

Honesdale, Pennsylvania

November 19, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held November 12, 2015. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Sheriff Mark Steelman-"Cram the Cruiser" toy drive; Ratify agreement with Wayne Highlands School District; 902 Grant Application-DEP; 2016 Tourism Grant announcement; tentative 2016 Wayne County General Fund Budget; payment of bills.

### Correspondence and Communications

Received notification from the Department of Environmental Protection of a permit correction for H&K Group, Inc. to authorize a Module 3 with their Noncoal Surface Mining Permit for Atkinson Quarry in Palmyra Township.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated November 13, 2015.

Received a report from the Sheriff's Department for the mileage and fees paid during the month of October 2015.

Received a letter from Schoenagel & Schoenagel LLC notifying that Michael Drummond has applied for General Permit #7 with the Department of Environmental Protection for construction of a driveway near Unger's Lake in Paupack Township.

Received a letter from Rachel Terry informing that she is resigning from her position as an Accountant in Wayne County Children & Youth Services, effective November 20, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

Received a letter from John Nolan informing of his retirement as Chief Assessor in the Assessment Office, effective December 31, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept the letter with congratulations.

### New Business

Sheriff Mark Steelman announced that he will be having a "Cram the Cruiser" toy drive on Friday, November 27, 2015, from 9:00 a.m. to 3:00 p.m., at CVS in Honesdale, Kmart and Walmart. The Sheriff's staff and cruisers will accept unwrapped toys during this time for the Wayne County Christmas Bureau.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to ratify an agreement with Wayne Highland School District concerning the Rocket Composter to be used to recycle food grade waste. This piece of equipment is eligible for County 902 Recycling Grant.

The Chief Clerk presented the 902 recycling grant, which includes the food composter as well as other eligible equipment for a total of \$11,904.75. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the grant application.

The Chief Clerk announced that the 2016 Tourism Grant Guidelines are available starting today, November 19, 2015. Submissions will be accepted until December 28, 2015.

November 19, 2015

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to post the proposed 2016 County Budget. The balanced budget totals \$30,971,776.68 in General Fund and Debt Service payments. The budget will be available for inspection in the Wayne County Commissioners office during normal business hours, or can be viewed on the County website [www.waynecountypa.gov](http://www.waynecountypa.gov). The Commissioners intend to adopt the 2016 budget on December 17, 2015.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated November 18, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 75626 through 75726. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
26	EXPRESS SCRIPTS, INC	#KX5 SEPT THERAPY PACKAGE	\$ 345.72
75626	3M COGENT INC	INV DTD 11/1	\$ 231.75
75627	3M COGENT INC	C & y CLEARANCE	\$ 25.75
75628	XEROX BUSINESS SERVICES LLC	#287589 DUE 12/6	\$ 323.36
75629	AMERIGAS	#200683674 DUE 12/5	\$ 255.58
75630	AMERICAN RED CROSS/THE POCONO MOUNTAINS	WAYNE COUNTY LOCAL ACTIVITIES	\$ 4,000.00
75631	LEATRICE ANDERSON ESQ	SERVICE 10/7-11/9	\$ 156.00
75632	APPALACHIAN YOUTH SERVICE	CR & DAY TREATMNTDELINQ OCT	\$ 6,364.26
75633	THE BAIR FOUNDATION OF PA	FC OCTOBER	\$ 2,077.00
75634	BIMBO FOODS, INC	#6900806999999 DUE 11/7	\$ 384.10
75635	BOB BARKER CO INC	#WAYPA0 DUE 11/9	\$ 1,328.42
75636	ANTHONY BROWN	BUS FAIRE	\$ 62.00
75637	BARBARA BROWNELL	COMPUTING BOARD 11/6-11/10	\$ 163.13
75638	BULLDOG MAINTENANCE CO INC	OCTOBER SERVICE	\$ 6,492.00
75639	BUNNELL WAST REMOVAL INC	TOPSOIL & MUSHROOM DIRT	\$ 45.00
75640	CAMPBELL LAW OFFICES	SCHLINGER THRU 10/15	\$ 539.50
75641	CHILDRENS HOME OF EASTON	FC OCTOBER	\$ 5,114.76
75642	CHILDREN'S SERVICE CENTER	FC OCTOBER	\$ 2,031.12
75643	CNA SURETY	#69622497 DUE 1/5 B CARNEY	\$ 610.00
75644	CONCERN	FC OCTOBER	\$ 2,127.08
75645	CORNELL ABRAXAS GROUP, INC	COM RESIDENTIAL & DAY TREATMNT	\$ 9,938.88
75646	COUNTY OF NORTHAMPTON	DETENTION/RESIDENTIAL DELINQ O	\$ 12,250.00
75647	JUSTIN D CRAST	TRVELE EXP OCTOBER	\$ 53.95
75648	DEAN FOWLER SERVICE STATION	#054451 OCT SERVICE	\$ 230.90
75649	DAVID L DECKER	ANTHONY RAKE 11/5	\$ 128.00
75650	DE LAGE LANDEN FIN SERVICES	#54444 DUE 12/1	\$ 967.49
75651	DICK PALMER & SONS	#5826 INV DTD 10/24	\$ 47.00
75652	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 11/10	\$ 7.32
75653	ELECTION SYSTEM & SOFTWARE INC	#W09512 DTD 11/3	\$ 765.00
75654	FAMILIES UNITED NETWORK INC	FC OCTOBER	\$ 6,477.87
75655	FOUNDATIONS BEHAVIORAL HEALTH	FC OCTOBER	\$ 2,418.00
75656	FRITZ BROS INC	#WAY222 DUE 12/10	\$ 225.72
75657	GEO T BISEL CO, INC	#596823 DTD 11/6	\$ 212.20
75658	PHILIP C GUTHERZ MD LLC	OCTOBER SERVICE	\$ 3,000.00
75659	HAGGERTY BUSINESS FORMS CO	CHECKS	\$ 135.23
75660	BONNIE HAYTER & RICHARD MARTZEN	FC OCTOBER	\$ 1,136.40
75661	HIGHHOUSE ENERGY	#9048 DUE 11/15	\$ 1,661.32
75662	HONESDALE AGWAY	#700557 DTD 11/9	\$ 85.93
75663	HOWELL, HOWELL & KRAUSE	YOUNG THRU 10/19	\$ 1,236.67
75664	INDUSTRIAL ELECTRONICS INC	#2223 DUE 11/24	\$ 1,420.52
75665	INSIGHT	#10074847 DUE 12/12	\$ 15,584.58
75666	K & D FACTORY SERVICE INC	#101117 DTD 11/2	\$ 1,182.64
75667	KEENAN & ASSOCIATES	#WAYNECOU #9	\$ 980.10
75668	SUSAN M KIMBLE	AUCTION SERVICES	\$ 750.00
75669	NORMAN KIZER	CRIVING SCHOOL 10/19-11/05	\$ 210.00
75670	LANGUAGE LINE SERVICES	#9020907013 DTD 10/31	\$ 51.81
75671	MICHAEL LEHUTSKY ESQ	SERVICE 10/6	\$ 32.50
75672	LEMNITZER ARMORY COMPANY A	2015 COMMUNICATION FUND	\$ 3,500.00
75673	L H REED & SONS INC	PROPOSAL #1376	\$ 7,302.00
75674	LAKE WALLENPAUPACK WATERSHED	2015 APPROPRIATION	\$ 32,000.00
75675	MARLIN LEASING	#1255904 DUE 12/5	\$ 27.33
75676	JOHN MASCO	CONFERENCE MILEAGE 11/12	\$ 103.59
75677	WILLIAM MCKINNELL	TRAINING EXP 11/3	\$ 102.66
75678	MEDTOX LABORATORIES INC	#94542 DTD 10/31	\$ 567.40
75679	MICROBAC LABORATORIES, INC	WATER TEST	\$ 5.00
75680	MILLON'S INC	WC EMERGENCY MANAGEMNT ACCT	\$ 129.34
75681	LAURIE MULLIGAN	COMPUTING BOARD 11/6-11/10	\$ 163.13
75682	MUSIC & VIDEO EXPRESS	WC PROBATION ACCT	\$ 29.99
75683	NACO	2016 DUES	\$ 1,056.00
75684	NORTHEAST CHAPTER AAP	CONTINUING EDUCATION CLASSES	\$ 125.00

75685	THE NEWS EAGLE	#02105601 WC COMMISSIONER ACCT	\$	1,054.09
75686	NORTHWESTERN HUMAN SERVICES	RESIDENTIAL DELIQ OCTOBER	\$	6,169.00
75687	NORTHEAST BUILDING CONTROLS	SEPTEMBER	\$	1,070.00
75688	NORTHERN TIER RESEARCH INC	K LEGGE	\$	3,125.00
75689	ONE POINT	#9718 DUE 12/4	\$	2,162.36
75690	TAMMY PANKO SHAW	CONKLIN HEARING	\$	95.00
75691	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELIQ OCTOBER	\$	1,587.82
75692	PENTELEDATA	#3004815 DUE 11/29	\$	2,200.00
75693	FELICIA PICCOLO	SEPT TRAVEL EXP	\$	107.91
75694	PIMCC	NOVEMBER BILLING	\$	1,030.00
75695	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#1866831 DUE 12/6	\$	42.74
75696	PITNEY BOWES INC	#95405782251 DUE 12/8	\$	122.38
75697	PPL ELECTRIC UTILITIES	#3140176006 DUE 12/7	\$	3,500.00
75698	PREVENTATIVE AFTERCARE, INC	IL DEPT OCTOBER	\$	7,628.84
75699	STEVEN PRICE	REIMBURSE TAG TRANSFER	\$	51.00
75700	QUALITY PRINTING & COPYING	FORMS	\$	1,032.70
75701	QUILL CORPORATION	#C2123982 DUE 12/4	\$	90.92
75702	SALLY RAPP	COMPUTING BOARD 11/6-11/10	\$	163.13
75703	REDWOOD TOXICOLOGY LABORATORY	#114681 DTD 10/31	\$	275.42
75704	ROCHE SUPPLY INC	#11342 DTD 10/5	\$	836.34
75705	WARREN SCHLOESSER ESQ	CM OCTOBER	\$	1,625.00
75706	SHI INTERNATIONAL CORP	#1054819 DTD10/26	\$	80.00
75707	SIRCHIE FINGER PRINT LAB INC	#00-0010776 DUE 11/11	\$	53.50
75708	STAPLES ADVANTAGE	#B03510 DUE 12/7	\$	532.00
75709	STARR UNIFORM CENTER	SANTOLI	\$	863.69
75710	THOMSON REUTERS-WEST PUBLISHING CORP	#1000456700 DUE 12/1	\$	1,894.77
75711	SARAH TIGUE & TREVOR DAWE	FC OCTOBER	\$	871.46
75712	TOPP BUSINESS SOLUTIONS	#AA1787 DUE 11/19	\$	1,150.18
75713	TRACK GROUP	INV DTD 10/31	\$	1,068.75
75714	UNITED CHILDRENS HOMES INC	COMMUNITY RESIDENTIAL OCTOBER	\$	3,870.35
75715	UNITED PARCEL SERVICE	#F14E87 DUE 11/18	\$	25.77
75716	DANENE M VAN HORN	NOVEMBER HAIRCUTS	\$	121.00
75717	VERIZON	#7171946309 DUE 11/30	\$	4,410.35
75718	VERIZON WIRELESS	#54201792700001 DUE 11/27	\$	203.32
75719	VIGILNET	OCTOBER SERVICE	\$	468.00
75720	VICTIMS INTERVENTION PROGRAM	2014/2015 SHELTER FUNDS	\$	5,500.00
75721	WAYNE COUNTY FORD	#12797 INV DTD 11/13	\$	5.30
75722	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	83,000.00
75723	WAYNE COUNTY SHERIFF DEPT	SHIPPING FEE TIME STAMPER	\$	15.30
75724	WEDCO	BALANCE 2015 APPRPRIATION	\$	40,000.00
75725	WILSON LAW, PC	CM DAVIS	\$	1,025.00
75726	WAYNE COUNTY YMCA	2015 ALLOCATION	\$	11,000.00
Total			\$	<u>329,106.39</u>

HSA WEEKLY VOUCHER REPORT FROM 11/19/2015 TO 11/19/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
97	WAYNE COUNTY COMMISSIONERS	\$35,623.09	7/10/15 Payroll - July portion
98	WAYNE COUNTY COMMISSIONERS	\$123,049.64	7/24/15 Payroll
283	WAYNE COUNTY COMMISSIONERS	\$120,903.57	Payroll of 8/7/15
284	WAYNE COUNTY COMMISSIONERS	\$119,346.16	Payroll of 8/21/15
285	WAYNE COUNTY COMMISSIONERS	\$118,894.88	Payroll of 9/4/15
809	MA client D.A.	\$81.36	MA client travel - Sep & Oct 2015
810	MA client L.B.	\$13.68	MA client travel - Oct 2015
811	MA client W.D.	\$16.80	MA client travel - Oct 2015
812	MA client C.G.	\$226.32	MA client travel - Sep & Oct 2015
813	MA client A.L.	\$153.12	MA client travel - Oct 2015
814	MA client K.M.	\$45.60	MA client travel - Oct 2015
815	MA client K.M.	\$15.36	MA client travel - Oct 2015
816	MA client M.N.	\$10.56	MA client travel - Oct 2015
817	MA client N.N.	\$60.96	MA client travel - Oct 2015
818	MA client C.P.	\$18.24	MA client travel - Nov 2015
819	MA client J.S.	\$301.92	MA client travel - Oct & Nov 2015
820	MA client M.T.	\$248.40	MA client travel - Sep & Oct 2015
821	FCSP client J.C.	\$315.68	FCSP client supplies, svcs & assistive device -Oct
822	FCSP client L.G.	\$400.00	FCSP client services reimbursement - Oct
823	FCSP client D.S.	\$200.00	FCSP client supplies & services reimb. - Oct
824	FFCSP client A.P.	\$198.00	FFCSP client services reimbursement - Sept
825	GFCSP client R.G.	\$200.00	GFCSP client services reimbursement - Oct
826	ALLIED IN HOME SVGES (PERS CARE)	\$17,195.97	Personal care & home support - Oct 2015
827	KENNETH BARLETTA	\$537.00	Ins claim #48576, van #44 - contract to Millons
828	VICTORIA BICKEL	\$30.00	Uniform tops and pants
829	CENTRAL WAYNE REGIONAL AUTH.	\$47.50	Sewer bill, D&A, Oct 2015
830	DAVES SUPER DUPER	\$25.47	Pantry volunteers
831	FIRMSTONE SERVICE STATION	\$10,000.10	Gasoline bills - Oct 2015
832	FIRST LAB	\$39.95	Random drug/alcohol screenings - Pdonaldson
833	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Oct 2015
834	HIGHHOUSE OIL COMPANY	\$4,619.45	Monthly gasoline bills - Oct 2015
835	HOME INSTEAD SENIOR CARE	\$2,600.58	Personal care & home support - Oct 2015
836	JBS INC.	\$107.00	Mo copier maint, Back Ofc, Sharp MXM503N - Nov
837	LAKWOOD GARAGE, INC	\$15.00	Tire plug, food van #41
838	MESKO GLASS CO.	\$150.00	Back window, bus #61, claim #49851
839	MID-STATE OCCUPATIONAL HEALTH	\$211.00	DOT physicals - recertification; pre-employment
840	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 11/7 & 11/14

841	N.EAST LASER TONER & COPIER SVC	\$109.90	Toner for printers - ABidwell & JDovin
842	NORTHEAST MED-EQUIP	\$50.00	DME pickup/deliver at Sterling Manor PS consumer
843	STEVE OSTRANDER	\$120.00	Inspection fee for stairglide /FCSP Grandparenting
844	OFFICE DEPOT	\$161.75	Supplies - AAA, D&A, Fiscal, DeSantis, Kutch
845	OFFICE DEPOT	\$650.46	Office supplies - annual calendar order
846	PENNSYLVANIA STATE POLICE	\$64.00	New employee clearances
847	POCONO PEST	\$34.00	Monthly pest control - Hawley, month 10, Oct
848	POCONO WATER CENTER	\$75.00	Drinking water testing, Hamlin - 11/9/15
849	PENNA POWER & LIGHT CO. (HNSDL)	\$2,419.00	Electric bill, Honesdale, 10/5/15 - 11/4/15
850	PENNA POWER & LIGHT CO. (HWLY)	\$327.66	Electric bill, Hawley - 10/1 to 11/2/2015
851	PP&L ELECTRIC (ADULT DAY CARE)	\$40.77	Electric bill, Adult Day Care 10/8/15 - 11/9/15
852	PP&L ELECTRIC (D&A)	\$123.61	Electric bill, D&A, 10/5/15 - 11/4/15
853	PP&L (TRANS)	\$96.39	Electric bill, Trans 10/5/15 - 11/4/15
854	SAYRE, GAIL	\$185.36	Uniform shoes, 1 pair each for GSayre & MRutsky
855	SPENCER PRINTING, INC.	\$457.50	Monthly 12 pg newsletter - Nov 2015
856	TIMES TRIBUNE	\$83.19	Honesdale 26 wk subscription, daily & Sat
857	WAL-MART COMMUNITY/GECRB	\$51.43	Monthly charge cd pymt - Nov 2015
858	WAYNE COUNTY MHMR	\$32,972.50	Community Care Behavioral Health - Oct & Nov
859	EDWARD WIESNIEWSKI	\$125.00	AHSC reimbursement to consumer - Oct 2015
860	ERNIE SEAGRAVES	\$157.95	Volunteer travel - Oct 2015
861	MARIE ALEXANDER	\$39.60	Staff travel - Oct 2015
862	DEBRA BIRTEL	\$65.70	Staff travel - Oct 2015
863	LUCRETIA SEAGRAVES	\$72.84	Staff travel - Oct 2015
864	AMANDA STOUT	\$58.88	Staff travel - Oct 2015
865	RACHEL TERRY	\$6.30	Staff travel - Oct & Nov 2015
866	NANCY BIGLIN	\$11.25	Volunteer travel - Nov 2015 for SOC
867	BONNIE LATOURETTE	\$31.30	Volunteer travel - Nov 2015 for SOC
868	FAITH PHILLIPS	\$77.00	Volunteer travel - Oct & Nov 2015 for SOC
		\$595,216.70	

WEEKLY VOUCHER REPORT FROM 11/19/2015 TO 11/19/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
385	JENNIFER MALAK	OCT & NOV 2015 EI PT BASE SERVICES	889.28
386	KAREN RICKERT	NOV 2015 EI SNI BASE SERVICES	503.82
387	SAYEGH PEDIATRIC THERAPY SERVICES, PC	OCT & NOV 2015 EI ST AND SNI BASE SERV.	2,150.43
388	ST JOSEPH'S CENTER	OCT 2015 EI SNI BASE SERVICES	1,343.52
389	ROBERT HEFELE	ESG FUNDING APPROVAL - NOV 2015 RENT	500.00
390	N.EAST LASER TONER & COPIER SERVICE	TONER CARTRIDGES - KRISTEN G.	109.90
391	CENTRAL WAYNE REGIONAL AUTHORITY	OCT 2015 SEWER RENTAL CHARGE-FAIR AVE	190.00
392	VICTIMS INTERVENTION PROGRAM	1ST QTR - 07/01/15 - 09/30/15	3,531.00
393	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	65.56
394	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT D	24.21
395	THE ADVOCACY ALLIANCE	OCT ID HOME & COMM HAB BASE SERVICES	74.15
396	CARE FOR PEOPLE PLUS, INC.	NOV ID HOME & COMM HAB BASE SERVICES	863.80
397	CAREGIVERS AMERICA	OCT ID HOME & COMM HAB BASE SERVICES	586.96
398	COMMUNITY VOCATIONAL SERVICES, INC.	OCT ID EMPLOYMENT & HOME & COMM HAB	4,680.60
399	DEVEREUX-POCONO CENTER	OCT ID TRANSPORTATION BASE SERVICES	583.02
400	HUMAN RESOURCES CENTER, INC.	OCT ID TRANSPORTATION BASE SERVICES	82.40
401	WAYNE COUNTY COMMISSIONERS	11/13/2015 PAYROLL	56,275.11
			\$72,453.76

Liquid Fuels

829	ALFRED BENESCH & CO	WANGUM BRIDGE EST #8	\$ 13,020.37
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Tourism Promotion

547	M3 INTERNET MARKETING	SEO SEPTEMBER	\$ 350.00
548	PENTELEDATA	#3118929 DUE 11/29	\$ 59.95
549	WEATHER METRICS, INC	WAYNE COUNTY DUE 12/1	\$ 140.00

Domestic Relations Incentive

125	THE WAYNE INDEPENDENT	#4110 OCT MOST WANTED	\$ 724.00
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The Chief Clerk announced that the County is closing their administrative offices on Friday, November 27, 2015, as well as, closing the buildings at 2:00 p.m. on Thursday, December 24, 2015 and Thursday, December 31, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk