

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz with Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held October 6, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Proclamation – Domestic Violence Awareness Month; Proclamation -Business & Professional Women’s Week; PCCD – IP Leven 3&4 Offenders; SAVIN Renewal-Victim Notification System; CDBG Public Hearing #1; Salary Board meeting; Payment of bills.

### Correspondence and Communications

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated September 30, 2016.

Received a copy of the Mileage and Fees Report from the Wayne County Sheriff’s Department for the month of September 2016.

Received an invitation from Ellen Memorial Health Care Center announcing their 40<sup>th</sup> Anniversary and welcoming all to visit the facility sometime during October 2016 through December 2016, Mon-Fri, 8:30 a.m. to 4:30 pm.

Received notification from JHA Companies informing that Todd Rehehan is applying for a General (PAF-02) National Pollutant Discharge Elimination System Permit through DEP for construction activities in Manchester Township.

Received a letter from Richard Mikloiche informing of his resignation as a 911 Dispatcher in the 911 Communications Center, effective October 11, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

Received a letter from Ned Sandercock informing that Ashley Falonk has resigned from her position in the Prothonotary’s office, effective October 7, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this resignation.

### Public Comment Period

There was no public comment.

### New Business

Michelle Minor-Wolfe and staff from the Victims Intervention Program were present to receive a proclamation for Domestic Violence Awareness Month. During the prior fiscal year VIP served over 900 clients; 63% of those were victims of some kind of physical or mental domestic abuse. VIP has several events planned throughout the month. Empty place at the table displays will be at several places in the County. Approximately 20 silhouettes have been placed around Honesdale with stories about those whose lives that have been lost through domestic violence. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous for the Chairman to read and the board proclaim October 2016 as Domestic Violence Awareness Month and urge all citizens to actively participate in the scheduled activities and programs sponsored by the Victims’ Intervention Program to work towards the elimination of violence against women and children.

Members of the Women’s Business and Professional group were present in recognition of October 16-22, as National Business and Professional Women’s week. The group meets monthly and is expanding their outreach to the many women who are working at home in some capacity and are juggling home and child care duties. The BPW is the main sponsor of the

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“Walk of Honor” located next to the County Courthouse and the dedication ceremony is scheduled for November 11, 2016 at 11:00 a.m. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous for the Chairman to read and the Board proclaim October 16-22, 2016 as National Business Women’s Week urging all citizens, business and community organizations in Wayne County to join this salute to working women.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the July 1, 2016 through June 30, 2018 intermediate Punishment Grant for a total of \$175,829.00.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the SAVIN Victim Notification System annual renewal of the main contract in the amount of \$2,209.22.

The Chief Clerk announced that the Community Development Block Grant (CDBG) Public Hearing #1 is scheduled for this evening, October 13<sup>th</sup>, at 5:30 p.m., in the Dimmick Building.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Amanda Leahy, as a County Caseworker 2 at the Wayne County Behavioral & Developmental Programs/Early Intervention, effective October 17, 2016.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to recognize the judicial appointment of Amy Hazen, as an Enforcement Officer in the Wayne County Domestic Relations office, effective October 24, 2016.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer’s Report dated October 12, 2016.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 80816 through 80907. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
57 EFT	EXPRESS SCRIPTS, INC	#KX5A 9/27-10/10	\$ 32,414.04
80818	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 10/14	\$ 616,917.55
80819	3M COGENT INC	CLEARANCES	\$ 180.25
80820	KRAUS ASSOCIATES, INC	INV. DTD 10/5	\$ 70,658.87
80821	ALL QUALITY ALUMINUM FNDR	INV. DTD 9/29	\$ 130.00
80822	RYAN ALTEMIER	TRAINING EXP 10/2-10/6	\$ 136.36
80823	AT & T	#0192771763001 DUE 10/11	\$ 70.80
80824	BERKSHIRE SYSTEMS GROUP INC	#201956 DOS 9/27	\$ 50.00
80825	BIMBO FOODS, INC	69-00806-9999-99 DTD 10/1	\$ 173.36
80826	BOB BARKER CO INC	WAYPA0 INV. DTD 9/28	\$ 79.50
80827	STEVEN E BURLEIN	INV. DTD 10/5 TITL IV FOR 9/16	\$ 300.00
80828	CAMPBELL LAW OFFICES	INV. DTD 9/30 0-33-2014CR	\$ 4,036.08
80829	CENTRAL WAYNE REGIONAL AUTHORITY	001402.00 DUE 10/31	\$ 1,445.60
80830	COMMONWEALTH HEALTH EMS	CALL #646282	\$ 405.00
80831	COMMUNITY SOLUTIONS INC	MST DEP SEPT	\$ 3,065.44
80832	JUSTIN D CRAST	SEPT MILEAGE	\$ 10.08
80833	MEAGAN DAMANTI	TRAVEL EXP SEPT	\$ 21.50
80834	CHERYL A DAVIES	ASSESSMENT TRAINING	\$ 59.48
80835	DAVE'S SUPER DUPER MARKET	INV. DTD 9/1 TO 9/30 ACCT 5970	\$ 309.60
80836	ETTA DAY	SEPT MILEAGE	\$ 10.92
80837	DE LAGE LANDEN FIN SERVICES	54444 DUE 10/15	\$ 213.43
80838	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 10/10	\$ 264.75
80839	EASTERN PROPANE	#WAYNC01 DELIVERED 10/5	\$ 354.84
80840	JESSICA M EBERT, ESQ	9/9-10/4	\$ 260.00
80841	EDWARDS BUSINESS SYSTEMS	2279844 INV. DTD 10/3	\$ 113.68

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80842	ELECTRONIC BUSINESS PRODUCTS	#109140 DUE 11/2	\$ 208.30
80843	ELITE UNDERWRITING SERVICES	2015/2016 NON-DISCRIMINATION T	\$ 1,000.00
80844	ENTERPRISE FLEET MANAGEMENT INC	#545182 DUE 10/20	\$ 3,123.32
80845	VIRGINIA FARRELL	TRAVEL EXP SEPT	\$ 78.28
80846	MARYELLEN LILLEBROWN	TRAVEL EXP 9/29	\$ 19.45
80847	FIRMSTONE TIRE & AUTO SERVICE STATION	334-1 DTD 9/30	\$ 400.83
80848	FORENSIC ASSOCIATES OF NEPA	KARIM & WELLS	\$ 3,350.00
80849	FOX LEDGE INC	000103 DUE 10/30	\$ 485.79
80850	FROMM ELECTRIC SUPPLY CORP	231549 INV. DTD 9/29	\$ 2,096.40
80851	FRONTIER	#7171118011129933 DUE 10/25	\$ 80.50
80852	GALLS, LLC	006092041 INV. DUE 10/20	\$ 75.00
80853	GATEHOUSE MEDIA NEPA	00016586 INV. DTD 9/30	\$ 74.50
80854	GEO T BISEL CO, INC	#199900 DTD 9/26	\$ 62.62
80856	HIGHHOUSE ENERGY	#9048 DUE 10/15	\$ 1,106.85
80857	EDWARD HOWELL	SEPT MILEAGE	\$ 50.40
80858	ICS JAIL SUPPLIES INC	18431CF INV. DTD 9/28	\$ 243.00
80859	INSIGHT	10074847 DUE 10/22	\$ 1,845.35
80860	BRENDA KOBAL	7/12-10/3	\$ 187.00
80861	KOBERLEIN INC	INV. DTD 9/30	\$ 1,940.00
80862	RONALD KOMINSKI	9/11-9/18 TRAINING EXP	\$ 45.24
80863	ANDREW KORB	SIDEWALK AND CURB REPAIRS	\$ 12,000.00
80864	LACKAWANNA COUNTY CORONERS OFFICE	WAYNE COUNTY INV. DTD 10/1	\$ 250.00
80865	MARK & BONNIE LATOURETTE	FC SEPT	\$ 945.78
80866	MICHAEL LEHUTSKY ESQ	WC C & Y LEGAL FEES SEPT	\$ 21.25
80868	CAROL LIENERT	SEPT MILEAGE	\$ 43.26
80869	SEAN McGRAW	TRAINING EXP 10/3-10/6	\$ 101.66
80870	MICHAEL McMORROW	TRAVEL EXP 9/29	\$ 34.52
80871	MEAGHER LAW, INC	FIGUEROA INV. DTD 10/3	\$ 117.00
80872	MILLON'S INC	INV. DTD 9/30	\$ 751.47
80873	NORTHEAST BUILDING CONTROLS	INV. DUE 10/10 ACCT 292	\$ 535.00
80874	PA STATE POLICE	MELINDA CARD	\$ 8.00
80875	CHERYL & RANDY PEIFER	NON RECURRING ADOPTION EXPENS	\$ 632.50
80876	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 9/30	\$ 4,389.28
80877	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#0012650980 DUE 10/23	\$ 85.48
80878	POCONO PEST CONTROL INC	3047 INV. DTD 9/27	\$ 265.00
80879	QUALITY PRINTING & COPYING	737 DTD 9/29	\$ 77.60
80880	QUILL CORPORATION	C2123982 DTD 9/22	\$ 161.63
80881	QUICK LANE TIRE & AUTO CENTER	INV. DTD 10/5	\$ 355.16
80882	RADISSON HOTEL	INV. DTD 9/26	\$ 370.60
80883	RAMADA CONFERENCE CENTER	437 INV. DTD 9/29	\$ 439.45
80884	LAURA & PAT RESTI	FC SEPT	\$ 944.44
80885	JAMES SCHULTZ	TRAVEL EXP 9/27-9/28	\$ 105.22
80886	SECOND HAVEN SERVICES FOR YOUTH INC	GROUP HOME SEPT	\$ 5,700.00
80887	KEITH SHAFFER	TRAINING EXP 10/3-10/6	\$ 111.70
80888	SPALL,RYDZEWSKI,ANDERSN,LALLY&TUNS, PC	GAL SEPT	\$ 1,466.25
80889	BEVERLY SPITTEL	TRAVEL EXP SEPT	\$ 32.80
80890	STANTON OFFICE EQUIPMENT	INV. DTD 10/3	\$ 1,606.18
80891	STAPLES ADVANTAGE	INV. DUE 10/17	\$ 1,906.88
80892	STARR UNIFORM CENTER	DERRICK DUE 9/29	\$ 1,286.20
80893	LAURA SWINGLE	8/4-9/28 MILEAGE	\$ 65.77
80894	SYSCO CENTRAL PA LLC	#396572 SEPT SERVICES	\$ 19,304.33
80895	THOMSON REUTERS-WEST PUBLISHING CORP	#1004859328 DUE 10/31	\$ 967.80
80896	TICK-TOCKS	COMMISSIONERS LUNCH	\$ 411.53
80897	TOFTREES RESORT & CONFERENCE	160918COUN DTD 9/21	\$ 1,039.86
80898	VIGILNET	9/16 SCRAM INV. DTD 10/2	\$ 5,085.65
80899	R ANTHONY WALDRON III ESQ	BUNTING PARTITION	\$ 752.50
80900	W C JUVENILE PROBATION DEPT PETTY CASH	PLACEMENT 10/6 F 9.35 G 29.65	\$ 39.00
80901	WEX BANK	#XXXXX200994-2 DUE 10/26	\$ 95.72
80902	WALTER J & NANCY JANE GARING	MANUFACTURING DAY	\$ 270.00
80903	RICHARD B HENRY ESQ	SANDERS THRU 9/15	\$ 913.25
80904	REED ELSEVIER INC	#1238114 DUE 10/20	\$ 50.00
80905	REED ELSEVIER INC	#6695373 DUE 10/30	\$ 50.00
80906	HIGHMARK BLUE SHIELD	CLAIMS THRU 10/7	\$ 34,845.56
80907	ROSENCRANSE ENTERPRISE INC	WC DETECTIVES ACCT	\$ 195.00
Total			<u>\$ 846,984.24</u>

## WEEKLY VOUCHER REPORT FROM 10/13/2016 TO 10/13/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1310	THE ADVOCACY ALLIANCE	FY 2015-16 3RD QTR ID INCIDENT MANAGEMNT	1,250.00
1311	THE ADVOCACY ALLIANCE	FY 2015-16 3RD QTR CHILDREN'S MH ADVOCACY & WARM	7,125.00
			\$8,375.00

## WEEKLY VOUCHER REPORT FROM 10/13/2016 TO 10/13/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
327	THE ADVOCACY ALLIANCE	AUG 2016 ID REP PAYEE SERVICES	175.00
328	HIGHHOUSE OIL OPERATIONS, INC.	MONTHLY COUNTY VEHICLE FUEL CHARGES	954.30
329	FOX LEDGE, INC.	MONTHLY SPRING WATER CHARGES	92.50
330	KAREN L. KANE	SEPT 2016 EI PT BASE SERVICES	762.24
331	PEDIATRIC & ADULT THERAPY SERVICES	SEPT 2016 EI BASE EVALUATIONS	1,371.51
332	KAREN E. RICKERT	OCT 2016 EI SNI BASE SERVICES	615.78
333	KATHLEEN ANN SALAMON	SEPT 2016 EI SNI BASE SERVICES	559.80
334	U.S. HEALTHCARE SERVICES, LLC	AUG 2016 EI OT BASE SERVICES	508.16
335	WESTERN PA SCHOOL FOR THE DEAF	SEPT 2016 EI SNI-H BASE SERVICES	447.84
336	NORTHEAST TOWING SERVICE	TOWING CHARGE - COUNTY VEHICLE #210	165.00
337	3M COGENT, INC.	CRIMINAL CLEARANCE - MICHELLE V.	25.75
338	DAVES SUPER DUPER	MO. PARK STREET TRAINING KITCHEN SUPPLIES	220.29
339	DAVES SUPER DUPER	MONTHLY PR COOKING GROUP SUPPLIES	165.02

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340	MILLONS INC.	MONTHLY COUNTY VEHICLE MAINT CHARGES	486.94
341	WAYNE CO AREA AGENCY ON AGING	COURT COSTS - LEE C. KRAUSE, ESQ. -FAIR AVE	150.00
342	PENNSYLVANIA STATE POLICE	PATCH INVOICE - SAMANTHA K. & CHELSEA H.	16.00
343	BRANDON LIPANI	ESG FUNDING - RR 2015 - SEC DEPOSIT	1,072.50
344	BRANDON LIPANI	ESG FUNDING - RR 2015 - OCT 2016 RENT	715.00
345	THE ADVOCACY ALLIANCE	AUG & SEPT 2016 ID HOME & COMM HAB BASE	741.25
346	CARE FOR PEOPLE PLUS, INC.	SEPT 2016 ID HOME & COMM HAB BASE SERVICES	1,362.30
347	CAREGIVERS AMERICA, LLC	SEPT 2016 ID HOME & COMM HAB BASE SERVICES	319.00
348	COMMUNITY VOCATIONL SERVCIS, INC.	SEPT ID EMPLOY.-RESPITE-HOME & COMM HAB	7,932.50
349	DEVEREUX-POCONO CENTER	SEPT 2016 ID TRANSPORTATION BASE SERVICES	564.00
350	ELEGANTE, LLC	TRANSITION FAIR LUNCHEON MEETING	14.70
351	CARBON MONROE PIK MH/DS PROGRM	NE ADMINISTRATORS' MEETING ATTENDANCE	10.00
352	ENTERPRISE FM TRUST	COUNTY VEHICLE MONTHLY LEASE CHARGES	353.67
			\$19,801.05

HSA WEEKLY VOUCHER REPORT FROM 10/13/2016 TO  
10/13/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
607	ADAMS CATV	\$65.06	Mo cable TV & internet bill, Hamlin - Oct 2016
608	AUGELLO EXCAVATING, INC.	\$150.95	mulch for gardens around Honesdale center
609	AUTOMATED SECURITY ALERT INC	\$225.00	Pers units - Sep 2016, 9 consumers
610	BIMBO FOODS, INC.	\$460.64	Monthly food bill - Sep 2016
611	CAREGIVERS AMERICA LLC	\$32,874.44	Personal care & home support & PERS fee - Aug
612	CENTRAL WAYNE REGIONAL AUTH.	\$47.98	Sewer bill, D&A, Sep 2016
613	JUNE DEMAURO	\$665.00	Options consumer reimb for services - Sep 2016
614	DEMPSEY UNIFORM & LINEN	\$884.94	Linen rentals & supplies - Sep 2016
615	DOUBLETREE RESORT-LANCASTER	\$268.69	Hotel - Qtrly Review & P4A membership mtgs
616	FIRETREE, LTD.	\$1,250.00	Inpatient, Non-hospital - Aug 2016
617	FIRMSTONE SERVICE STATION	\$10,626.95	Gasoline bills - Sep 2016
618	HIGHHOUSE ENERGY COMPANY	\$5,039.44	Monthly gasoline bills - Sep 2016
619	MID-STATE OCCUPATIONAL HEALTH	\$405.00	DOT physicals & screenings
620	WENDY MILLER	\$15.92	Uniform tops
621	NPLS	\$60.00	Legal services for the month of Sep 2016
622	N.E. LASER TONER & COPIER SVC	\$145.84	Mo per copy fee, Sept. & service
623	NORTHEAST MED-EQUIP	\$1,400.00	Pynt 2 steel handicapped ramp -Opts Spec Funding
624	NORTHEAST TOWING SERVICE, INC	\$155.00	Towing services 9/16 & 9/19, van #53 - Maint
625	OFFICE DEPOT	\$409.15	Ofc supplies - AAA, D&A
626	PA TREATMENT & HEALING (PATH)	\$18,770.00	Outpatient, intensive outpatient, jail & PennFree -Aug
627	PENN JERSEY PAPER CO.	\$2,872.49	Non-food kitchen supplies - Aug 15 adjmt & Oct 4
628	PENRAC	\$92.82	Car rental payments 9/24, MHicks
629	POCONO PEST	\$69.00	Pest control - Honesdale, & Hawley
630	PPTA	\$380.00	Reg fee, Penn Train Prof Supervisor Training
631	RENT-E-QUIP, INC.	\$225.00	Rental of lift platform for powerwashing Aging
632	REINHART FOOD SVC-EASTERN DIV	\$9,870.27	Monthly food service bills - Sep 2016
633	STABILIS SPLIT ROCK JV, LLC	\$1,694.15	Balance due for Oct 20 Oktoberfest bus trip
634	DEBRA BIRTEL	\$75.00	Driver's tip for Oct 20 Oktoberfest bus trip to Split Rock
635	STEPHENS PHARMACY	\$903.94	Monthly BHSI to pharmacy bills - Sep 2016
636	SUNRISE MARKET INC	\$29.99	Food for Sep 28 Governing Board meeting
637	NIKI SZESCILA	\$38.44	Volunteer travel - Oct 2016 for SOC
638	US FOODS	\$8,235.71	Monthly food service bills - Sep 2016
639	WAYNE COUNTY FORD	\$1,236.90	Vehicle maint & repair -inspection
640	WAYNE COUNTY MHMR	\$915.75	Community Care Behavioral Health - Sep 2016
641	KAYSI DAVIS	\$10.00	Volunteer travel - Sep 2016 for SOC
642	KELLY HADDEN	\$10.00	Volunteer travel - Sep 2016 for SOC
643	FAITH PHILLIPS	\$138.64	Volunteer travel - Sep & Oct 2016 for SOC
644	ANHONY TYAHLA	\$10.00	Volunteer travel - Sep 2016 for SOC
645	JEANETTE GREIG	\$88.64	Staff travel - Jul, Aug & Sep 2016
646	LAUREN JANUSEWSKI	\$53.76	Staff travel - Sep 2016
647	CHARLOTTE MYERS	\$55.44	Staff travel - Sep 2016
648	MA client K.S.	\$143.04	MA client travel - Aug 2016
649	FCSP client E.C.	\$240.00	FCSP client services reimb - Sep 2016
650	FFCSP client M.F.	\$499.46	FFCSP client supplies & services reimb - Sep 2016
651	FFCSP client K.S.	\$500.00	FFCSP client services reimb - Sep 2016
652	JULIENNE MULLETTE	\$200.00	Options consumer reimb for supplies - Sep 2016
		\$102,508.44	

Dom. Relations Incentive

131 GATEHOUSE MEDIA NEPA 00024092 DTD 9/25 \$ 372.00

Hazmat

690 DICK PALMER & SONS #5826 SEPT SERVICES \$ 263.13  
691 HIGHHOUSE ENERGY #2083 DUE 10/15 \$ 351.38

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk