

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held November 10, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Election Board meeting; Bid opening for recycling containers; Bid opening for snow plow services; Salary Board meeting; Appointment to Ag Land Preservation Board; Payment of bills.

At this time, the Commissioners recessed to hold an Election Board meeting. See Election Board minutes.

The Commissioners' meeting resumed.

Correspondence and Communications

The Commissioners received a request from the Wayne County Children's Christmas Bureau to use the Wayne County Park Street Complex cafeteria from November 28 through December 5, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve this request.

Received a letter from the PA Department of Human Services informing that the Wayne County Human Services Plan Fiscal Year 2016-2017 has been reviewed and approved.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated November 10, 2016.

Received notification from Entech Engineering that Aqua Pennsylvania, Inc. has filed application with the Department of Environmental Protection for a GP-5 Utilities Line Stream Crossing Permit for installation of a water main in Waymart Borough.

Received Court Order – No. 552-2016, Civil – ordering a hearing for said persons on the Appeal of Tax Assessment scheduled for December 21, 2016 at 10:00 a.m.

Received Court Order – No. 555-2016, Civil – ordering a hearing for said persons on the Appeal of Tax Assessment scheduled for December 20, 2016.

Public Comment Period

There was no public comment.

New Business

The Chief Clerk received and opened two bids for recycling roll off containers for the Wayne County Recycling Center from the following:

<u>Custom Container Solutions, Lewisburg, PA</u>	
2 – one compartment recycling roll off containers	
1 – three compartment recycling roll off containers	\$17,745.00
<u>Wastequip, Williamstown, NJ</u> (provided a per unit price)	
Three compartment recycling roll off container	\$6,325.00 ea.
One compartment recycling roll off container	\$5,595.00 ea.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to mark the bids as received and refer them to Randy Heller, Solid Waste Director, for review.

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The Chief Clerk opened bids for snow plowing services for a two-year period ending October 31, 2018. The following bids were received:

Pioneer Construction, Honesdale
 \$49.75 / hour – snow plowing
 \$55.00 / hour – surface treatment application

Beech Lake Construction, Honesdale
 \$49.00 / hour – snow plowing
 \$50.00 / hour – surface treatment application

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to mark the bids received and have them reviewed further by Skip Martin, Maintenance Director.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve David Hanicak, as a part-time Transportation Driver in the Human Services Transportation Department, effective November 21, 2016.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the following part-time Correction Officers at the Wayne County Correctional Facility, effective December 5, 2016:

Nicole Coss Paul Warren Gregory Swartz

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to appoint John William Rickard, representing a public official on the Ag Land Preservation Board, effective January 1, 2017 through December 31, 2019.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated November 16, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 81405 through 81507. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
81405	JULIE GILBERT	MILEAGE SEPT/OCT	\$ 127.26
81406	3M COGENT INC	CPW0088 DTD 11/1	\$ 92.00
81407	AMERIGAS	#200413780 DTD 10/31	\$ 200.00
81408	APPALACHIAN YOUTH SERVICE	RESIDENTIAL /DAY TREATMNT OCT	\$ 6,323.99
81409	AVANCO INTERNATIONAL INC	#6200-11U QUARTERLY SUPPORT	\$ 7,731.90
81410	BIMBO FOODS, INC	#6900806999999 DUE 11/12	\$ 333.74
81411	VICKY BOTJER	MILEAGE 10/20-11/9	\$ 40.99
81412	KAREN BREIDENSTEIN	ABSENTEE COMPUTING BOARD	\$ 25.37
81413	BARBARA BROWNELL	COMPUTING BOARD 11/14	\$ 43.50
81414	NATALIE BURNS	TRAVEL EXP 11/2-11/3	\$ 41.80
81415	ROZALYN BURKE	TRAVEL EXP OCT	\$ 24.00
81416	CAMPBELL LAW OFFICES	KUPIER/WAGNER THRU 10/31	\$ 607.75
81417	CHILDRENS HOME OF EASTON	FC OCT	\$ 3,775.18
81418	COMMUNITY SOLUTIONS INC	MST DEP OCT	\$ 4,316.64
81419	CORNELL ABRAXAS GROUP, INC	GRP HOME & RESIDENTIAL OCT	\$ 18,092.05

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81420	JOSEPH P CREMONA	f smith 11/10	\$	49.90
81421	DEAN FOWLER SERVICE STATION	#054451 OCT CHARGES	\$	303.50
81422	DAVID L DECKER	R SINGER 11/7	\$	27.50
81423	DE LAGE LANDEN FIN SERVICES	#343775 DUE 12/1	\$	299.67
81424	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 11/10	\$	212.20
81425	DIAMOND MEDICAL SUPPLY	#11220 STM DTD 8/7/15	\$	393.95
81426	DICK PALMER & SONS	#5826 DTD 10/10	\$	160.20
81427	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 10/26	\$	256.10
81428	EASTERN PROPANE	#WAYNC01 DELIVERED 10/28	\$	255.53
81429	EDW. SCHWARZ INC	#16774 WC EMA ACCT	\$	64.95
81430	J C EHRLICH CO INC	#4389763 DUE 12/4	\$	85.00
81431	EIHAB HUMAN SERVICES	RESIDENTIAL SERVICES	\$	4,180.00
81432	ENTERPRISE FLEET MANAGEMENT INC	#545182 DUE 11/20	\$	3,129.32
81433	FAMILIES UNITED NETWORK INC	GROUP HOME	\$	9,484.47
81434	FIRMSTONE TIRE & AUTO SERVICE STATION	#1810-1 OCTOBER CHARGES	\$	417.90
81435	FORENSIC ASSOCIATES OF NEPA	RODGERS & HAVENSTRITE	\$	4,850.00
81436	FOX LEDGE INC	#000614 DUE 11/30	\$	362.30
81437	FRANCOTYP-POSTALIA, INC	#500010596 DUE 12/3	\$	131.85
81438	FRONTIER	#71711180111129933 DUE 11/25	\$	80.50
81439	BRANDI FURMAN	ABSENCE COMPUTING BOARD 11/1	\$	29.00
81440	GATEHOUSE MEDIA NEPA	#00016586 BOARD ELECTIONS	\$	97.50
81441	COMMUNITY MEDICAL CENTER	WC PORISON ACCT	\$	63.00
81442	GEO W KINSMAN INC	#W00072 DTD 11/1	\$	542.63
81443	GRAINGER INC	#838681526 DUE 12/1	\$	310.24
81444	GUARDIAN CSC	SERVICE DATE 10/26	\$	250.00
81445	JOHN HAGGARTY	POSTAGE AND SUPPLIES	\$	114.05
81446	DAVID HARTUNG	TRAVEL EXP OCT	\$	52.84
81447	RANDY S HELLER	MILEAGE THRU 11/15	\$	63.00
81448	HIGHMARK BLUE SHIELD	#116512 CLMS THRU 11/11	\$	37,305.25
81449	HIGHHOUSE ENERGY	#9048 DUE 11/15	\$	2,112.99
81450	HONESDALE AGWAY	#700557 DTD 10/19	\$	514.88
81451	HOTEL WAYNE	SEPT 26	\$	97.56
81452	HOWELL, HOWELL & KRAUSE	WC DOMESTIC RELATIONS ACCT	\$	621.25
81453	ICS JAIL SUPPLIES INC	#18431CF DUE 10/20	\$	455.50
81454	INSIGHT	#10074847 DUE 12/3	\$	1,743.36
81455	K C PEPPER BAR & GRILLE	PLANNING DINNER 11/10	\$	441.62
81456	KEENAN & ASSOCIATES	INSTALLMENT #9	\$	1,236.00
81457	SUSAN M KIMBLE	2016 AUCTION SERVICES	\$	750.00
81458	K MART	WC CHILDREN & YOUTH ACCT	\$	89.99
81459	MICHAEL LEHUTSKY ESQ	WC C & Y ACCT LEGAL FEES	\$	233.75
81460	REED ELSEVIER INC	#6695373 DUE 11/30	\$	50.00
81461	MARSHALL MACHINERY INC	#25825 RENT CHIPPER	\$	795.00
81462	RICHARD MARTZEN & BONNIE HAYTER	FC OCT	\$	891.06
81463	JOHN MASCO	JUROR MILEAGE 11/7,8	\$	10.88
81464	MEDTOX LABORATORIES INC	INV DTD 10/31	\$	462.80
81465	MESKO GLASS & MIRROR CO INC	#7406 DTD 11/3	\$	60.00
81466	FORREST MOHN	MILEAGE 11/3	\$	23.94
81467	NANCY J HESS	SERVICES SEPT-OCT 2016	\$	3,900.00
81468	NOLANS AUTO BODY	2012 FORD EXPLORER	\$	3,732.89
81469	NORTHERN TIER RESEARCH INC	WC CORONER ACCT DUE 12/4	\$	1,500.00
81470	ROSENCRANSE ENTERPRISE INC	INV DTD 9/3	\$	230.00
81471	PA DEPARTMENT OF LABOR & IND-B	#41936 DUE 12/24	\$	109.00
81472	RAYMOND PAQUETTE	FLASHLIGHTS	\$	300.00
81473	NANCY PARRINO	MILEAGE JUROR DUTY 9/6	\$	22.68
81474	PA STATE POLICE	CLEARANCES	\$	16.00
81475	PA STATE RESOURCE FAMILY ASSOC	WC CHILDREN & YOUTH	\$	60.00
81476	JOSEPH PODRASKY	ABSENTEE COMPUTING BOARD 11/10	\$	25.37
81477	PPL ELECTRIC UTILITIES	#8292740015 DUE 12/5	\$	8,297.72
81478	PPL ELECTRIC UTILITIES	#0140081009 DUE 12/2	\$	185.59
81479	PUOSKY & TUCKERMAN INC	HEADSETS & BASE UNITS	\$	2,626.00
81480	QUALITY PRINTING & COPYING	#737 PO	\$	146.13
81481	REDWOOD TOXICOLOGY LABORATORY	#114681 OCT CHARGES	\$	362.31
81482	SHELLY ROBINSON	REIMBURSEMENT TRAINING EXP	\$	41.34
81483	ROCHE SUPPLY INC	INV DTD 10/3	\$	1,768.71
81484	STACY L ROSAR	WC DA ACCT	\$	197.50
81485	SAGE TECHNOLOGY SOLUTIONS, INC	#001186 DTD 11/2	\$	1,424.55
81486	SARAH A REED CHILDREN'S CENTER	PERSONAL ALLOWANCE	\$	162.75
81487	WARREN SCHLOESSER ESQ	CM SEPTEMBER & OCTOBER	\$	4,000.00
81488	SECOND HAVEN SERVICES FOR YOUTH INC	GROUP HOME OCT	\$	5,890.00
81489	SOLID BOSS WORLDWIDE, INC	#WAYNECTYREC001	\$	2,393.00
81490	SPRING HILL SUITES BY MARRIOTT	CHERYL DAVIES RESERVATION	\$	339.66
81491	STARR UNIFORM CENTER	BOTJER	\$	619.88
81492	ST CLAIR GRAPHICS INC	KOMINSKY BUS CARDS	\$	40.00
81493	SUMMIT IT SOLUTIONS, INC	WC CORONER ACCT	\$	247.12
81494	SYSCO CENTRAL PA LLC	#396572 DUE 11/20	\$	16,954.77
81495	THOMSON REUTERS-W. PUBLISHING CORP	#1004859328 DUE 12/1	\$	1,227.68
81496	TOP HAND SAFETY	#1W9727 DUE 11/27	\$	123.07
81497	TRACK GROUP	INV DTD 10/31	\$	1,547.25
81498	VERIZON	#7171946309 DUE 11/28	\$	5,527.26
81499	HEIDI WALTHER	RENT PAYMENT	\$	1,050.00
81500	WAYMART BUILDING CENTER, INC	INV DTD 11/3	\$	525.00
81501	WAYNE COUNTY FORD	#12797 DTD 11/9	\$	160.20
81502	WAYNE COUNTY HUMAN SERVICES	1ST Q CALENDAR YR 2016	\$	221,857.75
81503	W C JUV. PROBATION DEPT PETTY CASH	TRAVEL EXP 11/14 F 11.97	\$	11.97

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81504	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 11/9	\$ 39.92
81505	WEX BANK	#XXXX994-2 DUE 11/25	\$ 204.29
81506	WAYNE COUNTY YMCA	FINAL ALLOTMENT 2016	\$ 10,000.00
81507	ZONES	#0071068074 DUE 11/24	\$ 8,048.14
Total			<u>\$ 421,854.60</u>

WEEKLY VOUCHER REPORT FROM 11/17/2016 TO 11/17/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
460	JENNIFER L. MALAK	NOV 2016 EI PT BASE SERVICES	158.80
461	PEDIATRIC & ADULT THERAPY SERV. INC	OCT 2016 EI BASE EVALUATIONS	1,399.50
462	ST JOSEPH'S CENTER	OCT 2016 EI ST & SNI BASE SERVICES	1,210.08
463	U.S. HEALTHCARE SERVICES, LLC	OCT 2016 EI OT & ST BASE SERVICES	762.24
464	STEP BY STEP, INC.	JUL 2016 BH HOUSING SUPPORT SERVICES	22,750.00
465	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT D	26.01
466	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	106.42
467	THE ADVOCACY ALLIANCE	OCT BH CHILDREN'S MH ADVOCACY & WARM LINE	2,375.00
468	THE ADVOCACY ALLIANCE	OCT 2016 ID INCIDENT MANAGEMENT	417.00
469	CENTRAL WAYNE REGIONAL AUTH.	SEWER RENTAL CHARGE - PARK ST PROPERTY	50.00
470	SAGE TECHNOLOGY SOLUTIONS, INC.	SHORETEL PHONE IP420 - CHELSEA H.	199.00
471	WAYNE COUNTY COMMISSIONERS	11/10/2016 PAYROLL	59,554.78
472	KAREN L. KANE	OCT 2016 EI PT BASE SERVICES	3.00
473	INSIGHT PUBLIC SECTOR, INC.	LENOVO THINKCENTRE - JANE T.	1,303.50
474	SAGE TECHNOLOGY SOLUTIONS, INC.	SHORETEL TELEPHONES - SAMANTHA K. & JANE T.	388.00
475	ENTERPRISE FM TRUST	LEASE AGREEMENT - 2016 FORD FOCUS	767.81
476	HOME DEPOT CREDIT SERVICES	REPAIRS TO FAIR AVE APTS	107.46
477	DEVEREUX-POCONO CENTER	FY 2015-2016 ID TRANSPORTATION BASE SERVICES	14.22
478	THE ADVOCACY ALLIANCE	OCT 2016 ID HOME & COMM HAB BASE SERVICES	226.75
479	CARE FOR PEOPLE PLUS, INC.	NOV 2016 ID HOME & COMM HAB BASE SERVICES	1,301.00
480	CAREGIVERS AMERICA, LLC	OCT 2016 ID HOME & COMM HAB BASE SERVICES	312.62
481	COMMUNITY VOCATIONAL SERV. INC.	OCT ID EMPLOYMENT & HOME & COMM HAB BASE	2,971.78
482	DEVEREUX-POCONO CENTER	OCT 2016 ID TRANSPORTATION BASE SERVICES	592.20
			\$96,997.17

HSA WEEKLY VOUCHER REPORT FROM 11/17/2016 TO 11/17/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
869	FFCSP client M.F.	\$460.30	FFCSP client supplies & services reimb. - Oct 2016
870	FCSP client E.C.	\$240.00	FCSP client services reimb - Oct 2016
871	FCSP client G.D.	\$400.00	FCSP client services reimb - Sep & Oct 2016
872	FCSP client L.G.	\$160.00	FCSP client services reimb - Oct 2016
873	FCSP client P.R.	\$301.92	FCSP client supplies & services reimb - Oct 2016
875	MA client L.B.	\$40.32	MA client travel - Oct 2016
876	MA client J.B.	\$104.16	MA client travel - Oct 2016
877	MA client J.B.	\$29.16	MA client travel - Oct 2016
878	MA client C.C.	\$21.12	MA client travel - Oct 2016
880	MA client G.F.	\$21.12	MA client travel - Sep & Oct 2016
881	MA client A.K.	\$148.08	MA client travel - Oct 2016
882	MA client A.L.	\$89.76	MA client travel - Sep 2016
883	MA client J.L.	\$238.08	MA client travel - Oct 2016
884	MA client K.M.	\$23.88	MA client travel - Oct 2016
885	MA client K.R.	\$148.80	MA client travel - Oct 2016
887	MA client R.W.	\$22.32	MA client travel - Nov 2016
888	MA client E.Z.	\$37.44	MA client travel - Oct 2016
889	ATHERTON HOTEL	\$184.46	Hotel for JSturgis for Dec 12-14 P4A Qtrly meeting
890	BIMBO FOODS, INC.	\$576.09	Monthly food bill - Oct 2016
891	COMFORT INN HARRISBURG	\$153.18	Hotel-Washington & Morr/ OLTL Svc Coordinator training
892	CHAMBER OF THE NTHN POCONOS	\$275.00	1/4 page Human Services ad / Navigate Visitor Guide
893	CONNECT AMERICA	\$855.00	PERS for Sep 2016
894	DAVES SUPER DUPER	\$34.15	Food for 10/12/16 HSA breakfast meeting
895	DIRLAM BROS. LUMBER CO.	\$70.00	14 No Smoking signs, all for Aging Building
896	FIRMSTONE SERVICE STATION	\$11,305.76	Gasoline bills - Oct 2016
897	ARTHUR FREIERMUTH	\$285.00	Roof repair, van #67
898	FRITZ BROS INC.	\$18.48	Water system filters for Aging Kitchen
899	GATEHOUSE MEDIA - DISPLAYS	\$2,378.00	Publishing fees / ads acct - Sep & Oct 2016
900	GATEHOUSE MEDIA NEPA - LEGALS	\$463.54	Publishing fees for legal ads acct - Oct 2016
901	GRAINGER	\$35.05	Folding 4-wheeled shopping cart - LFlores
902	HAWLEY FIRE DEPARTMENT	\$210.25	50% deposit for Knox Box, Hawley Center & ADC
903	INSIGHT PUBLIC SECTOR	\$214.52	Docking station for Lenovo Thinkpad - LGilbert
904	K & D FACTORY SERVICE	\$386.39	Water filters-Cleveland steamer & combi oven, meal prep
905	JOANN KELLEY	\$35.93	Uniform tops & pants
906	WENDY MILLER	\$15.96	Uniform tops & pants
907	JOHN MULQUEEN	\$600.00	Storage Units 4 & 5, mos #10 & 11 rent, Nov & Dec 2016
908	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 11/5 & 11/12
909	THE NITTANY LION INN	\$846.30	Hotel-Perkins, Kutch & Alexander -PASC conference
910	N.E. LASER TONER & COPIER SVC	\$371.65	Toner - KChicoski, SFicken, JCCornwell, MHicks, KMagalski
911	OFFICE DEPOT	\$646.76	Office supplies - Aging restock
912	P4A	\$50.00	Registratn, JSturgis for P4A membership meeting Dec 14
913	PACDAA	\$400.00	Registration- Paladino & Vargo- Too Good for Drugs
914	JOSEPH PALADINO	\$675.00	Nov rent- emergency apt, 522 Church St, Hawley-HAP funds
915	PENNSYLVANIA STATE POLICE	\$48.00	Employee clearances - Trans, volunteer, Aging
916	PENRAC	\$92.82	Car rental payment 10/1, CDeGrazia
918	ST. JOSEPH'S CENTER	\$975.36	Passenger pick-up and drop-off for Oct 2016 patient R.K.
919	TOP NOTCH DISTRIBUTORS, INC.	\$201.60	2 Aluminum hold-open door closers for Aging

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920	WAYNE COUNTY MHMR	\$1,642.50	Community Care Behavioral Health - Nov 2016
921	ZONES	\$182.32	CS530 over-the-ear headset for TMoffitt
922	ANTHONY TIRADO	\$25.00	Volunteer travel - Nov 2016 for SOC
923	SHERRY FICKEN	\$11.34	Staff travel - Sep & Oct 2016
924	MA client C.S.	\$26.88	MA client travel - Oct 2016
925	FCSP client D.S.	\$177.54	FCSP client supplies & services reimb. - Oct 2016
		\$27,406.29	

Coroner Improvement

127	STARR UNIFORM CENTER	WC CORONER ACCT	\$ 162.98
127	STARR UNIFORM CENTER	WC CORONER ACCT	\$ 1,628.64

Hotel Tax

194	PMVB INC	3RD Q ADM FEE	\$ 151,971.56
195	WAYNE COUNTY GENERAL FUND	3RD Q ADM FEE	\$ 6,332.15

Liquid Fuels

866	ALFRED BENESCH & CO	WANGUM BRIDGE EST#17	\$ 525.86
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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk