

Honesdale, Pennsylvania

October 29, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held October 22, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: 5K Challenge winners-Bethany Village; Carl Wilgus-PMVB Annual Report; Ratify Block Grant 14/15 Certification Statement; Salary Board meeting; Payment of bills.

Correspondence and Communications

The Commissioners received an invitation to the Greater Honesdale Partnership's Annual Meeting which will be held November 5, 2015, at 7:00 p.m., in the Community Room at the Wayne County Visitor's Center.

Received a letter from the Hawley Public Library thanking the Commissioners for being a Gold Sponsor for the 2015 Run to Read 5K Run/Walk.

The Commissioners received an invitation from WEDCO to attend the 2015 Innovator of the Year luncheon on November 20, 2015, at 12:00 noon, at The Settlers Inn, Hawley.

Received a letter from Dave Richards, PA State Fire Training Instructor, stating his opposition of draining White Oak Pond and Millers Pond in Wayne County.

Received a copy of a letter from Shannon Robinson informing of her resignation as a Correctional Officer in the Wayne County Correctional Facility, effective November 15, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

New Business

Members from Bethany Village were present to be recognized as the 5K Challenge winners and for their team efforts in the races sponsored throughout the summer. Their team had top place in all five races held. The team stated they would like to thank the Commissioners for sponsoring the 5K Challenge and that it has helped members adopt more healthy habits throughout the summer. Tammy Jensen also congratulated the winners on their accomplishment.

Executive Director, Carl Wilgus from the Pocono Mountain Visitors Bureau, along with PMVB board members, were present to review with the Commissioners their annual report for 2015. Mr. Wilgus reviewed with the Commissioners the report and its mission. Mr. Wilgus stated that their mission is growing the economy. Tourism is the leading industry within the Pocono Mountain region. The report also showed that there are 25.6 million visitors to the Pocono Mountains each year which equals \$3 billion+ in annual travel spending in the Pocono Mountains. Mr. Wilgus stated that promotional advertising has had a big affect on the people coming to the Poconos.

Mr. Wilgus reported winter co-op media buy of \$851,520 in relation to a media value of \$1,972,686. Mr. Wilgus also reviewed the amount of visitors on the Pocono Mountains website which has increased 5% over the previous year. 5,062,482 total website visits for 2014/2015. Visits to the mobile site totaled 751,513 over the 2014/2015 year. Mr. Wilgus stated that there were 221,085 likes on facebook.

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The Pocono Mountain Visitors Bureau sales team reports 104 leads generated with an economic impact of over \$13.8 million. The leads generated are reported to have a 25% closing rate.

Mr. Wilgus stated that the adventure sports have taken off in the Pocono Mountains which has become one of the top destinations for outdoor adventure. The region sponsored 16 major outdoor adventure sporting events over the past fiscal year.

Mr. Wilgus stated that he sees a very favorable outlook in the coming year as far as continued growth in the Pocono Mountains. The Commissioner thanked Mr. Wilgus and the board members for all their hard work in promoting Wayne County and the Pocono Mountains.

Human Services Director, Andrea Whyte, was present for ratification of the Block Grant Certification Statement for 2014/15. Ms. Whyte stated that Wayne County is one of the pilot programs for blending of funding within the Human Services Block Grant fund. The program allows funds from various categories to blend or be utilized over other various line items. One example was the hiring of a Drug Recovery Specialist reducing the rate of recidivism in the Correctional Facility to be at the rate of 10%. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to ratify the Certification Statement.

Ms. Whyte discussed the Emergency Services grant program. The program covers for emergency housing for eligible families. The total grant amount is \$129,903. Ms. Whyte was asking the Board for their approval for the transfer of funds from one category to another. The changes would be \$912 rental assistant to family assistance; \$905 family assistance to home inspection; \$56 rental assistance to the moving cost category. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve of the transfer of funds as stated.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Virginia Parry, as a Clerk Typist 2 in the Human Services Clerical Department, effective November 16, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Justin Valinski, as a Clerk Typist 2 in the Human Services Clerical Department, effective November 16, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve Victoria Bickel, as a Food Service Worker 1 in the Aging Dietary Department, effective November 9, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Tiana Lavelle, as an Accountant 1 in the Human Services Fiscal Department, effective November 9, 2015.

October 29, 2015

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded Commissioner Kay and unanimous to approve the promotion of Todd Taylor and Russell Dodge, from part-time to full-time Correction Officers in the Wayne County Correctional Facility, effective November 1, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the following as part-time Correction Officers in the Wayne County Correctional Facility, effective November 15, 2015:

Brandon Aleckna
Roy Schlaghaft

Joseph Soucy
Steven Burton

Adam Thomas

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated October 28, 2015.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 75262 through 75328. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
24 EFT	EXPRESS SCRIPTS, INC	#KXKA 10/13-10/26 ADM FEE	\$ 36,896.76
75262	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 10/30	\$ 608,126.35
75263	AEPCEP	REGISTRATION FEE	\$ 45.00
75264	AT & T	#0541770304001 DUE 11/18	\$ 234.81
75265	FIELDS & BIANCO INC	HENDERSON/BELLUCCI/PPL	\$ 1,446.50
75266	BIMBO FOODS, INC	#6900206999999 DUE 10/17	\$ 260.88
75267	BLUE RIDGE COMMUNICATIONS	#0304585-01 DUE 11/6	\$ 39.95
75268	CARDMEMBER SERVICES	XXXXX3072 DUE 11/7	\$ 512.80
75269	CCAP	#C111-426 DTD 9/15	\$ 4,760.00
75270	JUSTIN D CRAST	SEPT EXPENSES	\$ 68.65
75271	CHERYL A DAVIES	CONVENTION EXP 10/26	\$ 197.15
75272	DAVE'S SUPER DUPER MARKET	#5970 WC PRISON ACCT	\$ 42.67
75273	DAY'S INN PENN STATE	5 ROOMS	\$ 520.00
75274	DAVID L DECKER	KARYL ROSE 10/22	\$ 75.13
75275	DELTA DENTAL OF PA	NOVEMBER PREMIUM	\$ 15,363.26
75276	D G NICHOLAS CO	#W0310 DTD 10/19	\$ 17.90
75277	DEBRA DOYLE	TRAVEL & SUPPLY EXP	\$ 46.85
75278	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 11/19	\$ 83.95
75279	EDWARD HOWELL & ANNA T HOWELL	KAREN BALDWIN	\$ 200.00
75280	ELITE BROKERAGE SERVICES	NOVEMBER PREMIUM DUE 10/30	\$ 2,027.25
75281	BRAD ELLSWORTH	TRAINING MILEAGE 10/6-10/20	\$ 59.40
75282	ROGER FIRMSTONE	VIVIANA GONZALEX 10/23	\$ 7.30
75283	WILLIAM & KATE FOSTER	FC SEPTEMBER	\$ 859.60
75284	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 10/16	\$ 31.38
75285	GALLS, LLC	#4855925 DUE 11/18	\$ 796.51
75286	GRAINGER INC	#838681526 DUE 11/1	\$ 1,287.82
75287	PHILIP C GUTHERZ MD LLC	AUGUST	\$ 2,900.00
75288	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 11/7	\$ 1,013.03
75289	INSIGHT	#10074847 DUE 11/8	\$ 5,651.48
75290	J & C AWARDS PLUS	COMMISSIONERS CUP	\$ 248.25
75291	KEENAN & ASSOCIATES	INSTALMENT #5 JULY	\$ 984.94

75292	KIDSPEACE CORPORATION	COUNSELING & FC SEPTEMBER	\$	11,094.15
75293	KELLY KYZER	MILEAGE 10/20-10/21	\$	233.73
75294	LINDSEY LAWN & GARDEN INC	#51671 DTD 10/23	\$	150.36
75295	MAGUIRE ELECTRONICS	#1M4599 DUE 11/9	\$	38.00
75296	MCI TELECOMMUNICATIONS, MA	#2DF81923 DUE 11/9	\$	430.04
75297	MEAGHER LAW, INC	LISA SCOTT THRU 9/29	\$	312.00
75298	STACEY MIZWINSKI	9/14-10/26 MILEAGE	\$	44.45
75299	M.M.M. WASTE REMOVAL INC	INV DUE 11/5	\$	117.70
75300	CINDY MORALES	OCTOBER MILEAGE	\$	29.25
75301	PA DEPARTMENT OF LABOR & IND-B	3 BOILERS CERTIFICATES DUE 11/	\$	264.00
75302	PENELEC	#100076689239 DUE 11/10	\$	120.09
75303	PENTELEDATA	31600170 DUE 10/29	\$	1,008.00
75304	PIMCC	OCTOBER BILLING C100-20	\$	1,030.00
75305	PPL ELECTRIC UTILITIES	#6097407000 DUE 11/12	\$	446.42
75306	PA STATE ASSOC OF BOROUGHES	TRAINING CLASSES 9/14,21,28	\$	1,650.00
75307	QUILL CORPORATION	#C2123982 DUE 11/7	\$	130.72
75308	RESERVE ACCOUNT	REFILL #23577901	\$	12,000.00
75309	SHI INTERNATIONAL CORP	INV DTD 6/30	\$	2,263.38
75310	SPENCER PRINTING INC	MANUSCRIPT COVERS	\$	163.92
75311	STAPLES ADVANTAGE	#B03510 DUE 11/9	\$	2,007.32
75312	STARR UNIFORM CENTER	MANZINO	\$	3,916.97
75313	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICE THRU 9/30	\$	11,456.21
75314	TIMEKEEPING SYSTEMS, INC	#WAY0008 DTD 9/8	\$	1,003.26
75315	TOPP BUSINESS SOLUTIONS	#AA1787 DUE 11/1	\$	175.42
75316	TOP HAND SAFETY	#1W9727 DUE 11/19	\$	119.28
75317	TOP NOTCH DISTRIBUTORS INC	#9354 DTD 10/6	\$	231.00
75318	UGI PENN NATURAL GAS	#915602402386 DUE 11/19	\$	1,794.25
75319	VERIZON	#5702534912 DUE 11/9	\$	1,750.81
75320	WALMART COMMUNITY/RFCSLLC	XXXXX7391 DUE 11/11	\$	193.28
75321	THE WAYNE INDEPENDENT	#01100337000 DTD 10/15	\$	146.25
75322	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	34,000.00
75323	W C JUVENILE PROBATION PETTY CASH	PLACEMENT EXP	\$	73.29
75324	W C TAX CLAIM	2015 JUDICIAL SHERIFF SERVICES	\$	4,761.05
75325	ZEE MEDICAL SERVICE CO	#0523438 DTD 10/21 911	\$	155.27
75326	ASHLEY ZIMMERMAN	OCTOBER PD	\$	600.00
75327	MICROFILM OFFICE	REIMBURSE PETTY CASH	\$	119.06
75328	WAYNE COUNTY EMPLOYEE	OCT DEDUCTION	\$	200,000.00
Total			\$	<u>978,834.50</u>

WEEKLY VOUCHER REPORT FROM 10/29/2015 TO 10/29/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
308	WAYNE COUNTY COMMISSIONERS	10/16/2015 PAYROLL	55,408.92
309	LEE S. KRAUSE	NOV 2015 RENT - 6TH ST APTS	2,504.00
310	GEG REAL ESTATE LLC	NOV 2015 RENT - DIC & PR	2,500.00
311	KAREN RICKERT	OCT 2015 EI SNI BASE SERVICES	559.80
312	SAYEGH PEDIATRIC THERAPY SERVICES	SEPT & OCT 2015 EI ST BASE SERVICES	952.80
313	UNITED CEREBRAL PALSY	SEPT 2015 EI SNI BASE SERVICES	447.84
314	U.S. HEALTHCARE SERVICES, LLC	SEPT 2015 EI OT BASE SERVICES	381.12
315	WALMART BUSINESS	ADVISORY BOARD LUNCHEON	4.56
316	BLUE RIDGE COMMUNICATIONS	MONTHLY INTERNET AND CABLE SERVICES	129.19
317	VERIZON	MONTHLY PHONE CHARGES - DIC & PR	146.92
318	BILL CULLEY	ESG FUNDING APPROVL - NOV 2015 RENT	700.00
319	BILL CULLEY	ESG FUNDING APPROVL -OCT 2015 RENT	600.00
320	JOHN MALTI	ESG FUNDING APPROVL - NOV 2015 RENT	650.00
321	JOHN MALTI	ESG FUNDING APPROVL - NOV 2015 RENT	200.00
322	JOSEPH T. ROETHEL	ESG FUNDING APPROVL - NOV 2015 RENT	300.00
323	139 SOUTH STREET LLC	ESG FUNDING APPROVL - NOV 2015 RENT	400.00
324	MARY B. PALMER	ESG FUNDING APPROVL - NOV 2015 RENT	465.00
325	KYLE FRIES ENTERPRISES	ESG FUNDING APPROVL - NOV 2015 RENT	250.00
326	JANINE EDWARDS	ESG FUNDING APPROVL - NOV 2015 RENT	700.00
327	HUMAN RESOURCES CENTER, INC.	AUG BH SOCIAL REHAB & SUPPORTED EMPLOY.	1,195.18
328	HUMAN RESOURCES CENTER, INC.	AUG 2015 BH EMPLOYMENT SERVICES	864.05
329	HUMAN RESOURCES CENTER, INC.	AUG 2015 BH TRANSITIONAL LIVING SERVICES	26,133.65
330	HUMAN RESOURCES CENTER, INC.	AUG BH VOC REHAB SERVICES (TRANSPORT)	824.00
331	HUMAN RESOURCES CENTER, INC.	AUG BH VOC REHAB SERVICES (WORK ACTIV)	2,198.56
332	WAYNE COUNTY FORD	REPAIRS TO COUNTY VEHICLE #205	243.82
333	LEE S. KRAUSE	RESIDENT HEATING & SEWER RENTAL-6TH ST	272.60
334	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - SUSAN L. & JOYCE C.	97.90
335	UGI PNG	MONTHLY HEATING CHARGE - DIC & PR	105.08
336	WAYNE COUNTY COMMISSIONERS	1ST QTR WCUC - JUL THRU SEPT 2015	1,156.57
337	TICK TOCKS RESTAURANT	EI LUNCHEON - EI TRAINING DOLLARS	1,652.00
338	CAREGIVERS AMERICA	OCT 2015 ID HOME & COMM HAB BASE SERV	638.00
339	CARE FOR PEOPLE PLUS, INC.	OCT 2015 ID HOME & COMM HAB BASE SERV	1,238.84
340	HUMAN RESOURCES CENTER, INC.	SEPT 2015 ID PRE-VOC BASE SERVICES	405.86
341	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	315.15
			\$104,641.41

HSA WEEKLY VOUCHER REPORT FROM 10/29/2015 TO 10/29/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
671	LEE KRAUSE	\$1,950.00	Professional fees - Nov 2015
672	MAURICE F. & JEAN M MEAGHER	\$1,800.00	Monthly Rent - Nov 2015
673	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - Nov 2015
674	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Nov 2015
675	MA client T.J.	\$334.80	MA client travel - Aug & Sep 2015

676	MA client C.P.	\$10.56	MA client travel - Oct 2015
677	FCSP client E.C.	\$160.00	FCSP client services reimbursement - Sep 2015
678	AQUA PENNSYLVANIA	\$61.00	Water bills, Hawley & Hwly Adult Day Care
679	COMFORT INN HARRISBURG	\$87.69	Hotel /Sturgis -Community Health Choices
680	HOME INSTEAD SENIOR CARE	\$2,819.73	Personal care & home support - Sep 2015
681	H. H. HOWELL & COMPANY, LLC	\$120.00	Towing services on 10/26/15, vehicle # 57
682	KOBERLEIN INC.	\$85.00	Grease pumping, Hawley - 10/5/15
683	MIKE LIUZZO	\$120.00	Tai Chi classes - Oct 7, 14 & 21
684	MAGUIRE ELECTRONICS	\$21.00	Monthly airtime for pager - Nov 2015
685	MID-STATE OCCUPATIONAL HEALTH	\$370.00	DOT tests
686	MUSIC & VIDEO EXPRESS	\$15.98	3 car adapters for Garmin GPS - Care Mgrs Escape
687	NEWS EAGLE	\$893.00	Ads-Hamlin, AAA; Pike, Dingmans & Milford, LINK
688	OLIVER PACKAGING & EQUIPMENT CO	\$120.31	Meal prep supplies - ribbons, 10/22/15
689	P4A	\$50.00	Fee for optional N4A conf for JSturgis, July 11-15
690	PAULS TOWING	\$675.00	Towing/winch out svcs - 10/19/15 van #35
691	UGI PNG	\$270.18	Gas bills, Hawley, Honesdale, & ADayCare
692	WASTE MANAGEMENT	\$239.00	Trash pickup, Honesdale & Hawley - Oct 2015
693	WAYNE COUNTY MHMR	\$21,420.25	Community Care Behavioral Health - Oct 2015
694	MARIE ALEXANDER	\$89.55	Staff travel - Sep 2015
695	DEBRA BIRTEL	\$16.20	Staff travel - Sep 2015
696	JOSH HOFFMAN	\$107.02	Staff travel - Oct 2015
697	PAT PERKINS	\$59.75	Staff travel - Aug & Sep 2015
698	ANDREA C WHYTE	\$44.10	Staff travel - Sep 2015
		\$36,056.30	

Act 13

105	FROMM ELECTRIC SUPPLY CORP	#231549 PLAYGROUND LIGHTS	\$ 79.81
105	FROMM ELECTRIC SUPPLY CORP	#231549 PLAYGROUND LIGHTS	\$ 516.57
105	FROMM ELECTRIC SUPPLY CORP	MATERIAL FOR PLAYGROUND #231549	\$ 12.99
105	FROMM ELECTRIC SUPPLY CORP	MATERIAL FOR PLAYGROUND #231549	\$ 18.18
106	HONESDALE AGWAY	#700557 PLAYGROUND	\$ 35.98
106	HONESDALE AGWAY	#700557 PLAYGROUND	\$ 299.99
107	KNECHT'S GENERAL CONTRACTING, INC	POLES FOR PLAYGROUND	\$ 1,735.00
108	LOWELL HARTZELL, CONTRACTOR, INC	INSTALLATION OF PLAYGROUND	\$ 13,726.00

E911

282	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	MONTH #29	\$ 893.00
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A motion was made by Commissioner , seconded by Commissioner and unanimous to adjourn.

John J. Haggarty, Business Manager