

April 20, 2017

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held April 13, 2017. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting

Agenda

Scheduled to meet with the Commissioners: Proclamation – Call 811 Before You Dig; FFY 2015 CDBG Honesdale Borough Budget Modifications Request; PCCD – Subgrant Award Notification; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from the Victims' Intervention Program thanking the Commissioners for their 2017 allocation, which will be used for services in Wayne County.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated April 14, 2017.

Received a letter from the PA Department of Environmental Protection acknowledging receipt of the 2015 and 2016 County Annual Inspection Reports for the Deskus Dam. The Department has reviewed the Inspection Reports and concur with the recommendations explained in them.

Received a letter from the PA Department of Environmental Protection acknowledging receipt of the 2015 and 2016 County Annual Inspection Reports for the Varcoe Dam. The Department has reviewed the Inspection Reports and concurs with the recommendations explained in them.

Received a letter from Christine Pender informing that she is resigning as an Administrative Assistant in the Wayne County Correctional Facility, effective April 28, 2017. A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter from Jon Schuman informing that he is resigning as a Mechanical Systems Technician in the Maintenance Department, effective April 28, 2017. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

Public Comment

There was no public comment.

New Business

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to issue a proclamation in recognition of Call 811 before You Dig. This is an annual proclamation to remind everyone to preplan before construction season.

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to authorize the Chairman to execute Federal F.Y. 2015 Honesdale Borough CDBG Budget Modification request.

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to execute the Subgrant Award Notification from PCCD for innovative policing activities in the amount of \$32,110 to be used by the District Attorney.

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A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve Jamie Wiemann, as a Clerk in the Register of Wills and Recorder of Deeds Office, effective April 24, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Adams and unanimous to approve Lisette Deron, as an Accounting Specialist in the Register of Wills and Recorder of Deeds Office, effective April 24, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the transfer and promotion of Tessa Jones, from part-time Clerk in Tax Claim to full-time Clerk in the Prothonotary and Clerk of Courts office, effective April 24, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Nicholas Corazzi, as a full-time Deputy Sheriff in the Sheriff's Department, effective April 24, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Kay and unanimous to approve the promotion of Gwen Martin, as an Administrative Assistant in the Wayne County Correctional Facility, effective April 24, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

On behalf of the Board, Commissioner Smith extended sympathy to the family of Arlene Bender who worked for the County for almost 14 years and passed away suddenly this week.

Other Business

The Commissioners received a copy of the Treasurer's Report dated April 19, 2017.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 83727 through 83804. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
83727	3M COGENT INC	CLEARANCES	\$ 69.00
83728	AREA AGENCY ON AGING	MATP 4THQ FY 15-16	\$ 29,900.00
83729	LEATRICE ANDERSON ESQ	WC APPOINTMENTS	\$ 429.00
83730	AT & T	#0542146883001 DUE 5/10	\$ 50.27
83731	JOSEPH W BARNETT	J FABRIZIO 4/17	\$ 318.01
83732	BOBBY JO BENDERSKY	TRAINING EXP 4/4-4/7	\$ 77.00
83733	BILL PYKUS EXCAVATING INC	SNOW REMOVAL 2/13-3/22	\$ 1,500.00
83734	NATALIE BURNS	APRIL EXPENSES	\$ 29.83
83735	CAMPBELL LAW OFFICES	DUNBAR THRU 3/30	\$ 760.00
83736	CASE TIRE SERVICE INC	#WAY500 DUE 5/15	\$ 134.09

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83737	CCAP	JOSEPH ADAM SPRING CONF	\$ 180.00
83738	CHILDRENS HOME OF EASTON	MARCH SERVICES	\$ 3,775.18
83739	MICHAEL CHRISTOPHER	E DUGGER JR 4/13	\$ 31.39
83740	COLLEGIATE HOUSING SERVICES	APPLICATION & HOUSING FEES	\$ 230.00
83741	COLLEGIATE HOUSING SERVICES	SECURITY DEPOSIT	\$ 250.00
83742	CORNELL ABRAXAS GROUP, INC	MARCH SERVICES	\$ 36,745.26
83743	JOSEPH P CREMONA	N MAZZOLA 4/18	\$ 22.50
83744	DEAN FOWLER SERVICE STATION	#054451 MARCH SERVICES	\$ 405.40
83745	DE LAGE LANDEN FIN SERVICES	#343775 DUE 5/1	\$ 658.58
83746	ENTERPRISE FLEET MANAGEMENT INC	#559559 DUE 4/20	\$ 1,454.36
83747	ELECTION SYSTEM & SOFTWARE INC	#W09512 DTD 4/7	\$ 2,572.50
83748	ESSENTIAL MANAGEMENT SOLUTIONS	MONTH #11	\$ 1,350.00
83749	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 4/11	\$ 451.29
83750	FRIENDSHIP HOUSE	FEB SERVOCE	\$ 161.20
83751	GATEHOUSE MEDIA NEPA	#00016586 VOTER REGISTRATION	\$ 139.00
83752	EDWARD GEISLER	C ANDERSON 4/13	\$ 2.50
83753	GEORGE JUNIOR REBUBLIC	MARCH SERVICES	\$ 9,242.76
83754	DEBRA GIANCHETTA	VA BURIAL EXP GIRAUD J SANDS	\$ 100.00
83755	HESSLING FUNERAL HOME	WAYNE COREY	\$ 1,100.00
83756	HIGHMARK BLUE SHIELD	#1165121002 CLMS THRU 4/14	\$ 62,876.05
83757	HIGHHOUSE ENERGY	#122 DUE 4/15	\$ 1,423.36
83758	HOME DEPOT CREDIT SERVICES	#XXXXX9437 DUE 5/7	\$ 1,753.69
83759	JOHN MULQUEEN	UNIT #6 MAY RENT	\$ 150.00
83760	EDWARD HOWELL	JAN, FEB, MAR MILEAGE	\$ 118.35
83761	HOWELL, HOWELL & KRAUSE	CHILDREN & YOUTH	\$ 146.25
83762	JUSTICE WORKS YOUTH CARE INC	MARCH SERVICES	\$ 4,205.00
83763	GLENN KHOURY	LOT RENTAL FEE	\$ 480.00
83764	KNOW INK	ISYNC DRIVE	\$ 80.00
83765	LABORATORY CORP OF AMERICA	#37214195 2/26-4/2	\$ 210.00
83766	LEGALSHIELD	#0047980 APRIL	\$ 468.00
83767	MARLIN LEASING	#1255904 DUE 5/5	\$ 27.33
83768	MASTERCARD	XXXXX9355 DUE 5/6	\$ 187.59
83769	MICHAEL McMORROW	TRAINING EXP 4/4-4/7	\$ 61.31
83770	MEAGHER LAW, INC	WC DOMESTIC RELATIONS ACCT	\$ 225.00
83771	MENTOR NETWORK	MARCH SERVICES	\$ 1,366.17
83772	WAYNE COUNTY BDPEI	REIMBURSEMENT PPL BILL	\$ 26.81
83773	JESSICA MITSCHLE	FC MARCH	\$ 862.70
83774	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY DUE 4/17	\$ 146.30
83775	MONROE COUNTY CORONER'S OFFICE	CAROL LIENERT REGISTRATION	\$ 260.00
83776	NICHOLAS J MUTO	WC C & Y ACCT	\$ 400.00
83777	NORTHWESTERN HUMAN SERVICES INC	WC C & Y ACCT	\$ 907.99
83778	NORTHERN TIER RESEARCH INC	WC CORONER ACCT	\$ 550.00
83779	PA APCO	KROMKO & MYERS REGISTRATION	\$ 160.00
83780	PCOMP	#C200-36 FINAL INSTALLMENT	\$ 89,226.00
83781	PENRAC LLC	#L57N398 DTD 4/5	\$ 138.32
83782	PENTELEDATA	#3004815 DUE 4/29	\$ 2,200.00
83783	PIMCC	APRIL BILLING	\$ 922.00
83784	US POSTMASTER SERVICE	REPOSITORY SALE	\$ 316.23
83785	PPL ELECTRIC UTILITIES	#0140081009 DUE 5/3	\$ 223.31
83786	PPL ELECTRIC UTILITIES	#0793617160 DUE 5/8	\$ 5,853.75
83787	PPL ELECTRIC UTILITIES	#9877243009 DUE 5/5	\$ 3,845.99
83788	KAREN RECORDS	VA BURIAL EXP THOMAS STROJAN	\$ 100.00
83789	REDWOOD TOXICOLOGY LABORATORY	#114681 MARCH SERVICES	\$ 75.00
83790	SARAH A REED CHILDREN'S CENTER	WC C & Y ACCT	\$ 162.75
83791	WARREN SCHLOESSER ESQ	SEARCHES	\$ 4,660.00
83792	SPRING HILL SUITES BY MARRIOTT	LEE KRAUSE RESERVATION	\$ 122.10
83793	STANTON OFFICE EQUIPMENT	WC C & Y ACCT	\$ 15.00
83794	STARR UNIFORM CENTER	KREMPASKY	\$ 2,645.64
83795	JAMES F SULIMA	E O'CONOR INVESTIGATION	\$ 1,140.50
83796	TELEMEDICINE MANAGEMENT, INC	MAY MEMBERSHIP	\$ 2,190.00
83797	THOMSON REUTERS-W. PUBLISHING CORP	#1000625184 DUE 5/4	\$ 1,916.07
83798	TRACK GROUP	WC C & Y ACCT	\$ 852.75
83799	VERIZON	#5702519601 DUE 5/3	\$ 1,045.87
83801	W C JUV. PROBATION DEPT PETTY CASH	WINDSHIELD WASHER	\$ 200.10
83802	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 4/4	\$ 27.84
83803	JEANNA & KYLE YOUNG	FC MARCH	\$ 892.00
83804	R ANTHONY WALDRON III ESQ	MOTICHKA CLOSING COST	\$ 1,917.00
Total			<u>\$ 289,919.24</u>

WEEKLY VOUCHER REPORT FROM 4/20/2017 TO 4/20/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1091	MARY J. CARDINAL	JAN THRU MAR 2017 EI SNI-VISION BASE	531.81
1092	KAREN E. RICKERT	APR 2017 EI SNI BASE SERVICES	839.70
1093	ST JOSEPH'S CENTER	MAR 2017 EI SNI BASE SERVICES	223.92
1094	PAUL DOUGLAS	REPAIRS TO FAIR AVE APT C	80.00
1095	COMMUNITY SERVICES GROUP, INC.	DEC 2016 BH COMMUNITY RESIDENTIAL SERV.	5,322.75
1096	COMMUNITY SERVICES GROUP, INC.	FEB 2017 BH COMMUNITY RESIDENTIAL SERV.	5,961.48
1097	COMMUNITY SERVICES GROUP, INC.	MAR 2017 BH COMMUNITY RESIDENTIAL SERV.	6,600.21
1098	CYNTHIA HALL-MATTHEWS	APR 2017 EMPLOYEE TRAVEL EXPENSES	314.39
1099	ACADIA SYSTEMS, INC.	WEB HOSTING/DOMAIN NAME REGISTRATN	157.00
1100	WEIS MARKETS, INC.	MO. PARK ST TRAINING KITCHEN SUPPLIES	105.33
1101	PPL	MO. ELECTRIC UTILITIES CHARGES - DIC & PR	80.64
1102	THE ADVOCACY ALLIANCE	MAR 2017 ID INCIDENT MANAGEMENT	417.00

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1103	CENTRAL WAYNE REGIONAL AUTH.	MAR 2017 SEWER - PARK ST PROPERTY	50.00
1104	PPL	MO. ELECTRIC UTILITIES - 6TH ST APT D	26.81
1105	COMMUNITY SERVICES GROUP, INC.	JAN 2017 BH COMMUNITY RESIDENTIAL SERV.	6,600.21
1106	CARE FOR PEOPLE PLUS, INC.	APR 2017 ID HOME & COMM HAB BASE SERV.	1,620.00
1107	COMMUNITY VOCATIONAL SERV., INC.	MAR 2017 ID HOME & COMM HAB BASE SERV.	2,564.76
1108	HUMAN RESOURCES CENTER, INC.	MAR 2017 ID COMM HAB BASE SERVICES	753.60
1109	NHS PENNSYLVANIA	MAR 2017 ID SPECIALIZED SUPPORTS BASE	189.09
1110	PEDIATRIC SERVICES OF AMERICA, INC.	APR 2017 ID HOME & COMM HAB BASE SERV.	81.15
1111	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - SUSAN L. & JOYCE C.	97.90
1112	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - ID DEPT	109.90
1113	HUMAN RESOURCES CENTER, INC.	MAR 2017 SHREDDING WORK	103.32
1114	CARDMEMBER SERVICE	LODGING & REGISTRATION FOR TRAININGS	566.26
1115	R.A.T.T. INC.	INFESTATION TREATMENT - JOELLA G.	550.00
			\$33,947.23

HSA WEEKLY VOUCHER REPORT FROM 4/20/2017 TO 4/20/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2030	FFCSP client E.C.	\$400.00	FFCSP client services reimb. - Mar 2017
2031	FCSP client S.P.	\$94.28	FCSP client supplies & services reimb. - March
2032	FCSP client D.S.	\$173.88	FCSP client supplies & services reimb. - March
2033	MA client C.C.	\$20.88	MA client travel - Mar 2017
2034	MA client R.H.	\$14.40	MA client travel - Mar 2017
2035	MA client K.R.	\$148.80	MA client travel - Mar 2017
2036	MA client D.S.	\$14.64	MA client travel - Mar 2017
2037	ADAMS CATV	\$66.06	Mo cable TV & internet bill, Hamlin - Apr 2017
2038	ALLIED IN-HOME SVGES (PERS CARE)	\$18,915.08	Personal care & home support - Mar 2017
2039	BLAIR SENIOR SERVICES INC	\$15.76	Debarment fees for the month of Mar
2040	3M COGENT, INC.	\$136.75	Employee clearances - March clearances
2041	KATHLEEN CHICOSKI - CUSTODIAN	\$215.61	Petty Cash - Mar & Apr
2042	DUTCH'S MARKET	\$10,664.22	Easter bids - 3/23/17
2043	HOME INSTEAD SENIOR CARE	\$3,944.70	Personal care & home support - Mar 2017
2044	LAKESIDE YOUTH SERVICE	\$2,700.00	Trauma 101 workshops for Wayne County SOC
2045	LAUREL'S COFFEE GRINDER	\$450.00	SOC youth & family event - Paint n Dine Party
2046	MIKE LIUZZO	\$120.00	Tai Chi classes - Mar 8, Apr 5, Apr 12
2047	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - 4/8/17 & 4/15/17
2048	MUSIC & VIDEO EXPRESS	\$123.75	Micro USB tablet chargers, Trans; Wall mount, Hawley
2049	NPLS	\$193.50	Legal services for the month of Mar 2017
2050	THE PENN STATER	\$258.24	Hotel for May 24 IPS PDA PS Enrichment Conf
2051	PENNSYLVANIA STATE POLICE	\$24.00	Employee clearances - D&A, AAA, vol
2052	PP&L ELECTRIC (D&A)	\$111.20	Electric bill, D&A, 3/6/17 - 4/4/17
2053	PP&L (TRANS)	\$127.50	Electric bill, Trans 3/6/17 - 4/4/17
2054	PPL ELECTRIC UTILITIES	\$112.68	Electric bill, 522 Church St, Hwly, Apt 2
2055	REDWOOD TOXICOLOGY LABS, INC.	\$285.00	Instant drug tests for suboxone clients
2056	REINHART FOOD SVC-EASTERN DIV	\$837.00	Ensure for Pantry via SFPP cap asset funds
2057	TULEYA REFRIGERATION INC.	\$299.50	Exterior ramp for walk-in freezer in basement
2058	MAEDINE WOODS	\$52.74	Uniform tops
2059	WAYNE COUNTY MHMR	\$519.75	Community Care Behavioral Health - Apr 2017
2060	DEBRA BIRTEL	\$14.40	Staff travel - Mar 2017
2061	DENNIS FORD	\$82.35	Staff travel - Mar 2017
2062	KENNETH RAMIREZ	\$81.05	Staff travel - Apr 2017
2063	MELISSA WERTMAN	\$12.15	Staff travel - Apr 2017
		\$41,679.87	

Capital Investment

1341 ANTHONY R WALDRON - ESCROW ACCOUNT MOTICHKA 1ST INSTALLMENT \$ 6,667.00

Tourism Promotion

635 WEATHER METRICS, INC MONTHLY FEE VISION/STREAMING \$ 140.00

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to adjourn.

 Vicky J. Botjer, Chief Clerk