

Honesdale, Pennsylvania

August 20, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held August 13, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Letter of Support – Clinton Township LSA Grant; FFY 2015 -Homeland Security Grant Program; Transfer of Excess Aging Funds; County Real Estate rebate; Salary Board meeting; Contract Cleaning Services – Opening of proposals; Resolution – 911 Subscriber and Consumer Fees; Payment of bills.

### Correspondence and Communications

Received a copy of The Manor newsletter from the Equinunk Historical Society for August 2015.

Received a letter from Jordan Burok informing of his resignation as a Correctional Officer in the Wayne County Correctional Facility, effective August 21, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

### Public Comment

Jane Varcoe presented historical information regarding the 1955 flood which was 60 years ago today and devastated the southern part of Wayne County. This flood included ten (10) deaths of Wayne County residents. Ms. Varcoe had copies of newspaper articles and provided some of her recollections of these events. Ms. Varcoe stated that she will be donating the display to the Wayne County Historical Society for preservation.

### New Business

The Commissioners received a request from Clinton Township for a letter of support for a Local Share Grant Application. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to supply the letter of support.

The Chief Clerk presented a federal Fiscal Year 2015 Homeland Security Grant Program Grant Application. PEMA is requesting that each of the seven (7) counties in the Northeast Regional Task Force group execute this application. The application has been reviewed and discussed by Solicitor Krause with other County Solicitors and has been approved for execution. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute this application as presented.

The Chief Clerk presented a Transfer of Excess Aging Funds Agreement between the County of Allegheny and the County of Wayne to transfer \$31,000 of excess Block Grant funds as directed by the PA Department of Aging. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the agreement.

The Chief Clerk presented a request for a real estate tax rebate to taxpayer Tom Grant of Paupack Township because of a double payment. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the tax rebate to Mr. Grant in the amount of \$1,061.29.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Patricia Nelson, as an Aging Care Manager in the Area Agency on Aging, effective September 8, 2015.

August 20, 2015

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

The Chief Clerk opened the proposal for Contract Cleaning Services for County buildings. One cleaning proposal was received from Bulldog Maintenance. The proposal will be reviewed and recommended for action at a later date.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to publish a notice to adopt a Resolution authorizing the receipt of 911 Subscriber and Consumer Fees

### Other Business

The Commissioners received a copy of the Treasurer's Report dated August 19, 2015.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 74097 through 74194. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
74097	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 8/21	\$ 600,000.00
74098	SONJA ALLARDYCE	JULY EXPENSES	\$ 36.89
74099	APPALACHIAN YOUTH SERVICE	COM RESIDENTIAL DELINQ JULY	\$ 5,478.32
74100	AT & T	#0542146883001 DUE 9/10	\$ 76.62
74101	THE BAIR FOUNDATION OF PA	FC JULY	\$ 2,077.00
74102	BIMBO FOODS, INC	#6900806999999 DUE 8/8	\$ 431.60
74103	BUNNELL WAST REMOVAL INC	BALLAD HOME	\$ 476.20
74104	CENTRAL WAYNE REGIONAL AUTHORITY	#001538.00 DUE 8/31	\$ 1,231.00
74105	CHILDRENS HOME OF EASTON	FC JULY	\$ 5,662.77
74106	CONCERN	FC JULY	\$ 2,196.66
74107	CORNELL ABRAXAS GROUP, INC	CLOTHING ALLOWANCE	\$ 536.75
74108	COUNTY OF NORTHAMPTON	JULY DETENTION	\$ 15,000.00
74109	JUSTIN D CRAST	JULY EXPENSES	\$ 21.15
74110	LINDA DAVIS	EXPENSES THRU 8/3	\$ 96.87
74111	DAVE'S SUPER DUPER MARKET	#173 WC PARK & RECREATION	\$ 289.29
74112	DE LAGE LANDEN FIN SERVICES	#343775 DUE 9/1	\$ 961.18
74113	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 8/10	\$ 185.95
74114	DICK PALMER & SONS	#5835 DTD 7/8	\$ 119.69
74115	DEBRA DOYLE	SHIP BREAKFAST REIMBURSEMENT	\$ 16.90
74116	EDWARDS BUSINESS SYSTEMS	#LZ0556 DUE 9/30	\$ 98.85
74117	FAMILY CARE FOR C & Y INC	FC JULY	\$ 4,077.74
74118	FAMILIES UNITED NETWORK INC	FC JULY	\$ 1,842.33
74119	MARYELLEN FILLEBROWN	FSA 15/16	\$ 30.95
74120	FORENSIC ASSOCIATES OF NEPA	KLIN	\$ 1,850.00
74121	FOUNDATIONS BEHAVIORAL HEALTH	FC JULY	\$ 1,482.00
74122	FRANCOTYP-POSTALIA, INC	#500010596 DUE 9/4	\$ 131.85
74123	EDWARD GEISLER	STEPHANIE SCHWENK 8/11	\$ 226.25
74124	GEO W KINSMAN INC	#W00072 DTD 8/13	\$ 85.35
74125	GOVERNMENT SOFTWARE SERVICES INC	2ND NOTICES DEHIGH TOWNSHIP	\$ 441.10
74126	GUARDIAN CSC	#07-WAYNE DUE 8/28	\$ 2,139.00
74127	PHILIP C GUTHERZ MD LLC	PHILIP FEE	\$ 3,000.00
74128	HIGHHOUSE ENERGY	#8006 DUE 8/15	\$ 1,714.40
74129	HIGHHOUSE OIL OPERATIONS INC	#2083 DTD 7/20	\$ 37.65
74130	HONESDALE AGWAY	#700557 TRIMMER	\$ 455.76
74131	EDWARD HOWELL	JULY MILEAGE	\$ 117.85
74132	INSIGHT	CREDIT MEMO	\$ 3,529.98
74133	IRON MOUNTAIN RECORDS MGT	#1007M/WAYNE COUNTY	\$ 2,585.89
74134	JERRY'S SPORT CENTER INC	#0000197302 DTD 8/7	\$ 469.44
74135	JUSTICE WORKS YOUTH CARE INC	FGDM & COUNSELING JULY	\$ 4,025.00
74136	KIDSPEACE CORPORATION	COUNSELING DELINQ JULY	\$ 1,261.44
74137	K MART	WC CHILDREN & YOUGH ACCOUNT	\$ 15.94
74138	CARLA KOMAR	FSA 15/16	\$ 355.60
74139	LEE C KRAUSE, ESQ	EXPENSES ANNUAL CONFERENCE	\$ 284.85
74140	LANGUAGE LINE SERVICES	#9020907013 DTD 7/31	\$ 231.05
74141	KAY MARKS	FSA 15/16	\$ 10.00
74142	MARLIN LEASING	#1255904 DUE 9/5	\$ 27.33
74143	LYNN & CLARE MARKS	FC JULY	\$ 1,694.00
74144	MARYWOOD UNIVERSITY	CAITLIN SCHMITT REGISTRATION	\$ 440.00
74145	MASTERCARD	XXXXX7417 DUE 9/6	\$ 531.60
74146	DARLENE MCKENNEY	AUGUST MILEAGE	\$ 187.11

74147	DAVID C MITCHELL	FSA 15/16	\$ 11.74
74148	JESSICA MITSCHLE	FC JULY	\$ 427.30
74149	M.M.M. WASTE REMOVAL INC	#WAYNE COUNTY DUE 8/27	\$ 130.90
74150	MULTI-HEALTH SYSTEMS INC	#171076 DTD 7/28	\$ 122.50
74151	ROBERT MULLER JR	FSA 15/16	\$ 114.97
74152	NORTHWESTERN HUMAN SERVICES	RESIDENTIAL JULY	\$ 4,015.50
74153	NOLANS AUTO BODY	VEHICLES REPAIRS	\$ 2,366.78
74154	JUDITH O'CONNELL	FSA 15/16	\$ 39.95
74155	PA DEPARTMENT OF LABOR & IND-B	BOILER & VESSEL CERTIFICATES	\$ 132.00
74156	PA STATE POLICE	FC CLEARANCES	\$ 28.00
74157	PA TREATMENT & HEALING	DAY TREATMENT DELINQ JULY	\$ 1,816.25
74158	PA TURNPIKE COMMISSION	REPLENISH ACCT # 1012554	\$ 75.00
74159	PCCJPO	JOSHUA MARTIN RECERTIFICATION	\$ 30.00
74160	PENTELEDATA	#3004815 DUE 8/29	\$ 3,208.00
74161	FELICIA PICCOLO	MARCH HOTEL REIMBURSEMENT	\$ 350.18
74162	PITNEY BOWES GLOBAL FINANCIAL SERV.	#1866831 DUE 9/6	\$ 42.74
74163	PPL ELECTRIC UTILITIES	#0140081009 DUE 9/4	\$ 4,364.01
74164	PREMIER BIOTECH, INC	##134985 DUE 9/12	\$ 543.35
74165	PA STATE CORONERS ASSOC	EDWARD HOWELL REGISTRATION	\$ 1,800.00
74166	R3 HARDWARE	GENERATOR HONESDALE TOWER	\$ 8,250.00
74167	REDWOOD TOXICOLOGY LABORATORY	#114681 JULY SERVICES	\$ 300.00
74168	WARREN SCHLOESSER ESQ	CM JULY	\$ 1,700.00
74169	THE SOUTH CANAAN TELEPHONE CO	#WAYNE COUNTY COURTHOUSE DUE 9	\$ 312.00
74170	BEVERLY SPITTEL	AUG EXPENSES	\$ 4.12
74171	STARR UNIFORM CENTER	MCCUNE	\$ 1,031.78
74172	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICES THRU 7/31	\$ 5,055.00
74173	THOMSON REUTERS-WEST	#100625184 DUE 9/3	\$ 2,078.50
74174	TOPP BUSINESS SOLUTIONS	#AA1787 DUE 7/30 THRU 7/27/16	\$ 1,327.34
74175	TRACK GROUP	MONITORING JULY	\$ 841.50
74176	HENRY JR & BARBARA ULLRICH	CTY REBATE FOR TAXES	\$ 168.68
74177	UNITED CHILDRENS HOMES INC	COMMUNITY RESIDENTIAL JULY	\$ 3,870.35
74178	MICHELLE VALINSKI	FSA 15/16	\$ 147.54
74179	DANENE M VAN HORN	AUGUST HAIRCUTS	\$ 67.00
74180	VERIZON	#5702518045 DUE 9/2	\$ 139.31
74181	VIGILNET	#2068525353 ADULT PROBATN DUE	\$ 1,778.05
74182	WALMART COMMUNITY/RFCSELLC	COMPUTER MOUSE	\$ 14.97
74183	WCDF FORFEITURE ACCOUNT	50 I PAD COVERS	\$ 100.00
74184	WAYNE COUNTY DRUG & ALCOHOL	TITLE XX I/O SERVICES	\$ 714.00
74185	WAYNE COUNTY ESCHEATED FUNDS	MAR, MAY, JUNE, JULY REPORT	\$ 201.21
74186	W C HEALTH BENEFIT FUND	HEALTH PAYMENT]	\$ 103,000.00
74187	W C JUVENILE PROBATION PETTY CASH	TRANSPORT 8/12	\$ 81.18
74188	WAYNE COUNTY SHERIFF DEPT	CLEANING SUPPLIES CARS	\$ 28.35
74189	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 8/17	\$ 30.66
74190	SARA WENTZ	FSA 15/16	\$ 10.00
74191	DEBBIE WILSON	JULY MILEAGE	\$ 29.25
74192	WILSON LAW, PC	CM ANTONACCI/BUPPELMAN	\$ 2,325.00
74193	PATRICK J ZIRPOLI, LLC	TRAINING PRESENTATIONS	\$ 900.00
74194	US POSTMASTER SERVICE	COM 2015 UPSEL SALE NOTICES	\$ 946.47
Total			<u>\$ 823,346.58</u>

WEEKLY VOUCHER REPORT FROM 8/20/2015 TO 8/20/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1344	HUMAN RESOURCES CENTER, INC.	JUN 2015 ID EMPLOYMENT BASE SERVICES	157.10
1345	SAYEGH PEDIATRIC THERAPY SERVICE	MAR 2015 EI ST BASE SERVICES	127.04
1346	WAYNE INDEPENDENT	ADVERTISING - MH MATTERS GRANT	310.00
1347	HUMAN RESOURCES CENTER, INC.	JUN 2015 BH EMPLOYMENT SERVICES	879.76
1348	HUMAN RESOURCES CENTER, INC.	JUN 2015 BH SOCIAL REHAB & SUPPORTED EMPLOY.	1,075.16
1349	HUMAN RESOURCES CENTER, INC.	JUN 2015 BH VOC REHAB SERVICES (WK ACTIVITIES)	3,183.18
1350	HUMAN RESOURCES CENTER, INC.	JUN 2015 BH VOC REHAB SERVICES (TRANSPORT)	1,230.00
			\$6,962.24

WEEKLY VOUCHER REPORT FROM 8/20/2015 TO 8/20/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
87	CENTRAL WAYNE REGIONAL AUTHORITY	JUL 2015 SEWER RENTAL - FAIR AVE APTS	190.00
88	DREXEL UNIVERSITY COLLEGE MEDICINE	TRAINING REGISTRATION - P. OLVER	30.00
89	HIGHHOUSE OIL OPERATIONS, INC.	JUL 2015 COUNTY VEHICLE FUEL CHARGES	1,258.76
90	PPL	MONTHLY ELECTRIC UTILITIES CHARGES	190.96
91	QUILL	OFFICE SUPPLIES	623.50
92	KAREN RICKERT	AUG 2015 EI SNI BASE SERVICES	111.96
93	KAREN RICKERT	AUG 2015 EI SNI BASE SERVICES	111.96
94	SAYEGH PEDIATRIC THERAPY SERV., PC	JUL & AUG 2015 EI ST & SNI BASE SERVICES	2,691.38
95	ST JOSEPH'S CENTER	JUL 2015 EI SNI BASE SERVICES	979.65
96	WAYNE INDEPENDENT	ADVERTISING - MH MATTERS GRANT	290.00
97	SAFELITE AUTOGLASS	WINDSHIELD REPAIR - COUNTY VEHICLE #209	236.85
98	BAYADA HOME HEALTH CARE	JUL & AUG 2015 ID HOME & COMM HAB BASE	338.00
99	CARE FOR PEOPLE PLUS, INC.	AUG 2015 ID HOME & COMM HAB BASE SERV.	907.08
100	DEVEREUX-POCONO CENTER	JUL 2015 ID TRANSPORTATION BASE SERVICES	593.40
101	HUMAN RESOURCES CENTER, INC.	JUL 2015 ID TRANSPORTATION & COMM HAB BASE	666.34
			\$9,219.84

HSA WEEKLY VOUCHER REPORT FROM 8/20/2015 TO 8/20/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
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186	MA client L.B.	\$22.08	MA client travel - Jul 2015
187	MA client C.C.	\$95.04	MA client travel - FY 15-16 Jun 14-15 payable GJ
188	MA client P.D.	\$27.84	MA client travel - Jul 2015
189	MA client S.D.	\$230.88	MA client travel - Jul & Aug 2015
190	MA client S.F.	\$7.20	MA client travel - Jul 2015
191	MA client C.G.	\$149.04	MA client travel - Jul 2015
192	MA client K.H.	\$122.40	MA client travel - Jul 2015
193	MA client B.H.	\$3.84	MA client travel - Jul 2015
194	MA client L.L.	\$28.80	MA client travel - Jul 2015
195	MA client A.L.	\$153.12	MA client travel - Jul 2015
196	MA client K.M.	\$19.44	MA client travel - Jul 2015
197	MA client N.M.	\$77.28	MA client travel - Jul 2015
198	MA client K.M.	\$20.16	MA client travel - Jul 2015
199	MA client M.N.	\$33.36	MA client travel - Jul 2015
200	MA client N.N.	\$23.76	MA client travel - Jul 2015
201	MA client C.P.	\$10.56	MA client travel - Jul 2015
202	MA client K.Q.	\$10.08	MA client travel - Jul & Aug 2015
203	MA client D.R.	\$13.92	MA client travel - Jul 2015
204	MA client B.T.	\$28.80	MA client travel - Jul 2015
205	MA client M.T.	\$165.60	MA client travel - Jul 2015
206	A & A AUTO STORES	\$47.52	6 seat belt cutters
207	DAKAN ENTERPRISES, INC.	\$52,263.50	5th & 6th paymt, construct Adult Day Care, Hwly
208	FOXLEDGE INC.	\$130.00	Bottled water- Aging, Hamlin, Hawley & D&A - July
209	GEIGER	\$925.80	Uniform shirts - Center, Care Managers
210	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Jul 2015
211	KOBERLEIN INC.	\$310.00	Grease pumping - Honesdale, Hawley,
212	MIKE LIUZZO	\$120.00	Tai Chi classes - Jul 29, Aug 5 & 12
213	MARCHET'S GARAGE	\$1,491.05	Vehicle service & repair, bus #47
214	MONROE COUNTY AAA	\$1,396.93	ADRC exp reimb. - Apr, May, Jun - FY 14-15 payable
215	NHS HUMAN SERVICES	\$1,870.00	Client transportation services - Jul 2015
216	NE LASER TONER & COPIER SVC	\$103.95	Toner Q7516A-U for HP LaserJet 5200 - Fiscal printer
217	NORTHEAST MED-EQUIP	\$42.37	Band-aids, OTC meds - 2nd fl kitchen
218	OLIVER PACKAGING & EQUIPMENT CO	\$75.00	Shipping /equipment to seal Home Bound meals
219	PENN JERSEY PAPER CO.	\$3,504.59	Non-food kitchen supplies - Aug 11, 2015
220	PIKE CO AREA AGENCY ON AGING	\$2,050.02	ADRC expense reimb. Apr & May - FY 14-15 payabl
221	POCONO WATER CENTER	\$75.00	Drinking water testing, Hamlin - 8/6/15
222	PP&L ELECTRIC (ADULT DAY CARE)	\$127.95	Electric bill, Adult Day Care Center 7/17 - 8/10/15
223	PENNA POWER & LIGHT CO. (HWLY)	\$476.96	Electric bill, Hawley - 7/1 to 8/3/2015
224	PP&L (TRANS)	\$100.79	Electric bill, Trans 7/6/15 - 8/5/15
225	PENNA POWER & LIGHT CO. (HNSDL)	\$2,548.14	Electric bill, Honesdale, 7/6/15 - 8/5/15
226	PP&L ELECTRIC (D&A)	\$168.34	Electric bill, D&A, 7/6/15 - 8/5/15
227	REDWOOD TOXICOLOGY LAB	\$25.00	Instant drug tests for suboxone clients
228	ROHRER BUS SERVICE INC.	\$85.05	Vehicle maint & repair - door holder, van #66
229	SOUTHERN COMPUTER WAREHOUSE	\$23.08	Logitech wireless mouse - HKelly
230	STEPHENS PHARMACY	\$285.86	Monthly BHSI to pharmacy bills - Jul 2015
231	WAL-MART COMMUNITY/GECRB	\$161.82	Monthly charge cd pymt - Jul 2015
232	WAYNE COUNTY MHMR	\$3,501.00	Community Care Behavioral Health - Aug 2015
233	WAYNE COUNTY MHMR	\$48.27	Gas - JDoyle travel, ADRC Monroe Co mtg
234	WAYNE COUNTY MHMR	\$4,183.00	Reimb for 2 ESG consumers W.C. & M.F.
235	PAT PERKINS	\$195.74	Staff travel - Jul 2015
236	JANICE FIELDS DIEMER	\$15.60	MA client travel - Jun 2015 FY 14-15 payable GJ
237	LATO SUD FARM	\$1,398.63	Monthly food bill - Jul 2015
238	PITNEY-BOWES	\$56.19	Mo D&A postage machine rental - 7/30/15 - 8/30/15
239	MA client K.R.	\$111.60	MA client travel - Jul 2015
240	FIRMSTONE SERVICE STATION	\$11,607.25	Gasoline bills - Jul 2015
241	JACQUELINE STURGIS	\$139.24	Staff travel - Jul 2015
		\$91,104.44	

Hotel Tax

183	PMVB INC	2 QTR ADM FEE	\$ 107,880.09
184	WAYNE COUNTY GENERAL FUND	2 QTR ADM FEE	\$ 2,201.63

Tourism Promotion

537	PENTELEDATA	#3118929 DUE 8/29	\$ 59.95
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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk