

Honesdale, Pennsylvania

October 1, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held September 24, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Permission to use Park Street Complex by Children's Christmas Bureau; Permission to use Park Street Complex for polling place; Children and Youth 4th Qtr. Financial Report & Certification Statement; Civil Service Compensation Plan; MATP Financial Report & Certification Statement; Salary Board meeting; Payment of bills; Election Board meeting; Prevention Services Agreements – Drug and Alcohol.

Correspondence and Communications

Received a letter from the PA Department of Human Services stating that the County is in compliance with Federal and State Civil Rights Regulations in regard to the delivery of human services.

Received Scheduling Order No. 267 – Civil 2007, stating that said person attend a review hearing before a presiding judge on October 27, 2015 in the Court of Common Pleas of the County of Wayne.

Received a letter from the Victims' Intervention Program informing that they will have their Empty Place at the Table Display in the Courthouse lobby for the week of October 16-23, 2015 to remind us that domestic violence is in our community.

Received a letter from Donald Yestrepky informing that he is resigning as a Corrections Officer in the Wayne County Correctional Facility, effective September 28, 2015. A motion was made Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Coroner Howell informing that Sharon Gumpfer has resigned as a Deputy Coroner, effective immediately. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to accept the resignation.

Received a letter from Edward T. Vinton notifying that he is resigning from his position in the Wayne Conservation District, effective October 16, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this resignation.

New Business

A request was received from the Wayne County Children's Christmas Bureau to use the cafeteria in the Wayne County Park Street Complex from December 7-14, 2015. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the request.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to grant permission for the Wayne County Bureau of Elections to use the Park Street Complex as a polling location for the election to be held Tuesday, November 3, 2015.

The Chief Clerk presented the 4th Quarter and Year to Date June 30, 2015 Children and Youth Services Financial Report and Certification Statement. The total expenditures are \$4,435,714.

October 1, 2015

Children & Youth Fourth Quarter FY 2014-2015

Expenditures:		\$4,435,714
Revenue:		
Federal Revenue	\$ 931,204	
State Revenue	\$ 2,577,362	
Local Revenue (19%)	\$ 835,331	
Program Income	\$ 91,817	
Total Revenue		\$4,435,714

Purchased Services (35% of total expense)

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to submit the Financial Report as presented.

The Chief Clerk presented the Wayne County Civil Service Compensation Plan, effective July 1, 2015. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute the plan as presented.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the June 30, 2015 Medical Assistance Transportation Program Financial Report and Certifications Statement. The reported expenditures were \$476,427.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Wendy Miller, from part-time to full-time Food Service Worker 1 in the Area Agency on Aging Dietary Department, effective October 5, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to reinstate Britt Ackerman, as a County Caseworker 1 in Wayne County Children and Youth Services, effective October 19, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the voluntary demotion of Margaret Fox-Dougherty, from Clerk Typist 3 to Clerk Typist 2 in Wayne County Children and Youth Services, effective October 5, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the promotion of Page Olver, from Clerk Typist 2 to Clerk Typist 3 in Wayne County Children and Youth Services, effective October 5, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

October 1, 2015

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 30, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 74692 through 74804. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
22 Eft	EXPRESS SCRIPTS, INC	#KX5 STEP THERAPY AUGUST	\$ 347.87
74692	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 10/2	\$ 578,936.53
74693	DEBBIE ACE	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74694	AQUA PA	#0015181921083115 DUE 10/12	\$ 2,686.08
74695	AT & T	#0192771763001 DUE 10/11	\$ 170.63
74696	JEFFREY & CHRISTINE AVEY	SUBSIDIZED ADOPTION SEPT	\$ 930.00
74697	MATTHEW BERGER, MD., PC	7/11 SERVICE	\$ 660.00
74698	BIMBO FOODS, INC	#6900806999999 DUE 9/26	\$ 129.00
74699	BOB BARKER CO INC	#WAYPA0 DUE 9/18	\$ 249.50
74700	BLUE RIDGE COMMUNICATIONS	#0315503-02 DUE 10/16	\$ 96.24
74701	JOSEPH & SHIRLEY BURNS	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74702	CARDMEMBER SERVICES	XXXXXXXX3072 DUE 10/7	\$ 119.00
74703	CCAP	2014 UCM	\$ 2,900.20
74704	JAMES R CHAPMAN	CONFERENCE EXPENSES	\$ 75.76
74705	COMFORT INN POCONO LAKES REGION	#420883772 9/15-9/24	\$ 891.00
74706	CORE POWER AND ENVIRONMENT	COVERAGE PERIOD 9/23-9/22/16	\$ 3,618.00
74707	JOSEPH P CREMONA	KRYSTLE FORD 9/25	\$ 59.70
74708	DAMASCUS TOWNSHIP	DJ EDWARDS RENT OCT	\$ 125.00
74709	ANTHONY & BONNIE DECKER	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74710	WENDY DERRICK	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74711	DICK PALMER & SONS	#WC RECYCLING CENTER ACCT	\$ 1,754.78
74712	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 9/21	\$ 226.37
74713	DEBRA DOYLE	TRAINING MILEAGE 9/21	\$ 46.80
74714	J & V MANAGEMENT INC	SEPT SERVICES	\$ 86.46
74715	JONATHAN DUNSINGER	CONFERENCE EXP	\$ 51.85
74716	HELM INC	WC DA ACCT	\$ 16.75
74717	ELITE BROKERAGE SERVICES	2014-2015 NON DISCRIMINATION	\$ 3,027.25
74718	MANUAEL & MARTHA ESTRELL	ADOPTION EXPENSES	\$ 650.00
74719	COLLEEN & TIMOTHY FILA	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74720	FIRST CONTACT 9-1-1, LLC	REFRESHER BUILDING BLOCKS CLAS	\$ 676.00
74721	JASON L FIRMSTONE	EMMETT DECKER 9/23	\$ 67.92
74722	ROGER FIRMSTONE	JODY ORRICK 9/23	\$ 491.66
74723	WILLIAM & KATE FOSTER	FC AUGUST	\$ 972.78
74724	MICHAEL & CAROL GREGORY	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74725	MICHAEL & ANNIE GROFF	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74726	EDWARD HARSCH	PPL VS HENDERSON/BELLUCCI	\$ 437.50
74727	HAWLEY BOROUGH COUNCIL	DJ CARNEY RENT OCT	\$ 1,100.00
74728	BONNIE HAYTER & RICHARD MARTZEN	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74729	HEMLOCK GROVE CHURCH	SR CITIZEN RENT OCT	\$ 120.00
74730	JOHN & LINDA HENSZ	SUBSIDIZED ADOPTION SEPT	\$ 2,430.00
74731	JORGE A HERNANDEZ	SEPT HOUSING INITIATIVE	\$ 1,600.00
74732	HIIG-ELITE UNDERWRITING	OCTOBER PREMIUM	\$ 14,675.13
74733	KARL & JENNIFER HINDS	SUBSIDIZED ADOPTION SEPT	\$ 1,821.60
74734	HONESDALE AGWAY	#700557 DTD 9/25	\$ 17.14
74735	KARLA HORST/MICHAEL CONSOLE	SPLC SEPTEMBER	\$ 1,620.00
74736	EDWARD HOWELL	CONVENTION EXPENSES	\$ 498.15
74737	INFINISOURCE	SERVICE AGREEMNT 10/15-10/15/1	\$ 1,108.00
74738	INSIGHT	#10074847 DUE 10/4	\$ 407.08
74739	JENNIFER & JEFFREY JOHNS	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74740	JUSTICE WORKS YOUTH CARE INC	FGDM AUGUST	\$ 3,000.00
74741	FLOYD & PEGGY KERBER	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74742	NORMAN KIZER	SERVICE 8/31-9/16	\$ 270.00
74743	MARK & BONNIE LATOURETTE	SPLC SEPTEMBER	\$ 810.00
74744	LINDSEY LAWN & GARDEN INC	#51671 DTD 9/28	\$ 177.20
74745	SHARON A LINARDI	SEPTEMBER SERVICES	\$ 260.00
74746	KAREN LOSCIG	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74747	LYCOMING CO. LAW ENFORCEMENT ASSOCIATN	MARK JAMES REGISTRATION	\$ 50.00
74748	MAGUIRE ELECTRONICS	#1G3403 DUE 10/9	\$ 38.00
74749	MATTHEW BENDER & CO INC	#1792100001 DTD 9/21	\$ 461.61
74750	JOHN & HEATHER MAY	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74751	ROBIN & MARK MEAD	SUBSIDIZED ADOPTION SEPT	\$ 2,879.10
74752	MEDTOX LABORATORIES INC	#94542 DTD 7/31	\$ 204.00
74753	DONALD & CHRISTINE MENCER	SUBSIDIZED ADOPTION SEPT	\$ 810.00
74754	EDWARD & LAURA MOORE	SUBSIDIZED ADOPTION SEPT	\$ 1,620.00
74755	ROBERT MORCOM	SEPT MILEAGE	\$ 68.85
74756	FRANCIS L O'NEILL	DJ EDWARDS RENT OCT	\$ 1,200.00
74757	AUSTIN & SUSAN PAGANO	SUBSIDIZED ADOPTION SEPT	\$ 810.00

74758	KAREN & AL PATALONA	SPLC SEPTEMBER	\$	810.00
74759	PATRIOT WORKWEAR	INV DTD 9/25	\$	618.00
74760	CHERYL & RANDY PEIFER	SUBSIDIZED ADOPTION SEPT	\$	810.00
74761	PIMCC	SEPT BILLING #C100-20	\$	1,030.00
74762	JULIA & ROBERT PISALL	REINBURSEMENT FOR LUNCH	\$	25.45
74763	POWER PHONE INC	PROTECT LAW ENFORCEMENT REPO	\$	1,045.00
74764	PPL ELECTRIC UTILITIES	#6097407000 DUE 10/14	\$	450.12
74765	PRATT'S DECORATOR SHOWCASE	FLOORING DRUG & ALCOHOL	\$	1,858.86
74766	PREVENTATIVE AFTERCARE, INC	IL DEPENDENT AUGUST	\$	4,006.96
74767	ANTHONY RANALLI & CASEY CHANDLER	SUBSIDIZED ADOPTION SEPT	\$	810.00
74768	MEGAN & SEAN REAGER	SUBSIDIZED ADOPTION SEPT	\$	1,620.00
74769	RECHNER LAW OFFICE	SERVICES THRU 6/23	\$	785.88
74770	RENT-E-QIUP INC	8/31 RENTAL	\$	30.00
74771	CRAIG RICKARD	MILEAGE JULY,AUG SEPT	\$	78.75
74772	R J WALKER	WC COMMISSIONERS ACCT	\$	25.84
74773	MICHAEL & JENNA RUSSELL	SUBSIDIZED ADOPTION SEPT	\$	1,170.00
74774	SAGE TECHNOLOGY SOLUTIONS, INC	#001186 DTD 9/2	\$	1,568.44
74775	WARREN SCHLOESSER ESQ	MENTAL HEALTH HEARING 9/11	\$	75.00
74776	JONATHAN & LORIE SHEARD	SUBSIDIZED ADOPTION SEPT	\$	2,430.00
74777	SHI INTERNATIONAL CORP	#1054819 DTD 9/4	\$	4,984.32
74778	PATRICK SHIELDS	SUBSIDIZED ADOPTION SEPT	\$	810.00
74779	STANTON OFFICE EQUIPMENT	CHAIR	\$	125.00
74780	STAPLES ADVANTAGE	#B03510 DUE 10/12	\$	1,834.42
74781	STARR UNIFORM CENTER	LAURA CONNOR	\$	322.86
74782	MARY ANN SWINGLE	MILEAGE 9/28 TRAINING	\$	26.10
74783	THOMSON REUTERS-WEST	#10000625178 DUE 10/1	\$	1,200.21
74784	TOFTREES RESORT & CONFERENCE	JAMES CHAPMAN 9/20-9/23	\$	709.62
74785	TOFTREES RESORT & CONFERENCE	LAUREL CLARK #5590150 10/14-10	\$	89.00
74786	TOP HAND SAFETY	#1W9727 DUE 10/16	\$	47.28
74787	TRACK GROUP	INV DTD 8/30	\$	47.50
74788	TUBBYS HEROS	WC DA ACCT 9/21	\$	38.91
74789	TWIN ROCKS DINER	WC DA OFFICE ACCT	\$	364.11
74790	UGI PENN NATURAL GAS	#915602297808 DUE 10/21	\$	885.96
74791	UNITED METHODIST CHURCH	SR CITIZEN RENT OCT	\$	120.00
74792	VERIZON	#5702534912 DUE 10/8	\$	1,767.48
74793	VERIZON WIRELESS	#242009163-00001 DUE 10/10	\$	598.40
74794	VICTIMS INTERVENTION PROGRAM	AUGUST MONTH	\$	4,504.17
74795	WACOR ELECTRONICS SYSTEMS INC	INV DTD 9/16	\$	279.75
74796	ROBERTA WALCOTT	SPLC SEPTEMBER	\$	1,110.00
74797	WASTE MANAGEMENT INC	PRISON SEPT SERVICE	\$	1,365.00
74798	THE WAYNE INDEPENDENT	#01102101-000 DUE 10/21	\$	469.54
74799	WAYNE COUNTY BDPEI	SELLING OF VEHICLES	\$	692.10
74800	WAYNE COUNTY DRUG TASK FORCE	SELLING OF VEHICLES	\$	3,057.50
74801	W C HEALTH BENEFIT FUND	HEALTH PAYMNT	\$	129,000.00
74802	WAYNE COUNTY HUMAN SERVICES	SELLING OF VEHICLES	\$	465.50
74803	MICHAEL E WEINSTEIN, ESQUIRE	DOMESTIC RELATIONS HEARING 9/1	\$	48.75
74804	ZEE MEDICAL SERVICE CO	WC RECYCLING CENTER ACCT	\$	48.84
Total			\$	<u>822,537.11</u>

WEEKLY VOUCHER REPORT FROM 10/1/2015 TO 10/1/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1357	HUMAN RESOURCES CENTER, INC.	JUN 2015 ID PRE-VOC BASE SERVICES	74.62
1358	VICTIMS INTERVENTION PROGRAM	FY 2014-2015 4TH QTR 04/01 - 06/30/2015	4,792.19
			<u>\$4,866.81</u>

WEEKLY VOUCHER REPORT FROM 10/1/2015 TO 10/1/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
218	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER AT HEARING - JONATHAN P.	150.00
219	STEP BY STEP	JUL 2015 DIFFERENCE - HOUSING SUPPORT SERVICES	349.44
220	NORTHWESTERN HUMAN SERVIC	AUG 2015 OUTPATIENT, CRISIS, ESS, & PR SERVICES	9,774.96
221	UGI PNG	HEATING CHARGE - DIC & PR	60.75
222	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE APT D	67.66
223	VERIZON	PHONE CHARGES - DIC & PR	140.41
224	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE AND INTERNET SERVICE - DIC & PR	129.19
225	COUNTY WASTE	MONTHLY TRASH SERVICE - FAIR AVE APTS	40.00
226	KAREN RICKERT	SEPT 2015 EI SNI BASE SERVICES	223.92
227	U.S. HEALTHCARE SERVICES, LLC	AUG 2015 EI ST BASE SERVICES	635.20
228	UGI PNG	RESIDENTIAL HEATING CHARGE - FAIR AVE APTS	135.00
229	139 SOUTH STREET LLC	ESG FUNDING APPROVAL - OCT 2015 RENT - BRANDON S.	700.00
230	JOSEPH T. ROETHEL	ESG FUNDING APPROVAL - OCT 2015 RENT - KIMBERLY N.	300.00
231	KYLE FRIES ENTERPRISES	ESG FUNDING APPROVAL - OCT 2015 RENT - JAMES R.	250.00
232	JOHN MALTI	ESG FUNDING APPROVAL - OCT 2015 RENT - TONI LYNN Y.	200.00
233	BILL CULLEY	ESG FUNDING APPROVAL - OCT 2015 RENT - DARRYL S.	100.00
234	STANTON OFFICE EQUIPMENT	PAPER FOR 911 BROCHURES	49.96
235	CARE FOR PEOPLE PLUS, INC.	SEPT 2015 ID HOME & COMM HAB BASE SERVICES	498.76
236	CAREGIVERS AMERICA	SEPT 2015 ID HOME & COMM HAB BASE SERVICES	593.34
237	HUMAN RESOURCES CENTER, INC.	AUG 2015 ID EMPLOYMENT BASE SERVICES	251.36
238	JOHN MALTI	ESG FUNDING APPROVAL - OCT 2015 RENT - TODD E.	550.00
239	MARY B. PALMER	ESG FUNDING APPROVAL - OCT RENT - SUSAN S.	465.00
240	LEE S. KRAUSE	REIMB SEWER RENTAL & RESIDENT HEATING - 6TH ST	218.78
			<u>\$15,883.73</u>

HSA WEEKLY VOUCHER REPORT FROM 10/1/2015 TO 10/1/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
490	FCSP client G.D.	\$160.95	FCSP client supplies & services reimb-Aug 2015
491	GFCSP client F.S.	\$17.33	GFCSP supplies reimbursement - Aug 2015
492	COMPASSIONATE IN HOME PERS CARE	\$233.76	Personal care & in-home support - Aug 2015
493	EARTHLINK BUSINESS	\$655.34	Phone bills - Hwly, Hnsdl, PS, Hamlin, I&R & Trans
494	GUARDIAN HOME & COMMUNITY SVCS	\$3,443.09	Personal care & home support - Aug 2015
495	K & D FACTORY SERVICE	\$379.10	Filters & scale stick for steamers & oven, Aging
496	MAGUIRE ELECTRONICS	\$42.00	Monthly airtime for pager - Sep & Oct 2015
497	MAR-CHET'S GARAGE	\$89.95	Vehicle service & repair - alignment, bus #34
498	NE PA CENTER FOR INDEPEND. LIVING	\$7,410.18	PAS services, Aug 2015
499	NEWS EAGLE	\$53.25	Classified ads for Van Driver & Meal Transporter
500	NE LASER TONER & COPIER SVC	\$99.90	Toner CE285A for HPLaserjet P1102e - KChicoski
501	OFFICE DEPOT	\$296.05	Office supplies - AAA restock, Care Mgrs, Trans
502	P4A	\$430.00	Unspent funds -Aging/Intellectual Disability Grant
503	PASC	\$747.50	Reg fee - Perkins, Stout, Seagraves- PASC Conf
504	PENN JERSEY PAPER CO.	\$1,549.26	Non-food kitchen supplies - Sep 22, 2015
505	PITNEY-BOWES	\$234.84	Qtrly equip rental Honesdale /D&A
506	SHERATON HARRISBG HERSHY HOTEL	\$117.66	Hotel -Walters - Ecolane 2015 Penn Partners Conf
507	TIGER DIRECT	\$245.79	OtterBox covers & cables, Trans; Keybd & mouse
508	UGI PNG	\$236.25	Gas bills, Hawley, Honesdale, & A.DayCare
509	WASTE MANAGEMENT	\$239.00	Trash pickup, Honesdale & Hawley - Sep 2015
510	WAYNE COUNTY MHMR	\$26,376.75	Community Care Behavioral Health - Sep 2015
511	CARL ALBRIGHT	\$161.10	Staff travel - Sep 2015
512	JACQUELINE COLE	\$140.40	Staff travel - Sep 2015
513	JULIANN DOYLE	\$78.74	Staff travel - Sep 2015
514	HELEN KELLY	\$157.21	Staff travel - Sep 2015
515	FAITH PHILLIPS	\$159.40	Family Travel expenses - SOC- July, Aug, Sep
516	MARY ANN SHERWOOD	\$120.75	Staff travel - Sep 2015
517	PEGGY SIEPIELA	\$19.09	Staff travel - Sep 2015
518	SEASON SLISH	\$111.60	Staff travel - Sep 2015
519	RACHEL TERRY	\$9.90	Staff travel - Jul, Aug, Sep 2015
520	GERALD ZINTEL	\$40.80	Staff travel - Sep 2015
521	EARTHLINK BUSINESS	\$45.92	Phone bill, D&A - 9/22-10/21
522	NEWS EAGLE	\$66.56	Legal ads for BDP/EI Sep 14 meeting
523	STEVE OSTRANDER	\$1,470.00	Initial inspections, waiver consum; final inspect
		\$45,639.42	

Contingency

1130	STEVEN BURLEIN ESQ	OGDEN THRU 8/28	\$ 1,100.00
1131	JAMES F SULIMA	OGDEN SERVICES THRU 9/14	\$ 2,254.80

At this time, the Commissioners recess to hold an Election Board meeting. (See Election Board minutes).

The Commissioners' meeting resumed.

Andrea Whyte, Human Services Administrator, presented the Prevention Services Agreements between the Wayne County Drug and Alcohol Commission and the Western Wayne School District and Wallenpaupack Area School District. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to sign the agreement as presented.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk