

Honesdale, Pennsylvania

October 22, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held October 15, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Recognition of Sheriff Mark Steelman & Deputy Michael Botjer; Proclamation-Rachel's Challenge; Steve Burlein- Legal Services Agreement; Alfred Benesch & Co.-Time Extension Request; Salary Board meeting; Payment of bills; 11:15 a.m. - CDBG 2015 First Public Hearing.

Correspondence and Communications

Received notification from David Gregory, Esq., on behalf of the Northeast PA Pet Cremation Services, Inc., that they have filed application for plan approval on behalf of NEPPCS for the installation of additional pet crematory/incinerators upon the property located on 143 Gravity Road, Lake Ariel.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated October 16, 2015.

Received the monthly Penn State Extension "Forest Leaves" newsletter for the period Autumn 2015.

Received Court Order No. 267 – Civil 2007, rescheduling the review hearing for said person to the date of October 27, 2015.

Received Scheduling Order No. 743 – Civil 2011, for the Annual Review of Involuntary Treatment of said person to be held on December 11, 2015.

Received a letter from Carleen Longo informing of her resignation from her position in the Area Agency on Aging, effective October 16, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Kay and unanimous to accept this resignation.

Received a letter from the PA Department of Conservation and Natural Resources stating that the County has been awarded additional funding for Recreation Complex Development. The additional funding is a total of \$9,475 and will be used for construction of restroom facilities.

Received a letter from the PA Department of Agriculture stating that the County will be receiving \$1,318.41 as a one-time adjustment in the price paid per pound for TEFAP during October 1, 2014 through June 30, 2015.

Received a copy of a letter from Kathy's License Service to U.S. Congressman Tom Marino concerning an issue with PennDOT addressing and the U.S. Postal Service. The letter states that PennDOT now authenticates all driver's license and motor vehicle addresses with the USPS.

The Commissioners received a letter from Andrew Edwards stating that he is resigning from his position in the MIS Department, effective November 19, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this resignation.

October 22, 2015

Received a copy of a letter addressed to Kevin Bishop from Vikki Parente stating that she is resigning immediately, October 19, 2015, as a Corrections Officer in the Wayne County Correctional Facility. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept the resignation.

Received a letter from Public Defender Scott Bennett stating that, effective at the close of business December 24, 2015, he will be retiring as a Wayne County employee in the Public Defender's office. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to accept the written notice.

The Commissioner acknowledge receipt of a letter from the Court of Common Pleas stating that the employment of Susan Ackley, Director of Domestic Relations, is terminated, effective immediately October 21, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to acknowledge the receipt of the letter from the Court of Common Pleas.

Public Comment

Ken Coles, Clinton Township Supervisor, made a brief comment to the Commissioners regarding the draining of White Oak Pond. Cole stated that there will be a public meeting tonight at the Forest City School on the draining and breaching of White Oak Pond. The Commissioners stated they have been following the news regarding the draining of the pond and will be in attendance at the meeting to lend support to stop the breaching of the dam.

New Business

Sheriff Steelman announced that Deputy Michael Botjer has placed second in the marksman competition at the PA Deputy Sheriff's Top Gun Competition. Sheriff Steelman stated that he placed third in the sharp shooter category at the same event. The Commissioner congratulated Sheriff Steelman and Deputy Botjer for their dedication and security of the County.

Christine Gardas and various other people were in attendance to promote the Rachel's Challenge event which is being held throughout the County. They stated that the effort that was started one year ago in Rachel's Challenge is still continuing and growing stronger throughout the school districts and community at large throughout the County. The theme this year is "Links of Kindness" which will include something that someone has done to help someone else throughout the year. All of the links of kindness will be linked together at the rally to be held at the Salvation Army Conference Center at Camp Ladore, Waymart, at 6:30 p.m. The Commissioners thanked all present for their continued effort and promotion of Rachel's Challenge throughout the County.

The Commissioners reviewed the Agreement between Steven Burlein, Esquire, and the Court of Common Pleas Domestic Relations Section to provide legal services to assist in the establishment and enforcement of support orders. The agreement begins October 1, 2015 and continues to June 30, 2018. A motion was made by Commissioner Kay, seconded by Commissioner Smith to execute the agreement as presented.

The Commissioners reviewed the time extension request for Alfred Benesch & Company for the Wangum Bridge Engineering Project. The reason for the time extension is due unanticipated additional reviews required for the truss bridge design and drawings. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to grant a time extension from October 30, 2015 to July 30, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the promotion of Courtney Althouse, from a Caseworker 1 to Caseworker 2 in the Behavioral & Developmental Program/Early Intervention department, effective October 26, 2015.

October 22, 2015

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the promotion of Emma Thorpe, from a Caseworker 1 to Caseworker 2 in Wayne County Children and Youth Services, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Shannon Joyal, from a Caseworker 1 to Caseworker 2 in Wayne County Children and Youth Services, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Keith Arch as a part-time on-call Meal Transporter in the Area Agency on Aging, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Richard Golembiowski, as a part-time on-call Meal Transporter in the Area Agency on Aging, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve Karen DeSantis, as a Clerk Typist 2 in the Wayne County Clerical Department, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve Richard Hnatko, as a Caseworker 1 in the Human Services Housing Department, effective October 26, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

October 22, 2015

Other Business

The Commissioners received a copy of the Treasurer's Report dated October 21, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 75174 through 75261. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
75174	FELICIA PICCOLO	JULY EXPENSES	\$ 91.79
75175	WAYNE COUNTY EMPLOYEE	OCT DEDUCTION & ARC	\$ 61,000.00
75176	3M COGENT INC	#CPW0088 SEPT CLEARANCES	\$ 103.00
75177	3M COGENT INC	EMPLOYEE CLEARANCES	\$ 103.00
75178	APCO INTERNATIONAL, INC	2016 DUES	\$ 1,173.00
75179	AT & T	#0542146883001 DUE 11/10	\$ 77.09
75180	AVANCO INTERNATIONAL INC	#6200-10U CAPS 2ND Q 15-16	\$ 7,029.00
75181	AMY BASS	FSA 15/16	\$ 124.51
75182	BIMBO FOODS, INC	#6900806999999 DUE 10/10	\$ 204.10
75183	BLAUER TACTICAL SYSTEMS INC	#ESTIMATE #1047	\$ 1,664.00
75184	JAMES EDGAR BROWN ESQ	2015 AUDITORS SOLICITOR	\$ 750.00
75185	STEVEN BURLEIN	PD EXPENSE SEPT	\$ 433.91
75186	CASE TIRE SERVICE	#WAY400 DTD 10/14	\$ 896.19
75187	CHILDRENS HOME OF EASTON	FC SEPTEMBER	\$ 5,480.10
75188	CHILDREN'S SERVICE CENTER	COMMUNITY RESIDENTIAL SEPT	\$ 1,965.60
75189	CONCERN	FC SEPTEMBER	\$ 2,125.80
75190	STEVE COOK	TRAINING EXP 10/13-10/14	\$ 101.07
75191	CORE POWER AND ENVIRONMENT	BATTERY UPDATE DUE 11/8	\$ 15,914.29
75192	TASHA CREECH	TRAINING EXP OCT	\$ 123.18
75193	DE LAGE LANDEN FIN SERVICES	#54444 DUE 11/01	\$ 961.18
75194	FRAN DENTE	REIMBURSE RANGE PERMIT	\$ 30.00
75195	DIGITAL SOUND SERVICES INC	SERVICE LAWYER TALBE DUE 8/17	\$ 232.00
75196	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 10/16	\$ 16.06
75197	J C EHRlich CO INC	#4389763 DUE 11/1	\$ 85.00
75198	ELECTRONIC BUSINESS PRODUCTS	#109140 DUE 11/4	\$ 256.86
75199	CHRISTOPHER FARRELL, ESQ	PD SEPT	\$ 600.00
75200	ROGER FIRMSTONE	ANDREW WEIST 10/16	\$ 46.40
75201	SANDY FOFI	REIMBURSE RANGE PERMIT	\$ 30.00
75202	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 10/02	\$ 95.40
75203	TRACI HALL	FSA 15/16	\$ 81.47
75204	RANDY S HELLER	MILEAGE AUG SEPT OCT	\$ 52.20
75205	HEATHER HILLER	REIMBUSE FOR RANGE PERMIT	\$ 30.00
75206	HONEYWELL INTERNATIONAL INC	#539895 DUE 10/25	\$ 12,348.98
75207	SARAH HOPKINS	FSA 15/16	\$ 460.00
75208	IOD INCORPORATED	JEANNE BURD MEDICAL RECORDS	\$ 72.78
75209	VICKI L JONES	CONF MILEAGE 10/14-10/15	\$ 160.20
75210	JUSTICE WORKS YOUTH CARE INC	FGDM & COUNSELING SEPT	\$ 7,567.50
75211	KIDSPeACE CORPORATION	COUNSELING DELINQ CORRECTIONAU	\$ 3,231.07
75212	KOBERLEIN INC	GREASE PUMPING 9/23	\$ 320.00
75213	RONALD KOMINSKI	TRAINING EXP 10/13-10/14	\$ 277.60
75214	MATT KROMKO	TRAINING EXP 10/13-10/14	\$ 283.92
75215	LANGUAGE LINE SERVICES	#9020907013 DTD 9/30	\$ 51.75
75216	JOSH MARTIN	REIMBURSE RANGE PERMIT	\$ 30.00
75217	KAY MARKS	FSA 15/16	\$ 135.81
75218	MARLIN LEASING	#1255904 DUE 11/5	\$ 27.33
75219	MASTERCARD	XXXXX7417 DUE 11/6	\$ 1,075.80
75220	PAMELA McDONALD	FSA 15/16	\$ 229.84
75221	ROBERT McDONALD JR	REIMBURSE RANGE PERMIT	\$ 30.00
75222	JESSICA MITSCHLE	FC SEPT	\$ 87.00
75223	MONROE CTY OF THE DA	#CR-0000158-2015	\$ 316.22
75224	NENA	CHERYL HUNTER PUBLIC SECTOR DU	\$ 137.00
75225	NORTHWESTERN HUMAN SERVICES INC	FC SEPTEMBER	\$ 3,520.83
75226	NORTHERN TIER RESEARCH	R ROSETTI	\$ 1,925.00
75227	ONE POINT	#9718 DUE 11/6	\$ 1,155.60
75228	PARK INN HARRISBURG WEST	#119863 9/30	\$ 76.30
75229	PA TREATMENT & HEALING	DAY TREATMENT DELINQ SEPT	\$ 5,641.25
75230	PENNSYLVANIA FORENSIC ASSOCIATES	RESIDENTIAL DELINQ SEPT	\$ 1,536.60
75231	PENTELEDATA	#3004815 DUE 10/29	\$ 2,200.00
75232	PHYSIO-CONTROL INC	#20194701 DTD 10/9	\$ 1,865.75
75233	PITNEY BOWES GLOBAL FINANC SERVICES	#1866831 DUE 11/6	\$ 42.74
75234	PLATFORM INDUSTRIES	CANVAS PROMO TOTE	\$ 350.00
75235	PPL ELECTRIC UTILITIES	#3140176006 DUE 11/6	\$ 8,987.85
75236	PREVENTATIVE AFTERCARE, INC	IL DELINQUENT SEPT	\$ 6,283.96
75237	QUILL CORPORATION	#C2123982 DUE 10/28	\$ 218.39
75238	REDWOOD TOXICOLOGY LABORATORY	#114681 DTDD 9/30	\$ 28.50
75239	REDWOOD TOXICOLOGY LAB, INC	#114681 DTD 10/14	\$ 595.64
75240	CHRIS ROSLER	FSA 15/16	\$ 120.96

75241	SARGENT'S COURT REPORTING INC	MARIE McLOUGHLIN	\$	95.25
75242	STANDARD INSURANCE CO	#001385240001 DUE 11/1	\$	2,376.00
75243	STAPLES ADVANTAGE	#B03510 DUE 11/2	\$	336.84
75244	STARR UNIFORM CENTER	MISIURA	\$	481.45
75245	MARY ANN SWINGLE	REIMBURSE RANGE PERMIT	\$	30.00
75246	THOMSON REUTERS-WEST PUBLISHING CORP	#1000456700 DUE 10/31	\$	1,928.77
75247	TOPP BUSINESS SOLUTIONS	#AA8746 DUE 10/9	\$	467.18
75248	TRACK GROUP	INV DTD 9/29	\$	30.00
75249	MICHELLE VALINSKI	FSA 15/16	\$	85.00
75250	MARY VAN PATTEN	MILEAGE JULY OCT	\$	9.00
75251	DEBBIE VARCOE	TRAINING EXPENSES	\$	75.56
75252	VERIZON	#5702518045 DUE 11/2	\$	1,017.79
75253	VERIZON WIRELESS	#92233800900001 DUE 11/3	\$	222.42
75254	VIGILNET	#2068525353 DUE 11/11	\$	1,332.10
75255	EILEEN WASMAN	RECORDING BOND REIMBURSEMENT	\$	35.50
75256	THE WAYNE INDEPENDENT	#01100324000 DTD 10/08	\$	105.80
75257	JAMES WAYMAN	TRAINING EXP 10/14	\$	151.83
75258	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	71,000.00
75259	W C JUVENILE PROBATION PETTY CASH	TRAINING EXP 10/5-10/9	\$	179.26
75260	WAYNE COUNTY LEGAL JOURNAL	OTHER NOTICES	\$	86.95
75261	WILLIAM PENN PRINTING CO	2015 BALLOTS	\$	7,451.90
Total			\$	<u>250,766.97</u>

HSA WEEKLY VOUCHER REPORT FROM 10/22/2015 TO 10/22/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
638	MA client S.D.	\$88.80	MA client travel - Oct 2015
639	MA client K.H.	\$115.20	MA client travel - Sep & Oct 2015
640	MA client K.M.	\$60.72	MA client travel - Oct 2015
641	MA client N.N.	\$40.80	MA client travel - Sep 2015
642	3M COGENT, INC.	\$99.25	Empl clearance-Kizer; Brewington, Howell, Mikulewicz
643	ALLIED IN HOME SVGES (PERS CARE)	\$17,814.46	Personal care & home support - Sep 2015
644	CAREGIVERS AMERICA LLC	\$30,137.81	Personal care & home support & PERS fee - Sept
645	GUARDIAN HOME & COMMUNITY SVCS	\$3,725.55	Personal care & home support - Sep 2015
646	HOME DEPOT CREDIT SERVICES	\$117.27	Charge card bill - Oct 2015 D&A & Aging kitchen
647	JBS INC.	\$107.00	Copier maint, Back Ofc, Sharp MXM503N
648	LATO SUD FARM	\$1,006.50	610 lbs carrots/ 5 pantries -United Way grant
649	MAR-CHET'S GARAGE	\$354.16	Vehicle service & repair - van #56
650	PENN JERSEY PAPER CO.	\$2,586.15	Non-food kitchen supplies - Oct 13, 2015
651	PITNEY BOWES	\$152.98	Aging postage machine supplies - ink 10/1/15
652	PENNA POWER & LIGHT CO. (HNSDL)	\$2,580.17	Electric bill, D&A, 8/5/15 - 9/3/15
653	PP&L ELECTRIC (ADULT DAY CARE)	\$60.86	Electric bill, Adult Day Care 9/9/15 - 10/8/15
654	PP&L ELECTRIC (D&A)	\$169.98	Electric bill, D&A, 9/3/15 - 10/5/15
655	PP&L (TRANS)	\$96.23	Electric bill, Trans 9/3/15 - 10/5/15
656	RAMADA INN - STATE COLLEGE	\$273.44	Hotel - NTI Building Diversity & Harassment Prev
657	ROHRER BUS SERVICE INC.	\$742.09	Bumper module - Aug 12, 2015 bus #40
658	SPENCER PRINTING, INC.	\$393.69	Monthly 10 pg newsletter - Oct 2015
659	STANTON OFFICE EQUIPMENT	\$1,440.00	Workstation, pedestal, panel, feet, chair
660	SUPPORT SERVICES FOR SENIORS	\$270.00	3 ads in Monroe County AAA newsletter - via ADRC
661	WAYNE BANK CARDMEMBER SERV	\$623.00	Sep 2015 Dues & conferences, EZ Pass refill
662	WAYNE COUNTY MHMR	\$505.63	Community Care Behavioral Health - Oct 2015
663	WAYNE INDEPENDENT	\$77.94	Legal ads BDPEI, C&Y & Trans meetings
664	JOHN WALTERS	\$29.70	Staff travel - Oct 2015
665	MARYWOOD UNIVERSITY	\$352.00	Reg fee for Psychotropic Meds Nov 13
666	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 10/10 & 10/17
667	NE PA CENTER FOR INDEPEND LIVING	\$7,419.50	PAS services, Sep 2015
668	NEWS EAGLE	\$62.90	Legal ads for Transportation Oct 15 meeting
669	OFFICE DEPOT	\$700.79	Office supplies: Aging restock, D&A
670	AMANDA STOUT	\$9.90	Staff travel - Jul 2015 Reissue lost check of 8/13/15
		\$72,664.47	

WEEKLY VOUCHER REPORT FROM 10/22/2015 TO 10/22/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1359	COMMUNITY SERVICES GROUP, INC.	APR 2015 BH COMMUNITY RESIDENTIAL SERV	4,471.11

WEEKLY VOUCHER REPORT FROM 10/22/2015 TO 10/22/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
282	KAREN RICKERT	OCT 2015 EI SNI BASE SERVICES	447.84
283	U.S. HEALTHCARE SERVICES, LLC	SEPT 2015 EI ST BASE SERVICES	635.20
284	WESTERN PA SCHOOL FOR DEAF	SEPT 2015 EI SNI-HEARING BASE SERVICES	223.92
285	3M COGENT, INC.	FINGERPRINTING CHARGES	515.00
286	CENTRAL WAYNE REGIONAL AUTH.	SEPT 2015 SEWER RENTAL CHARGE - FAIR AVE APTS	191.94
287	THE ADVOCACY ALLIANCE	SEPT 2015 BH REP PAYEE SERVICES	245.00
288	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE APT D	56.19
289	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE APT A	6.87
290	KIDSPACE CORPORATION	BALANCE ON CORRECTED AUG BH CHILDREN'S PSYCH REHAB	64.47
291	KIDSPACE CORPORATION	SEPT 2015 BH CHILDREN'S PSYCH REHAB SERVICES	144.29
292	STEP BY STEP	SEPT 2015 BH HOUSING SUPPORT SERVICES	18,144.00
293	HUMAN RESOURCES CENTER, INC.	JUL 2015 BH EMPLOYMENT SERVICES	879.76
294	HUMAN RESOURCES CENTER, INC.	JUL 2015 BH TRANSITIONAL LIVING SERVICES	23,274.12
295	HUMAN RESOURCES CENTER, INC.	JUL 2015 BH VOC REHAB SERVICES (WORK ACTIVITIES)	2,686.32
296	HUMAN RESOURCES CENTER, INC.	JUL 2015 BH VOC REHAB SERVICES (TRANSPORTATION)	1,019.70
297	GRETCHENS GROTTTO	TRANSITION EXPO - LADORE	289.75
298	MELISSA REGENSKI	SUPPLIES FOR TRANSITION EXPO - LADORE	248.08

299	LADORE CONFERENCE CENTER	TRANSITION FAIR - LADORE	150.00
300	HUMAN RESOURCES CENTER, INC.	JUL 2015 BH SOCIAL REHAB & SUPPORTED EMPLOYMENT	932.04
301	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	267.78
302	CARE FOR PEOPLE PLUS, INC.	SEPT & OCT 2015 ID HOME & COMM HAB BASE SERVICES	2,120.40
303	CAREGIVERS AMERICA	SEPT 2015 ID HOME & COMM HAB BASE SERVICES	548.68
304	DEVEREUX-POCONO CENTER	SEPT 2015 ID TRANSPORTATION BASE SERVICES	497.70
305	HUMAN RESOURCES CENTER, INC.	SEPT 2015 ID TRANSPORTATION BASE SERVICES	82.40
306	THE ADVOCACY ALLIANCE	SEPT 2015 ID REP PAYEE SERVICES	70.00
307	CARDMEMBER SERVICE	PA CHILD ABUSE HISTORY CLEARANCE - AMANDA L.	8.00
			\$53,749.45

Liquid Fuels

827	LEEWARD CONSTRUCTION INC	WANGUM BRIDGE EST #9	\$ 26,153.88
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Tourism Promotion

544	PENTELEDATA	#3118929 DUE 10/29	\$ 59.95
545	WEATHER METRICS, INC	MONTHLY FEE DUE 11/1	\$ 140.00

Act 13

104	C & C EQUIPMENT RENTAL CO	LIFT RENTAL FOR PLAYGROUND	\$ 131.25
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At 11:15 a.m., the first public hearing was held for the 2015/2016 Community Development Block Grant (CDBG) Program.

Jane Varcoe was present, representing Waymart Borough, and submitted an application requesting \$16,000 to help in the completion of redoing the tennis courts which is being sponsored by the Waymart Lions Club.

Ken Coles, from Clinton Township, submitted an application for paving of the Burns Road, which is 1.6 miles in length and has a total cost of \$140,000. Mr. Coles stated that the township is requesting whatever money would be available from CDBG to help offset the cost.

Jackie Young stated that she received an application from Paupack Township requesting \$40,000 for the improvement of Ammerman Road. Ms. Young was also notified that Damascus Township has an application request which has not been received at this time. Discussion was held and the Commissioners stated that the application had to be present at today's meeting to be considered for funding.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

John J. Haggarty, Business Manager