

August 27, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held August 20, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Letter of support – Clinton Township; Homeland Security Grant Program; Transfer of Excess Aging Funds; County Real Estate Rebate; Salary Board meeting; Awarding of Contract Cleaning Services; Resolution-911 Subscriber & Consumer Fees; Payment of bills.

Correspondence and Communications

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated August 21, 2015.

Received a letter from Aishah Golshirazi notifying of her resignation as a County Caseworker with Behavioral and Development Programs and Early Intervention, effective September 1, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

Received a letter from William McKinnell informing of his resignation as a Dispatcher in the 911 Communications Center, effective August 22, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Jennifer Crum informing that she is resigning as a Nurse in the Wayne County Correctional Facility, effective September 9, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to accept this letter.

New Business

The Chief Clerk and Maintenance Director reviewed the proposal for continued cleaning services and recommend proceeding with the contract from Bulldog Maintenance Company, Inc. for the following County buildings:

Area Agency on Aging	\$ 2,935.00
Wayne County Drug & Alcohol	\$ 360.00
Job Training	\$ 360.00
Park Street Complex	\$ 1,965.00
Hawley Senior Center	\$ 425.00
The Stourbridge Project	<u>\$ 310.00</u>
	\$ 6,355.00

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept the proposal from Bulldog Maintenance Company.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the Medical Assistance Transportation Program Grant Agreement and Tentative Allocation for State Fiscal Year June 30, 2016 in the amount of \$591,683.00.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to provide a letter of support for Cherry Ridge Township for a local share grant application for a new township truck.

August 27, 2015

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman and Chief Clerk to execute the engagement letter for the 911 Triennial Audit by Brian T. Kelly, CPA & Associates in the amount of \$3,750.00.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to provide a letter of support for WEDCO's 2015 Local Share Grant Application for Southern Wayne Broadband expansion.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the Memorandum of Agreement with Northampton Community College, from July 1, 2015 through June 30, 2016, to rent space for \$100 per month for adult education programming at the Job Training building.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the promotion of Jennifer Robey, from Clerk Typist 2 to Clerk Typist 3 in the Children and Youth Services Department, effective September 7, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

At this time, the Commissioners recessed to hold a Retirement Board meeting. See Retirement Board minutes.

The Commissioners' meeting resumed.

#### Other Business

The Commissioners received a copy of the Treasurer's Report dated August 26, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 74195 through 74279. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
18 EFT	EXPRESS SCRIPTS, INC	#KX5A 8/11-8/24	\$ 29,119.51
74195	CHRISTINE PENDER-BRINK	FSA 15/16	\$ 341.00
74196	KEVIN M BISHOP	BATTERIES REIMBURSEMENT	\$ 17.57
74197	CHRIS BARRETT	4TH PL COMMISSIONERS CHALLENGE	\$ 75.00
74198	DEBORAH L BATES	25TH PL CC & 2ND PL WL	\$ 250.00
74199	KEVIN M BISHOP	50TH PL COMMISSIONERS CHALLENGE	\$ 25.00
74200	VICKY BOTJER	35TH PLACE COMMISSIONERS CHALL	\$ 50.00
74201	CHRISTINE PENDER-BRINK	4TH PL WEIGHT LOSS CHALLENGE	\$ 100.00
74202	DEANNA DENOIE	3RD PL COMMISSIONERS CHALLENGE	\$ 100.00
74203	JIM DEXHEIMER	1ST PL CC AND WL	\$ 550.00
74204	AMMIE KELLAM	3RD PL WEIGHT LOSS CHALLENGE	\$ 150.00
74205	KAY MARKS	2ND PL COMMISSIONERS CHALLENGE	\$ 200.00
74206	STEPHANIE PENDER	10TH PL WEIGHT LOSS CHALLENGE	\$ 50.00
74207	AREA AGENCY ON AGING	M MEAGHER RENTAL MAY -JUNE 201	\$ 1,327.28
74208	XEROX BUSINESS SERVICES LLC	#287589 DUE 9/11	\$ 604.00
74209	SONJA ALLARDYCE	FSA 15/16	\$ 375.00
74210	AQUA PA	#0015181921083115 DUE 9/10	\$ 2,569.47
74211	ASHI & 24-7 EMS REMITTANCE	#00-155021 DTD 5/18	\$ 381.47
74212	AT & T	#0192771763001 DUE 9/11	\$ 104.01
74213	VICKY BOTJER	FSA 15/16	\$ 245.00
74214	BULLDOG MAINTENANCE CO INC	STOURBRIDGE OFFICES JULY	\$ 4,777.00
74215	CARDMEMBER SERVICES	XXXXXX3072 DUE 9/7	\$ 208.57
74216	CARDMEMBER SERVICES	EMPLOYEE CLEARANCES	\$ 20.00
74217	CASE TIRE SERVICE	#WAY400 DUE 9/15	\$ 576.37
74218	CHEAPER THAN DIRT	#6867195 DUE 9/3	\$ 319.30
74219	COLONIAL LIFE	#E4230983 DUE 9/10	\$ 7,821.08
74220	CORNELL ABRAXAS GROUP, INC	RESIDENTIAL DELINQUENT JULY	\$ 5,312.16
74221	CRESCENT MEMORIAL	#109286 DUE 9/4	\$ 803.50
74222	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 8/5	\$ 2,191.50
74223	MARYELLEN FILLEBROWN	FSA 15/16	\$ 63.30
74224	FRITZ BROS INC	#WAY222 DUE 9/10	\$ 24.91
74225	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 8/5	\$ 85.70
74226	CINDY FURMAN	CONFERENCE EXPENSES	\$ 655.43

74227	GALLS, LLC	#4855925 DUE 9/12	\$ 255.50
74228	GENERAL SALES ADMINISTRATION	#WAYNE SHER PA DUE 9/17	\$ 179.00
74229	GEO T BISEL CO, INC	#199400 DTD 8/17	\$ 159.14
74230	GRAINGER INC	#838681526 DUE 9/9	\$ 1,204.06
74231	TRACI HALL	FSA 15/16	\$ 46.82
74232	HIGHHOUSE OIL OPERATIONS INC	#2083 DTD 6/29	\$ 14.11
74233	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 9/7	\$ 2,064.44
74234	HONESDALE AGWAY	#700557 DTD 8/10	\$ 319.17
74235	LINDA HUFFMAN	FSA 15/16	\$ 482.79
74236	INSIGHT	#10074847 DUE 9/10	\$ 2,806.90
74237	WENDELL KAY	CONFERENCE EXPENSES	\$ 258.70
74238	NORMAN KIZER	7/6-7/15 SERVICES DRIVING SCHO	\$ 180.00
74239	K MART	WC CHILDREN & YOUTH ACCT	\$ 89.99
74240	K MART	WC CHILDREN & YOUTH ACCT	\$ 95.70
74241	CARLA KOMAR	FSA 15/16	\$ 198.00
74242	KAY MARKS	FSA 15/16	\$ 65.00
74243	MECHANICAL SERVICE CO	#WAYN100 DUE 9/13	\$ 635.95
74244	MESKO GLASS & MIRROR CO INC	##7174 DTD 7/28	\$ 248.00
74245	NORTHEAST CHAPTER AAP	SHARON GILL REGISTRATION	\$ 100.00
74246	NENA KEYSTONE CHAPTER	MARTY HEDGELON REGISTRATION	\$ 200.00
74247	CHARLES NEUMAN	FSA 15/16	\$ 53.97
74248	JUDITH O'CONNELL	FSA 15/16	\$ 498.00
74249	PA TURNPIKE COMMISSION	REPLENISH #1012538	\$ 200.00
74250	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELINQUENT JULY	\$ 1,587.82
74251	FELICIA PICCOLO	JULY EXPENSES	\$ 91.79
74252	PPL ELECTRIC UTILITIES	#7427047002 DUE 9/14	\$ 5,787.49
74253	PUROSKY & TUCKERMAN INC	HEADSET	\$ 400.00
74254	QUILL CORPORATION	#C2123982 DUE 9/9	\$ 300.40
74255	CRAIG RICKARD	FSA 15/16	\$ 693.82
74256	R J WALKER	INV DTD 7/29	\$ 104.49
74257	STANDARD INSURANCE CO	#001385240001 SEPT PREMIUM	\$ 2,376.00
74258	STARR UNIFORM CENTER	DERRICK	\$ 171.95
74259	BRANDON STRADA	AUGUST MILEAGE	\$ 25.65
74260	STROBES N' MORE	TOGGLE 4	\$ 34.22
74261	MARY ANN SWINGLE	FSA 15/16	\$ 472.30
74262	THOMSON REUTERS-WEST	#1000456700 DUE 9/3	\$ 315.25
74263	TOP NOTCH DISTRIBUTORS INC	#1/0000009354 DTD 8/3	\$ 133.10
74264	RONALD LACINSKI	DA VEHICLE	\$ 83.00
74265	TXI-TELECOMXCHANGE INTERNATIONAL	4 TTYS	\$ 1,250.00
74266	UGI PENN NATURAL GAS	#915607259604 DUE 9/21	\$ 846.76
74267	MICHELLE VALINSKI	FSA 15/16	\$ 530.81
74268	VERIZON	#5702519601 DUE 9/2	\$ 2,646.50
74269	VERIZON WIRELESS	#92233800900001 DUE 9/3	\$ 2,669.60
74270	WALMART COMMUNITY/RFCSELLC	#XXXXXX7391 DUE 9/11	\$ 27.86
74271	LEANN WASH	FSA 15/16	\$ 278.06
74272	THE WAYNE INDEPENDENT	#01100160000 PROPERTY BID	\$ 159.59
74273	WAYNE COUNTY EMPLOYEE	AUGUST DEDUCTIONS	\$ 108,238.03
74274	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$ 35,000.00
74275	WAYNE COUNTY HUMAN SERVICES	PATH SERVICES JUNE	\$ 6,722.00
74276	W C JUVENILE PROBATION PETTY CASH	INCREASE PETTY CASH	\$ 100.00
74277	LAWRENCE R WEIDNER &	COUNTY PROPERTY TAX REBATE	\$ 390.60
74278	WITMER PUBLIC SAFETY GROUP	#WAYCOU4 DTD 8/17	\$ 119.84
74279	ASHLEY ZIMMERMAN	PD EXPENSE AUGUST	\$ 600.00
Total			<u>\$242,005.30</u>

WEEKLY VOUCHER REPORT FROM 8/27/2015 TO 8/27/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1351	WAYNE COUNTY COMMISSIONERS	JUN 2015 PORTION - 07/10/2015 PAYROLL	37,695.07
1352	INTERPRETEK	JUN 2015 INTERPRETER SERVICES	<u>471.25</u>
			\$38,166.32

WEEKLY VOUCHER REPORT FROM 8/27/2015 TO 8/27/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
102	WAYNE COUNTY COMMISSIONERS	JUL 2015 PORTION - 07/10/2015 PAYROLL	16,220.46
103	VERIZON	PHONE CHARGES - DIC & PR	151.29
104	LEE S. KRAUSE	SEPTEMBER 2015 RENT - 6TH ST APTS	2,504.00
105	GEG REAL ESTATE LLC	SEPTEMBER 2015 RENT - DIC & PR	2,500.00
106	GSP MANAGEMENT COMPANY	ESG FUNDING APPROVAL - SEPT RENT	100.00
107	JOHN MALTI	ESG FUNDING APPROVAL - SEPT RENT	200.00
108	JOSEPH T. ROETHEL	ESG FUNDING APPROVAL - SEPT RENT	400.00
109	KYLE FRIES ENTERPRISES	ESG FUNDING APPROVAL - SEPT RENT	350.00
110	PPL	ESG FUNDING APPROVAL - ELECTRIC UTIL	111.23
111	THE ADVOCACY ALLIANCE	JUL 2015 ID REP PAYEE SERVICES	70.00
112	CARDMEMBER SERVICE	ICD-10-CM 2015 CODEBOOK	85.17
113	COUNTY WASTE	SEPT 2015 TRASH REMOVAL - FAIR AVE APTS	40.00
114	BILL CULLEY	ESG FUNDING APPROVAL - SEPT RENT	200.00
115	MARY B. PALMER	ESG FUNDING APPROVAL - SEPT RENT	465.00
116	PPL	ESG FUNDING APPROVAL - ELECTRIC UTIL	72.00
117	KAREN RICKERT	AUG 2015 EI SNI BASE SERVICES	111.96
118	SAYEGH PEDIATRIC THERAPY SERV.	AUG 2015 EI ST AND SNI BASE SERVICES	2,721.54
119	WESTERN PA SCHOOL FOR THE DEAF	JUL 2015 EI SNI-HEARING BASE SERVICES	111.96
120	UNITED CEREBRAL PALSY	JUL 2015 EI SNI BASE SERVICES	783.72
121	HOME DEPOT CREDIT SERVICES	SHELVING FOR FILE ROOM	534.96
122	NORTHEAST TOWING SERVICE	TOWING CHARGE - COUNTY VEHICLE #201	95.00
123	POCONO PEST, INC.	PEST CONTROL SERVICE - FAIR AVE APTS	750.00

124	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE	58.08
125	UGI PNG	RESIDENTIAL HEATING CHARGE - FAIR AVE	131.00
126	UGI PNG	MONTHLY HEATING CHARGE - DIC & PR	51.91
127	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE & INTERNET SERVICE	129.19
128	LEE S. KRAUSE	REIMB. RESIDENT HEATING & SEWER - 6TH ST	216.20
129	KIDSPLEASE CORPORATION	JUL 2015 BH CHILDREN'S PSYCH REHAB SERV.	187.27
130	THE ADVOCACY ALLIANCE	JUL 2015 BH REP PAYEE SERVICES	350.00
131	BAYADA HOME HEALTH CARE	JUL & AUG 2015 ID HOME & COMM HAB BASE	216.40
132	CARE FOR PEOPLE PLUS, INC.	AUG 2015 ID HOME & COMM HAB BASE SERV.	1,085.72
133	CAREGIVERS AMERICA	AUG 2015 ID HOME & COMM HAB BASE SERV.	593.34
134	HUMAN RESOURCES CENTER, INC.	JUL 2015 ID PRE-VOC BASE SERVICES	1,193.92
135	WILLIAM MEYERS	ESG FUNDING APPROVAL - SEPT RENT	350.00
136	JOHN MALTI	ESG FUNDING APPROVAL - SEPT RENT	650.00
			\$33,791.32

HSA WEEKLY VOUCHER REPORT FROM 8/27/2015 TO 8/27/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
242	FCSP client D.S.	\$104.00	FCSP client services reimbursement - Jul 2015
243	ADAM'S OUTDOOR ADVERTISING	\$1,650.00	Gambling problem/billboards - 4/6 to 5/3
244	ALLIED IN HOME SVCS (PERS CARE)	\$19,070.92	Personal care & home support - Jul 2015
245	BAYADA HOME HEALTH CARE	\$50.00	Pediatric Special Needs Fair Oct 3 - ADRC
246	CENTRAL WAYNE REGIONAL AUTH	\$47.50	Sewer bill, D&A, Jul 2015
247	CONNECT AMERICA	\$480.00	PERS for Jul 2015
248	FIRST LAB	\$39.95	Random drug/alcohol screenings - GMiner 7/6
249	FROMM ELECTRIC SUPPLY CORP.	\$297.45	Batteries/emergency lighting system - Aging
250	HOME DEPOT CREDIT SERVICES	\$183.92	Charge Cd - Aug 2015 Maint supplies, dispenser
251	HOME INSTEAD SENIOR CARE	\$112.01	Personal care & home support - June FY 14-15
252	HOME INSTEAD SENIOR CARE	\$1,899.30	Personal care & home support - Jul 2015
253	H. H. HOWELL & COMPANY, LLC	\$70.00	Towing services on 8/13/15, vehicle # 68
254	JOURNEYWORKS PUBLISHING	\$109.00	Pamphlets for HIV/IDU distribution
255	K & D FACTORY SERVICE	\$151.80	Cast of service call & repair of Hamlin dishwasher
256	MAR-CHET'S GARAGE	\$245.98	Vehicle service & repair, van #44
257	NPLS	\$102.00	Legal services for the month of Jul 2015
258	NE LASER TONER & COPIER SVC	\$87.95	MX560NT Toner cartridge/Fiscal, Sharp MXM564
259	OFFICE DEPOT	\$148.13	Office supplies - Aging restock, HKelly, Trans
260	OFFICE DEPOT	\$656.89	Office supplies - Aging restock, Fiscal, D&A, Trans
261	PPTA	\$1,300.00	Annual membership 7/1/15-6/30/16
262	QUICK LANE TIRE & AUTO CENTER	\$42.00	Vehicle maint check plus oil change - van #66
263	QUILL CORPORATION	\$198.28	Office supplies - Aging restock, D&A, HKelly
264	SPENCER PRINTING, INC.	\$393.36	Monthly 10 pg newsletter - Aug 2015
265	SST PERFORMANCE	\$283.30	Vehicle maint & repair, van #35 - 8/7/15
266	STAPLES ADVANTAGE	\$34.94	Office supplies - Aging restock
267	WAYNE BANK CARDMEMBER SERVICE	\$212.37	Monthly charge card payment - Jul 2015
268	WAYNE COUNTY FORD	\$119.95	Vehicle maint & repair - A/C service, van # 31
269	WAYNE COUNTY MHMR	\$25,222.75	Community Care Behavioral Health - Aug 2015
270	WYNDHAM GETTYSBURG	\$286.38	Hotel Mtg w/PA Council on Aging & PDA Qtrly
271	UGI PNG	\$207.62	Gas bills - Hwly, 7/20-8/17; Hnsdl, 7/17-8/17
272	UGI PENN NATURAL GAS INC	\$53.65	Gas bill, Hawley Adult Day Care Ctr, 8/3 - 8/17
273	WASTE MANAGEMENT	\$239.00	Trash, Honesdale & Hawley - Aug 2015
274	COMPASSIONATE IN HOME PERS CARE	\$233.76	Personal care & in-home support - Jul 2015
275	GUARDIAN HOME & COMMUNITY SVCS	\$2,459.35	Personal care & home support - Jul 2015
276	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 8/15 & 8/22
277	STERLING MANOR	\$2,460.00	Rent 11/7/14-1/31/15, PA DOA FY14-15
278	STERLING MANOR	\$200.00	2 nights Aug 15-16 for consumer
279	LEE KRAUSE	\$1,950.00	Professional fees - Sep 2015
280	MAURICE F. & JEAN M. MEAGHER	\$1,800.00	Monthly Rent - Sep 2015
281	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - Sep 2015
282	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Sep 2015
			\$67,769.69

E 911

277	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #27	\$ 893.00
278	WAYNE COUNTY GENERAL FUND	JULY REIMBURSEMNT	\$ 25,105.08

Liquid Fuels

813	ALFRED BENESCH & CO	WANGUM BRIDGE EST #21	\$ 9,689.41
814	GRAINGER INC	#838681526 DUE 9/13	\$ 220.06
815	REILLY ASSOCIATES	EST #2	\$ 790.06

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

\_\_\_\_\_  
Vicky J. Botjer, Secretary