

July 13, 2017

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Wendell R. Kay and Commissioner Joseph W. Adams present.

The Commissioners were presented with copies of the minutes of the meeting held July 6, 2017. A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

#### Agenda

Scheduled to meet with the Commissioners: Jeff Hiller-Historical Walking Tour of Honesdale; Resolution for Budget Modification CDBG FFY 2014; Timekeeping Systems, Inc./PCorp-Professional Services Agreement; Addendum to Provider Contract-Dr. Berger; Ratify Letter of Support-PCCD/Wayne Pike Workforce Alliance Grant Application; Salary Board meeting; Payment of bills; Retirement Board meeting.

#### Public Comment

There was no public comment.

#### Correspondence and Communications

Received the Mileage and Fees Report from the Wayne County Sheriff's Department for the month of June 2017.

Received the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated July 7, 2017.

Received a letter from the PA Department of Environmental Protection informing that the Air Quality Programs Plan Approval Permit has been granted to Stourbridge Energy, LLC for a project in Berlin Township.

#### New Business

Jeff Hiller presented information on the updated historical walking tour of downtown Honesdale. Approximately 20 locations have been provided with QR Code placards. With a free download application on your cell phone, you can scan these codes at the various locations and receive a brief history of the location you are visiting. The Commissioners thanked Mr. Hiller for his continued community service and dedication to historical preservation in Wayne County.

The Chief Clerk discussed the Honesdale Borough request for the approval of a Budget Modification to the Federal Fiscal Year 2014 CDBG Program. The Borough has approved funds originally allocated for Cottage Street and Old Willow Avenue to be used for a project on Commercial Street. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to execute the resolution as requested to authorize the Budget Modification.

The Chief Clerk presented a Professional Services Agreement between Wayne County and Timekeeping Systems, Inc. for a Guard #1 System upgrade as a benefit of the PCorp Insurance Program. A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to execute the agreement as presented.

The Chief Clerk presented an addendum to Provider Contract with Dr. Berger for professional services at the Wayne County Correctional Facility. This agreement provides a \$10.00 per hour increase for Physician Assistants and Nurse Practitioner rates to \$150.00 per hour. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the addendum as presented.

The Commissioners were asked to provide a letter of support for a grant application submitted by the Wayne Pike Workforce Alliance to the PA Commission on Crime and Delinquency to

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become a community partner for the Juvenile Justice Program. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to ratify this letter of support which was provided on July 10, 2017.

A motion was made by Commissioner Smith, seconded by Commission Kay and unanimous to approve William Belhorn, as a Data Collector in the Tax Services office, effective July 17, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to approve Jeremy Oettinger, as a Data Collector in the Tax Services office, effective July 17, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Brendan Snyder, as a Clerk Typist in the Human Services Transportation Department, effective July 31, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the promotion of Lori O'Malley, from Casework Supervisor to Behavioral Health Program Specialist 1 in Wayne County BHI DEI, effective July 17, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to approve the promotion of Shannon Guinard, from County Caseworker 1 to 2 in Children and Youth Services, effective July 17, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated July 12, 2017.

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 85084 through 85142. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
85084	JOHN E SOTACK	ROBERT BLUFF APPRAISAL	\$ 1,900.00
85085	AUGELLO EXCAVATING INC	MODIFY	\$ 117.92
85086	NICHOLAS A BARNA	ARBITRATOR 7/3	\$ 504.60
85087	BIMBO FOODS, INC	#6900806999999 DUE 7/1	\$ 231.60
85088	JAMES EDGAR BROWN ESQ	ARBITRATOR 7/3	\$ 245.80
85089	ROZALYN BURKE	TRAVEL EXP 6/13	\$ 8.00
85090	STEVEN E BURLEIN	WC DOMESTIC RELATIONS MAY	\$ 1,125.00
85091	CENTRAL WAYNE REGIONAL AUTH.	#001383.00 DUE 7/31	\$ 1,266.80
85092	TAMMY LEE CLAUSE	ARBITRATOR 6/12	\$ 245.80

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85093	DATOM PRODUCTS INC	ASBETOS ABATEMENT PARK ST	\$	9,300.00
85094	FLEDERBACH FOODS INC	#5970 WC PRISON	\$	1,132.78
85095	DELTA DENTAL OF PA	ADM FEE JUNE	\$	4,633.82
85096	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 6/27	\$	24.62
85097	ECOLAB INC	#019948623 DTD 6/21	\$	252.98
85098	ELITE BROKERAGE SERVICES	JULY PREMIUM	\$	2,068.50
85099	DAPHINE & TIMOTHY ELLIS	FC JUNE	\$	877.90
85100	BRENDA ENSLIN	TRAVEL EXP JUNE	\$	82.62
85101	CHERYL FAY	5/27 MILEAGE	\$	29.70
85102	FEDERAL EXPRESS CORP	#6296-6368-1 DUE 7/12	\$	46.31
85103	FIRSTSTONE TIRE & AUTO SERVICE STATION	#995-1 JUNE SERVICE	\$	369.66
85104	BUGAJ/FISHER PC	ARBITRATOR 7/3	\$	368.70
85105	KATE & WILLIAM FOSTER	FC JUNE	\$	845.20
85106	FOX LEDGE INC	#000614 DUE 7/30	\$	280.00
85107	FRANCESKI WASTE & RECYCLING	DJ EDWARDS ACCT APR MAY JUNE	\$	45.50
85108	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 6/28	\$	20.88
85109	GATEHOUSE MEDIA NEPA	#00016195 WANT AD	\$	123.16
85110	GUARDIAN CSC	#07-WAYNE DOS 6/28	\$	250.00
85111	SHANNON GUINARD	TRAVEL EXP JUNE	\$	36.88
85112	HANCOCK TELEPHONE CO	#200252 DUE 7/25	\$	1.13
85113	RICHARD B HENRY ESQ	ARBITRATOR 7/3	\$	336.40
85114	HIGHHOUSE ENERGY	#9048 DUE7/15	\$	1,093.22
85115	HIIG-ELITE UNDERWRITERS AGENCY INC	JULY PREMIUM	\$	14,834.10
85116	KELLY J HOLIDAY-SAID	VA BURIAL EXP BOB HOLIDAY	\$	100.00
85117	ALFRED G HOWELL	ARBITRATOR 7/3	\$	245.80
85118	IDENTICARD/JAM PLASTICS	#63\4737953 DTD 6/26	\$	305.78
85119	LEE C KRAUSE	ARBITRATOR 7/3	\$	368.70
85120	KREMPASKY EQUIPMENT LLC	#WAY06 DTD 6/21	\$	26.58
85121	MARK & BONNIE LATOURETTE	FC JUNE	\$	899.80
85122	CHRISTOPHER McCONNELL	MAY & JUNE MILEAGE	\$	26.55
85123	MICHAEL J McKEOWN INC	WC ASSESSMENT OFFICE ACCT	\$	1,800.00
85124	MILLON'S INC	WC PRISON ACCT	\$	31.00
85125	SCOTT MILLER	TRAVEL EXP JUNE	\$	51.37
85126	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC	#0012096167 DUE 7/20	\$	895.38
85127	US POSTMASTER SERVICE	REPOSITORY SALE	\$	432.88
85128	RECHNER LAW OFFICE	WC DOMESTIC RELATIONS ACCT	\$	78.00
85129	REINHART FOOD SERVICE	#25970 JUNE SERVICES	\$	5,760.55
85130	LAURA & PAT RESTI	FC JUNE	\$	878.93
85131	BRIAN SAVAGE	JUNE MILEAGE	\$	93.55
85132	ANNE MARIE SCHIRO	FC JUNE	\$	850.47
85133	STAPLES ADVANTAGE	#B03510 DUE 7/14	\$	1,493.96
85134	STARR UNIFORM CENTER	WARD	\$	200.73
85135	SYSCO CENTRAL PA LLC	#396572 DUE 7/20	\$	12,606.03
85136	TELEMEDICINE MANAGEMENT, INC	AUGUST MEMBERSHIP FEES	\$	2,290.00
85137	THE TIMES - TRIBUNE	RENEWAL #1218043	\$	182.00
85138	UGI PENN NATURAL GAS	#915602402386 DUE 8/1	\$	251.56
85139	VERIZON WIRELESS	#742010144-00001 DUE 7/18	\$	698.21
85140	W C TRANSPORTATION SYSTEM	WC C & Y ACCT MAY	\$	425.00
85141	WILSON LAW, PC	WC C & Y ACCT	\$	1,742.50
85142	ASHLEY ZIMMERMAN	PD JUNE	\$	600.00
Total			\$	76,034.91

WEEKLY VOUCHER REPORT FROM 7/13/2017 TO 7/13/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1434	WAYNE CO OFFICE OF HUMAN SERVICES	QTR 3 REIMB. - JAN THRU MAR 2017	46,128.29
1435	MARY J. CARDINAL	MAR - MAY 2017 EI SNI-VISION BASE SERVICES	335.88
1436	NANCY N. MUCHA	JUN 2017 EI ST BASE SERVICES	635.20
1437	FOX LEDGE, INC.	MONTHLY SPRING WATER CHARGES	52.50
1438	NORTHEAST TOWING SERVICE	TOWING CHARGE - COUNTY VEHICLE #202	50.00
1439	HIGHHOUSE OIL OPERATIONS, INC.	MONTHLY COUNTY VEHICLE FUEL CHARGES	1,033.08
1440	VERIZON WIRELESS	MONTHLY CELL PHONE CHARGES	1,165.49
1441	AQUA PA	WATER CHARGES - PARK ST PROPERTY	16.00
1442	THE ADVOCACY ALLIANCE	JUNE CHILDREN'S MH ADVOCACY & WARM LINE	2,375.00
1443	PENNSYLVANIA STATE POLICE	CLEARANCE - EDWARD D.	8.00
1444	3M COGENT, INC.	FINGERPRINTING - LORI O. & MARTA D.	46.00
1445	THE ADVOCACY ALLIANCE	JUN 2017 ID HOME & COMM HAB & ADMIN FEE	182.75
1446	CARE FOR PEOPLE PLUS, INC.	JUN 2017 ID HOME & COMM HAB BASE SERV.	689.04
1447	DEVEREUX-POCONO CENTER	JUN 2017 ID TRANSPORTATION BASE SERV.	592.20
1448	PEDIATRIC SERVICES OF AMERICA, INC.	JUN 2017 ID HOME & COMM HAB BASE SERV.	75.74
1449	VICTIMS INTERVENTION PROGRAM	FISCAL YEAR 2016/2017 3RD & 4TH QTR SERV.	11,045.43
1450	THE ADVOCACY ALLIANCE	JUN 2017 ID INCIDENT MANAGEMENT	417.00
1451	WEIS MARKETS, INC.	PARK ST TRAINING KITCHEN SUPPLIES	144.52
1452	NHS PENNSYLVANIA	MAY BH CRISIS, ESS, AND PSYCH REHAB SERV.	13,771.98
			\$78,764.10

WEEKLY VOUCHER REPORT FROM 7/13/2017 TO 7/13/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
3	KAREN E. RICKERT	JUL 2017 EI SNI BASE SERV	615.78
4	JBS, INC.	JULY COPIER MAINT. AGREEMENT - SHARP/ARM550N	98.00
5	JBS, INC.	JULY COPIER MAINT AGREEMENT - SHARP/MXM503N	98.00
6	CARE FOR PEOPLE PLUS, INC.	JULY ID HOME & COMM HAB BASE SERV.	355.52

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\$1,167.30

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## HSA WEEKLY VOUCHER REPORT FROM 7/13/2017 TO 7/13/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2633	MA client A.K.	\$43.92	MA client travel - Jun 2017
2634	FCSP client W.G.	\$142.70	FCSP client supplies reimb - Jun 2017
2635	FCSP client R.R.	\$175.00	FCSP client supplies & services reimb - Jun 2017
2636	FCSP client L.Y.	\$320.00	FCSP client supplies & services reimb - Jun 2017
2637	FFCSP client K.C.	\$200.00	FFCSP client supplies & services reimb - Jun 2017
2638	FFCSP client M.F.	\$498.64	FFCSP client supplies & services reimb - Jun 2017
2639	ALLIED IN-HOME SVGES (PERS CARE)	\$20,327.38	Personal care & home support - May 2017
2640	BIMBO FOODS, INC.	\$633.26	Monthly food bill - Jun 2017
2641	DEBRA BIRTEL	\$72.00	Reimb balance owed to PA Opry/bus trip
2642	CAREGIVERS AMERICA LLC	\$36,497.12	Personal care & home support & PERS fee - June
2643	CENTRAL WAYNE REGIONAL AUTH.	\$95.00	Sewer bill, Honesdale, Jun 2017
2644	DAVES FOODTOWN	\$34.26	Food bill, Honesdale Pantry - Jun 2017
2645	JUNE DEMAURO	\$675.00	Options consumer reimb for services - Jun 2017
2646	DEMPSEY UNIFORM & LINEN	\$1,184.45	Linen rentals & supplies - Jun 2017
2647	DIRLAM BROS. LUMBER CO.	\$113.78	Air exchanger grille and paint - VHNako office
2648	FOREST CITY NEWS	\$88.50	Classified ads - Ctr Operator & Residential Prog Dir.
2649	FOXLEDGE INC.	\$122.50	Bottled water - Aging, Hamlin, Hawley & D&A - June
2650	FROMM ELECTRIC SUPPLY CORP.	\$0.88	Electrical box for water heater - Hones. center
2651	GATEHOUSE MEDIA - CLASSIFIEDS	\$537.08	Publishing fees for classifieds acct - Jun 2017
2652	GATEHOUSE MEDIA NEPA - LEGALS	\$567.72	Publishing fees for legal ads acct - Jun 2017
2653	GATEHOUSE MEDIA - DISPLAYS	\$1,960.00	Publishing fees for display ads acct - Jun 2017
2654	HIGHHOUSE ENERGY COMPANY	\$7,591.16	Monthly gasoline bills - Jun 2017
2655	MIKE LIUZZO	\$80.00	Tai Chi classes - Jun 21 & 28
2656	MID-STATE OCCUPATIONAL HEALTH	\$114.00	DOT physicals & screenings
2657	MILLON'S INC.	\$4,578.86	Vehicle maint & repair - Jun 2017
2658	N.E. LASER TONER & COPIER SVC	\$219.80	Toner - ABidwell, CMarsh, MWertman, JDovin
2659	N.E. LASER TONER & COPIER SVC	\$212.25	Copy fee - svc, supplies & drums, IR Advance 4035
2660	NPLS	\$83.50	Legal services for the month of Jun 2017
2661	NORTHEAST MED-EQUIP	\$1,415.00	PERS units for consumers - May 2017
2662	NORTHEAST TOWING SERVICE, INC	\$125.00	Towing svcs 6/8 bus #61
2663	PENRAC	\$674.31	Car rentals - June
2664	PENN JERSEY PAPER CO.	\$175.27	Non-food kitchen supplies - Jun 30, 2107
2665	THE PENN STATER	\$976.76	Hotel -CMyers & MPaladino for Jun 20-23 CPA Conf
2666	POCONO PEST	\$35.00	Monthly pest control - Honesdale, month 4 (Jun)
2667	PETER RAPP	\$410.00	Options consumer reimb. for services - Jun 2017
2668	ST. JOSEPH'S CENTER	\$2,499.36	Passenger pick-up/drop-off- June patients
2669	STANTON OFFICE EQUIPMENT	\$1,722.95	Office supplies, furniture - Jun 2017
2670	VERIZON WIRELESS - 1	\$287.08	Monthly cell phone bill - 6/24/17-7/23/17 Jun portion
2671	WAYNE CO. COMMISSIONERS	\$1,944.00	In lieu of taxes pymt-Direct Dep. Aging bank acct
2672	WAYNE CO. COMMISSIONERS	\$127.98	Payment for toners through Purchasing - MSherwood
2673	ZEE MEDICAL SERVICES	\$69.77	Medical box supply replenishment, Kitchen, 6/28/17
2674	AL BAERENKLAU	\$58.95	Volunteer travel - Jun 2017
2675	JOE DAVIS	\$45.90	Volunteer travel - Jun 2017
2676	GEORGE PIERCY	\$45.00	Volunteer travel - Jun 2017
2677	KATHLEEN CHICOSKI - CUSTODIAN	\$205.77	Petty Cash - June 2017
2678	CATHLEEN DEGRAZIA	\$77.30	Staff travel - Jun 2017
2679	JULIANN DOYLE	\$41.30	Staff travel - Jun 2017
2680	LISA GILBERT	\$75.15	Staff travel - Jun 2017
2681	VANESSA HNATKO	\$159.60	Staff travel - Jun 2017
2682	HELEN KELLY	\$459.52	Staff travel - Jun 2017
2683	CHARLOTTE MYERS	\$51.51	Staff travel - Jun 2017
2684	CATHERINE VARGO	\$54.07	Staff travel - Jun 2017
2685	LEIGH WASHINGTON	\$79.20	Staff travel - Jun 2017
		\$88,984.51	

**FY 17-18**

## HSA WEEKLY VOUCHER REPORT FROM 7/13/2017 TO 7/13/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
24	BLUE RIDGE COMMUNICATIONS - D&A	\$75.93	Cable TV for D&A from 7/7/17 - 8/6/17
25	HONESDALE AGWAY	\$19.97	Flowers for Honesdale Center yard
26	INTERAGENCY COUNCIL MONROE CO	\$95.00	LINK ad /Volunteer Luncheon Brochure, membership dues
27	LISA JANOWSKI	\$143.95	Uniform tops, pants & shoes
28	JBS INC.	\$125.00	Mo copier maint, Back Ofc, Sharp MXM503N - Jul 2017
29	MIKE LIUZZO	\$40.00	Tai Chi class - Jul 5
30	WENDY MILLER	\$49.97	Uniform shoes
31	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - 7/2/17 & 7/8/17
32	NORTHEAST ACCESSIBILITY LLC	\$5,000.00	Ramp for Options Special Funding cons. A.C.
33	SETTLERS HOSPITALITY GROUP	\$1,000.00	Room rental for Wayne Memorial SHIP breakfast, our portion
34	SPENCER PRINTING, INC.	\$393.89	Monthly 10 pg newsletter Jul 2017
35	STEPHENS PHARMACY	\$80.30	Cost of disposing of sryinges left at front desk of Sr Center
36	TIGER TOURS INC.	\$785.00	Charter fee, 1 coach for 9/27/17 Bushkill Falls bus trip
37	VERIZON WIRELESS - 1	\$1,100.58	Monthly cell phone bill - 6/24/17-7/23/17 Jul portion

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38	LEIGH WASHINGTON	\$53.64	Reimb /purchase of prescriptions & groceries
39	WAYNE COUNTY MHMR	\$515.89	Community Care Behavioral Health - Jun 2017
40	FRANK GERVASI	\$250.00	Music for Hamlin & Hawley Center picnics - July 21
		\$10,179.12	

Domestic Relations

138	GATEHOUSE MEDIA NEPA	#00024092 WC MOST WANTED	\$ 377.00
139	KRISTT CO	#950016 DTD 6/21	\$ 1,451.70

Act 13

120	SAWMILL CYCLES	DEPOSIT FOR BIKE STANDS	\$ 1,000.00
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At this time, the Board recessed to hold a Retirement Board meeting. See Retirement Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk