCHER REPORT FROM 8/10/2017 TO 8/10/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1505	AQUA PA	JUNE PORTION WATER CHARGES - PARK ST	4.80
1506	DAVE'S FOODTOWN	JUNE PSYCH REHAB COOKING SUPPLIES	71.46
1507	WAYNE CO AREA AGENCY ON AGING	JUNE BH TRANSPORTATION SERVICES	120.00
1508	WAYNE CO AREA AGENCY ON AGING	JUNE ID TRANSPORTATION BASE SERVICES	275.00
			\$471.26

## WEEKLY VOUCHER REPORT FROM 8/10/2017 TO 8/10/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
71	JENNIFER L. MALAK	AUG 2017 EI PT BASE SERVICES	158.80
72	KAREN L. KANE	JUL 2017 EI PT BASE SERVICES	254.08
73	NANCY N. MUCHA	JUL 2017 EI ST BASE SERVICES	2,096.16
74	PEDIATRIC & ADULT THERAPY SERV. INC	JUL 2017 EI BASE EVALUATIONS	1,371.51
75	KAREN E. RICKERT	JUL & AUG 2017 EI SNI BASE SERVICES	839.70
76	MILLONS INC.	JUL 2017 COUNTY VEHICLE MAINT. CHARGES	507.58
77	DAVE'S FOODTOWN	JULY PORTION PSYCH REHAB COOKING SUPPLIES	104.11
78	DAVE'S FOODTOWN	JUL 2017 SUPPLIES - 6TH ST APTS	128.26
79	QUILL	OFFICE SUPPLIES	508.91
80	AQUA PA	JUL 2017 PORTION WATER CHARGES - PARK ST	11.20
81	MICHAEL P. GUY	ESG FUNDING APPROVAL - RR 2016 - AUG. RENT	750.00
82	PAUL DOUGLAS	REPAIRS TO FAIR AVE APTS A & C	95.00
83	MAGUIRE ELECTRONICS	AUG 2017 PAGER AIRTIME FEES	68.00
84	FOX LEDGE, INC.	SPRING WATER CHARGES - 6TH ST APTS	10.24
85	CARE FOR PEOPLE PLUS, INC.	JUL 2017 ID HOME & COMM HAB BASE SERVICES	1,093.52
86	CAREGIVERS AMERICA, LLC	JUL 2017 ID HOME & COMM HAB BASE SERVICES	420.16
87	DEUTSCH INSTITUTE	JUL 2017 ID HOME & COMM HAB BASE SERVICES	6,620.64

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88	PEDIATRIC SERVICES OF AMERICA, INC.	JUL 2017 ID HOME & COMM HAB BASE SERVICES	159.38
89	HIGHHOUSE OIL OPERATIONS, INC.	JUL 2017 COUNTY VEHICLE FUEL CHARGES	963.88
90	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - BH DEPT	157.90
91	FOX LEDGE, INC.	JUL 2017 SPRING WATER CHARGES - BhideI	50.00
92	PATRICIA A. WALSH	AUG 2017 TRANSITIONAL LIVING APARTMENTS	5,500.00
			<b>\$21,869.03</b>

HSA WEEKLY VOUCHER REPORT FROM 8/10/2017 TO **FY 16-17 v.2**  
8/10/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2781	FFCSP client T.H.	\$200.00	FFCSP client supplies & services reimb. - July
2782	AQUA PENNSYLVANIA	\$52.91	Water bill, Honesdale, 6/22/17 - 7/25/17 June
2783	PIKE CO AREA AGENCY ON AGING	\$1,429.13	Monthly ADRC expense reimb., Jun 2017
2787	WAYNE COUNTY COMMISSIONERS	\$127.98	30A toners through Purchasing - MSherwood
2788	WAYNE COUNTY COMMISSIONERS	\$75.54	Reimb for toner through Purchasing - KRamirez
2789	WAYNE COUNTY COMMISSIONERS	\$33,583.97	Worker's & Unemployment Comp, FY 16-17, 4th Qtr
			<b>\$35,469.53</b>

HSA WEEKLY VOUCHER REPORT FROM 8/10/2017 TO **FY 17-18**  
8/10/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
143	MAURICE F. & JEAN M. MEAGHER	\$400.00	Monthly rent adjustment for Jul & Aug
144	AQUA PENNSYLVANIA	\$165.35	Water bill, Honesdale, 6/22/17 - 7/25/17 July
145	ADAMS CABLE SERVICE	\$68.17	Mo cable TV & internet bill, Hamlin - Aug 2017
146	BLUE RIDGE COMMUNICATIONS - D&A	\$86.37	Cable TV for D&A from 8/7/17 - 9/6/17
147	CENTRAL WAYNE REGIONAL AUTH.	\$155.00	Sewer bills, Honesdale & D&A, Jul 2017
148	APRIL CLARK	\$181.80	Uniform tops and pants
149	DAVES FOODTOWN	\$53.00	Food bill, Honesdale Pantry & camp packing - July
150	DECKER'S DAIRY	\$2,263.59	Meal prep supplies - Jul 2017
151	DEMPSEY UNIFORM & LINEN	\$1,106.30	Linen rentals & supplies - Jul 2017
152	EARTHLINK BUSINESS	\$55.94	Phone bill, D&A - 7/22-8/21
153	FIRMSTONE SERVICE STATION	\$9,738.76	Gasoline bills - Jul 2017
154	FOXLEDGE INC.	\$127.50	Bottled water - Aging, Hamlin, Hawley & D&A - July
155	GRAPEVINE	\$28.97	12 issue subscription, expires Sep 2018 - D&A
156	JBS INC.	\$125.00	Mo copier maint, Back Ofc, Sharp MXM503N - Aug.
157	K & D FACTORY SERVICE	\$385.62	Svc call & repair - replace switch kit & knob, steamer
158	LAKESWOOD GARAGE, INC	\$26.50	Tire repair, food van #41 - 8/1/17
159	MAGUIRE ELECTRONICS	\$42.00	Monthly airtime for D&A pager - Jul & Aug 2017
160	JIM MILLER PLUMBING & HEATING CO	\$201.25	Service call & repair 7/21, run start capacitor replaced
161	MILLON'S INC.	\$1,987.84	Vehicle maint & repair - Jul 2017
162	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - 7/29/17 & 8/5/17
163	N.EAST LASER TONER & COPIER SVC	\$165.42	Mo per copy fee & services, July
164	N.EAST LASER TONER & COPIER SVC	\$257.80	Toner - VParry, Front Office copier
165	N.EAST TOWING SERVICE, INC	\$231.00	Towing svcs 7/12 food van #55 & 7/28 van #74
166	OFFICE DEPOT	\$434.37	Office supplies - D&A, Fiscal, H&W, TSebring
167	PENN JERSEY PAPER CO.	\$2,929.66	Non-food kitchen supplies - Aug 2, 2107
168	PENRAC	\$92.82	Car rental pymt, Jul - JZerechak
169	PENNA POWER & LIGHT CO. (HWLY)	\$650.04	Electric bill, Hawley - 6/30/17 to 8/1/17
170	PETER RAPP	\$360.00	Options consumer reimb. for services - Jul 2017
171	REINHART FOOD SVC-EASTERN DIV	\$10,051.51	Monthly food service bills - Jul 2017
172	STANTON OFFICE EQUIPMENT	\$198.00	6 sets file cabinet rails - KRamirez
173	SUNRISE MARKET INC	\$28.89	Food for HSA breakfast meeting 7/12/17
174	SUSQUEHANNA SOFTWARE INC.	\$2,800.00	Annual Maint Agreement, D&A
175	US FOODS	\$8,639.85	Monthly food service bills - Jul 2017
176	VERIZON WIRELESS - 1	\$1,648.44	Monthly cell phone bill - 7/24/17-8/23/17
177	JANET BATAILLE	\$49.50	Volunteer travel - Jul 2017 for Ombuds
178	AL BAERENKLAU	\$95.85	Volunteer travel - Jul 2017
179	JOE DAVIS	\$61.20	Volunteer travel - Jul 2017
180	GEORGE PIERCY	\$45.00	Volunteer travel - Jul 2017
181	CATHLEEN DEGRAZIA	\$50.40	Staff travel - Jul 2017
182	LISA GILBERT	\$80.55	Staff travel - Jul 2017
183	VANESSA HNATKO	\$70.10	Staff travel - Jul 2017
184	LAUREN JANUSEWSKI	\$38.70	Staff travel - Jul 2017
185	PATRICIA NELSON	\$170.90	Staff travel - Jul 2017
186	MONIQUE ORR	\$147.15	Staff travel - Jul 2017
187	BARBARA ROBISCH	\$186.65	Staff travel - Jul 2017
188	MARY ANN SHERWOOD	\$28.35	Staff travel - Jul 2017
189	JAMES SIMPSON	\$12.60	Staff travel - Jul 2017
190	SEASON SLISH	\$8.00	Staff travel - Jul 2017
191	JACQUELINE STURGIS	\$77.03	Staff travel - Jul 2017
192	LEIGH WASHINGTON	\$94.05	Staff travel - Jul 2017
			<b>\$47,352.79</b>

Tourism Promotion

649	LOCKDATA TECHNOLOGIES INC	WEB HOSTING & MAINT/SUPPORT DUE 8/22	\$ 300.00
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August 10, 2017

Domestic Rel. Incentive

140 GATEHOUSE MEDIA NEPA #00024092 MOST WANTED \$ 719.00

Act 13

122 GLOBAL EQUIPMENT COMPANY INC #369781 TRASH CONTAINER \$ 1,431.30

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk