

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held December 8, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Employee recognitions; Telespond Senior Services, Inc. – Adult Day Care Program; ESG Grant; Letter of support for Wayne Memorial Hospital; Salary Board meeting, Payment of bills; Public hearing – 2015 CDBG.

Correspondence and Communications

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated December 9, 2016.

Received an amended Notice of Proposed Private Sale from Non Repository List on property number 19-0-0303-0089 in Paupack Township.

Received Court Order No. 743 – Civil 2011, ordering that said person be recommitted for an additional year to the Torrance State Hospital.

Received a letter from Michael Krug informing of his resignation as a Driver in the Wayne County Transportation Department, effective November 28, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Public Comment Period

There were no public comments.

New Business

The Commissioners recognized employees for their years of service. The following employees were recognized:

Mary Ann Swingle	15 years	Dennis Ford	15 years
Debra Birtel	20 years	Jeanette Greig	20 years
Kevin Bishop	25 years	Mary VanPatten	30 years

The Commissioners thanked the employees for their dedication and continued service to the County. The Commissioners also congratulated Debra Birtel on her recent retirement and Mary VanPatten on her upcoming retirement.

Andrea Whyte, Human Services Administrator, and Jackie Sturgis, Aging Administrator, announced that an adult day care project will begin in the near future adjacent to the Hawley Senior Center. Telespond Senior Services, Inc. will be the provider. Richard Berezinsky and Mary O'Donnell spoke to the Commissioners about the services that will be provided to the community and everyone is looking forward to this service being available for Pike and Wayne County residents.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the July 1, 2016 to September 30, 2016 Emergency Services Grant invoice in the amount of \$33,640.78, as well as, the Exempt Status Determination Disclosure.

The Chief Clerk read a letter from David Hoff, CEO for Wayne Memorial Hospital, requesting a letter of support from the Wayne County Commissioner for the USDA Community Facilities

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Loan application. A motion was made by Commissioner Kay, seconded by Commissioner Kay and unanimous to provide a letter of support as requested.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Maedine Woods, as a Food Service Worker 1 in the Aging Dietary Department, effective January 3, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Shannon Guinard, as a County Caseworker 1 in Wayne County Children and Youth Services, effective January 3, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Brenda Enslin, as a Social Service Aide 1 in Wayne County Children and Youth Services, effective December 19, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve James Martin, as a part time Meal Transporter in the Area Agency on Aging Dietary department, effective December 19, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

At this time, the Commissioners recessed for a public hearing to consider a budget modification request for the 2015 CDBG program.

The Commissioners meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to move \$16,000 originally allocated to Waymart Borough and \$25,000 originally allocated to the Pleasant Mount Community Center to the elevator project at the Park Street Complex and to set the date for a second public hearing to finalize the budget modification for December 29, 2016, at 11:00 a.m.

Other Business

The Commissioners received a copy of the Treasurer's Report dated December 14, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 81895 through 81994. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
62 Eft	EXPRESS SCRIPTS, INC	#KX5A 11/22-12/12 ADM FEE	\$ 51,439.85
81895	APPALACHIAN YOUTH SERVICE	DAY TREATMNT & COM RESIDENTIAL	\$ 9,352.86
81896	BLUESNAP	WAYNE COUNTY ACCT DUE 12/9	\$ 732.00
81897	JOHN BONHAM ROAD EQ & SUPPLIES, INC	#230084 DTD 11/22	\$ 436.10
81898	JOSEPH BULZOMI	STIPENDS FOR IL NOV	\$ 50.00
81899	STEVEN BURLEIN	PD NOV	\$ 407.86

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81900	STEVEN E BURLEIN	WC DOMESTIC RELATION ACCT OCT	\$	877.50
81901	CCAP	#C111-426 DTD 12/7	\$	2,775.00
81902	CENTRAL WAYNE REGIONAL AUTHORITY	#001597.00 DUE 12/30	\$	1,307.20
81903	CHILDRENS HOME OF EASTON	FOSTER CARE NOV	\$	3,653.40
81904	COMMUNITY SOLUTIONS INC	MST NOV	\$	5,442.72
81905	CRESCENT MEMORIAL	#109286 DUE 1/4	\$	112.70
81906	DEAN FOWLER SERVICE STATION	#54451 NOV SERVICE	\$	400.90
81907	DAVID L DECKER	WILLIAM RAVE 12/7	\$	27.50
81908	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 12/10	\$	214.09
81909	DICK PALMER & SONS	#5826 DTD 12/14	\$	79.92
81910	MICHAEL DIEHL	STIPENDS FOR IL OCT	\$	150.00
81911	DIRLAM BROS LUMBER CO INC	#WAY120 DTD 11/7	\$	508.47
81912	EASTERN PROPANE	#WAYNCO1 DELIVERED 12/2	\$	452.31
81913	EDWARDS BUSINESS SYSTEMS	#LZ0556 DUE 1/1/07	\$	113.68
81914	J C EHRLICH CO INC	#4389763 DUE 1/1	\$	85.00
81915	ELEGANTE LLC	WC EMA ACCT	\$	110.00
81916	DAPHINE & TIMOTHY ELLIS	FC NOV	\$	865.12
81917	ENTERPRISE FLEET MANAGEMENT INC	#545182 DUE 12/20	\$	8,974.75
81918	FAMILIES UNITED NETWORK INC	SUPPLIES	\$	5,579.10
81919	MICHAEL J FARLEY	WC C & Y GAL 11/22	\$	310.25
81920	FEDERAL EXPRESS CORP	#1078-6877-1 DUE 12/21	\$	94.96
81921	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 12/2	\$	440.25
81922	FIRMSTONE TIRE & AUTO SERVICE STATION	#1737-1 NOV SERVICE	\$	523.93
81923	FOX LEDGE INC	#000614 DUE 12/30	\$	400.87
81924	FROMM ELECTRIC SUPPLY CORP	#231554 DTD 10/31	\$	85.10
81925	GATEHOUSE MEDIA NEPA	#00017067 DTD 11/18	\$	159.59
81926	GEO T BISEL CO, INC	#596823 DTD 11/30	\$	211.90
81927	GEO W KINSMAN INC	#W00072 DTD 11/25	\$	608.94
81928	GOVERNMENT SOFTWARE SERVICES INC	MT PLEASANT 2ND NOTICE	\$	25.74
81929	GRANDJEAN & BRAVERMAN INC	INV DTD 12/1	\$	3,900.00
81930	PHILIP C GUTHERZ MD LLC	NOVEMBER SERVICE	\$	3,500.00
81931	H C NYE SERVICE CO	#21816 DTD 10/28	\$	1,959.36
81932	HIGHHOUSE ENERGY	#8006 DUE 12/15	\$	1,561.83
81933	HONESDALE AGWAY	#700557 DTD 12/6	\$	233.54
81934	HONESDALE AUTO & TRUCK SUPPLY CO	#1291 DTD 12/8	\$	51.38
81935	HOTEL WAYNE	#7411103 9/26-9/30	\$	363.39
81936	INSIGHT	#10074847 DUE 12/28	\$	1,880.27
81937	INTERNATIONAL CODE COUNCIL INC	#0137158 DUE 12/2	\$	86.00
81938	INVO TECHNOLOGIES LLC	INV DTD 12/8	\$	170.30
81939	IAN JACOB	STIPENDS FOR IL OCT	\$	150.00
81940	JIM MILLER'S PLUMBING & HEATING CO., INC	WC COMMISSIONERS ACCT DTD 12/1	\$	496.35
81941	NORMAN KIZER	NOV SERVICE	\$	265.00
81942	K MART	WC C & Y ACCT	\$	201.12
81943	LEE C KRAUSE, ESQ	REIMBURSEMNT LEXIS NEXIS	\$	1,365.00
81944	KRISTT CO	#950016 INV DTD 10/25	\$	703.39
81945	TRACY & PAUL LAMBERTON	NON RECURRING ADOPTION EXP	\$	1,250.00
81946	LANGUAGE LINE SERVICES	#9020907013 DTD 11/30	\$	92.80
81947	MARK & BONNIE LATOURETTE	FC NOV	\$	1,128.18
81948	MICHAEL LEHUTSKY ESQ	WC C & Y ACCT	\$	906.25
81949	L H REED & SONS INC	WC INCUBA APPLICATION #4	\$	7,865.19
81950	MAGUIRE ELECTRONICS	#1G3403 DUE 12/9	\$	23.00
81951	MARSHALL MACHINERY INC	#25826 DTD 11/23	\$	911.17
81952	RICHARD MARTZEN & BONNIE HAYTER	FC NOV	\$	825.00
81953	MEDTOX LABORATORIES INC	#94542 DTD 11/30	\$	20.40
81954	MEIER SUPPLY CO., INC	#110316 DUE 12/31	\$	13.32
81955	MILLON'S INC	WC CHILDREN & YOUTH ACCT	\$	167.99
81956	JESSICA MITSCHELE	FC NOV	\$	820.00
81957	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY ACCT DUE 12/19	\$	117.70
81958	ROSENCRANSE ENTERPRISE INC	#1047 PRISON MAINT TRUCK	\$	49.78
81959	JUDITH O'CONNELL	VA BURIAL EXP TIMOTHY O'CONNEL	\$	100.00
81960	ONLINE STORES, INC	WC COMMISSIONER ACCT DTD 11/16	\$	125.12
81961	PA STATE POLICE	LEO O'NEILL CLEARANCE	\$	24.00
81962	PAUL'S AUTO REPAIR & TOWING INC	2007 GMC ENVOY	\$	250.00
81963	PENNSYLVANIA FORENSIC ASSOCIATES	EVALUATION	\$	3,636.60
81964	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#0012650980 DUE 12/31	\$	42.74
81965	PNC EQUIPMENT FINANCE	#137082000 DUE 12/29	\$	32,848.38
81966	PPL ELECTRIC UTILITIES	#8292740015 DUE 1/5	\$	306.05
81967	QUALITY PRINTING & COPYING	RUBBER STAMPS	\$	229.54
81968	QUILL CORPORATION	#C2123982 DUE 12/17	\$	645.60
81969	R3 HARDWARE	WC EMA ACCT	\$	854.94
81970	MEGAN & SEAN REAGER	FC OCT	\$	240.00
81971	RECHNER LAW OFFICE	WC C & Y ACCT NOV	\$	1,453.29
81972	CRAIG RICKARD	DEC TRAVEL EXP	\$	56.54
81973	KAREN H ROBINSON	POSTAGE	\$	6.34
81974	SECOND HAVEN SERVICES FOR YOUTH INC	GROUP HOME	\$	2,850.00
81975	SPALL,RYDZEWSKI,ANDERSN,LALLY&TUNS, PC	WC C & Y GAL 8 ATTY FEES	\$	3,187.50
81976	SPRING HILL LASER SERVICE'S CORP	DOG LICENSE POSTAGE	\$	934.12
81977	STANTON OFFICE EQUIPMENT	WC PRISON ACCT	\$	225.00
81978	STAPLES ADVANTAGE	#B03510 DUE 1/2	\$	774.20
81979	STARR UNIFORM CENTER	K LOSCIG	\$	204.91
81980	SYSCO CENTRAL PA LLC	#396572 NOV FOOD	\$	17,044.60
81981	THOMSON REUTERS-WEST PUBLISHING CORP	#1004859328 DUE 12/31	\$	1,016.19
81982	THYSSENKRUPP ELEVATOR CORP	#126236 DTD 12/1	\$	3,385.78
81983	ANTHONY TIRADO	STIPENDS FOR IL OCT	\$	100.00

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81984	TRACK GROUP	INV DTD 11/30	\$	840.75
81985	TYLER TECHNOLOGIES INC	#4747 DUE 12/23	\$	3,825.00
81986	TERRY & TODD TYLENDA	FC NOV	\$	1,483.64
81987	DANENE M VAN HORN	DEC HAIRCUTS	\$	108.00
81988	VIGILNET	NOVEMBER SERVICE DUE 1/5	\$	416.00
81989	WAYNE COUNTY ESCHEATED FUNDS	MYERS JULY THRU NOV REPORTS	\$	218.53
81990	WAYNE COUNTY HUMAN SERVICES	2ND Q CLAENDAR YR 2016	\$	221,988.53
81991	W C JUVENILE PROBATION DEPT PETTY CASH	POSTAGE	\$	209.67
81992	WILSON LAW, PC	CM ALECKNA THRU 12/9	\$	1,000.00
81993	JEANNA & KYLE YOUNG	FC NOV	\$	683.92
81994	HIGHMARK BLUE SHIELD	#1165121002 DUE 12/15	\$	81,522.72
	Total		\$	<u>511,614.82</u>

WEEKLY VOUCHER REPORT FROM 12/15/2016 TO 12/15/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
570	JENNIFER L. MALAK	DEC 2016 EI PT BASE SERVICES	127.04
571	PEDIATRIC & ADULT THERAPY SERV. INC	NOV 2016 EI BASE EVALUATIONS	1,343.52
572	KAREN E. RICKERT	DEC 2016 EI SNI BASE SERVICES	559.80
573	KATHLEEN ANN SALAMON	NOV 2016 EI SNI BASE SERVICES	251.91
574	ST JOSEPH'S CENTER	NOV 2016 EI ST & SNI BASE SERVICES	686.84
575	U.S. HEALTHCARE SERVICES, LLC	NOV 2016 EI ST & OT BASE SERVICES	1,143.36
576	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - DIC & PR	116.49
577	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - EI	109.90
578	JBS, INC.	MONTHLY COPIER MAINT. CHARGES	89.00
579	JBS, INC.	MONTHLY COPIER MAINT. CHARGES	97.08
580	RONALD J. MALTI	ESG FUNDING APPROVAL - HP 2015 - DEC 2016	350.00
581	DAVES SUPER DUPER	PARK ST KITCHEN TRAINING FOOD SUPPLIES	11.97
582	THE ADVOCACY ALLIANCE	NOV 2016 ID INCIDENT MANAGEMENT	417.00
583	THE ADVOCACY ALLIANCE	NOV BH CHILDREN'S MH ADVOCACY & WARM LINE	2,375.00
584	PENNSYLVANIA STATE POLICE	NOV 2016 PATCH INVOICE	32.00
585	CENTRAL WAYNE REGIONAL AUTHORITY	NOV 2016 SEWER RENTAL CHARGE - FAIR AVE	200.00
586	WEIS MARKETS, INC.	MO. PARK ST KITCHEN TRAINING FOOD SUPPLIES	16.03
587	DAVES SUPER DUPER	MO. PSYCH REHAB COOKING GROUP SUPPLIES	135.42
588	MILLONS INC.	MO. COUNTY VEHICLE MAINTENANCE CHARGES	186.63
589	STANTON OFFICE EQUIPMENT	OFFICE FURNISHINGS - JANE T.	1,285.00
590	QUILL	OFFICE SUPPLIES	349.51
591	HIGHHOUSE OIL OPERATIONS, INC.	MONTHLY COUNTY VEHICLE FUEL CHARGES	959.90
592	FOX LEDGE, INC.	MONTHLY SPRING WATER CHARGES	37.50
593	CENTRAL WAYNE REGIONAL AUTHORITY	NOV 2016 SEWER RENTAL CHARGE - PARK ST	50.00
594	CARE FOR PEOPLE PLUS, INC.	NOV 2016 ID HOME & COMM HAB BASE SERV.	1,249.44
595	CAREGIVERS AMERICA, LLC	NOV 2016 ID HOME & COMM HAB BASE SERV.	325.38
596	COMMUNITY VOCATIONAL SERVICES, INC.	NOV ID EMPLOYMENT & HOME & COMM HAB BASE	1,332.12
597	DEVEREUX-POCONO CENTER	NOV 2016 ID TRANSPORTATION BASE SERVICES	564.00
598	PEDIATRIC SERVICES OF AMERICA, INC.	SEPT, OCT, & NOT 2016 ID HOME & COMM HAB	476.08
599	MAZZITTI & SULLIVAN EAP SERVICES	EAP TRAINING	350.00
600	MARKET 13	ADVISORY BOARD LUNCHEON MEETING	69.04
601	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	75.13
602	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT D	30.10
603	WAYNE CO. OFFICE OF HUMAN SERVICES`	EMPLOYMENT COALITION LUNCHEON MEETING	67.43
604	JOHN DEPASQUALE	PARK ST TRAINING KITCHEN FOOD SUPPLIES	102.00
605	ELIZABETH GLATZ	HOUSEKEEPING - 6TH ST APT C	80.00
606	CYNTHIA HALL-MATTHEWS	NOV & DEC 2016 EMPLOYEE TRAVEL EXPENSES	123.69
607	ENTERPRISE FM TRUST	LEASE - 2016 NISSAN ALTIMA & 2016 FORD FOCUS	766.28
			\$16,541.59

HSA WEEKLY VOUCHER REPORT FROM 12/15/2016 TO 12/15/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
736	WAYNE COUNTY COMMISSIONERS	\$136,138.61	Payroll of 10/14/16
1073	3M COGENT, INC.	\$90.75	Employee clearances
1074	BIMBO FOODS, INC.	\$632.65	Monthly food bill - Nov 2016
1075	B & B DODGE	\$546.76	Replace evaporator, van #31
1076	KATHLEEN CHICOSKI - CUSTODIAN	\$283.60	Petty cash - Nov & Dec 2016
1077	COMMONWEALTH OF PA	\$82.00	Renewal of retail food facility license, Hamlin
1078	DAVES SUPER DUPER	\$63.99	Food - HSA breakfast & Governing Board mtgs
1079	DECKER'S DAIRY	\$2,624.80	Meal prep supplies - Nov 2016
1080	JUNE DEMAURO	\$715.00	Options consumer reimb. for services - Nov.
1081	DEMPSEY UNIFORM & LINEN	\$1,018.93	Linen rentals & supplies - Nov 2016
1082	DIRLAM BROS. LUMBER CO.	\$5.96	mouse traps - D&A
1083	EARTHLINK BUSINESS	\$50.57	Phone bill, D&A - 11/22-12/21
1084	ENTERPRISE FLEET MGMT, INC.	\$442.28	Lease fee for 7th mo Dec 1-31, vehicle #63
1085	FIRMSTONE SERVICE STATION	\$12,579.95	Gasoline bills - Nov 2016
1086	HIGHHOUSE ENERGY COMPANY	\$4,283.78	Monthly gasoline bills - Nov 2016
1087	HOLIDAY INN HARRISBURG/HERSHEY	\$126.53	Hotel -S.SlishProt Svc Enrichment Training
1088	HUNT SIGNS	\$175.00	Lettering on van doors & rear - new vehicle #74
1089	INSIGHT PUBLIC SECTOR	\$189.61	Fuser kit for Transportation color printer
1090	JBS INC.	\$114.00	Mo copier maint, Back Ofc. - Dec 2016
1091	K & D FACTORY SERVICE	\$700.64	Service Honsdale steamer; dishwasher repair
1092	KOST TIRE & AUTO SERVICE	\$1,283.40	Tires for bus#49, vans #65 & #68
1093	MAGUIRE ELECTRONICS	\$21.00	Monthly airtime for D&A pager - Dec 2016
1094	MILLON'S INC.	\$2,125.82	Vehicle maint & repair - Nov 2016
1095	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 12/4 & 12/10

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1096	N.E. LASER TONER & COPIER SVC	\$274.75	Toner - D&A, drum for Brother fax
1097	OFFICE DEPOT	\$769.88	Office Supplies - Hawley Ctr, AAA
1098	OLIVER PACKAGING & EQUIPMENT CO	\$67.31	HBM supplies - ribbon for printer, 12/06/16
1099	STEVEN W. OSTRANDER	\$165.00	Final inspection for bath mod, opts spec funding
1100	PENN JERSEY PAPER CO.	\$3,414.22	Non-food kitchen supplies - Dec 7
1101	PENNSYLVANIA STATE POLICE	\$40.00	Employee clearances
1102	PENRAC	\$1,010.79	Car rental Oct & Nov - AAA, D&A, courthouse
1103	PITNEY-BOWES GLOBAL FINCL SVCS	\$56.19	D&A postage machine rental - 11/30/16 - 12/29/16
1104	PITNEY-BOWES GLOBAL FINCL SVCS	\$178.65	Qtrly equip rental 9/30/16- 12/29/16
1105	PP&L ELECTRIC (ADULT DAY CARE)	\$55.24	Electric bill, Adult Day Care 11/8/16 - 12/8/16
1106	PP&L ELECTRIC (D&A)	\$109.09	Electric bill, D&A, 11/3/16 - 12/5/16
1107	PPTA	\$195.00	Reg fee for CAIbright for Jan 11-13 Winter meeting
1108	ROHRER BUS SERVICE INC.	\$45,768.00	1 new 2017 Dodge AA, vehicle #74
1109	ST. JOSEPH'S CENTER	\$944.88	Passenger pick-up & drop-off for Nov 2016
1110	TULEYA REFRIGERATION INC.	\$3,813.87	Service & repair/walk-in freezer in basement
1111	HOTEL WAYNE, INC.	\$97.56	1 night -options consumers- Advocacy Alliance funds
1112	AL BAERENKLAU	\$69.72	Volunteer travel - Nov 2016
1113	JOE DAVIS	\$39.48	Volunteer travel - Nov 2016
1114	GEORGE PIERCY	\$52.50	Volunteer travel - Nov 2016
1115	JULIANN DOYLE	\$107.98	Staff travel - Nov 2016
1116	CHARLOTTE MYERS	\$46.20	Staff travel - Nov 2016
1117	CATHERINE VARGO	\$101.28	Staff travel - Nov 2016
		\$222,123.22	

Coroner Improvement

130	STARR UNIFORM CENTER	WC CORONER ACCT BADGES	\$ 689.35
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Escheated

1022	WAYNE CO. GENERAL FUND	TRANSFER OUT	\$ 60.00
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Solid Waste

5	WAYNE COUNTY GENERAL FUND	2016 TRANSFER OUT	\$ 150,000.00
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VOIP

1019	WAYNE COUNTY GENERAL FUND	JAN 2016 REIMBURSEMENT	\$ 1,377,310.76
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A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk