

Honesdale, Pennsylvania

September 10, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held September 3, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Dr. Berger Contract Renewal – Wayne County Correctional Facility services; Wayne County AAA Advisory Board appointment; Blue Ridge Communications – 911 Fiber Connection; No bids received for Riverside Drive property; Resolution 10-September-2015 911 Subscriber & Consumer Fees; Drug & Alcohol Programs Grant Agreement; Salary Board meeting; Intergovernmental Agreement-Wyoming County; Payment of bills; Executive session on personnel.

Correspondence and Communications

Received Court Order No. 673 – Civil 2014, ordering that names be drawn from the Jury Wheel and the person summoned serve as petit jurors in the Court of Common Pleas on September 21, 2015.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated September 4, 2015.

Received a copy of the Mileage and Fees report from the Sheriff's Department for the month of August 2015.

Received a letter from the Honesdale Borough Police Department commending 911 Dispatcher Betsy Turner and all of the dispatchers for assisting the Drug Task Force during a saturation patrol in Honesdale on August 11th.

Received notification from Kiley Associates informing that Blue Waters Carpentry, LLC is applying for a General Permit #5 & #7 from the Department of Environmental Protection for installation of a driveway and water line in Indian Rocks Community, Salem Township.

Received a letter from Justin Doney informing of his resignation as a Corrections Office in the Wayne County Correctional Facility, effective September 11, 2015. A motion was made by Commissioner Fritz, seconded Commissioner Smith and unanimous to accept this letter.

Received a letter from Corrine Scholl informing of her resignation as a Clerk/Typist in the Wayne County Transportation Department, effective August 31, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

New Business

The Chief Clerk presented a contract renewal for Dr. Matthew Berger for psychiatric services at the Wayne County Correctional Facility. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to execute the contract renewal effective January 1, 2015.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Carol Rocklin to be on the Wayne County Area Agency on Aging Advisory Council, effective July 1, 2015 to June 30, 2018.

The Chief Clerk presented a Right of Way Agreement with Blue Ridge Communications for a 911 fiber connection to Volunteer Drive, related to a radio project with 911. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute the Right of Way Agreement as presented.

September 10, 2015

The Chief Clerk reported that the deadline for bids for the sale of County property at 217 Riverside Drive, Honesdale, was due on September 22, 2015 and no proposals were received.

The Chief Clerk reported that the proposed Resolution authorizing the receipt of 911 subscriber and consumer fees was advertized as prescribed. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to adopt Resolution No. 10-September-2015 and to submit to PEMA as required.

The Chief Clerk presented a grant agreement with PA Department of Drug and Alcohol Programs and Wayne County for the period July 1, 2015 to June 30, 2020. The Grant Agreement provides for \$289,124 annually. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute the agreement as presented.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve the promotion of James A. Simpson, as a Recovery Support Specialist in Wayne County Drug and Alcohol, effective September 14, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

The Chief Clerk reported that an updated Intergovernmental Agreement with Wyoming County for the housing of inmates has been prepared. Wyoming County is facing a crowding problem and is requesting to house inmates in the Wayne County Correctional Facility. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute the updated agreement pending review by the County Solicitor.

At this time, the Commissioners recessed to hold an executive session on personnel.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 9, 2015.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 74409 through 74491. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
20EFT	EXPRESS SCRIPTS, INC	KX5A 8/25-9/7	\$ 28,186.37
74409	HONESDALE BORO	PARK ST PERMIT	\$ 114.44
74410	SHERATON ERIE BAYFRONT HOTEL	RESERVATION FOR STACY McCONNEL	\$ 297.46
74411	3M COGENT INC	EMPLOYEE CLEARANCE	\$ 77.25
74412	AREA AGENCY ON AGING	HSA 4THQ 14/15	\$ 36,019.39
74413	ADVANCE INPATIENT MEDICINE	M NEWFIELD 6/11	\$ 103.02
74414	AMY BASS	FSA 15/16	\$ 148.00
74415	BUDGET RENOVATIONS & ROOFING, INC	COMPLETION OF ROOFING CONTRACT	\$ 84,369.00
74416	BULLDOG MAINTENANCE CO INC	AUGUST AGING	\$ 4,777.00
74417	COM-TEC SECURITY, LLC	WRK ORDER #88306	\$ 975.00
74418	MICHAEL DADIG	REIMBURSEMENT FOR EGGS	\$ 4.38
74419	DAVE'S SUPER DUPER MARKET	#5970 WC PRISON ACCT	\$ 128.08
74420	DAY'S INN PENN STATE	FOLIO # 200195 FRAN DANTE	\$ 401.45
74421	DEAN FOWLER SERVICE STATION	#054451 AUGUST SERVICE	\$ 294.40
74422	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 9/10	\$ 149.16
74423	DIAMOND DRUGS, INC	#EU JULY 31, 2015 STMT	\$ 4,976.53
74424	DIAMOND MEDICAL SUPPLY	INV DTD 6/16	\$ 313.42
74425	DIRLAM BROS LUMBER CO INC	#WAY130 DUE 9/10	\$ 155.29
74426	D & L COMMUNICATIONS	pROPOSAL #1947 75% PERCENT OF	\$ 33,337.50
74427	FIRMSTONE'S SERVICE STATION	#334-1 AUGUST SERVICE	\$ 716.27
74428	FOUNDATION RADIOLOGY GROUP PC	CARMEN GIANNONE 8/23-8/24	\$ 51.54
74429	FOX LEDGE INC	#00103 DUE 9/30	\$ 304.59
74430	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 8/31	\$ 17.25
74431	GEO W KINSMAN INC	#W00007 DTD 8/25	\$ 50.74
74432	RANDY & PAM GLOSENGER	FC AUGUST	\$ 145.00
74433	GUARDIAN CSC	SERVICE CALL 8/27	\$ 250.00

74434	BONNIE HAYTER & RICHARD MARTZEN	FC JULY	\$ 1,832.70
74435	HIGHHOUSE ENERGY	#8006 DUE 9/15	\$ 585.27
74436	HONESDALE AGWAY	#700557 DTD 8/19	\$ 2.20
74437	KRISTT CO	#950016 AUGUST STMT	\$ 25.00
74438	KELLY KYZER	REIMBURSE FOR GIFT CERTIFICATE	\$ 60.00
74439	LACKAWANNA MOBILE X RAY INC	LAMBERTON & COLLINS	\$ 245.00
74440	TRACY & PAUL LAMBERTON	FC AUGUST	\$ 1,152.24
74441	MARK & BONNIE LATOURETTE	FC AUGUST	\$ 1,058.50
74442	JEAN & ROBERT LOMBARDO	FC AUGUST	\$ 2,845.55
74443	LYNN & CLARE MARKS	FC AUGUST	\$ 1,836.92
74444	CYNTHIA MATTEWS	FSA 15/16	\$ 213.00
74445	MEIER SUPPLY CO., INC	#110316 DUE 10/3	\$ 67.35
74446	MILLON'S INC	WC PRISON ACCT	\$ 468.73
74447	STACEY MIZWINSKI	MILEAGE AUGUST	\$ 35.21
74448	ROBERT MULLER JR	FSA 15/16	\$ 89.43
74449	NEP	#00064862-6 DUE 9/28	\$ 170.05
74450	CHARLES NEUMAN	FSA 15/16	\$ 76.10
74451	NORTHEAST COUNSELING ASSOC INC	FPP, PSP, FSS AUGUST	\$ 14,657.40
74452	JUDITH O'CONNELL	FSA 15/16	\$ 233.00
74453	JEANNE OTTO	VA BURIAL EXPENSE JOHN OTTO	\$ 100.00
74454	PCoRP	#C400-60 CLM # 48983	\$ 500.00
74455	PENNSYLVANIA PAPER & SUPPLY CO	#3711 AUGUST SERVICE	\$ 6,340.86
74456	PIMCC	#C100-20 AUGUST BILLING	\$ 1,030.00
74457	POCONO PEST CONTROL INC	#3047 12 MONTH	\$ 265.00
74458	PPL ELECTRIC UTILITIES	#7393123028 DUE 9/23	\$ 11,537.04
74459	PROFESSIONAL EMERG CARE	CHERYL DRAFCEK 6/14	\$ 117.61
74460	QUALITY PRINTING & COPYING	RUBBER STAMPS	\$ 68.85
74461	REINHART FOOD SERVICE	#25970 AUGUST SERVICE	\$ 7,064.05
74462	RESERVE ACCOUNT	#23577901 REPLENISH	\$ 12,000.00
74463	REX BRAND TREE EXPERTS	WORKED DONE CLIFF TOWER	\$ 1,800.00
74464	HOLLY RICKARD	FSA 15/16	\$ 90.00
74465	SHELLY ROBINSON	FSA 15/16	\$ 208.88
74466	SOCIAL SECURITY ADMINISTRATION	RETURN SAVED SS	\$ 1,736.00
74467	STATIONERS INC	#N9223 DTD 8/31	\$ 45.91
74468	STANTON OFFICE EQUIPMENT	#100117 AUGUST SERVICE	\$ 854.58
74469	STAPLES ADVANTAGE	#PHL 10088114 DUE 9/21	\$ 283.80
74470	STARR UNIFORM CENTER	KUCHARSKI	\$ 659.69
74471	STEPHENS FUNERAL HOME, INC	VA BURIAL EXP PAUL CLARK	\$ 100.00
74472	BRANDON STRADA	FSA 15/16	\$ 90.00
74473	SUNRISE MARKET, INC	WC PARKS & RECREATION ACCT	\$ 167.49
74474	MARY ANN SWINGLE	FSA 15/16	\$ 54.33
74475	TELEMEDICINE MANAGEMENT, INC	OCT MEMBERSHIP FEE	\$ 1,655.00
74476	SYLVIA THOMPSON	FSA 15/16	\$ 47.41
74477	SARAH TIGUE & TREVOR DAWE	FC JULY	\$ 999.11
74478	TULEYA REFRIGERATION INC	SERVICE CALL 9/23/14	\$ 98.68
74479	MICHELLE VALINSKI	FSA 15/16	\$ 125.81
74480	VALLEY YOUTH HOUSE	APRIL BALANCE	\$ 41.76
74481	DEBBIE VARCOE	FSA 15/16	\$ 81.96
74482	WACOR ELECTRONICS SYSTEMS INC	SERVICE CALL 7/20	\$ 2,861.50
74483	WAYNE MEMORIAL HOSPITAL	MATTHEW NOVIS 6/27	\$ 2,199.86
74484	WAYNE MEMORIAL COMMUNITY	LOUIS SMALES 7/6	\$ 744.00
74485	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$ 84,000.00
74486	W C JUVENILE PROBATION PETTY CASH	TRAINING EXP 9/1-9/2	\$ 198.24
74487	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 9/8	\$ 35.00
74488	SARA WENTZ	FSA 15/16	\$ 245.07
74489	WEX BANK	XXXXX994-2 DUE 9/25	\$ 445.98
74490	DOREEN & MARK WOELKERS	FC AUGUST	\$ 1,709.64
74491	ZEE MEDICAL SERVICE CO	WC 911 ACCT	\$ 185.18
Total			<u>\$ 362,804.47</u>

WEEKLY VOUCHER REPORT FROM 9/10/2015 TO 9/10/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1353	NE COUNSELING ASSOCIATES INC	JUN 2015 BH FAMILY RESPITE SERVICES	778.10
1354	W. CO. OFFICE OF HUMAN SERVICES	QTR 4 REIMB - APR THRU JUN 2015	49,129.10
1355	THE ADVOCACY ALLIANCE	HOME & COMM HAB BASE/ADMIN - Dyberry Day Camp	26,463.25
			<u>\$76,370.45</u>

WEEKLY VOUCHER REPORT FROM 9/10/2015 TO 9/10/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
159	MARY J. CARDINAL	JUL & AUG 2015 EI SNI VISION BASE SERVICES	559.80
160	KAREN RICKERT	AUG & SEPT 2015 EI SNI BASE SERVICES	335.88
161	PEDIATRIC & ADULT THERAPY SERV INC	AUG 2015 EI BASE EVALUATIONS	1,707.39
162	SAYEGH PEDIATRIC THERAPY SERV, PC	AUG & SEPT 2015 EI ST AND SNI BASE SERV.	2,904.56
163	ST JOSEPH'S CENTER	AUG 2015 EI SNI BASE SERVICES	1,063.62
164	JBS, INC.	SEPT 2015 COPIER MAINT AGREEMENT	83.00
165	JBS, INC.	AUG & SEPT COPIER MAINT AGREEMNT	165.86
166	CAR CARE	REPAIRS TO COUNTY VEHICLE #202	1,743.00
167	MILLONS INC.	AUG 2015 COUNTY VEHICLE REPAIRS	156.99
168	NE COUNSELING ASSOCIATES INC	JUL & AUG 2015 BH FAMILY RESPITE SERVICES	1,167.15
169	PENNSYLVANIA STATE POLICE	PATCH - SARAH H.	8.00
170	NORTHWESTERN HUMAN SERVICES	JULY BH CRISIS, ESS, AND PSYCH REHAB SERV	15,304.42
171	THE ADVOCACY ALLIANCE	AUG 2015 ID HOME & COMM HAB AND ADMIN FEE	31.75
172	BAYADA HOME HEALTH CARE	AUG 2015 ID HOME & COMM HAB BASE SERVICES	644.12
173	CARE FOR PEOPLE PLUS, INC.	AUG 2015 ID HOME & COMM HAB BASE SERVICES	932.60
174	CAREGIVERS AMERICA	AUG 2015 ID HOME & COMM HAB BASE SERVICES	580.58
175	DEVEREUX-POCONO CENTER	AUG 2015 ID TRANSPORTATION BASE SERVICES	284.40

176	139 SOUTH STREET LLC	ESG FUNDING APPROVAL - SEPT 2015 RENT	900.00
177	139 SOUTH STREET LLC	ESG FUNDING APPROVAL - SECURITY DEPOSIT	900.00
178	139 SOUTH STREET LLC	ESG FUNDING APPROV-PRO-RATED AUG RENT	493.55
179	ROBERT HEFELE	ESG FUNDING APPROVAL - SEPT 2015 RENT	500.00
180	FOX LEDGE, INC.	MONTHLY SPRING WATER CHARGES	65.00
181	HIGHHOUSE OIL OPERATIONS, INC.	MONTHLY COUNTY VEHICLE FUEL CHARGES	1,281.44
			\$31,813.11

HSA WEEKLY VOUCHER REPORT FROM 9/10/2015 TO 9/10/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
343	MA client S.B.	\$28.56	MA client travel - Jul & Aug 2015
344	MA client L.B.	\$19.68	MA client travel - Aug 2015
345	MA client J.B.	\$22.56	MA client travel - Aug 2015
346	MA client S.D.	\$177.60	MA client travel - Aug 2015
347	MA client K.M.	\$32.88	MA client travel - Aug 2015
348	FFCSP client M.F.	\$494.10	FFCSP client supplies & services reimb - Aug 2015
349	FFCSP client A.J.	\$200.00	FFCSP client services reimbursement - Aug 2015
350	FFCSP client D.R.	\$500.00	FFCSP client services reimbursement - Aug 2015
351	FFCSP client K.S.	\$500.00	FFCSP client services reimbursement - Aug 2015
352	FCSP client J.C.	\$359.21	FCSP client supplies & assistive devices reimb - Aug
353	FCSP client N.M.	\$149.97	FCSP client supplies reimbursement - Aug 2015
354	FCSP client W.G.	\$105.02	FCSP client supplies reimbursement - Aug 2015
355	FCSP client P.R.	\$309.81	FCSP client supplies & services reimb- Aug 2015
356	FCSP client G.S.	\$200.00	FCSP client services reimbursement - Aug 2015
357	GFCSP client R.G.	\$198.31	GFCSP supplies & services reimb - Aug 2015
358	3M COGENT, INC.	\$51.50	Employee clearances - PNelson & DHicks
359	AQUA PENNSYLVANIA	\$250.85	Water bill, Honesdale, 7/24/15 - 8/24/15
360	DEBRA BIRTEL	\$738.00	Drivers' tips 10/8 Penn's Peak & 9/20-24 Maine trips
361	CENTRAL WAYNE REGIONAL AUTH.	\$122.50	Sewer bill, Honesdale, Aug 2015
362	CHIP'S AUTO BODY	\$879.00	Repair rear bumper, bus #62
363	DAVES SUPER DUPER	\$36.60	Food bill, Honesdale Pantry - Aug 2105
364	DEMPSEY UNIFORM & LINEN	\$903.66	Linen rentals & supplies - Aug 2015
365	FARMER IN THE DALE	\$87.04	Monthly food bill - Jul 2015
366	FEDERAL EXPRESS	\$18.33	Shipping of 160 NIDA booklets - drug prevention
367	FOXLEDGE INC.	\$125.00	Bottled water - Aging, Hamlin, Hawley & D&A - Aug
368	JBS INC.	\$107.00	Mo copier maint, Back Ofc, - Sep 2015
369	MIKE LIUZZO	\$120.00	Tai Chi classes - Aug 19, 26 & Sep 2
370	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 8/30 & 9/8
371	NEWS EAGLE	\$114.82	Legal ads Governing Board & Pantry Board meetings
372	OFFICE DEPOT	\$81.94	Office supplies - Fiscal, HBM, Aging restock
373	OLIVER PACKAGING & EQUIPMENT CO	\$347.95	Meal prep supplies - labels, 9/1/15
374	PA DUI ASSOCIATION	\$240.00	Reg fee, JGreig DUI conference & Assoc mtg
375	PENN JERSEY PAPER CO.	\$3,683.99	Non-food kitchen supplies - Aug 18 & Sep 1, 2015
376	PENNS PEAK	\$2,706.92	Balance due for Oct. 8 bus trip to Penn's Peak
377	PENNSYLVANIA STATE POLICE	\$16.00	Employee clearances - DHicks, JGowron
378	POCONO PEST	\$34.00	Monthly pest control - Hawley, month 8, Aug
379	PP&L ELECTRIC UTILITIES	\$118.00	Payment to avoid shutoff, Options Emergent Fds
380	WARREN SCHLOESSER, ESQ.	\$743.75	Attorney's fees for Guardianship, P.S. consumer A.M.
381	SENTRY GROUP	\$25.00	Replace worn keypad for Sentry safe - Hawley Ctr
382	SYSCO FOOD SVCS OF CENTRAL PA	\$2,026.92	Monthly food service bills - Aug 2015
383	VERIZON WIRELESS	\$1,084.77	Monthly cell phone bill - 8/24/15-9/23/15
384	WAYNE COUNTY COMMISSIONERS	\$998.09	Lic, Ext, VM, Trans; Fiscal, C&Y, Care Mgrs; Maint
385	WAYNE COUNTY FORD	\$361.00	Vehicle mnt & rep #57; rear jumpseat seat belt #56
386	WAYNE COUNTY MHMR	\$614.25	Community Care Behavioral Health - Sep 2015
387	KEN KESTEL	\$9.45	Volunteer travel - Aug 2015
388	MARALYN NALESNIK	\$47.25	Volunteer travel - Aug 2015
389	BARRY J. NOVACK	\$87.75	Volunteer travel - Aug 2015
390	BARBARA WERTZ	\$72.00	Volunteer travel - Aug 2015
391	JANET BATAILLE	\$32.40	Volunteer travel - Aug 2015
392	CHARLOTTE MYERS	\$49.50	Staff travel - Aug 2015
393	ERNIE SEAGRAVES	\$207.00	Volunteer travel - Aug 2015
394	LEIGH WASHINGTON	\$37.35	Staff travel - Aug 2015
395	BUTSKO PLUMBING & HEATING	\$5,425.00	Pynt 2 of 2 for bath mod for waiver consumer
396	JASMINKA SELIMOVIC	\$89.99	Uniform shoes
		\$26,442.27	

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk