

Honesdale, Pennsylvania

December 24, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held December 17, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Appointments to Conservation District Board; Appointments to Wayne Health and Hospital Authority; Appointment to WIDA Board; Appointment to Wayne County Redevelopment Authority; 2016 Tax Anticipation Note; Early Intervention Services Financial Report; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received notification from Gretchen Lintner informing that application has been made to DEP for a General permit Chapter 105 GP-3 Bank Rehabilitation, Bank Protection and Gravel Bar Removal in Paupack Township.

Received an amended Notice of Proposed Private Sale from Non-Repository List from the Tax Claim Bureau for property number 11-0-0003-0333 and 14-0-0004-0057.

Received notification from the Department of Environmental Protection of the approved Air Quality Program Title V Operating Permit for PA Department of Corrections/Waymart SCI, Canaan Township.

Received notification from the Department of Community & Economic Development of the CDBG Condition Release for the Accessibility Improvement Project-House at Lock 31.

Received a Supplemental Notice of Intent to Prepare an Environmental Assessment for the Proposed Orion Project and Request for Comments on Environmental Issues involving the construction and operation by the Tennessee Gas Pipeline Company, L.L.C.

Received a letter from Margaret Fox-Dougherty informing of her resignation as a Clerk Typist II in the Children and Youth Services, effective December 17, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

New Business

The Chief Clerk presented the results of the nominations for the Conservation District Board vacancies. A motion was made by Commissioner Fritz, seconded by Commissioner Kay to appoint Andy Weist, Farmer Director and Peter Snyder, Public Director, effective January 1, 2016 to December 31, 2019, and appoint Commissioner Brian Smith as a Commissioner Representative, for the calendar year 2016. Commissioner Smith abstained from voting.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Allaina Propst, effective January 1, 2016 to December 31, 2017, and Earl Marshall, effective January 1, 2016 to December 31, 2020, to the Wayne Health and Hospital Authority Board.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Scott Rickard to the Wayne County Industrial Development Authority Board, effective January 1, 2016 to December 31, 2020.

December 24, 2015

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint William Woodward to the Wayne County Redevelopment Authority Board, effective July 1, 2015 to July 1, 2020.

Business Manager, John Haggarty, and Treasurer Brian Field reviewed the interest rate quotes received for the 2016 \$2.5 million Tax Anticipation Note. The following quotes were received:

FNCB 1.5% Wayne Bank 1.9% Honesdale National Bank .83%

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept the quote from Honesdale National Bank at the rate of .83% and authorized the preparation of appropriate paperwork.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the Early Intervention Services Fiscal Year 2014-2015 Financial Report. The program cost totals \$318,179.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the promotion of Steve Burlein, from Assistant Chief Public Defender to Chief Public Defender, effective December 28, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Brendan R. Ellis, as the Assistant Chief Public Defender, effective December 28, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated December 16, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 76190 through 76256. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
30 Eft	EXPRESS SCRIPTS, INC	#KX5A 12/8-12/21 CLAIMS	\$ 25,734.01
76190	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 12/24	\$ 600,665.71
76191	AQUA PA	#0015181921083115 DUE 1/8	\$ 3,053.79
76192	AT & T	#0542146883001 DUE 1/10	\$ 77.09
76193	BIMBO FOODS, INC	#6900806999999 DUE 12/12	\$ 129.00
76194	BUNNELL WASTE REMOVAL INC	TOP SOIL GIBONS PARK RD	\$ 25.00
76195	CASE TIRE SERVICE	#WAY400 DUE 1/5	\$ 498.20
76196	JOSEPH P CREMONA	M SCHROEDER 12/15	\$ 164.48
76197	DIAMOND MEDICAL SUPPLY	#11220 DTD 10/07	\$ 171.15
76198	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 1/16	\$ 83.95
76199	J C EHRLICH CO INC	#4389763 DUE 1/7	\$ 85.00
76200	FEDERAL EXPRESS CORP	#6296-6368-1 DUE 12/23	\$ 18.50
76201	WILLIAM & KATE FOSTER	FC NOVENBER	\$ 863.56
76202	FRITZ BROS INC	#WAY222 DUE 1/10	\$ 16.08
76203	GRAINGER INC	#838681526 DUE 1/3	\$ 1,272.15
76204	NICOLE HENDRIX	REIMBURSEMENT FOR TRAINING	\$ 25.24
76205	HIGHHOUSE ENERGY	#2083 DUE 12/15	\$ 241.96

76206	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 1/6	\$	1,404.51
76207	HONSDALE AGWAY	#700557 GRASS SEEDS	\$	71.97
76208	HOWELL, HOWELL & KRAUSE	J KILLE THRU 12/11	\$	351.25
76209	INSIGHT	#10074847 DUE 1/7	\$	89.00
76210	MARK M JAMES	CONTINUING EDU EXP	\$	254.88
76211	JIM MILLER'S PLUMBING & HEATING CO., INC	SERVICE CALL 12/3 RECYCLING CE	\$	112.50
76212	JUSTICE WORKS YOUTH CARE INC	FGDM/COUNSELING NOV	\$	13,150.00
76213	KIDSPEACE CORPORATION	COUNSELING DELINQ	\$	2,760.43
76214	LEE C KRAUSE, ESQ	REIMBURSEMENT LEXIS NEXIS	\$	1,650.00
76215	MAGUIRE ELECTRONICS	#5P3000 DUE 12/9	\$	22.00
76216	MARLIN LEASING	#1255904 DUE 1/5	\$	27.33
76217	MASTERCARD	#XXXXX7417 DUE 1/6	\$	140.00
76218	MATTHEW BENDER & CO INC	#0099166969 DTD 12/11	\$	60.44
76219	METZ ELECTRICAL SERVICES INC	911 TOWER IRVING CLIFF	\$	2,553.49
76220	MIKE'S AUTO SERVICE & TOWING, INC	WC DA ACCOUNT	\$	400.00
76221	STACEY MIZWINSKI	DECEMBER MILEAGE	\$	12.92
76222	SAMANTHA J MYERS	SERVICE 11/30,12/7 THRU 12/21	\$	120.00
76223	NORTHWESTERN HUMAN SERVICES	RESIDENTIAL DELINQ NOV	\$	5,970.00
76224	NORTHERN TIER RESEARCH INC	J WHELAN 1/17	\$	4,225.00
76225	ONE POINT	#9718 DUE 1/9	\$	337.59
76226	PA TREATMENT & HEALING	DAY TREATMENT DELINQ NOV	\$	8,561.75
76227	PENTELEDA	#1600170 DUE 12/29	\$	1,008.00
76228	PITNEY BOWES	#3514750 DUE 1/6	\$	917.73
76229	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#1866831 DUE 1/6	\$	42.74
76230	PPL ELECTRIC UTILITIES	#0140081009 DUE 1/4	\$	3,133.07
76231	PREVENTATIVE AFTERCARE, INC	INDEPENDENT LIVING DEPENDENT N	\$	7,907.20
76232	PREMIER BIOTECH, INC	INV DTD 12/15	\$	352.04
76233	PUROSKY & TUCKERMAN INC	CLIFF SITE NEW SHELTER	\$	3,465.00
76234	QUILL CORPORATION	#C2123982 DUE 1/2	\$	85.88
76235	REDWOOD TOXICOLOGY LABORATORY	#114681 DTD 11/30	\$	82.00
76236	RESERVE ACCOUNT	#23577901 REIMBURSEMENT	\$	12,000.00
76237	SHI INTERNATIONAL CORP	#1054819 DTD 11/20	\$	53,592.41
76238	STANDARD INSURANCE CO	#001385240001 DUE 1/1	\$	2,376.00
76239	STAPLES ADVANTAGE	#B0351 DUE 1/4	\$	955.12
76240	STARR UNIFORM CENTER	LOSCIG	\$	2,006.93
76241	SUSANIN, WIDMAN & BRENNAN P.C.	#624D THRU 11/30	\$	2,590.50
76242	THOMSON REUTERS-WEST PUBLISHING CORP	#1000625178 DUE 12/31	\$	880.22
76243	COLEEN TUMAN	POSTAGE	\$	61.33
76244	VERIZON	#5702518045 DUE 1/4	\$	1,018.31
76245	VERIZON WIRELESS	#922338009-00001 DUE 1/3	\$	222.42
76246	WAYMART MASONIC HALL ASSOCIATION	RENT 10/01/15-12/31/15	\$	525.00
76247	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	36,000.00
76248	WAYNE COUNTY HUMAN SERVICES	MDIT MEETING 12/2	\$	125.00
76249	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 12/17	\$	18.11
76250	WAYNE COUNTY SHERIFF DEPT	TOOL BOX	\$	17.90
76251	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 12/21	\$	23.49
76252	WAYNE COUNTY SOLID WASTE DEPT	REIMBURSE PETTY CASH	\$	104.75
76253	DEBBIE WILSON	MILEAGE NOV & DEC	\$	35.10
76254	ZEE MEDICAL SERVICE CO	JUVENILE PROBATION	\$	89.84
76255	HONSDALE NATIONAL BANK	#263178469 INTEREST DUE 12/31	\$	449.58
76256	TASC	SET UP FEE	\$	400.00
Total			\$	<u>805,885.60</u>

WEEKLY VOUCHER REPORT FROM 12/24/2015 TO 12/24/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1362	THE ADVOCACY ALLIANCE	JUN 2015 ID HOME & COMM HAB BASE	1,100.00

WEEKLY VOUCHER REPORT FROM 12/24/2015 TO 12/24/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
492	JENNIFER MALAK	DEC 2015 EI PT BASE SERVICES	158.80
493	KAREN RICKERT	DEC 2015 EI SNI BASE SERVICES	167.94
494	KAREN RICKERT	DEC 2015 EI SNI BASE SERVICES	643.77
495	SAYEGH PEDIATRIC THERAPY SERVICES	NOV & DEC 2015 EI ST AND SNI BASE SERV.	3,322.24
496	ST JOSEPH'S CENTER	NOV 2015 EI SNI BASE SERVICES	783.72
497	ST JOSEPH'S CENTER	JUL 2015 EI SNI BASE SERVICES	307.89
498	UNITED CEREBRAL PALSY	NOV 2015 EI SNI BASE SERVICES	335.88
499	JOHN GENTOSO	ESG FUNDING APPROVAL - DEC 2015 RENT	351.52
500	JOHN GENTOSO	ESG FUNDING APPROVAL/SECURITY DEPOSIT	650.00
501	GRETCHENS GROTTO	QUALITY COUNCIL LUNCHEON MEETING	219.00
502	PSYCHIATRIC REHABILITATION ASSOCIATN	ORGANIZATIONAL MEMBERSHIP - MICHELLE V.	225.00
503	LAURIE L. PICKLE, ESQ.	ATTENDANCE AT 303 COMMITMENT HEARING	75.00
504	THE ADVOCACY ALLIANCE	NOV 2015 ID HOME & COMM HAB BASE SERV.	49.50
505	BAYADA HOME HEALTH CARE	NOV 2015 ID HOME & COMM HAB BASE SERV.	459.75
506	CARE FOR PEOPLE PLUS, INC.	DEC 2015 ID HOME & COMM HAB BASE SERV.	484.88
507	HUMAN RESOURCES CENTER, INC.	NOV 2015 ID TRANSPORTATION BASE SERV.	61.80
508	INTERIM HEALTHCARE	OCT 2015 ID HOME & COMM HAB BASE SERV.	335.42
509	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - ID	109.90
510	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR WASHER/DRYER	99.94
511	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE	76.08
512	STEP BY STEP	NOV 2015 BH HOUSING SUPPORT SERVICES	15,781.32
513	INSIGHT PUBLIC SECTOR, INC.	UPS BACK UP - INEZ R.	66.16
			\$24,765.51

HSA WEEKLY VOUCHER REPORT FROM 12/24/2015 TO 12/24/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1054	LEE KRAUSE	\$1,950.00	Professional fees - Jan 2016
1055	MAURICE F. AND JEAN MARIE MEAGHER	\$1,800.00	Monthly Rent - Jan 2016
1056	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - Jan 2016
1057	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Jan 2016
1058	FCSP client G.D.	\$198.99	FCSP client supplies & services reimb-Oct
1059	BEST CHECKS, INC.	\$105.52	Fiscal checks & envelopes order for FY 15-16
1060	DEBRA BIRTEL	\$199.99	Reimb purchase of vacuum cleaner/Hamlin center
1061	DIRLAM BROS. LUMBER CO.	\$11.61	Supplies to repair Aging Parking lot potholes
1062	FOXLEDGE INC.	\$120.00	Bottled water - Aging, Hamlin, Hawley & D&A
1063	GETPRO CLEAN	\$1,600.00	Trash removal/sanitization, 322 High St
1064	HOME DEPOT CREDIT SERVICES	\$237.15	Monthly charge card bill - Dec 2015
1065	INSIGHT PUBLIC SECTOR	\$1,362.96	HP Elitebook laptop, Black Box 10ft cable
1066	KOBERLEIN INC.	\$225.00	Grease pumping, Honesdale - 11/24/15
1067	LATO SUD FARM	\$54.50	Monthly food bill - Dec 2015
1068	MIKE LIUZZO	\$120.00	Tai Chi classes - Dec 2, 9, 16
1069	MID-STATE OCCUPATIONAL HEALTH	\$57.00	DOT physicals & screenings - Recert RKizer
1070	NORTH END ELECTRIC	\$201.00	HVAC motor for Aging kitchen exhaust
1071	OFFICE DEPOT	\$465.32	Ofc supplies - D&A calendars, restock Aging
1072	OLIVER PACKAGING & EQUIPMENT CO	\$347.95	Ribbons & labels /label printer, Kitchen
1073	PITNEY-BOWES	\$56.19	Mo D&A postage machine rental
1074	PITNEY-BOWES	\$178.65	Qtrly equip rental 9/30/15- 12/30/15
1075	PPTA	\$370.00	Reg fee /JDoyle & CAIbright PPTA Winter Mtg
1076	PP&L ELECTRIC (ADULT DAY CARE)	\$39.22	Electric bill, Adult Day Care 11/9/15 - 12/9/15
1077	PENNA POWER & LIGHT CO. (HNSDL)	\$2,419.00	Electric bill, Honesdale, 11/4/15 - 12/4/15
1078	PP&L (TRANS)	\$89.70	Electric bill, Trans 11/4/15 - 12/4/15
1079	PRINCETON HEALTH PRESS	\$137.50	Middle School Training Set level 1
1080	WAL-MART COMMUNITY/GECRB	\$486.13	Monthly charge cd pymt - Dec 2015
1081	WAYNE BANK CARDMEMBER SERVICE	\$140.26	Monthly charge card payment - Nov 2015
1082	WAYNE INDEPENDENT	\$172.18	Legal ads for mtgs - Pantry, BDP, C&Y, Gov Bds
1083	WAYNE COUNTY MHMR	\$3,347.17	Community Care Behavioral Health - Dec adjustment
1084	NANCY PARRINO	\$45.80	Staff travel - Dec 2015
1085	ALLIED IN HOME SVCES (PERS CARE)	\$15,087.26	Personal care & home support - Nov 2015
1086	HUMAN RESOURCES CENTER, INC.	\$207.00	Blizzard pack meals - Nov 20, 2015
1087	MA client S.D.	\$133.20	MA client travel - Dec 2015
1088	WAYNE COUNTY COMMISSIONERS	\$97,683.34	HSBG/C&Y evidence based progs & Hsg Initiative
		\$133,765.77	

Liquid Fuels

832 ALFRED BENESCH & CO WANGUM BRIDGE #29 EST #9 \$ 7,233.29

Tourism Promotion

558 THE COOPERAGE PROJECT BALANCE 2015 TOURISM GRANT \$ 1,000.00

Hazmat

671 DAVE'S SUPER DUPER MARKET #3456 EMA OFFICE ACCT \$ 92.18

E 911

283 ESSENTIAL MANAGEMENT SOLUTIONS,LLC CONTRACT MONTH #31 \$893.00

Act 44

5 LEEWARD CONSTRUCTION INC REPLACES CHECK #4 \$ 116,830.75

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk